



March 25, 2019

Ref: 208918

To: Secretary-Treasurer and Superintendent
School District No. 8 (Kootenay Lake)

Capital Plan Bylaw No. 2019/20-CPSD08-02

Re: Amendment to Ministry Response to the Annual Five-Year Capital Plan Submission for 2019/20

This is an amendment to the letter sent on March 1, 2019 (Ref: 208254) in response to your School District's 2019/20 Annual Five-Year Capital Plan submission, submitted to the Ministry prior to June 30, 2018, and provides direction for advancing supported and approved capital projects.

This amendment changes your BUS project approval as reflected in the MINOR CAPITAL PROJECTS table below. The changes are due to an error on your School District's Capital Plan Submission for 2019/20, whereas the requested buses had already been approved for replacement in a previous year.

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Please note that all school districts are required to keep project approval information confidential until after the Province has issued News Releases to the public on March 6th. Additionally, school districts receiving approval and funding specifically from the Playground Equipment Program (PEP) are required to keep that project information confidential until further written notice from the Ministry of Education.

**Ministry of
Education**

Capital Management Branch
Resource Management
Division

Mailing Address:
PO Box 9151 Stn Prov Govt
Victoria BC V8W 9H1

Location:
5th Floor, 620 Superior St
Victoria BC V8V 1V2

Below you will see the major capital projects supported to proceed with Project Definition Reports (PDRs) as well as minor capital projects from the Ministry's 2019/20 annual capital programs that are approved for funding and are able to proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP)

New Projects

| Project # | Project Name | Project Type | Next Steps |
|------------------|---------------------|---------------------|--|
| 127791 | Blewett Elementary | Addition | Submit draft PDR to Planning Officer by Jan. 15, 2020. |

Note: A PDR should normally be expected to be finalized within two months following the draft PDR deadlines noted above. After a draft PDR is submitted to the Ministry, follow-up meetings will be scheduled by your respective Regional Director or Planning Officer to confirm scope, schedule, and budget details and the terms of project approval for the projects listed above. Also note that Capital Project Funding Agreements (CPFA) are not issued until after PDRs and all other required supporting documentation is received, reviewed and approved for funding by the Ministry.

All projects that the Ministry expects to be under PDR development, and have not already been received, are listed above – if a project is not listed, then the Ministry is not supporting the project and is not expecting a PDR.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

New projects for SEP, CNCP, BEP, PEP

| Facility Name | Program Project Description | Amount Funded by Ministry | Next Steps & Timing |
|---|--|----------------------------------|--|
| L.V. Rogers Secondary | SEP - Mechanical Upgrades - Dust Collector Upgrade | \$300,000 | Proceed to design, tender & construction. To be completed by March 31, 2020. |
| Hume Elementary | SEP - Building Enclosure Upgrades - Window Upgrades | \$750,000 | Proceed to design, tender & construction. To be completed by March 31, 2020. |
| Central Education Centre, Rosemont Elementary, A.I. Collinson Elementary, W.E. Graham | SEP - Health and Safety Upgrades - Flooring Upgrades | \$425,000 | Proceed to design, tender & construction. To be completed by March 31, 2020. |

| | | | |
|---|---|-----------|--|
| Community School, South Nelson Elementary | | | |
| Winlaw Elementary | PEP - New - Universally Accessible Playground Equipment | \$105,000 | Proceed to design, tender & construction. To be completed by March 31, 2020. |

New projects for BUS

| Existing Bus Fleet # | New Bus Type | Amount Funded by Ministry | Next Steps & Timing |
|---------------------------|---|---------------------------|--|
| DELETED - 5081 | C (70-75) with 0 wheelchair spaces | \$137,691 | Proceed to ordering the school bus(es) between March 15, 2019 and April 30, 2019 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbce.org |
| DELETED - 5080 | C (70-75) with 0 wheelchair spaces | \$137,691 | Proceed to ordering the school bus(es) between March 15, 2019 and April 30, 2019 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbce.org |
| DELETED - 5083 | C (70-75) with 0 wheelchair spaces | \$137,691 | Proceed to ordering the school bus(es) between March 15, 2019 and April 30, 2019 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbce.org |
| DELETED - 4083 | C (70-75) with 0 wheelchair spaces | \$137,691 | Proceed to ordering the school bus(es) between March 15, 2019 and April 30, 2019 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC |

| | | | |
|-----------------------|------------------------------------|-----------|---|
| | | | website at http://www.astsbce.org |
| DELETED - 4080 | C (70-75) with 0 wheelchair spaces | \$137,691 | Proceed to ordering the school bus(es) between March 15, 2019 and April 30, 2019 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbce.org |
| DELETED - 5082 | C (70-75) with 0 wheelchair spaces | \$137,691 | Proceed to ordering the school bus(es) between March 15, 2019 and April 30, 2019 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbce.org |
| DELETED - 4081 | C (70-75) with 0 wheelchair spaces | \$137,691 | Proceed to ordering the school bus(es) between March 15, 2019 and April 30, 2019 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbce.org |

Note: An amended Annual Programs Funding Agreement (APFA) accompanies this amended Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Routine Capital projects for the 2019/20 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Plan Bylaw No. provided at the beginning of this document) for its approved 2019/20 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated and emailed to Ministry Planning Officer Damien Crowell at Damien.Crowell@gov.bc.ca as soon as possible. At this time the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2019/20 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2020/21 Annual Five-Year Capital Plan submission process (with supplementary intake spreadsheets) will be provided within the next few weeks. These plans are to be submitted to the Ministry no later than June 30, 2019.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



Joel Palmer, Executive Director
Capital Management Branch

Attachment: Amended Annual Program Funding Agreement (APFA)

pc: Ryan Spillett, Director, Capital Projects Unit, Capital Management Branch
Michael Nyikes, Director, Capital Programs Unit, Capital Management Branch
Damien Crowell, Planning Officer, Capital Management Branch
Rachelle Ray, Regional Director, Capital Management Branch
Rosa Cutler, Planning Officer, Capital Management Branch