



Four Guiding Principles during the COVID-19 Pandemic:

1. Maintain a healthy and safe environment for all students, families, and staff.
2. Provide the services needed to support the children of our essential workers.
3. Support vulnerable students who may need special assistance.
4. Provide continuity of educational opportunities for all students.
5. Promote positive relationships and keep students at the center of our learning.

The Ministry has released detailed plans to support the safe return to in class learning. Please read this; it's available on the website under 'NEWS STORIES'.

The following are the ways in which CBESS is setting up for the successful return of our students and implementing the guidelines. It is meant to give you a picture of the day, some necessary routines and expectations, and to let you know that we are and will be ready for your kids!

1. Learning Groups & Timetable

- When students arrive the first week, teachers will go through an orientation of all the following procedures and the health and safety guidelines.
- There are 2 learning groups (cohorts) at Crawford Bay Elementary Secondary School.
- Learning group 1 will be in the Elementary wing of the school which includes grades K-6.
- Learning group 2 will be in the Secondary wing of the school which includes grades 7-12.
- Our school is looking fabulous and are set for the processes put into place that follow the health and safety guidelines of Dr. Bonnie Henry and the Ministry of Education.
- **Kindergarten:** We will go with a gradual entry. This schedule will go to all registered Kindergarten students and be provided to new registrations as they come in. This will soon be posted on our school website.

2. Bell Schedule & Breaks

- At the bell times teachers will greet their class and lead them into the building through their assigned entry/exit doors.
- The school will be a **closed campus**. This means that no one is to leave school grounds- during school hours- unless being picked up by a parent/guardian.
- All breaks, including lunches will take place at different times for each learning group. See schedule below.

	Mon	Tues	Wed	Thurs	Fri
8:30	Start of Day				
10:00-10:15	Learning Group 1: Elementary (K-6) Recess				
10:15-10:30	Learning Group 2: Secondary (7-12) Break				
11:45-12:30	Learning Group 1: Lunch				
12:30-1:00	Learning Group 2: Lunch				
2:35	End of Day for Learning Group 1 – Line up for bus				
2:40	End of Day for Learning Group 2 – Line up for bus				
2:45	Busses Depart for home				

3. Movement Through the Building

- Students will enter and exit through their classroom doors. Each grade grouping will be assigned to a specific classroom and will be greeted by their teacher each morning.
- Students will have access to the water filling station but are expected to start the day with a full water bottle.
- The washrooms will have labelled stalls specific to each learning group. There will also be a pass system in place that students will use to show the bathroom is occupied. This is to ensure that there will be no unintentional contact between learning groups.

4. Health and Safety

- All visitors (including all parents) must make an appointment with the Principal and sign in/ out with the secretary. They must wear a mask and complete the health & safety check.
- Handwashing or hand sanitizing will continue to be a daily part of expectations: upon entry to school, before and after eating, before and after using the washroom, before and after going outside.
- **Anyone feeling ill** must stay home. This includes all staff and students.

- Should a child become sick while at school, that person will be escorted to our sick room, and Parents/guardians will be called to pick up their child.
- Students are expected to follow the school code of conduct. This will be posted online and in all classrooms.

Masks

- Non-medical masks are required to be used in situations where a person cannot maintain physical distance and is in close proximity to a person outside their learning group. Our school will have non-medical masks available for staff and students, including anyone who becomes ill at school. Masks are not required for younger elementary; however, we strongly encourage everyone to wear one.
- **Middle and Secondary students** are required to wear a mask on the school bus. Exceptions will be made for students who cannot wear masks for medical reasons.

5. Transportation

Arrival:

- The day will start with bus students arriving as per bus schedule. Students will go to the assigned classroom door for class line ups. Teachers and the Principal will be outside of school on the first day to help show students where they are to line up.
- Students being dropped off are to arrive no earlier than 8:15 am.

Dismissal:

- At the end of the day, teachers will lead their class outside through their assigned entry/exit doors. Students walking home are to leave immediately. Students being picked up by parents, need to be ready for pick up as soon as possible at the end of the day.
- Bus students will go to their designated line and remain socially distant from anyone not in their learning group.
- All bus students must be registered to ride the bus and cannot change or hop on another bus.

Final words for today:

Over the next while you may be inundated with information. Take your time reading and re-read for understanding. Our district web page provides links to the most current information. www.sd8.bc.ca

I am very confident in the work the province has done, what the district has done and is doing, and our school plans to get back to in class learning.

I am truly looking forward to meeting everyone, socially distanced of course.

Sarah Wick

Principal

“Listen Closely, Seek Truth, Walk Proudly, Share Love”

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