

A School District No. 8 (Kootenay Lake) Finance and Operations Committee meeting was held in Board Room, 570 Johnstone Road, Nelson, B.C., on Tuesday, October 24, 2017.

TRUSTEES PRESENT: R. Huscroft, D. Lang, B. Maslechko, S. Nazaroff, H. Suttie, B. Wright

REGRETS: L. Trenaman, Trustee
C. Bendig, Trustee
C. Beebe, Trustee
C. Perkins, Superintendent of Schools
K. Morris, Secretary-Treasurer
L. Brown, Director of Operations
D. Holitzki, Director of Human Resources
C. Kelly, DPAC
D. Kunzelman, KLTF

ALSO PRESENT: J. Jones, Superintendent Emeritus
B. Eaton, Director of Independent Learning Services
B. MacLean, Acting Director of Operations
L. Fehr, Director of Innovative Learning Services
N. Latham, DPAC
M. Bennett, DPAC
J. Stein, KLPVPA
R. Gow, DPAC
D. Sabourin, KLTF

**VIA VIDEO CONFERENCE IN
CRESTON:**

CALL TO ORDER

Committee Chair Huscroft called the meeting to order at 4:31 p.m.

ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.

INSERTIONS/DELETIONS TO PROPOSED AGENDA

Remove: Item 9A - Classroom Enhancement Fund Update

ADOPTION OF AGENDA

Moved by Trustee Maslechko, seconded by Trustee Nazaroff AND RESOLVED THAT:

The Finance and Operations Committee of the Whole Agenda for the October 24, 2017 meeting, BE ADOPTED, as amended

CONSENT PACKAGE

Moved by Trustee Wright, seconded by Trustee Nazaroff AND RESOLVED THAT:

The October 24, 2017 consent package BE RECEIVED.

OPPORTUNITY FOR COMMENTS BY THE PUBLIC

Nil

ADOPTION OF FINANCE AND OPERATIONS COMMITTEE OF THE WHOLE MINUTES

Moved by Trustee Lang, seconded by Trustee Wright AND RESOLVED THAT:

The Finance and Operations Committee of the Whole Minutes from the September 26, 2017 meeting, BE ADOPTED.

OLD BUSINESS

A. TERMS OF REFERENCE

From the September 26, 2017 Finance and Operations Committee of the Whole meeting:

That the Finance and Operations Committee of the Whole Terms of Reference be drafted by the Secretary-Treasurer and be presented at the October 24, 2017 Finance and Operations Committee of the Whole meeting.

Changes: III. D – Consultation for the development of the annual operating, special purpose and capital budget will now be the responsibility of the Finance and Operations Committee. All Budget and Stakeholder Engagement Committee responsibilities will now be the responsibility of the Finance and Operation Committee.

Moved by Superintendent Emeritus Jones, seconded by Trustee Wright AND RESOLVED THAT:

The Finance and Operations Terms of Reference BE APPROVED as amended.

B. ANNUAL PLAN

From the September 26, 2017 Finance and Operations Committee of the Whole meeting:

That the Finance and Operations Committee of the Whole Annual Plan be drafted by Staff and presented at the October 24, 2017 Finance and Operations Committee of the Whole meeting.

Trustee Maslechko – Looking for clarity on the disposal of properties.

Superintendent Emeritus Jones – The plan for disposal of property resides in the Facilities Plan. There is a process in place which includes Ministry approval and then Board approval.

Director Fehr – Asked if the budget included annual plan three year projections.

Superintendent Emeritus Jones – The Secretary-Treasurer has aligned the District plans with portfolio plans in an effort to be consistent allowing us to be more strategic in planning.

Director Fehr – Thank you to Secretary-Treasurer Morris for the long range planning.

Moved by Trustee Maslechko, seconded by Trustee Wright AND RESOLVED THAT:

The Finance and Operations Annual Plan BE APPROVED.

LETTER OF UNDERSTANDING (LOU) 17 RESTORED LANGUAGE

A. Additional Education Space Funding Agreement

Moved by Trustee Wright, seconded by Trustee Maslechko AND RESOLVED THAT:

The Additional Education Space Funding Agreement be received for information.

2017/2018 ANNUAL FACILITIES GRANT (AFG) SPENDING PLAN

Acting Director of Operations MacLean – provided a report to the Board of Education on the major projects which were brought forward this year.

