

XX = use School Cost Centre (see table on right*) e.g. 1-02-14000-24 TTOC-Blewett

Common Leave Reasons & Budget Codes			
SFE Leave Reason	Account Number ("Budget Code")	Account Name	Comments

Leave reasons that do NOT require a budget code

Sick	0-0000-1-02-14000-XX	TTOC-Regular	Budget code not required in SFE
Family Illness	0-0000-1-02-14000-XX	TTOC-Regular	Budget code not required in SFE
Medical	0-0000-1-02-14000-XX	TTOC-Regular	Budget code not required in SFE

Third Party Paid - budget code required in SFE

Third Party Billing (i.e. BCTF, KLTF, BCPVPA, KLPVPA)	0-0000-0-00-75500-0	Accounts Receivable	
Third Party Billing - CUPE	0-0000-0-00-75503-0	Accounts Receivable CUPE	

School Paid - budget code required in SFE

School-based cost	0-0000-1-02-14020-XX	TTOC-School Purchased	Please do NOT use Services & Supplies accounts for School
Extra or co-curricular	0-0000-1-02-14020-XX	TTOC-School Purchased	
School staff development	0-0000-1-02-14030-XX	TTOC-Staff Development	Purchased TTOC time.

District Paid - budget code required in SFE

Extra staffing teacher other leave	0-0000-1-02-14000-XX	TTOC-Regular	Regular TTOC, includes Teacher In Charge (most common TTOC account)
Leave without pay	0-0000-1-02-14000-XX	TTOC-Regular	
Family responsibility	0-0000-1-02-14000-XX	TTOC-Regular	
AbEd	0-0000-1-31-14000-XX	TTOC-AbEd	AbEd TTOC
Unfilled position - Teacher	0-0000-1-02-11100-XX	Teacher Salaries-Regular	Regular Teacher salary account
Unfilled position - PVP	0-0000-1-41-10500-XX	PVP Salaries - Regular	Regular PVP salary account
Discretionary - Teacher	0-0000-1-02-11100-XX	Teacher Salaries-Regular	Regular Teacher salary account
District implementation - Event host provides GL account. Common budget codes include:	0-0000-1-02-14000-XX	TTOC-Regular	Regular TTOC, includes Teacher In Charge (most common TTOC account)
	0-0000-1-02-14035-XX	TTOC-FLE	Focus Learn Excel TTOC - all except inclusive events (below)
	0-0000-1-02-14036-XX	TTOC-FLE Inclusive	Focus Learn Excel TTOC - Inclusive event

Other common District Paid budget codes include:

Inclusive, includes IEP	0-0000-1-10-14000-XX	TTOC-Inclusive	Inclusive TTOC, includes IEP
International	0-0000-1-62-14000-XX	TTOC-International	International TTOC
CEF Remedies	417-0000-0-00-14025-0	TTOC-CEF Remedies	CEF Remedies TTOC
Ready, Set, Learn (RSL)	409-0000-0-00-14000-0	TTOC-RSL	Ready, Set, Learn (RSL) TTOC
CommunityLINK	410-0000-0-00-14000-0	TTOC-CommunityLINK	CommunityLINK TTOC
OLEP (Federal French)	440-0000-0-00-14000-0	TTOC-OLEP	OLEP TTOC

*School Cost Centre	
CC #	Cost Centre
22	ARES
24	Blewett
26	Brent Kennedy
28	Canyon-Lister
32	Crawford Bay
34	Erickson
38	Hume
40	JVH
42	Jewett
44	L V Rogers
94	REACH
46	Mt. Sentinel
47	Sequoia
48	PCSS
50	Redfish
52	Rosemont
54	Salmo Elem.
56	Salmo Sec.
60	South Nelson
62	Trafalgar
64	W E Graham
66	Winlaw
79	DESK
85	Wildflower
90	HL - Creston
92	HL - Nelson
95	HL - Kaslo
97	Dist. Learning