



**POLICY AND GOVERNANCE COMMITTEE OF THE WHOLE MEETING
MINUTES**

TUESDAY, JUNE 11, 2019

12:30 PM (PT) – 2:00 P.M. (PT)

In person: School District 8 Kootenay Lake, Board Office, 570 Johnstone Road, Nelson, B.C. V1L 6J2

By video conference: Prince Charles Secondary, Room 104, 223 18 Ave S, Creston, BC, V0B 1G0

BOARD:

L. Trenaman
S. Nazaroff
B. Maslechko
D. Lang
S. Chew
A. Gribbin (*via Video Conference at PCSS*)

DISTRICT STAFF:

C. Perkins, Superintendent
M. McLellan, Secretary-Treasurer
B. Eaton, Director of Inclusive Education
D. Holitzki, Director of Human Resource Services
N. Howald, Director of Information Technology
N. Ross, Acting Director of Innovative Learning Services
S. Whale, Executive Assistant
C. Riehl, IT Technician

PARTNERS:

N. Nazaroff, DPAC
D. Sabourin, KLTF
V. McAllister, KLPVPA
R. Bens, CUPE
M. Bennett, CUPE
A. Early, CUPE

REGRETS:

S. Walsh, Trustee
B. Coons, Trustee
C. Beebe, Trustee
B. MacLean, Director of Operations
S. Kalabis, KLPVPA
B. Reimer, CUPE
D. Kunzelman, KLTF

1. Call to Order

Chair Trenaman called the meeting to order at 12:39 pm.

2. Acknowledgement of Aboriginal Territory

3. Insertions/Deletions to proposed Agenda

4. Adoption of Agenda

Moved by Trustee Maslechko, seconded by D. Sabourin, KLTF, **AND RESOLVED:**

THAT the agenda for this June 11, 2019 meeting, **BE ADOPTED**, as circulated.

5. **Receiving Presentations:** Nil
6. **Opportunity for Comments by the Public:** Nil
7. **Consent Package:** Nil
8. **Adoption of Minutes**

Moved by Trustee Maslechko, seconded by A. Early, CUPE, **AND RESOLVED:**

THAT the minutes from the May 14, 2019 Policy and Governance Committee of the Whole Minutes meeting **BE ADOPTED**.

9. **Old Business**

Superintendent Perkins reported that Policy 540: Supervisory Conflict of Interest and New Policy 660: Child Care Providers in Schools will be addressed in September, 2019.

10. **New Business:**

A. Policy Pro Forma: Policy 321: Student Withdrawal

Superintendent Perkins presented the Policy Pro Forma, which was prepared by District Principal Simpson, noting that it is a requirement of the Ministry of Education to have such a policy.

Moved by V. McAllister, KLPVPA, seconded by Trustee Chew, **AND RESOLVED:**

THAT policy 321: Student Withdrawal, **BE RECOMMENDED** to the Board for approval.

B. Review of Policies

Policy 650: Disposal of Real Property and Improvements

- Guidelines moved to Administrative Procedures except for the following sentence: "Prior to the disposition of surplus property, the Board of Education will give fair consideration to community input, and adequate opportunity for the community to respond to the Board of Education's plans for the property."

Policy 730: Pesticides and Herbicides

- Trustee Nazaroff raised concern about missing information about plant pesticides and not only animal pesticides. It was decided that the policy be held pending further internal review and brought back to Committee at a later date.

All other Policies didn't have any new revisions than suggested in the agenda package.

Whereas the following Section 600: Finance & Business Operations and Section 700: Facility Operations & Transportation policies were reviewed by the Committee:

Section 600: Finance & Business Operations

Policy 610: Fiscal Management

Policy 615: Board Signing Authority

Policy 620: Budget Development, Monitoring and Reporting

Policy 621: Accumulated Operating Surplus

Policy 640: Acquisition-Disposal of Board Assets

Policy 641: Gifts

Policy 642: Procurement and Purchasing
Policy 650: Disposal of Real Property and Improvements
Policy 680: Business Community Advertising Sponsorship

Section 700: Facility Operations & Transportation

Policy 720: Asbestos
Policy 740: Playground Equipment
Policy 750: Heritage
Policy 760: Animals on School District Property
Policy 770: Student Transportation
Policy 771: Transportation for Independent School Students
Policy 780: Transportation Assistance
Policy 790: Anti-Idling of School Vehicles
(Policy 730: Pesticides and Herbicides will be reviewed further and brought back to Committee at a later date)

Moved by Trustee Chew, seconded by Secretary-Treasurer McLellan, **AND RESOLVED:**

THAT the above revised policies **BE RECOMMENDED** to the Board for approval.

11. Policy Priority List/Annual Plan

Superintendent Perkins presented the Policy Priority List for the following year and reminded the Committee that anyone can submit a Policy Pro Forma.

12. Question Period

Superintendent Perkins encouraged all Committee Members to contribute more actively and inquired if another format would be helpful to achieve more participation. A discussion ensued, with representatives of each partner group offering their opinions and ideas in turn.

Superintendent Perkins inquired how the representatives share the information from the Committee meetings. A representative from each partner group reported how they distribute the information.

Board Chair Trenaman thanked everyone for their time and contribution to this Committee.

13. Meeting Schedule & Reminders

Superintendent Perkins presented the draft schedule of all Board and Committee Meetings for next year. She noted that Board decided to change from a 2-week cycle to a 3-week cycle with an additional short Board Meeting after each set of Committee meetings.

14. Adjournment of Meeting

The meeting adjourned at 1:33 pm.



Committee Chair



Secretary-Treasurer

