Revised January 2020

School District 8
Kootenay Lake

Confirmation of Teaching Experience

TO: EXPERIENCED TEACHERS JOINING THE STAFF OF SCHOOL DISTRICT NO. 8 (KOOTENAY LAKE)

In accordance with Article B.1 of the SD8/KLTF Collective Agreement.
Since your salary will be based on your previous teaching experience, it will be necessary for you to forward a copy of this statement to each school board under whose jurisdiction your previous teaching has been done. The signed certificate(s) should be forwarded to this office as quickly as possible. Proper placement on the salary scale will depend upon receipt of this verification promptly. Placement at zero level of experience will be necessary in the interim.
Please see Article B.1.12a.i for more information. Please note this document is time-sensitive.

Director of Human Resources

To be forwarded directly by the signing authority issuing this certification to: hrservices@sd8.bc.ca

This is to certify that _____ taught continuously in the school(s) operated by:

_____

(Official name of school board)

_____

Address (Postal Code)

Day/month/year to Day/month/year	Term/FTE/TTOC DAYS	Total

Experience of this teacher on leaving was _____ years _____ months.

Dated at _____, _____, 20____.

_____

Human Resources Department Designate