

# Bus Discipline Report

\_\_\_\_\_  
Student's Name                      School                      Bus Number                      Date/Time of incident

## Driver's Report

Please check all applicable items:

- |   |   |
|---|---|
| <input type="checkbox"/> Smoking/lighting matches or lighter  | <input type="checkbox"/> Fighting, Roughhousing               |
| <input type="checkbox"/> Making a mess on bus   | <input type="checkbox"/> Inappropriate language/gestures      |
| <input type="checkbox"/> Vandalism to bus/property  | <input type="checkbox"/> Throwing objects in or at the bus    |
| <input type="checkbox"/> Insubordination/Defiance   | <input type="checkbox"/> Indecent behavior                    |
| <input type="checkbox"/> Possession or use of alcohol or drugs  | <input type="checkbox"/> Possession of unauthorized materials |
| <input type="checkbox"/> Riding a school bus while on suspension  | <input type="checkbox"/> Riding a school bus not assigned to  |
| <input type="checkbox"/> Bullying/Harassment of driver or students  | <input type="checkbox"/> Other                                |
| <input type="checkbox"/> Creating a disturbance on the bus that interferes with the safe operation of the bus |   |

Additional notes:

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Driver (Print Name)                      Signature                      Date

## Coordinator's Report

Action Taken:

- Verbal Warning                       1<sup>st</sup> Offence                       2<sup>nd</sup> Offence                       3<sup>rd</sup> Offence  
 Immediate Suspension                       other (Provide details)

Parent/Guardian \_\_\_\_\_ Contact Phone Number \_\_\_\_\_

Additional Notes:

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## School Report

Action Taken:

- Student issued a warning (written/verbal)                       Contacted Parent/Guardian  
 Checked Student's Folder                       Held conference with student/Parent/Guardian
- Student suspended from all School District No.8 School busses (dates)  
From: \_\_\_\_\_ To \_\_\_\_\_

Additional Notes:

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