

A School District No. 8 (Kootenay Lake) Policy and Governance Committee of the Whole meeting was held Board Room, 570 Johnstone Road, Nelson, B.C., on Tuesday, January 23, 2018.

TRUSTEES PRESENT:

C. Bendig, D. Lang, B. Maslechko, S. Nazaroff, L. Trenaman, B. Wright, H. Suttie, R. Huscroft

REGRETS:

C. Beebe, Trustee
D. Holitzki, Director of Human Resources
B. Eaton, Director of Independent Learning Services
D. Kunzelman, KLTF
D. Sabourin, KLTF
J. Lih, DPAC

ALSO PRESENT:

C. Perkins, Superintendent
K. Morris, Secretary-Treasurer
L. Fehr, Director of Innovative Learning Services
E. Zdebiak, DPAC
B. Cross, KLPVPA
V. McAllister, KLPVPA
M. Bennett, CUPE
N. Latham, CUPE

VIA VIDEO CONFERENCE IN CRESTON:

CALL TO ORDER

Board Chair Trenaman called the meeting to order at 1:13 p.m.

ELECTION OF POLICY & GOVERNANCE COMMITTEE OF THE WHOLE CHAIR

Board Chair Trenaman called for nominations from the floor for the position of Policy & Governance Committee of the Whole Chair.

Trustee Wright nominated Trustee Suttie.

Board Chair Trenaman called for further nominations two additional times and hearing no further nominations, declared the nominations closed.

Trustee Suttie accepted the nomination and was declared Chair.

ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.

INSERTIONS/DELETIONS TO PROPOSED AGENDA

ADOPTION OF AGENDA

Moved by Trustee Maslechko, seconded by Trustee Nazaroff, AND RESOLVED THAT:

The Policy and Governance Committee of the Whole Agenda for the January 23, 2018 meeting, BE ADOPTED, as circulated.

OPPORTUNITY FOR COMMENTS BY THE PUBLIC

Nil

ADOPTION OF POLICY AND GOVERNANCE COMMITTEE OF THE WHOLE MINUTES

Moved by Trustee Trenaman, seconded by Trustee Wright , AND RESOLVED THAT:

The Policy and Governance Committee of the Whole Minutes from the November 28, 2017 meeting, BE ADOPTED, as amended with one change: Trustee Trenaman chaired, not Trustee Suttie.

OLD BUSINESS

A. Action

a) Cold or Extreme Weather

Superintendent Perkins provided KLPVPA’s feedback as follows:

- Usually unique circumstances
- Couldn’t land where everyone would be in on the same page
- Protocol would be contact Director of Operations and then Superintendent

By consensus strike Cold or Extreme Weather from priority list

b) Draft Revision of Policy 210 – Tobacco and Electronic Smoking Devices

Superintendent Perkins provided a revision of policy to include vaping for modernization and advised another element to the policy will be cannabis on or near July 1, 2018.

Superintendent will review and bring back procedures but for now adding the vaping piece provides Principals something on which to fall back.

Discussion took place relative to sale of tobacco or vaping products.

Agreed that reference to sales, and liquids that go with the hardware, would be helpful in policy.

Discipline for violations of policy should be in Code of Conduct.

By consensus, the revised Policy 201 – Tobacco and Electronic Smoking Devices be sent for field testing, as presented.

B. Information/Discussion

a) Ad Hoc District Computer Network/Internet User Agreement Update

Trustee Nazaroff updated the Committee as follows:

- Committee met last week and Director Fehr did a rewrite to clean up;
- Suggested a media release permission policy separate from this policy;
- Took out permission for child's photo because already part of the registration package.

Director Fehr highlighted the following:

- K-3 document at bottom – reminder to parents my child may access inappropriate materials;
- 8-12 District accounts review by SD8 staff without notice of the user / staff as well;
- Relative to the code of conduct piece, draft references that internet is an extension of school and code of conduct applies;
- All age levels to include "if I choose, remove from child's possession if necessary";
- Interim policy until Director of Information Technology is in place;
- Removal of device or internet access is legal if District owned hardware; removal of internet access if "Bring Your Own Device";
- Employee use of BYOD is acceptable during break times.

Moved by Director Fehr, seconded by Trustee Nazaroff, AND RESOLVED THAT:

Policy 220, "Ad Hoc District Computer Network/Internet User Agreement", be moved to top of priority list once Director of Information Technology is in place.

Moved by Trustee Wright, seconded by Trustee Huscroft, AND RESOLVED THAT:

The January 23, 2018 "Ad Hoc District Computer Network/Internet User Agreement" update, BE RECEIVED, for information.

