

Pre-Trip Inspection - Bus

	Date	Time	Odometer	1st Driver "Print & Sign"	2nd Driver "Print & Sign"
Sun					
Mon					
Tues					
Wed					
Thur					
Fri					
Sat					

Sun	Mon	Tue	Wed	Thu	Fri	Sat	**Work order must be sent to Mechanic if any defects are noted below	Bus #: _____
"X in 1-24 denotes a defect"							**Wheel chocks must be used	
							1. Fluid Levels - Engine oil, power steering, transmission, coolant, windshield washer etc.	
							2. Belts, wiring, hoses and air lines	
							3. Fluid leaks	
							4. Steering mechanism	
							5. Front Brakes	
							6. Driver and passenger seats for cuts, adjustments and security	
							7. All exits, service doors and warnings buzzers	
							8. Mirrors and windows	
							9. Windshield wipers and washers	
							10. Steering wheel free play	
							11. Horn	
							12. All gauges, switches, mechanisms and heaters.	
							13. Check emergency equipment	
							14. Decal Date and Service Kms.	
							15. Condition of tires, pressure, wheel lugs, rims and nuts	
							16. Under bus for oil, transmission or coolant leaks	
							17. Suspension and exhaust system	
							18. Body panels damage, markings, reflectors, mud flaps	
							19. All lights signals (operation - condition)	
							20. Air Brakes air build up and governor function	
							21. Build air to maximum pressure (105-135 PSI)	
							22. Apply brake - must not drop more than 3 PSI per min @ maximum pressure	
							23. Fan brakes to check warning devices	
							24. Fan brakes to check spring brake operation	
							25. Check rear brake slack at approx. 90 degrees	
							26. Parking brake and foot brake	

= Okay

							AM Pre-trip - No Defect was noted or came to the attention of the driver
							AM Post-trip - Bus checked and swept
							PM Pre-trip - No Defect was noted or came to the attention of the driver
							PM Post-trip - Bus checked
							Above defect(s) need not be corrected for safe operation of vehicle & explained below

Comments, Concerns or Defects: "Extra comments on back side"			Repaired or corrected by:	Date:
Sunday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				