











EDUCATION COMMITTEE OF THE WHOLE
Board Office, 570 Johnstone Road, Nelson, B.C.
TUESDAY, SEPTEMBER 26, 2017
2:30 to 4:00 P.M.

A G E N D A
* * * * *

1. **CALL TO ORDER – COMMITTEE CHAIR** 
2. **ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY** 








We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.
3. **INSERTIONS/DELETIONS TO PROPOSED AGENDA** 
4. **ADOPTION OF AGENDA**
Proposed Resolution: 

The Education Committee of the Whole Agenda for the September 26, 2017 meeting be adopted as circulated.
5. **PRESENTATION**
Nil
6. **OPPORTUNITY FOR COMMENTS BY THE PUBLIC** 
7. **ADOPTION OF MAY 30, 2017 EDUCATION COMMITTEE OF THE WHOLE MINUTES** (p. 3-9) 

The Education Committee of the Whole Minutes from the May 30, 2017 meeting, be adopted.
8. **CORRESPONDENCE**
Nil
9. **CELEBRATION OF LEARNING STORIES OF ACADEMIC SUCCESS, CREATIVITY AND IMAGINATION, CITIZENSHIP, RESILIENCY** 
10. **CONSENT PACKAGE** – Secretary-Treasurer Morris
Proposed Resolution: 

The addition of agenda item “Consent Package” be added to all future Education Committee of the Whole agendas
BE APPROVED.

App. A

11. **COMMITTEE INTRODUCTIONS** 
12. **EDUCATION COMMITTEE OF THE WHOLE TERMS OF REFERENCE** (p. 10-12)  App. B
13. **2015-2018 EDUCATION COMMITTEE OF THE WHOLE ANNUAL PLAN** 
<https://docs.google.com/document/d/1Fg25lqvIVxlVKVO5bR-Q2O0BSEPRjp-nCr6OkyopfMw/edit?usp=sharing>
14. **LEARNING ENVIRONMENTS** Handout
Proposed Resolution: 
It be recommended to the Board of Education that the criteria for effective learning environments be visually present throughout the district
BE APPROVED.
15. **QUESTION PERIOD** 
An opportunity to ask for clarification.
16. **NEXT MEETING DATE** 
The next Education Committee of the Whole Meeting is scheduled for October 24, 2016 at the Nelson Board Office.
17. **ADJOURNMENT** 

A School District No. 8 (Kootenay Lake) Education Committee of the Whole meeting was held in the Board Room, 570 Johnstone Road, Nelson, B.C. on Tuesday, May 30, 2017 at 2:17 P.M.

COMMITTEE MEMBERS PRESENT:

Trustees: C. Bendig, S. Nazaroff, L. Trenaman, R. Huscroft, H. Suttie,
D. Lang, B. Maslechko (arrived @ 2:42pm)
J. Jones, Superintendent of Schools
L. Fehr, Director of Innovative Learning Services
D. Holitzki, Director of Human Resources
L. Brown, Director of Operations
S. Kalabis, KLPVPA
S. Maguire, KLTF
M. Bennett, CUPE
B. Reimer, CUPE
R. Gow, DPAC

VIDEO CONFERENCE IN CRESTON: NIL

REGRETS: B. Wright, Trustee
C. Beebe, Trustee
K. Morris, Secretary-Treasurer
B. Eaton, Director of Independent Learning Services
D. Adams, KLTF
R. Vandenbos, DPAC

ALSO PRESENT: W. Makortoff, Executive Assistant
A. Lawrence, KLTF

CALL TO ORDER

Chair Bendig called the meeting to order at 2:17 P.M.

ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.

INSERTIONS/DELETIONS TO PROPOSED AGENDA

Deletion: Student Panel Discussion

ADOPTION OF AGENDA

Moved by Trustee Lang, seconded by R. Gow
AND RESOLVED THAT:

The Education Committee of the Whole Agenda for the May 30, 2017 meeting be adopted as amended.

PRESENTATION

Nil

OPPORTUNITY FOR COMMENTS BY THE PUBLIC

Nil

ADOPTION OF EDUCATION COMMITTEE MINUTES

Moved by Trustee Trenaman, seconded by Trustee Nazaroff
AND RESOLVED THAT:

The Education Committee of the Whole Minutes from the April 18, 2017 meeting, be adopted.

