



### Four Guiding Principles during the COVID-19 Pandemic:

1. Maintain a healthy and safe environment for all students, families, and staff.
  2. Provide the services needed to support the children of our essential workers.
  3. Support vulnerable students who may need special assistance.
  4. Provide continuity of educational opportunities for all students.
  5. Promote positive relationships and keep students at the centre of our learning.
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### 1. Learning Groups & Timetable

- Five learning groups of less than 60 students/staff
  1. K/1 - 2 classes
  2. 1/2 - 2 classes
  3. 2/3 - 2 classes
  4. 3/4 - 2 classes
  5. 4/5 - 2 classes
- Learning groups will use the same entrances/exits and spaces during breaks. The two classes in each learning group may also join together at times for various learning opportunities.

### 2. Bell Schedule & Breaks

- School bell schedule for all students
  - 8:25 - Bell
  - 8:30 - Start of Morning
  - 10:10 - Morning Recess
  - 10:30 - End Recess
  - 12:10 - Eating in Classrooms
  - 12:30 - Play
  - 12:55 - Start of Afternoon
  - 2:35 - End of Day
- Breaks & lunch will be at the same time for Learning Groups 1-3. Learning Groups 4 & 5 times will be staggered by a few minutes to allow for use of Gym doors to enter & exit.
- There will be five play zones on our grounds that each Learning Group will use on a scheduled basis
  - Upper Field South
  - Upper Field North
  - Latimer Street
  - Lower Playground
  - Gym
- Assigned doors for entering & exiting the building
  1. K/1 - Hendryx Street

2. 1/2 - Music Room
3. 2/3 - Latimer Street
4. 3/4 - Gym
5. 4/5 - Gym

### 3. Movement Through the Building

- Please note that the Main Entrance to South Nelson is now the Latimer Street entrance, as it has a more direct sightline to the office
- Please arrive as close to 8:25 as possible and pickup as close to 2:35 as possible. Teachers will greet and dismiss their students at/from the assigned doors. Students in different Learning Groups should be physically distancing before the bell rings for entering and prior to being picked up
- There will be markings on the floors and directions from staff about movement within the building to keep physical distancing in common areas.
- Students will have access to the water filling station but are expected to start the day with a full water bottle.
- Movement in hallways will be planned but access to the washrooms are as before. We will ask students to limit to 2 in the washroom at a time.

### 4. Health and Safety

- All visitors (including all parents) must make an appointment with the Principal and sign in/ out with the secretary. They must wear a mask and complete the health & safety check
- Non-medical masks are required to be used in situations where a person cannot maintain physical distance and is in close proximity to a person outside their learning group.
  - Our school will have non-medical masks available for staff and students, including anyone who becomes ill at school. Masks are not required for younger elementary; however, we strongly encourage everyone to wear one
- Middle and Secondary students are required to wear a mask on the school bus. Exceptions will be made for students who cannot wear masks for medical reasons
- Handwashing or hand sanitizing will continue to be a daily part of expectations: upon entry to school, before and after eating, before and after using the washroom, before and after going outside.
- **Anyone feeling ill** must stay home. This includes all staff and students
- Should a child become sick while at school, that person will be escorted to our sick room across from the office, and Parents/guardians will be called to pick up their child.
- Students are expected to follow the school code of conduct. This will be posted on line and in all classrooms.
- Our school is set for the processes put into place that follow the health and safety guidelines of Dr. Bonnie Henry and the Ministry of Education. We would also like to thank our Operations Department and summer crews for the extensive work done on our heating system this summer!

## 5. Transportation

- Please contact Principal Dan Rude if you are a busing student at [dan.rude@sd8.bc.ca](mailto:dan.rude@sd8.bc.ca).

Thank you for taking the time to read through this. We are looking forward to our work & learning together!

Dan Rude, Principal - South Nelson Elementary School