

A School District No. 8 (Kootenay Lake) Policy and Governance Committee of the Whole meeting was held Board Room, 570 Johnstone Road, Nelson, B.C., on Tuesday, September 26, 2017.

TRUSTEES PRESENT: H. Suttie, C. Bendig, B. Maslechko, S. Nazaroff, B. Wright

REGRETS: L. Trenaman, Chair
D. Lang, Trustee
R. Huscroft, Trustee
K. Morris, Secretary-Treasurer
L. Brown, Director of Operations
D. Sabourin, KLTF
J. Francis, KLPVPA
D. Kunzelman, KLTF

ALSO PRESENT: C. Perkins, Superintendent
J. Jones, Superintendent Emeritus
B. Eaton, Director of Independent Learning Services
L. Fehr, Director of Innovative Learning Services
D. Holitzki, Director of Human Resources
M. Bennett, CUPE
Nina Latham, CUPE
R. Gow, DPAC

VIA VIDEO CONFERENCE C. Beebe, Trustee (arrived 1:46 p.m.)
IN CRESTON:

CALL TO ORDER

Committee Chair Suttie called the meeting to order at 12:38 PM

ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.

INSERTIONS/DELETIONS TO PROPOSED AGENDA

Add: Code of Conduct – Item 10 B (a)

ADOPTION OF AGENDA

Moved by Trustee Bendig, seconded by R. Gow, DPAC, AND RESOLVED THAT:

The Policy and Governance Committee of the Whole Agenda for the September 26, 2017 meeting, BE ADOPTED, as amended.

OPPORTUNITY FOR COMMENTS BY THE PUBLIC

ADOPTION OF POLICY AND GOVERNANCE COMMITTEE OF THE WHOLE MINUTES

Moved by Trustee Nazaroff, seconded by Trustee Bendig AND RESOLVED THAT:

The Policy and Governance Committee of the Whole Minutes from the June 27, 2017 meeting, BE ADOPTED as amended.

TERMS OF REFERENCE REVIEW

Amendments to the Terms of Reference to include:

COMPOSITION AND OPERATIONS

Item G - The Committee will meet monthly during the school year, with the exception of March and December.

DUTIES AND RESPONSIBILITIES

New Item D - Review Draft Administrative Regulations and provide input.

Moved by Superintendent Emeritus Jones, seconded by B. Cross, KLPVPA, AND RESOLVED THAT:

The Policy and Governance Committee of the Whole Terms of Reference BE ADOPTED as amended.

ANNUAL PLAN REVIEW

Discussion took place around field testing/new policy development and if the information is being communicated out adequately. It has been noted that little input comes back from field testing. It was suggested that a unique communication plan be included with each policy as it becomes ready to send out for field testing or as a final draft.

Discussion took place around criteria which determines where a policy is located on the priority list, and that it may be useful to have criteria listed in the annual plan.

Moved by Trustee Wright, seconded by Trustee Bendig AND RESOLVED THAT:

The “Policy Review – Board Priority List and Policy Revisions in Process List” BE APPROVED as the Annual Plan, with amendments as new recommendations come forward;

AND FURTHER, that the Annual Plan include one student symposium to be held before June 29, 2018.

CONSENT PACKAGE – Superintendent Emeritus Jones

Discussion took place around the consent package. It was determined that it is useful on regular and closed meeting agendas, but not necessary on the policy and governance committee agenda.

By consensus, the Committee will remain with the current format of the Policy and Governance Committee of the Whole agendas.

OLD BUSINESS

A. Action

a) Anti-Idling of School District Vehicles

From June 27, 2017 Policy and Governance Committee of the Whole meeting:

Superintendent Jones will draft Anti-Idling regulations over the summer which will be brought forward at the September 26, 2017 Policy and Governance Committee meeting.

Amendments to the Anti-Idling of School District Vehicles policy to include:
Add: Sentence about reduction of fuel expenses.

Audience for field testing:
Parents through DPAC, CUPE to employees involved with transportation, and all who have access to district vehicles.

Moved by Trustee Bendig, seconded by Trustee Wright AND RESOLVED THAT:

The Draft Policy – Anti-Idling of School District Vehicles BE SENT for field testing, as amended.

b) Draft Policy “NEW” 307 – Physical Restraint and Seclusion in School Setting

Discussion took place around the inclusion of a link to a B.C. Ministry of Education document, and how to ensure that the link is up to date within the policy.

A sentence will be added to the policy requiring administration to review annually for currency.

Moved by R. Gow, DPAC, seconded by Trustee Wright AND RESOLVED THAT:

The Draft “NEW” Policy 307 – Physical Restraint and Seclusion in School Setting be sent for field testing, with a sentence added requiring administration to review annually for currency.

c) Cold or Extreme Weather

From June 27, 2017 Policy and Governance Committee of the Whole meeting:

Trustee Suttie will work on the Cold or Extreme Weather policy and it will be brought forward at the September 26, 2017 Policy and Governance Committee meeting.

Discussion took place around the fact that the current policy doesn't outline a temperature that is considered too cold for children to go outside to play or engage in athletics. It was suggested that this be the decision of the school, with an inclusion of “unless otherwise directed by the District”.

Trustee Beebe joined the meeting at 1:46 pm

This policy was considered for development based on one specific issue. Standardizing a temperature which is safe for everyone will be difficult. Supervision is required for all students whether they are inside or outside, which is a staffing issue. It was suggested that during school planning days, staffing needs and allocations are addressed. It may be beneficial to review other districts policies around cold or extreme weather.

Postponed to October 24, 2017 meeting.

- d) Policy 220 – District Computer Network/Internet User Agreement
From June 27, 2017 Policy and Governance Committee of the Whole meeting:

Since the last meeting, the committee has attempted to meet but haven't. They will meet in September. The Ad Hoc committee welcomes other members. Nobody volunteered; Heather left it open to the committee for people to approach S. Nazaroff if they want. M. Bennett said that Rob Reimer will join the committee.

Postponed to October 24, 2017 meeting.

B. Information/Discussion

- a) Code of Conduct
The ad hoc Code of Conduct Committee shall include the following members:
Michelle Bennett, CUPE
Brent Cross, KLPVPA
Christine Perkins, Superintendent
Curtis Bendig, Trustee
TBD, DPAC Representative

Trustee Bendig will initiate the first Code of Conduct Ad Hoc Committee conversation.

- b) Draft Administrative Regulation: Policy 540 – Hiring and Placement of Principals and Vice-Principals
Postponed to October 24, 2017 meeting.
- b) Draft Administrative Regulation: Policy 208 – Employee Recognition
Postponed to October 24, 2017 meeting.
- c) Draft Administrative Regulation: Policy 546 – Supervisory Conflict of Interest
Postponed to October 24, 2017 meeting.
- d) Draft Administrative Regulation: Policy 301 – Student Attendance
Postponed to October 24, 2017 meeting.

- e) Draft revision of Policy 210 - Tobacco and Electronic Smoking Devices
Postponed to October 24, 2017 meeting.

QUESTION PERIOD

Nil

MEETING SCHEDULE

The next Policy and Governance Committee of the Whole Meeting is scheduled for October 24, 2017 at Nelson Board Office.

ADJOURNMENT

The meeting adjourned at 2:02 p.m.