



**BOARD OF EDUCATION  
REGULAR MEETING  
MINUTES  
TUESDAY, SEPTEMBER 11, 2018**

A Regular Meeting of the Board of Education of School District No. 8 (Kootenay Lake) (the “Board”) was held in the Board Room, 570 Johnstone Road, Nelson, B.C., on Tuesday, September 11, 2018.

**TRUSTEES PRESENT:** L. Trenaman, S. Nazaroff, B. Maslechko, B. Wright, R. Huscroft

**REGRETS:** Nil

**ALSO PRESENT:** C. Perkins, Superintendent  
M. McLellan, Secretary-Treasurer  
B. Eaton, Director of Inclusive Education  
B. MacLean, Director of Operations  
D. Holitzki, Director of Human Resource Services  
N. Howald, Director of Information Technology  
N. Ross, Acting Director of Innovative Learning Services  
S. Shaw, Executive Assistant  
A. Kirkpatrick, Student Trustee  
J. Lamoureux, Student Trustee  
R. Medhurst, Student Trustee  
L. Borhaven, Student Trustee  
E. Solarik, Student Trustee  
O. Kettle, Student Trustee

**GUESTS:** S. Cobbe, Principal  
J. Bate, Teacher  
S. Walsh  
D. Sabourin, KLTF

**VIA VIDEO CONFERENCE IN  
CRESTON:** C. Beebe, Trustee  
H. Suttie, Trustee  
D. Kunzelman, KLTF  
R. Kirby, CUPE

**VIA VIDEO CONFERENCE:** D. Lang, Trustee

**CALL TO ORDER**

Chair Trenaman called the meeting to order at 5:09 pm

**ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.*

**INSERTIONS/DELETIONS TO PROPOSED AGENDA**

Nil

### ADOPTION OF AGENDA

18/19-001 **Moved** by Trustee Huscroft, seconded by Trustee Wright, AND RESOLVED THAT:

The Agenda for the September 11, 2018 meeting, BE ADOPTED, as circulated.

### RECEIVING PRESENTATIONS/DELEGATIONS

#### A. Secretary-Treasurer Introduction

Chair Trenaman introduced and welcomed Secretary-Treasurer McLellan.

#### B. Student Trustees Introduction

Chair Trenaman introduced and welcomed Student Trustees;  
Round of introductions of Trustees, staff, and student trustees.

### OPPORTUNITY FOR COMMENTS BY THE PUBLIC

D. Kunzelman, KLTF inquired whether Trustees are running in the 2018 Election, requested paper copies of agendas at new Creston location.  
Response: candidates will be posted to the public when nominations close, printed agendas will be available at future meetings.

S. Walsh noted the school bus was absent from the Nelson pride parade, requested full Distributed Learning Audit Report, requested more information and minutes for Ab Ed Council meetings, appreciates the new website and requested board meeting location and time posted.  
Response: bus will be arranged for next year's parade, Distributed Learning Audit Report will be posted online, board meeting information will be posted online, and Superintendent Perkins will contact her directly to answer Ab Ed questions.

### CONSENT PACKAGE

By consensus the Board will respond to the July 24, 2018 correspondence from D. Fields.

18/19-002 **Moved** by Trustee Wright, seconded by Trustee Maslechko, AND RESOLVED THAT:

The September 11, 2018 consent package BE RECEIVED.

### ADOPTION OF MINUTES

18/19-003 **Moved** by Trustee Wright, seconded by Trustee Nazaroff, AND RESOLVED THAT:

The minutes from the June 12, 2018 Regular and the June 26, 2018 Special Open board meetings, BE ADOPTED.

### FUTURE AND ACTION ITEM TRACKING

Nil

### OLD BUSINESS

A. Action

Nil

B. Information/Discussion

Nil

EDUCATION

A. Action

- a) September 2018 Creston Homelinks Student Excursion to Yellowstone National Park

18/19-004

Moved by Trustee Huscroft, seconded by Trustee Wright, AND RESOLVED THAT:

The September 2018 Creston Homelinks Student Excursion to Yellowstone National Park, BE APPROVED.

