



**BOARD OF EDUCATION
REGULAR MEETING
MINUTES
TUESDAY, JANUARY 22, 2019**

A Regular Meeting of the Board of Education of School District 8 Kootenay Lake was held in the Board Room, 570 Johnstone Road, Nelson, B.C., on Tuesday, January 22, 2019.

BOARD:
L. Trenaman
S. Nazaroff
B. Maslechko
D. Lang (*via Video Conference at 6:00 pm*)
S. Walsh
A. Gribbin
C. Beebe (*via Video Conference until 6:00 pm*)
B. Coons

DISTRICT STAFF:
C. Perkins, Superintendent
M. McLellan, Secretary-Treasurer
N. Howald, Director of Information Technology
B. Eaton, Director of Inclusive Education
B. MacLean, Director of Operations
R. Warwick, Health Wellness & Safety Officer
S. Whale, Executive Assistant

STUDENT TRUSTEES:
A. Kilpatrick, Student Trustee (*via Video Conference at 5:30 pm*)
R. Medhurst, Student Trustee (*arrived 5:20*)
L. Borhaven, Student Trustee (*arrived 5:20*)
E. Solarik, Student Trustee

PARTNERS:
D. Sabourin, KLTF
D. Kunzelman, KLTF
M. Bennett, CUPE (*via Video Conference*)
C. Sandors, CUPE (*via Video Conference*)

GUESTS:
Jann Schmidt, Principal
Janene Stein, Principal

REGRETS:
S. Chew, Trustee
N. Ross, Acting Director of Innovative Learning Services
D. Holitzki, Director of Human Resource Services
J. Lamoureux, Student Trustee
O. Kettle, Student Trustee

1. **CALL TO ORDER**

Chair Trenaman called the meeting to order at 5:03 pm

2. **ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY**

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District 8.

3. INSERTIONS/DELETIONS TO PROPOSED AGENDA

Chair Trenaman noted the following changes to the circulated agenda:

- Item 13Aa is removed and referred back to P&G Committee;
- Move 12Aa to 12Ba - Info Item on Creston Properties Disposal;
- Added 12Aa - 2018-2019 Capital Plan Amendment;
- Added 12Ab - Notice of Motion - Re Public Meeting Access RE Tech;
- Added 11Ad - Achievement Results, and;
- For items 5a & b, the order is being reversed and corrections made to read “Bethany Pardoe” and “Grade 11”.

4. ADOPTION OF AGENDA

Moved by Trustee Maslechko, seconded by Trustee Nazaroff, AND RESOLVED THAT:

18/19-070 The Agenda for this January 22, 2019 meeting, BE ADOPTED, as amended.

5. RECEIVING PRESENTATIONS/DELEGATIONS

Superintendent Perkins welcomed everyone to the meeting and thanked the students for coming.

a) Bethany Pardoe - Independent Directed Study (IDS) - LVR Grade 11 Student

Student Trustee Medhurst and Borhaven arrived at 5:20 pm

Student Trustee Kilpatrick joined via Video Conference at 5:30 pm

b) International Program - India Trip

Trustee Lang joined via Video Conference at 5:59 pm.

Trustee Beebe left the Meeting at 6:00 pm.

6. OPPORTUNITY FOR COMMENTS BY THE PUBLIC

Nil

7. CONSENT PACKAGE

Trustee Nazaroff requested to pull letter on page 63. Item was moved to 12Bc.

Moved by Trustee Walsh, seconded by Trustee Nazaroff, AND RESOLVED THAT:

18/19-071 The January 22, 2019 consent package, BE RECEIVED.

8. ADOPTION OF MINUTES

A few corrections were noted:

- Item 4: Reference to 13Ab was missing and requested to be added.
- Item 10Aa 2nd paragraph the amount should be \$15,000, not \$5,000.
- Item 10Ba 2nd paragraph will be moved up and revised as follows: “Manager of Operations Wall confirmed that this type of bus is not used in SD8.”

