

**OPERATIONS AND FINANCE COMMITTEE OF THE WHOLE
MEETING AGENDA
TUESDAY, SEPTEMBER 21, 2021
3:00 PM – 4:30 PM (PT)**

School Board Office – 811 Stanley Street, Nelson
[Zoom](#) - Meeting ID: 684 5368 8313 – Password: 953306

1. Call to Order

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Introductions

4. Insertions/Deletions to Proposed Agenda

5. Adoption of Agenda

Proposed Resolution:

THAT the agenda for this September 21, 2021 meeting, **BE ADOPTED**, as circulated.

6. Receiving Presentations: Nil

7. Opportunity for Comments by the Public

8. Consent Package: Nil

9. Adoption of Minutes (p. 3)

App. 9

Proposed Resolution:

THAT the minutes from the May 11, 2021 Finance and Operations Committee of the Whole Minutes meeting **BE ADOPTED**.

10. Operations & Finance Business

A. Terms of Reference & Annual Plan – Committee Chair Lang (p. 6)

App. 10A

Proposed Resolution:

THAT the Finance and Operations Committee of the Whole operate according to the 2020-2021 Terms of Reference;

AND THAT the adoption of the 2021-2022 Terms of Reference be deferred to the October 19, 2021 meeting.

B. 2020-2021 Audited Financials Recommendation – Secretary-Treasurer McLellan and Auditor M.

Murphy

- 2020-2021 Financial Statements (Audited)
- 2020-2021 Financial Statements Discussion and Analysis
- Surplus Restrictions and Carry-Forwards
- Audit Report

[Handout 10B-1](#)

[Handout 10B-2](#)

[Handout 10B-3](#)

[Handout 10B-4](#)



B. 2021-2022 Budget

The Secretary-Treasurer presented the 2021-2022 Budget.

Discussions ensued regarding the following topics:

- Public survey results
- Playground and bus funding secured for next school year
 - New playground funding details coming soon
 - 3 new busses incoming
- Possibility of electric busses
- Students involved in the transitions program during COVID-19

A Trustee thanked staff for their work on this budget.

UPON a motion duly made and seconded it was **RESOLVED:**
THAT the 2021-2022 Annual Budget **BE RECOMMENDED** to the Board.

One Committee member was opposed.

11. Question Period

A Committee member requested to see a provincial district staffing document referenced by the Secretary-Treasurer. He noted that the document was not publicly available, and that permission would be needed, which if granted, will be shared publicly.

12. Meeting Schedule & Reminders

The next meeting of the Committee will be scheduled for September 2021.

13. Adjournment of Meeting

The meeting was adjourned at 5:48 PM.





2021-2022 Board Calendar

DATE	TIME	LOCATION	MEETINGS	COMMENT
September 21, 2021	1:30 – 2:30 pm	Board Office, Nelson	Closed Board Meeting	
	3:00 pm – 4:30 pm	Board Office, Nelson	Operations and Finance	Audited Financials Recommendation
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	Audited Financials Approval
October 19, 2021	12:30 – 4:30 pm	Board Office, Nelson	Committees of the Whole	
October 26, 2021	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
November 23, 2021	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
December 7, 2021	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
<i>Winter Break (December 19 – January 3)</i>				
January 18, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
February 15, 2022	2:00 – 3:00 pm	Board Office, Nelson	Closed Board Meeting	<i>If needed</i>
	3:30 – 4:30 pm	Board Office, Nelson	O&F Committee Meeting	Amended Budget Recommendation
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	Amended Budget Approval
March 8, 2022	1:00 – 2:00 pm	Mt. Sentinel, Slocan	Closed Board Meeting	<i>If needed</i>
	2:00 – 4:30 pm	Mt. Sentinel, Slocan	Edu. and G&P Committees	
	5:00 – 7:00 pm	Mt. Sentinel, Slocan	Open Board Meeting	
<i>Spring Break (March 12 – 27)</i>				
April 26, 2022	1:30 – 3:00 pm	Crawford Bay School	Closed Board Meeting	
	3:30 – 4:30 pm	Crawford Bay School	O&F Committee Meeting	Preliminary Draft Budget Review
	5:00 – 7:00 pm	Crawford Bay School	Open Board Meeting	
May 17, 2022	12:30 – 5:00 pm	Board Office, Nelson	Committees of the Whole	O&F – Supt’s Recommended Budget
May 24, 2022	3:30 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	2022-2023 Budget Approval
June 21, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
<i>Summer Break</i>				