

Accounting Records Retention

Accounting records and all support documentation for School Trust Funds and District Accounting must be retained for a period of 7 years (most recent fiscal year-end plus previous 6 fiscal years).

Time Frame	Records to Retain
July 1, 2019 - June 30, 2020	July 1, 2012 - June 30, 2013 and onwards
July 1, 2020 - June 30, 2021	July 1, 2013 - June 30, 2014 and onwards
July 1, 2021 - June 30, 2022	July 1, 2014 - June 30, 2015 and onwards