

AP 560.1: Appointment of Principals and Vice-Principals

1. The Superintendent may transfer Principals and Vice-Principals from one school to another, prior to determining any competitions for District school-based administrative positions.
2. The Superintendent may create a Qualified Principal/Vice-Principal Applicant Pool from existing District 8 employees, who may proceed directly to the interview stage in any competition for District school - based administrative positions.
3. When a vacancy for a Principal or Vice-Principal is determined, meaningful advisory input and /or representation from trustees, parents and school staff shall be included during the initial consultation phase, the long-listing phase and during the interviewing of candidates.
 - 3.1. When a vacancy for a high school Principal or Vice-Principal is determined, meaningful advisory input/or representation from secondary students shall whenever possible, be included during the initial consultation phase and during the interviewing of candidates.
4. Upon the completion of the candidate evaluation process, the Superintendent, taking into account the views of the interview panel, shall provide final recommendations to the Board of Education for approval.

Input at each Stage/Phase of the Hiring Process

Initial consultation	- district staff, students, parents, union reps, trustee reps
Long list	- district staff, parents, union reps, trustee reps
Short list	- district staff, trustee reps
Interviews	- district staff, students, parents, union reps, trustee reps,