18/19-072 Moved by Trustee Walsh, seconded by Trustee Nazaroff, AND RESOLVED THAT:

The minutes from the December 11, 2018 Regular Board Meeting, BE ADOPTED, as amended.

9. **FUTURE AND ACTION ITEM TRACKING**

10. **OLD BUSINESS**

A. **Action**

Nil

B. **Information/Discussion**

a) **Trustee Representatives to Committees - Perceived Conflict of Interest**

There was a discussion as to whether Trustee Gribbin would have a real or perceived conflict of interest in Board discussions concerning teachers. It was agreed that Chair Trenaman will ask BCSTA lawyer for a legal advice on this matter.

11. **EDUCATION**

A. **Action**

a) **New Grad Program Summary of Changes, New Grad Implementation Guide, New Parent Guide and Student Success Document**

Superintendent Perkins gave a brief update on the attached documents. This will be discussed in more depth at the next EDCOW of the Whole Meeting. The missing appendix Student Success Document will be distributed later.

Moved by Trustee Walsh, seconded by Trustee Maslechko, AND RESOLVED THAT:

18/19-073

New Grad Program Summary of Changes, New Grad Implementation Guide, New Parent Guide and Student Success Document, BE RECEIVED.

b) **Kindergarten Registration kick-off date, Student Transfer date & late French Immersion Application date**

Superintendent Perkins proposed the following dates:
Kindergarten Registration: February 1, to March 31, 2019
Student Transfer and Registration: February 1 to March 29, 2019
Late French Immersion Application: February 21 to March 14, 2019

Superintendent Perkins also mentioned that there were several placements of ads in different newspapers and one radio ad, and she reported that 60 students will be picked for late French Immersion, with a French Immersion information evening taking place on February 20, 2019 at the Board Office.

Moved by Trustee Coons, seconded by Trustee Walsh, AND RESOLVED THAT:

18/19-074

That the Kindergarten Registration kick-off date, Student Transfer date & late French Immersion Application date, BE APPROVED.

c) **Emergency Service Camp 2019 - Student Participation in Firearms Training**

Superintendent Perkins reported that teacher at LVR sent in this request, and that Superintendent Perkins wanted the Board to be aware of the camp.

Moved by Trustee Maslechko, seconded by Trustee Coons, AND RESOLVED THAT:

18/19-075

The Emergency Service Camp 2019 - Student Participation in Firearms Training, BE APPROVED

d) Achievement Results

Superintendent Perkins reported that District-wide Achievement Results had improved, as follows:

The Six-Year Completion rate for all students has increased from 69% in 2016-2017 to 76% in 2017-2018.

The First-time Grade 12 Graduation rate has increased from 74% in 2016-2017 to 76% in 2017-2018.

The Six-Year Completion rate for female students has increased from 69% in 2016-2017 to 81% in 2017-2018.

The Six-Year Completion rate for male students has increased from 70% in 2016-2017 to 72% in 2017-2018.

The Six-Year Completion rate for self-identified Aboriginal students has increased from 58% in 2016-2017 to 64% in 2017-2018.

The Six-Year Completion rate for English Language Learners (Immigrant students with landed status) has decreased from 98% in 2016-2017 to 92% in 2017-2018 and is still excellent.

The Six-Year Completion rate for Students with Diverse Needs has increased from 49% in 2016-2017 to 59% in 2017-2018.

Superintendent Perkins expressed her gratitude to all teachers, parents and board members. This shows efforts from our Vision Statement - Focus Learn Excel.

18/19-076

Moved by Trustee Nazaroff, seconded by Trustee Walsh, AND RESOLVED THAT:

The Achievement Results, BE RECEIVED

B. Information/Discussion

a) Superintendent's Report

18/19-077

Superintendent Perkins presented the monthly report and pointed out a few highlights. **Moved** by Trustee Maslechko seconded by Trustee Walsh, AND RESOLVED THAT:

The January 22, 2019 Superintendent's Report, BE RECEIVED.

b) Focus Learn Excel Update - Superintendent Perkins

18/19-078

Moved by Trustee Nazaroff, seconded by Trustee Maslechko, AND RESOLVED THAT:

The January 22, 2019 Focus Learn Excel Update, BE RECEIVED.

c) Early Action Initiative Grant - SD8 has been awarded a grant of \$35,0000 to support mental health and well-being promotion under the Early Action Initiatives Grant funding.