CORRESPONDENCE

Nil

NEW BUSINESS

Student Panel Discussion – Led by the Student Engagement/Symposium Working Group

Due to unforeseen circumstances the Student Panel Discussion has been postponed.

WORKING GROUPS

Education Committee of the Whole Summary

Chair Bendig asked the committee members to break out in to their working groups to work on the EDCOW Summary.

Report & Discuss & Moving Forward

Each working group reported out to the committee;

1. A summary of their work so far
2. Recommendations for:
 - a. Board Actions
 - b. Committee Work
 - c. Items/topics to drop or hold off on

CELEBRATION OF LEARNING STORIES OF ACADEMIC SUCCESS, CREATIVITY AND IMAGINATION, CITIZENSHIP, RESILIENCY

T. Malloff – LVR recently hosted a Sustainable Job Fair, teacher sponsored by Tamara Martin. Students engaged in project based learning, connecting with over 15 local business and community groups in order to provide a venue for all SD8 students.

Superintendent Jones – SD8 recently held the 7th annual Youth Pow Wow. It's amazing to see the energy, support and work our AYWL's provide every year to pull together this growing event. In the week prior the Pow Wow, someone damaged the regalia that students worked on over the course of the year. The students and the community pulled together to repair the regalia and chose to dance a healing dance for the person(s) who caused damaged in hope of helping

he or she with their troubles.

Trustee Lang – It was wonderful to see so many SD8 students participating in all the annual Kaslo May Days events.

S. Maguire – I have had the pleasure of working with the PAC playground enhancement committee over the last couple of years and am happy to report that we have a commitment from a builder, and the build is planned to be under budget, and should be started prior to the start of the 2017-2018 school year. It's very exciting to see the creativity and imagination going into this project

R. Gow – Participated in an outdoor education event with the Nature Investigators at Redfish Elementary. Each group was tasked with finding the item that they have been studying and then sketching and describing the item for a guide for future community use.

Superintendent Jones – Attended this year's May Days celebration in Kaslo and was surprised to learn that an SD8 school bus and driver was provided to a group of seniors, who had chartered a bus to attend the May Days celebration, after their bus had broken down on route.

QUESTION PERIOD

Nil

NEXT MEETING DATE

The next Education Committee of the Whole Meeting will be announced at a later date for the 2017-2018 school year.

ADJOURNMENT

The meeting adjourned at 3:53 P.M.

Chair Bendig

Secretary-Treasurer

EDUCATION COMMITTEE SUMMARY

2016-17 – STUDENT ENGAGEMENT/SYMPOSIUM GROUP

Thanks to everyone for working so hard on your small action groups this year. Please take some time to reflect on your work and prepare for a full committee conversation (30 minutes of work time)

Brief Summary of your work so far:

- We have established a process for setting up Student Panels in each Family of Schools...when the Committee of the Whole meets in that Family of Schools.
- We brainstormed questions for the student panel exercise, and had a google doc for further input. There was no further input.
- The first student panel set for May 30 was postponed.
- This was seen as a reasonable progression for the student symposia that the district has hosted over the past few years, which were an offshoot of the Superintendent's previous model of meeting with students at each secondary school for student input and voice.

Moving forward:

Recommended Board Actions:

If the Committee of the Whole meetings were no longer travelling, how would student panels be established in each Family of Schools?

That the Board continue to support this model as it moves forward with its own governance processes.

If the Board was contemplating an annual visit to each Family of Schools could the panel occur then?

Why not consider moving the committees of the Whole to each Family of Schools.

Maybe bring the Crawford Bay student panel in for the Kootenay Boundary Branch AGM

Recommended Committee Work

Seek additional ways to find student voice:

- Ask Student Voice rep to find a way to report to the Board (Provincial Initiative)
- Student online forum
- Blog responses to questions posed – dress code

Drop or Hold off:

- Nil

Group members present: Michelle Bennett, Heather Suttie, Lenora Trenaman, Jeff Jones (Student Engagement Committee)

Poverty

Financial Planning - Curriculum
Senior Care
Early Learning

EDUCATION COMMITTEE SUMMARY

2016-17

Thanks to everyone for working so hard on your small action groups this year. Please take some time to reflect on your work and prepare for a full committee conversation (30 minutes of work time)

Brief Summary of your work so far.

