

AP 200.4: Care and Handling of Sick or Injured Students at School

Procedures

1. Students who become ill
 - 1.1 If a student becomes ill, it is the responsibility of the Principal, or person designated, to assess the degree of illness and if necessary, seek appropriate medical assistance. This may include;
 - 1.1.1 transfer to a hospital or emergency care by ambulance or private vehicle;
 - 1.1.2 sending the student home, or,
 - 1.1.3 providing a place in the school where the student can rest in privacy.
 - 1.2 If it has been determined that the most efficient and effective method of transporting a student to a medical facility is by private vehicle, other than the parent, the Principal or designate will assume this responsibility.
 - 1.3 In all cases the parent or guardian of the student is to be informed if the student must be sent home or is to receive medical assistance.
 - 1.4 Although the preferred method to transport students to a place where they can receive medical assistance is by having the parents provide transportation, an ambulance may be called if parents cannot be reached or if it essential to act immediately.
 - 1.5 The cost of the ambulance will be borne by the parent/guardian.
 - 1.6 In no case may a student be sent home if there is no one at home to receive the student unless the parent/guardian gives direction to send the child home.
 - 1.7 It is the responsibility of the supervising teacher on an extra-curricular or curricular trip to ensure that these regulations are followed if a student becomes ill.
2. Students who are injured at school
 - 2.1 If a student is injured at school, it is the responsibility of the Principal or designated staff member to assess the injury and determine a course of action. This may include:
 - 2.1.1 arranging for transportation to a medical center;
 - 2.1.2 treatment at the school provided that there is no ingestion of medication unless approval is give by the parent/guardian; or
 - 2.1.3 sending the child home.

- 2.2 If it has been determined that the most efficient and effective method of transporting a student to a medical facility is by private vehicle, other than the parent/guardian, the Principal or designate will assume this responsibility.
- 2.3 In all cases the parent/guardian of the student must be informed if the student is to be sent home or is to be transported to receive medical assistance.
- 2.4 An ambulance may be called if, in the opinion of the Principal or designated staff member, it is essential to do so.
- 2.5 The cost of the ambulance will be borne by the parent/guardian.
- 2.6 It is the responsibility of the supervising teacher on an extra-curricular or curricular trip to ensure that these regulations are followed if a student is injured.