

A School District No. 8 (Kootenay Lake) Policy and Governance Committee of the Whole meeting was held Board Room, 570 Johnstone Road, Nelson, B.C., on Tuesday, November 28, 2017.

TRUSTEES PRESENT:

C. Bendig, D. Lang, B. Maslechko, S. Nazaroff, H. Suttie, L. Trenaman, B. Wright

REGRETS:

C. Beebe, Trustee
D. Holitzki, Director of Human Resources
D. Kunzelman, KLTF

ALSO PRESENT:

C. Perkins, Superintendent
K. Morris, Secretary-Treasurer
B. Eaton, Director of Independent Learning Services
L. Fehr, Director of Innovative Learning Services
M. Hurley, Acting Director of Human Resources
E. Zdebiak, DPAC
J. Lih, DPAC
D. Kunzelman, KLTF
D. Sabourin, KLTF
B. Cross, KLPVPA
V. McAllister, KLPVPA
M. Bennett, CUPE
N. Latham, CUPE

VIA VIDEO CONFERENCE IN CRESTON: H. Suttie, Trustee

CALL TO ORDER

Committee Chair Suttie called the meeting to order at 12:35 p.m.

ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.

INSERTIONS/DELETIONS TO PROPOSED AGENDA

ADOPTION OF AGENDA

Moved by Trustee Huscroft, seconded by Trustee Nazaroff, AND RESOLVED THAT:

The Policy and Governance Committee of the Whole Agenda for the November 28, 2017 meeting, BE ADOPTED, as circulated.

OPPORTUNITY FOR COMMENTS BY THE PUBLIC

Nil

ADOPTION OF POLICY AND GOVERNANCE COMMITTEE OF THE WHOLE MINUTES

Moved by Trustee Nazaroff, seconded by Secretary-Treasurer Morris , AND RESOLVED THAT:

The Policy and Governance Committee of the Whole Minutes from the October 24, 2017 meeting, BE ADOPTED.

OLD BUSINESS

A. Action

a) **Cold or Extreme Weather**

Superintendent Perkins advised policy was not discussed at the November Principal/Vice-Principal Meeting. The item will be added to the December 14, 2017 PVP meeting agenda and be placed on January 23, 2018 P&G COW agenda.

b) **Draft Revision of Policy 210 – Tobacco and Electronic Smoking Devices**

Superintendent Perkins advised policy was not discussed at the November Principal/Vice-Principal Meeting. The item will be added to the December 14, 2017 PVP meeting agenda and be placed on January 23, 2018 P&G COW agenda.

B. Information/Discussion

a) **Ad Hoc District Computer Network/Internet User Agreement Update**

Trustee Nazaroff advised that Director Fehr has joined the committee. Committee will bring a revised draft to the January 23, 2018 P&G COW.

b) **Ad Hoc Code of Conduct Committee Update**

Trustee Bendig updated the P&G COW as follows:

- Ad Hoc Code of Conduct Committee met the morning of November 28, 2017
- Murray Shunter representing KLTF
- Process:
 - Requested all schools send code of conduct to the Ad Hoc Committee
 - Ad Hoc Code of Conduct Committee will meet again on December 12, 2017 to review existing Codes of Conduct and create a draft district code of conduct based on Sea to Sky district and existing codes of conduct.

- Ad Hoc Code of Conduct Committee will send out draft for feedback by early February, 2018
- Ad Hoc Code of Conduct Committee to review feedback and redraft for February, 2018 P&G COW
- Target is Board approval in March, 2018
- Rollout to Schools

Moved by Trustee Maslechko, seconded by D. Sabourin, KLTF, AND RESOLVED THAT:

The November 28, 2017 Ad Hoc Code of Conduct Committee update BE RECEIVED for information.

c) Draft Administrative Regulation: Policy 546 – Supervisory Conflict of Interest

Superintendent Perkins advised Committee she had reviewed the draft and other policies in the province; awaiting legal advice and may be re-draft back to Committee based on advice.

FUNDRAISED MONIES FOR EXTRA CURRICULAR ACTIVITIES – PRO FORMA

Secretary-Treasurer to send Transparency Framework and School Trust Account Handbook to the committee members.

By consensus DPAC committee representatives will contact PAC's to gather information and bring to future meeting.

REVISED POLICY NO. 102 – BOARD MEETING PROCEDURES

Moved by Trustee Bendig, seconded by Trustee Nazaroff, AND RESOLVED THAT:

That Revised Policy No. 102 – Board Meeting Procedures be sent for field testing.

POLICY 721 – PESTICIDES/HERBICIDES

Director of Operations advised:

- Ability to use some control methods would be advantageous
- Need application 3 times a year to have any impact
- Could research eco-friendly products
- Current policy was varied once last year at Erickson for a noxious weed

AMBIENT TEMPERATURE GUIDELINES FOR DISTRICT FACILITIES

Committee members discussed possible temperature ranges, personal comfort level for each person varies widely, Worksafe regulates temperatures, is there a need for policy if Worksafe regulations already guide and Energy Manager visiting in February might be able to provide information.

By consensus research will be brought to the January 23, 2018 P&G COW; and Committee members are encouraged to think about whether it needs a policy or not.

POLICY NEXT ON PRIORITY LIST

Committee members discussed:

- How policies are placed on the priority list and the age of revision of some policies;
- Possibility of reducing the number of policies in order for them to be reviewed on a manageable schedule;
- Other standing committees working on policies relating to each standing committee;
- Effectiveness of current field testing process: committee representatives pushing draft policy to members or simply relying on the email to all sd8 email users advising of revised policy drafts for feedback.

Moved by Trustee Suttie, seconded by Director Fehr, AND RESOLVED THAT:

Chair Suttie and Superintendent Perkins review existing on-line policy manual and provide Policy & Governance Committee of the Whole with an updated list of policies to be reviewed in the priority list.

QUESTION PERIOD


An opportunity to ask for clarification.

MEETING SCHEDULE

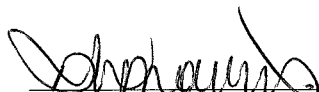
The next Policy and Governance Committee of the Whole Meeting is scheduled for January 23, 2018 at Nelson Board Office.

ADJOURNMENT

The meeting adjourned at 2:01 p.m.



Chair



Secretary-Treasurer