Director of Inclusive Education Eaton reported how pleased they felt to receive this grant. A significant amount of this grant will go towards support of affected students and families. Trustee Gribbin inquired to receive information when the grant is allocated. Director of Inclusive Education Eaton confirmed this.

18/19-079 **Moved** by Trustee Maslechko, seconded by Trustee Coons, AND RESOLVED THAT:

The information to Early Action Initiative Grant, BE RECEIVED.

12. **FINANCE AND OPERATIONS**

A. **Action**

a) **2018-2019 Capital Plan Amendment**

Whereas the Winlaw Elementary PAC submitted an application for playground funding directly to the Ministry of Education instead of through the office of the Secretary-Treasurer, and therefore the playground funding was not included in the Board's 2018-2019 Capital Intake;

Whereas the Winlaw Elementary playground proposal is a top priority playground upgrade project for the Board given the age and condition of the existing playground at the school;

Now Therefore be it Resolved That the amended 2018-2019 Capital Plan for School District 8 Kootenay Lake as circulated, BE APPROVED

18/19-080 **Moved** by Trustee Nazaroff, seconded by Trustee Walsh.

b) **Notice of Motion - Re Public Meeting Access RE Tech - Trustee Walsh**

Trustee Walsh brought up a motion that that Board investigate the use of technology that public can participate in public meetings.

Chair Trenaman referred this to next Open Board Meeting.

c) **Update on Creston Properties Disposal - Secretary-Treasurer McLellan**

Secretary-Treasurer McLellan reported that the transaction two sell the two properties closed on January 4, 2019, including the Creston Education Centre and at Main Street and the strip of land at PCSS along Canyon Street with two buildings.

Trustee Gribbin commented that one of the Canyon Street buildings is currently being used for educational programs, and he inquired as to what the future use will be of this building. A response that the Town of Creston had indicated their intention to continue leasing to the Board for the time being, even though the current lease would expire within one year.

18/19-081 **Moved** by Trustee Walsh, seconded by Trustee Nazaroff, and resolved that:

The Update on Creston Properties Disposal, BE RECEIVED

B. **Information/Discussion**

a) **Letter in correspondence package page 16**

Trustee Nazaroff discussed possibility of echoing the letter from School District 53 addressed to the Minister of Education re Funding Formula and the Rural Education Enhancement Fund.

The board agreed that Chair Trenaman and Trustee Nazaroff will connect with other districts in Province that are working on the motion.

18/19-082 **Moved** by Trustee Nazaroff, seconded by Trustee Maslechko, and resolved that:

Trustee Nazaroff and Trustee Trenaman BE AUTHORIZED TO submit a motion to the BCSTA.

13. **POLICY AND GOVERNANCE**

A. **Action**

a) Trustee Attendance Tracking - S. Nazaroff

Trustee Nazaroff mentioned there may be benefits of having a record of trustee's attendance at meetings.

18/19-083 **Moved** by Trustee Nazaroff, seconded by Trustee Coons, AND RESOLVED THAT:

The District create and routinely update an "Attendance Chart" summarizing the attendance of each Trustee at Board Meetings, Committee of the Whole Meetings, Public Consultation Meetings and Board Function Meetings, and then post the Attendance Chart on the District website.

B. **Information/Discussion**

a) Child Care Expenses for Trustees - B. Coons

There was a handout called "Policy Pro Forma" distributed with a proposal to revise Policy 132. The Board discussed to include Child Care Benefits for trustees. The Board decided to create a working group with Trustee Coons, Superintendent Perkins, Secretary-Treasurer McLellan, Trustee Walsh and Chair Trenaman.