- b) March 2019 L.V. Rogers Secondary School Student Excursion to Belize

18/19-005

Moved by Trustee Maslechko, seconded by Trustee Wright, AND RESOLVED THAT:

The March 2019 L.V. Rogers Secondary School Student Excursion to Belize, BE APPROVED.

Trustee Huscroft requested the Board invite students to present to the Board after their trips.

B. Information/Discussion

- a) Superintendent's Report

Superintendent Perkins presented the Superintendent's Report. Advised Department Reports are in the consent package.

18/19-006

Moved by Trustee Huscroft, seconded by Trustee Nazaroff, AND RESOLVED THAT:

The September 11, 2018 Superintendent's Report, BE RECEIVED.

- b) New Curriculum Update

Acting Director Ross reported fully implementing the new grade 10 curriculum, several schools participating in the provincial grad literacy assessment field test.

18/19-007

Moved by Trustee Wright, seconded by Trustee Maslechko, AND RESOLVED THAT:

The September 11, 2018 New Curriculum Update, BE RECEIVED.

FINANCE AND OPERATIONS

A. Action

- a) 2017-2018 Aboriginal Education Carry Forward

Secretary-Treasurer McLellan requested the Board approve the Aboriginal Education Carry Forward request, pending Financial Statement approval.

18/19-008

Moved by Trustee Wright, seconded by Trustee Maslechko, AND RESOLVED THAT:

The 2017-2018 Aboriginal Education Carry Forward request to the Minister of Education, BE APPROVED.

**B. Information/Discussion**

a) 2017/18 Distributed Learning Compliance Audit Report

Superintendent Perkins discussed the Distributed Learning Compliance Audit Report. The District is implementing the recommendations. A progress update can be provided closer to school year end.

18/19-009

Moved by Trustee Huscroft, seconded by Trustee Wright, AND RESOLVED THAT:

The 2017/18 Distributed Learning Compliance Audit Report, BE RECEIVED.

**POLICY AND GOVERNANCE**

**A. Action**

a) Policy 530 - Whistleblower Protection

Superintendent Perkins advised the Policy & Governance Committee of the Whole has recommended the policy to the Board for approval.

18/19-010

Moved by Trustee Huscroft, seconded by Trustee Wright, AND RESOLVED THAT:

Policy 530 - Whistleblower Protection, BE APPROVED.

**B. Information/Discussion**

Nil

**HUMAN RESOURCES**

**A. Action**

Nil

**B. Information/Discussion**

a) 2018-2019 Enrolment Update

Director Holitzki discussed the 2018-2019 enrolment and advised that the enrolment numbers are subject to change. Enrolment appears to be above projections.

b) 2018-2019 Staffing Update

Director Holitzki reported 90 teacher positions, including partial, have been posted and filled from mid-May. CUPE staffing consistent and filled approximately 80 CUPE positions since last year. On boarded 100 new employees in the past 2.5 weeks.

c) 2018-2019 Student Transfer Update

18/19-011

Moved by Trustee Wright, seconded by Trustee Huscroft, AND RESOLVED THAT:

The 2018-2019 Enrolment, Staffing, and Student Transfer Updates, BE RECEIVED.

d) Temporary Superintendent Succession

Superintendent Perkins advised this is an annual letter. Appointed Director Holitzki and Director Eaton as Temporary Superintendent on an emergency basis should the need arise.

18/19-012

Moved by Trustee Maslechko, seconded by Trustee Huscroft, AND RESOLVED THAT:

The Temporary Superintendent Succession report, BE RECEIVED.

**TRUSTEE VERBAL REPORTS**

Trustee Nazaroff: Attended early childhood councils, funding cancelled and seeking ways to continue.

Trustee Lang: Attending BCSTA Finance & Audit Committee Meeting. Joined another BCSTA Committee to discuss capital plans.

