



**FINANCE AND OPERATIONS COMMITTEE OF THE WHOLE MEETING
MINUTES**

TUESDAY, JUNE 11, 2019

In person: School District 8 Kootenay Lake, Board Office, 570 Johnstone Rd., Nelson, BC, V1L 6J2
By video conference: Prince Charles Secondary, Room 104, 223 18 Ave S, Creston, BC, V0B 1G0

BOARD:

L. Trenaman
S. Nazaroff
B. Maslechko
D. Lang
S. Chew
A. Gribbin (*via video conference at PCSS at 4:33 pm*)
C. Beebe (*via Video Conference at PCSS until 6:20 pm*)

DISTRICT STAFF:

C. Perkins, Superintendent
M. McLellan, Secretary-Treasurer
B. Eaton, Director of Inclusive Education
D. Holitzki, Director of Human Resource Services
N. Ross, Acting Director of Innovative Learning Services
N. Howald, Director of Information Technology
S. Whale, Executive Assistant

PARTNERS:

T. Mushumanski, KLPVPA
R. Bens, CUPE
B. Reimer, CUPE
A. Early, CUPE
M. Bennett, CUPE
D. Sabourin, KLTF
T. Rice, DPAC

GUESTS:

T. Neels, CPA, CA, Partner, Grant Thornton
A. Ruggiero, CPA, CA, Senior Manager, Grant Thornton

REGRETS:

S. Walsh, Trustee
B. Coons, Trustee
B. MacLean, Director of Operations
J. Bate (Stein), KLPVPA
D. Kunzelman, KLTF

1. Call to Order

Committee Chair Lang called the meeting to order at 4:30 pm.

2. Acknowledgement of Aboriginal Territory

3. Insertions/Deletions to proposed Agenda: Nil

4. Adoption of Agenda

Moved by Trustee Chew, seconded by T. Mushumanski, KLPVPA, **AND RESOLVED:**

THAT the agenda for this June 11, 2019 meeting, **BE ADOPTED**, as circulated.

5. Receiving Presentations: Nil

6. Opportunity for Comments by the Public: Nil

7. Consent Package

8. Adoption of Minutes

Moved by Trustee Maslechko, seconded by T. Mushumanski, KLPVPA, **AND RESOLVED:**

THAT the minutes from the May 14, 2019 Finance and Operations Committee of the Whole Minutes meeting **BE ADOPTED**.

9. Old Business:

A. 2019-2020 Facilities Meetings Schedule

Secretary-Treasurer McLellan presented the new 2019-2020 Facilities Meetings Schedule attached to the agenda.

Trustee Gribbin arrived at 4:35 pm.

The Committee discussed some of the dates and noticed a conflict with the October 24th Facility Meeting for Slokan Valley Family of Schools meeting. Secretary-Treasurer McLellan thanked for the feedback and acknowledged that Staff will look for an alternate date. Committee Chair Lang advised not to move resolution and wait for next Meeting to have it approved with a new date.

10. New Business

A. Audit Strategy Presentation – Tyler Neels, CPA Partner at Grant Thornton

T. Neels and A. Ruggiero fom Grant Thornton provided a summary of their Audit Strategy to the Committee, referencing the Strategy Report circulated in advance.

Director Eaton arrived joined meeting at 4:38 pm.

Superintendent Perkins provided an update around Senior Leadership staffing and updates to operational and financial policies, including polices around signing authority and whistleblower protection. She also mentioned that the Board received enhanced financial literacy training with George Farkas.

Trustee Beebe left the meeting at 4:53 pm.

B. 2019-2020 Budget Process Debrief – Secretary-Treasurer McLellan

Secretary-Treasurer requested a feedback from the Committee about what to incorporate for next year's budget process. He advised about three changes to the process based on feedback already received:

- Add a mention of the May 21st Deadline for Teacher Contract changes to the schedule
- Schedule meeting somewhat earlier
- Spread out meetings to allow for incorporating feedback from PVP meetings, Budget dinner, Board Working Sessions and F&O Committee at each step of the process.

Trustee Beebe came back to the meeting at 5:07 pm.

The Committee discussed the process, various questions were asked and further feedback was provided on the process. Overall, the feedback provided was very positive as to the process, including the alignment meetings between Principals and Senior Leadership.

Secretary-Treasurer McLellan announced that next year's budgets are up on SDS so that all Budget Managers including Principals can see their budgets for next year.

Superintendent Perkins noted that Committee will be updated if there will be changes to the Funding Model.

11. Question Period: Nil

12. Meeting Schedule & Reminders


Superintendent Perkins noted that for next Meeting on September 10, 2019 is planned to have more topics from Operations in this Committee.

Chair Trenaman advised about the new Board and Committees of the Whole Schedule. She noted that Board decided to change from 2 week cycle to 3 weeks cycle with an additional short Board Meeting after the Committee Meetings.

Chair Trenaman thanked everyone for their time and contributions to this Committee.

13. Adjournment of Meeting

The meeting adjourned at 5:18 pm.



Committee Chair



Secretary-Treasurer

