



Four Guiding Principles during the COVID-19 Pandemic:

1. Maintain a healthy and safe environment for all students, families, and staff.
2. Provide the services needed to support the children of our essential workers.
3. Support vulnerable students who may need special assistance.
4. Provide continuity of educational opportunities for all students.
5. Promote positive relationships and keep students at the centre of our learning.

1. Learning Groups & Timetable

- Learning Groups will not exceed 120 people. See learning group organization below.
- Monday to Friday, regular school hours, with 100% in class instruction
- two classes per day for each quarter
- student schedules will reflect the course selections that were made in May and June; the structure of the day and semesters has been modified to support health and safety protocols
- within Learning Group 1 and 2 students are further organized into two smaller groups that have the same daily schedule
- Learning Group 4 at Sequoia, will work within the same structure and organization of their day as in the past

Learning Group	Grade	Number of students	Number of Students
Group 1	Grade 7	43	88 students
	Grade 8	45	
Group 2	Grade 9	43	101 students
	Grade 10	58	
Group 3	Grade 11	47	95 students
	Grade 12	48	
Group 4	Sequoia (of site)	15	15 students

2. Bell Schedule & Breaks - See revised daily school schedule [HERE](#)

- each learning group will have have different morning and afternoon break times
- students will eat lunch in their period 1 classroom
- a common mid day break will occur; learning groups will be assigned to designated areas of the school
- hallways will be clearly marked for physical distancing and/or directions
- controlled traffic flow throughout the school following a clockwise direction and arrows
- students are required to wear masks when joining together from two different learning groups for two elective classes and while in high traffic areas such as hallways and common areas like the multi-purpose room
- all students are expected to keep their hands and feet to themselves
- lockers are not available at this time
- upon arrival to school, students will remain on campus for the duration of the day and will not be permitted to leave the campus during the mid day break
- students leaving the campus prior to the end of day for medical appointments must sign out from the office with their caregiver's knowledge and consent

3. Movement Through the Building

- entry and exit from the building will be from three main doors and by learning group; Grade 11/12 assigned to the main entrance only, Grade 9/10 are assigned to the second entrance at the front of the school only, Grade 7/8 are assigned to the 300 wing hallway exit
- upon arrival to school students may choose to remain outside until the school day begins or they may choose to be indoors in their period 1 classroom or designated common area
- learning groups will be assigned weekly to designated common areas during non-instructional times
- washrooms in each of the 3 wings of the school are assigned to one learning group only; multi-purpose assigned to Grade 11/12, 200 wing washrooms assigned to Grade 9/10, and 300 wing washrooms assigned to Grade 7/8
- the designated "washroom for everyone" will be reassigned to another area of the school
- access to common areas during instructional times will require teacher sign up
- common areas during non-instructional times will be accessible by single learning groups only

4. Health and Safety

- in addition to three hallway washrooms, hand washing/sanitizing stations will be available at the three entrances of the building and in all common areas including the gym, multi-purpose room, and library
- Staff and Students are required to wear masks when: in high traffic areas such as buses; in common areas such as hallways; outside of their learning group whenever physical distancing cannot be maintained.
- staff and students can choose to wear masks at any other time if that is their personal preference
- All visitors including parents must make an appointment with the school Principal before entering the building. Additionally, all visitors will wear a mask while in the building, immediately report to the school office and sign-in with the secretary, complete the Stage 2 Health Questionnaire and wash or sanitize hands
- If a student becomes ill, it will be requested that they wear a mask and they will be required to check in at the office and attend the sick room. Parents/guardians will be contacted to have them pick up their child. The nature of the illness determines the next steps as outlined in the District Stage 2 Plan. The sick room will be sanitized as required.

5. Transportation

- Students are required to wear non-medical masks when they are on the bus. Exceptions will be made for students who cannot wear masks for medical reasons
- Upon arrival to school, students are encouraged to remain outdoors in learning group specific designated areas on the grounds of the school

- students are also welcomed to enter the building through designated areas and remain in learning group assigned areas of the school
- students will line up following safe physical distancing guidelines of maintaining 2 m distance between non learning group members, if 2 m distancing cannot be maintained students will use masks.
- students will be asked to ensure masks are on prior to loading their bus