

Transportation Assistance Application

Transportation Assistance may be granted in accordance with School District Transportation Regulations and the School Act Regulations. Details in relation to transportation assistance are presented on page 2 of this form for your reference.

- a) **This application will be effective for the current school year only.**
- b) Questions or requests for further clarification can be directed to the Transportation Office: (West) 250-354-4871 Ext. # 210 and (East) 250-428-5329 Ext. #8.
- c) Return completed form to: clerical.operations@sd8.bc.ca

Pupils to be Transported			
Child's Name	Age	Grade	School Attending

Parent or Guardian's Contact Information			
Name:			
Address:			
City:		Postal Code:	
Phone:		Email:	

Please provide a location address & a sketch of the home location including road connections	
Distance from home to School Attended or the nearest bus stop:	
Date you commenced Transportation of pupils:	

Parent or Guardian Signature			
I certify that this information is correct and I agree to be responsible for the daily transportation of the above children to and from the school or school bus, I further agree to notify the School Board Office immediately if I change my residence or am no longer qualified to receive assistance.			
Parent/Guardian Signature:		Date:	

Manager of Operations Approval and Authorization			
Manager Signature:		Date:	

The Board may pay transportation assistance to parents I guardians of pupils attending School District No. 8 schools subject to the following:

- a) The pupil attends Primary grades (K-3) and lives beyond 4 kilometers (2.5 miles) from the nearest school in their attendance and no pupil transportation services are provided;
- b) The pupil attends Intermediate to Secondary grades (4-12) and lives beyond 4.8 kilometers (3 miles) from the nearest school in their attendance area and no pupil transportation services are provided;
- c) The pupil lives beyond 3.2 kilometers (2 miles) from the nearest bus stop.

Note: In this section, all distances referred to will be measured by the nearest passable road, which is defined as a street, road, highway, lane or walkway that has been established as a pedestrian or vehicular route by the Municipality or the Province of British Columbia.

Applications for transportation assistance must be submitted to the School Board Office on the form provided. They will be approved by the Manager of Operations and processed each month by the Accounts Payable clerk. The forms are available in each school in the District as well as the School Board website.

Rates paid will be based on current District rate per kilometer to a maximum of \$12.00 per family per school day the pupils are in attendance.

Transportation assistance will not be retroactive beyond 30 days prior to the receipt of this application at the School Board Office.

For Board Use Only	
Allowable Daily Mileage:	
Rate per day in attendance:	
Commencement Date of Grant:	
Comments:	
Approved by:	