By consensus, the revised Policy 220, "Ad Hoc District Computer Network/Internet User Agreement", be sent for field testing

b) Draft Administrative Regulation: Policy 546 – Supervisory Conflict of Interest

Discussion took place relative to regulations as follows:

- Expansion to "Conflict of Interest" policy to cover off all employees, including supervisory;
- If a change to the policy is requested, then a pro-form is required;
- Possible violation of the Collective Agreement (seniority) and the review of case law before moving policy forward;

- Draft attached to agenda is based on legal advice and feedback;
- Policy is not meant to be punitive but in place to protect employer and employee;
- Superintendent advises can adjust and re-vet with legal.

Chair Suttie invited CUPE provide suggested revisions to the Superintendent and the Superintendent will revise regulations once CUPE's feedback is received.

c) Policy 721 – Pesticides/Herbicides

Director MacLean highlighted the following:

- Reviewed several policies from BC and spoke to other managers and directors in BC;
- All districts have a policy and has similar challenges in quality of fields given the policy;
- Larger centres are serviced by larger staffs and budgets;
- Clarified the first part of the handout is policy and bottom part of the handout is regulations;
- Regulations in the draft reflect current SD8 practice.

Discussion took place as follows:

- Pesticide is the umbrella for pesticides, herbicides, fungicides etc.
- Opportunity in the policy statement to include the value we place on outdoor spaces and making sure they are safe, healthy and accessible
- Need to attached an annual budget
- Appreciation for improved balance in the draft; after realizing unintended consequences of zero-tolerance

By consensus:

- Add the sentence: "The Board of SD8 values the environment and aims to keep grounds safe, healthy and accessible for all." to the policy statement;
- Remove regulations A through G; and
- Send for field testing.

d) Ambient Temperature Guidelines for District Facilities

Director MacLean highlighted the following:

- Could not find BC policy

Discussion took place relative to similarity to complexity of Cold or Extreme Weather, and that unless there is a definitive temperature for all, there should be no policy.

By consensus strike Ambient Temperature Guidelines for District Facilities, from priority list.

e) Ad Hoc Code of Conduct Committee

Ad Hoc Chair Trustee Bendig updated as follows:

- Collected and reviewed schools' Codes of Conduct and also met to select provincial Codes of Conduct;
- Thank you to all schools for their Codes of Conduct; they provided insight into culture of school;
- Most Codes of Conduct are compliant; some are not;
- To that end, once district pieces are completed, the Superintendent has a plan to implement and ensure all schools are in compliance
- Attached recommended drafts are borrowed from Coquitlam and Burnaby school districts;
- Ad Hoc Committee considers work done unless Policy & Governance Committee of the Whole members require revisions;
- Recommendations is that after a general discussion today, the draft be sent for enhanced field testing so that it has the time and gets the attention that it needs because its' so central to the operation of the District.
- Policy statement itself is the two paragraphs on page 2 of the appendix;
- The first page of the appendix is an example of something to be published on the website and on display at all sites, not part of the policy itself.

Suggested changes to draft were discussed as follows:

- Definition of "school community";
- Change "treated fairly and consistently" to "treated fairly and should understand this Code of Conduct";
- Reorganize order to reflect students, schools, district for better flow
- Terminology "shall" and "expect".

Superintendent Perkins suggests one more meeting of the Ad Hoc Committee for revision.

By consensus, Ad Hoc Code of Conduct Committee, be placed on the February 27, 2018 Policy & Governance Committee of the Whole agenda.

WHISTLEBLOWER – PRO FORMA

Moved by Trustee Maslechko, seconded by Trustee Nazaroff, AND RESOLVED THAT:

The "Whistleblower" Pro-Forma, referred by the Board on January 9, 2018, be placed after Policy 721, on the Policy Priority List.

POLICY DEVELOPMENT AND REVIEW

Chair Suttie and Superintendent Perkins:

- Introduced a policy revision project that would have a contractor modernize SD8's 83 policies and by Fall 2018, including removals and additions;
- Contractor would be Anne Cooper who worked on a neighbouring school district's policies and also was contracted by BCSTA for its HUB development.

Discussion relative to pros and cons at next meeting along with cost estimate

POLICY NEXT ON PRIORITY LIST

Nil

QUESTION PERIOD

Nil

MEETING SCHEDULE

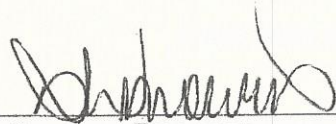
The next Policy and Governance Committee of the Whole Meeting is scheduled for February 27, 2018 at Nelson Board Office.

ADJOURNMENT

The meeting adjourned at 2:36 p.m.



Chair



Secretary-Treasurer