Trustee Huscroft: Attended BCPSEA Board Meeting.

Chair Trenaman: Reported the Board is in the process of a Superintendent's performance review and engaged a consultant to facilitate it. The consultant conducted surveys, met with all stakeholder groups in the District, and will prepare a report.

**QUESTION PERIOD**

Inquiry about the expectations for student trustee reports; Include what believe is of interest to the board.

Inquiry whether new District Code of Conduct speaks to allocation of resources for distance education; Code of Conduct is a guideline around behaviour. If registered in a school and distance learning, can still have access to the school's resources.

Inquiry why the Canadian Christine Lobby letter was included; It is correspondence to all School Trustees of BC and included for information purposes only.

Request for more information on the Distributed Learning Policy; The Audit Report recommended updating the District's Distributed Learning Policy. It will be updated to be more in line with the rest of the Province.

Request for more information on the new Technology goals; External consultant prepared a technology report. Primary goals are internal networks and access points at all schools, improve asset management processes, implementing a helpdesk system.

Inquiry whether it's permissible to start a student group to solve IT problems; Current focus is to improve IT support systems and implement tools for remote support. Will explore how to work with local technology advocates at schools.

Inquiry whether District requirements exist for starting a student council; The District fully supports student councils and welcome to start one.

Inquiry whether the District has a position on SOGI; The District is positive and welcoming of all students. The Board is elected democratically.

Chair Trenaman reminded Student Trustees to let the Chair know if they're planning to attend or send their regrets for Board meetings.

Trustee Huscroft acknowledged it's a pleasure to have student trustees and looks forward to working together.

#### **MEETING SCHEDULE AND REMINDERS**


- A. Meeting Schedule  
The next Special Open Board Meeting is scheduled for September 25, 2018 at the Nelson Board Office.
- B. 2018 General Local Elections: Nomination Period  
September 4 - September 14, 2018
- C. Kootenay Boundary Branch AGM  
September 14 - 15, 2018  
Location: Trail, BC
- D. 2018 General Local Elections: Campaign Period  
September 22 - October 20, 2018
- E. 2018 General Local Elections: Advance Voting Day  
October 10, 2018
- F. 2018 General Local Elections: General Voting Day  
October 20, 2018
- G. BCPSEA Fall Symposium  
November 5 - November 6, 2018  
Location: Vancouver, BC
- H. BCSTA Trustee Academy 2018  
November 29 - December 1, 2018  
Location: Hyatt Regency Vancouver, Vancouver, BC
- I. BCSTA Provincial Council  
November 30, 2018  
Location: Hyatt Regency Vancouver, Vancouver, BC
- J. BCPSEA Annual General Meeting  
January 2019  
Location: Vancouver, BC

- K. BCSTA New Trustee Academy  
January 25 - January 26, 2019  
Location: Sheraton Vancouver Airport, Richmond, BC
- L. BCSTA Provincial Council  
February 8 - February 9, 2019  
Location: Morris J Wosk Centre for Dialogue, Vancouver, BC
- M. BCSTA Meeting of Board Chairs  
February 21, 2019  
Location: Sheraton Vancouver Airport, Richmond, BC
- N. Talking Tables - 2018/2019 Budget Process  
April 5, 2018  
Location: Board Office, Nelson
- O. BCSTA Annual General Meeting 2019  
April 25 - 28, 2019  
Location: Sheraton Vancouver Airport, Richmond, BC
- P. BCSTA Provincial Council  
April 27, 2019  
Location: Sheraton Vancouver Airport, Richmond, BC
- Q. Talking Tables - 2018/2019 Budget Process  
May 3, 2018 at 12:00 pm  
Location: Board Office, Nelson
- R. School District No. 8 District Service & Retirement Banquets  
June 2019
- S. School District No. 8 Graduation Ceremonies  
June 2019

ADJOURNMENT

The meeting adjourned at 6:18 pm

  
Chair

  
Secretary-Treasurer