Roofing various facilities - \$225,000

Dust Collection Prince Charles Secondary School replacement.

The balance of the list is relatively small and are in progress or will occur this year. The amount to deal with asbestos issues has been increased by \$50,000. A consulting firm is looking at School District No. 8 information and did testing and will provide training to staff. A treatment system will have to be built on site to look after water treatment. Currently in discussion with Interior Health and hopefully the project will be completed in the next two months.

Superintendent Emeritus Jones – Asked why windows at South Nelson School were replaced.

Acting Director of Operations MacLean – the windows were a safety hazard.

D. Sabourin, KLTF – Glad that even if schools were identified for closure, the district is striving to keep the building safe.

J. Stein, KLPVPA – Where did the funds come from for the asbestos abatement?

Acting Director of Operations MacLean – the funds came from a holdover from last year, and will be used this year. The asbestos program includes all district buildings.

Moved by Trustee Nazaroff, seconded by Trustee Wright AND RESOLVED THAT:

The 2017/2018 Annual Facilities Grant (AFG) Spending Plan, BE RECEIVED for information.

MINISTRY OF EDUCATION CAPITAL DIVISION STAFF VISIT UPDATE

Acting Director of Operations Maclean - reported on district tour with Ministry Staff. Funding announcements should be in the spring. \$50 million of provincial funds have gone to portables and restoration relative to meeting requirements of restored language. Seismic

projects timeline may be expanded, in order to release funding into other capital requests. With the new government there may be a renewed focus on elimination of portables. It suggests there may be room for expansions and renovations – which fits with our facilities plan. We have been fortunate accessing short term funding; School District No. 8 is well set to put projects forward (100,000 – 3 million) and can be a standalone project or bundled projects. Tour included Salmo Elementary, Salmo Secondary, Blewett. I also took him by Trafalgar and Rosemont as they are included in facilities plan – did not go inside. Recognized challenges we are dealing with respect to our buildings. Very open to Salmo project; it could be done in a relatively short timeline without impacting educational space. Blewett – was more hesitant – challenging building site...much more involved. Salmo would be considered a renovation or addition so funding is more appealing than a new build. Expressed interest in community engagement, and community learning centers, including daycare.
Trustee Maslechko - how positive was he about South Nelson and Trafalgar?
Acting Director of Operations Maclean - he is impressed with the building but he understood the site challenges. That would be considered 3rd on the list. He was hesitant to comment too much about Blewett.

Moved by Trustee Maslechko, seconded by D. Sabourin, KLTF AND RESOLVED THAT:

The Ministry of Education Capital Division Staff Visit Update, BE RECEIVED for information.

2018/2019 BUDGET PROCESS

Budget Stakeholder Engagement Committee 2017/2018 Budget Process, and 2017/2018 Budget Process Debrief and 2018/2018 Process Improvements, are attached for discussion.

Superintendent Emeritus Jones – Committee members are asked to look at last year’s budget process, and bring forward a proposal for budget development for the November F&O meeting.

Moved by Superintendent Emeritus Jones, seconded by Trustee Maslechko AND RESOLVED THAT:

The stakeholder groups, trustees and staff bring draft 2018/2019 Budget Processes to the November 28, 2017 Finance and Operations Committee of the Whole meeting.

PUBLIC SECTOR CLIMATE ACTION SYMPOSIUM

Director Fehr – this is an excellent learning opportunity for students.

Moved by Director Fehr, seconded by Trustee Wright AND RESOLVED THAT:

Two students from ‘green teams’ or other school greening initiatives in School District No. 8, be chosen, by draw, to attend the 2017 Public Sector Climate Leadership Symposium in Vancouver on December 7 and 8, 2017;
AND FURTHER

That the students be accompanied by a Staff member also attending the symposium;
AND FURTHER
Costs associated with the students' travel be taken from existing budgets in the
Student Transportation Fund – District.

By consensus, the committee agreed that the students attending would be asked to present what they learn at the symposium to a future board or committee meeting.

QUESTION PERIOD

An opportunity to ask for clarification.


Nil

MEETING SCHEDULE


The next Finance and Operations Committee of the Whole Meeting is scheduled for November 28, 2017 at the Nelson Board Office.

ADJOURNMENT

The meeting adjourned at 5:11 p.m.



Chair



Secretary-Treasurer