18/19-084 **Moved** by Trustee Nazaroff, seconded by Trustee Coons, AND RESOLVED THAT:

The working group develop a proposed change to Policy 132, if any, and bring it back to the Board.

b) Proposed resolutions to BCSTA and update from Kootenay Boundary Branch motion-building meeting on Jan 19, 2019.

Chair Trenaman provided an update about the BCSTA KBB meeting, notably, the agreed resolution that the Ministry of Education and Ministry of Finance support and fund any increase in salaries.

14. **HUMAN RESOURCES**

A. **Action**

Nil

B. **Information/Discussion**

a) Principal/Vice-Principal Staffing Update - Superintendent Perkins

Superintendent Perkins reported:

- Carol Ann Leidloff (Principal of Trafalgar) has tendered her resignation. In the meantime, Acting Principal, Paul Luck will continue in the role until further leadership decisions are made and/or posted.
- Acting VP Dawn Snell will remain with DESK/Homelinks until January 31, 2019. Acting Vice-Principal at Trafalgar will continue to be Amy Strachan. As of February 1, 2019 Amy Strachan will join the Innovative Learning team.
- Acting Principal Monica Doyle will remain at South Nelson due to continued Medical Leave of Principal Kim Jones
- Acting Principal Lindsay Mackay will remain at Blewett due to continued Medical Leave of Principal MaryAnn Gaschnitz
- VP Aubrey Pender-Mitchell at LVR was replaced by Principal Jon Francis for a couple of weeks. Acting Principal at Winlaw was temporarily Acting VP Haley Raines. These three have returned to their original positions.

18/19-085 **Moved** by Trustee Maslechko, seconded by Trustee Nazaroff, AND RESOLVED:

That the Principal/Vice-Principal Staffing Update, BE RECEIVED

b) Health & Safety year-to-date Stats and Info - Health & Safety Office Warwick

Health & Safety Officer Warwick presented year-to-date statistics and info.

18/19-086 **Moved** by Trustee Walsh, seconded by Trustee Maslechko, AND RESOLVED:

That the Health & Safety year-to-date Stats and Info, BE RECEIVED

15. TRUSTEE VERBAL REPORTS

Trustee Walsh: attended KBB meeting on zoom and Blanket Ceremony at Nelson library.

Trustee Malslechko: attended Labour Management Meeting.

Trustee Nazaroff: attended Curriculum Committee Meeting on January 9, 2019, and RDCK Meeting January 17, 2019.

Student Trustee Solarik: reported LVR debate tournament took place. She informed that they are in last week of semester 1 and are writing exams. They are planning fund raiser at super bowl.

Trustee Lang: attended BCSTA Audit & Finance Meeting on Jan 9, 2019 and BCPSEA Tele-conference. Jan 18, 2019 she did a zoom webinar. Then she did a zoom meeting with Kootenay Boundary Branch for a motion building. She is planning to attend a Meet and Greet with Board of Directors BCPSEA.

Student Trustee Kilpatrick: reported that JVH participated avalanche skills training level 1 and that they did a Numeracy Assessment.

Chair Trenaman: wished Trustee Lang all the best for her nomination as Regional Director for provincial BCPSEA Board. She apologized to Union Representatives for not being able to attend celebration in Creston. Attended also motion building with Kootenay Boundary Branch. She expressed a highlight was to see LVR Capstone Project.

16. QUESTION PERIOD

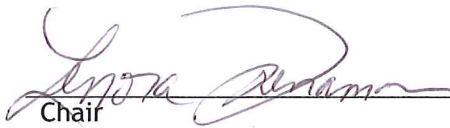
D. Kunzelman, KLTF had a question re trustees attending KLTF meetings around discussion with conflict of interest. Chair Trenaman referred to Appendix C with detailed information.

17. **MEETING SCHEDULE AND REMINDERS**

Chair Trenaman asked everyone to mark calendar for Facility Plan Meetings.

18. **ADJOURNMENT**

The meeting adjourned at 7:35 pm


Chair


Secretary-Treasurer