

# Pre-Trip Inspection

Bus #: \_\_\_\_\_

	Date	Time	Odometer	1st Driver "Print & Sign"	2nd Driver "Print & Sign"
Sun					
Mon					
Tues					
Wed					
Thur					
Fri					
Sat					

Sun	Mon	Tue	Wed	Thu	Fri	Sat	**Work order must be sent to Mechanic if any defects are noted below
<b>"X in 1-24 denotes a defect"</b>							<b>**Wheel chocks must be used</b>
							1. Fluid Levels - Engine oil, power steering, transmission, coolant, windshield washer etc.
							2. Belts, wiring, hoses and air lines
							3. Fluid leaks
							4. Steering mechanism
							5. Front Brakes
							6. Driver and passenger seats for cuts, adjustments and security
							7. All exits, service doors and warnings buzzers
							8. Mirrors and windows
							9. Windshield wipers and washers
							10. Steering wheel free play
							11. Horn
							12. All gauges, switches, mechanisms and heaters.
							13. Check emergency equipment
							14. Decal Date and Service Kms.
							15. Condition of tires, pressure, wheel lugs, rims and nuts
							16. Under bus for oil, transmission or coolant leaks
							17. Suspension and exhaust system
							18. Body panels damage, markings, reflectors, mud flaps
							19. All lights signals (operation - condition)
							20. Air Brakes air build up and governor function
							21. Build air to maximum pressure (110-125 PSI )
							22. Apply brake - must not drop more than 3 PSI per min
							23. Fan brakes to check warning devices
							24. Fan brakes to check spring brake operation
							25. Check rear brake slack at approx. 90 degrees
							26. Parking brake and foot brake

= Okay

							<b>AM Pre-trip - No Defect was noted or came to the attention of the driver</b>
							<b>AM Post-trip - Bus checked and swept</b>
							<b>PM Pre-trip - No Defect was noted or came to the attention of the driver</b>
							<b>PM Post-trip - Bus checked</b>
							<b>Above defect(s) need not be corrected for safe operation of vehicle &amp; explained below</b>

Comments, Concerns or Defects: "Extra comments on back side"		Repaired or corrected by:	Date:
Sunday			
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			