DATE Develop as many F/T positions as possible - BCCPAC

2015 - made recommendations to board: AGM adopted resolution 'pov. reduct. plan'
- advocate provincially
- partner w/ community groups
- engage students
Moving forward: reviewed data on these schools & learn support services

Recommended Board Actions:

- Done Collaborate & make readily avail. comm. resources
- Done Partner w/ community groups (need to connect w/ local gov't)
- dev relationships w/ community stakeholders
- student survey/symposium
- develop & adopt poverty reduction plan by gov't

Recommended Committee Work:

- 2018 BCSTA AGM resolution
- proposed resolution thru KBB - divest private school funding and invest in K-12 plus post sec.
- support transportation initiatives and advocate for addl public transportation articulated schedules
- Drop or Hold off: use of school bus for public transportation
- hardship clause access
- social exclusion (ie - K no present parties)

Committee Work

- Develop 3 yr action plan
- Ask all local gov't to present -> send in - passed resolutions @ BCCM (pg 117)

Group members present:

Rebecca
Bob
Dawn
Lynn

EDUCATION COMMITTEE SUMMARY

2016-17 - Learning Environment Criteria Working Group

Thanks to everyone for working so hard on your small action groups this year. Please take some time to reflect on your work and prepare for a full committee conversation (30 minutes of work time)

Brief Summary of your work so far:

To date, the Learning Environments Committee has discussed the following:

- Scope of the criteria—what are the breadth and depth of the aspects of the criteria?
- What research should be included in the criteria?
- What partners should be consulted in developing the criteria?
- How might the criteria be purposed by the Board?

Our working group gathered documentation, and began to outline a working framework. Currently, we are exploring developing guidelines for effective learning environments prior to criteria development so that we have a resource and researched base from which to draw.

Moving forward:

Recommended Board Actions:

- Clarify the use and purpose of the criteria

Recommended Committee Work:

- Gather as a committee prior to the end of the year and review the draft guidelines framework
- Gather select resources for the key categories in the framework from which to draw common elements
- Finalize the draft guidelines for 2017-18
- Consult with stakeholder/partner in a focus group conversation regarding the guidelines draft: student, parent, educator, community/business, post-secondary, EDCOW Learning Environment Team
- Suggested: Use the finalized guidelines as a reference point for a possible pilot in our School District – a new classroom space, for example

Drop or Hold off:

- Hold: Development of criteria prior to development of guidelines

Group members present: Susanne, Raeanne, Ailis, Tamara

EDUCATION COMMITTEE SUMMARY

2016-17 – CURRICULUM 10-12/ASSESSMENT GROUP

Thanks to everyone for working so hard on your small action groups this year. Please take some time to reflect on your work and prepare for a full committee conversation (30 minutes of work time)

Brief Summary of your work so far:

Brought in three teachers to speak to the committee regarding strategies/approaches being used in the classroom relating to the new 10-12 curriculum.

- Seasoned veteran – Ian Einer – Math/Science - JVH
- WEKTEP student – Jared Strand - Humanities - Lucerne
- First year teacher – Olivia C. – Biology 12 at SSS

Survey to PVP group regarding expert/resource teachers for implementation of the new curriculum – in progress.

Moving forward:

Recommended Board Actions:

- 1) Budget set aside to hire a staff member to aid in the implementation of the new curriculum 10-12.
- 2) Money set-aside for Grade 10-12 resources for supporting the new curriculum
- 3) Recommendation to move to a three-year plan of action not only for this committee but also for commitments in the budget that are recommended by this committee and/or approved by the board.
 - a. Recommended to create deliverables and a possible data stream to give us a sense of whether we are working toward some of the commitments made.

Recommended Committee Work:

Recommendation for the new curriculum 10-12 to be a focus of this committee work next year

Once survey is complete regarding teacher resource people within schools across the district. Consultation required with the KLTF and innovative learning services to see how best to move forward with that information:

- a. Train the trainer potential
- b. Pro-D and/or NID day delivery

Work of the committee to look at how changes in assessment might support implementation of the new curriculum.

- 1) Pro-D/NID - in the area of assessment
- 2) Developing a new report card for the district

Importance of keeping the focus on the entire K-12 transition

- Important resource people K-12
- Assessment an important consideration K-12

University/College – partnership to start the process of informing and building confidence in our communities and parent groups around the transition of our students from high-school to universities/colleges.

Drop or Hold off:

None at this time.

**School District No.8 (Kootenay Lake)
Education Committee of the Whole
Terms of Reference – September 27, 2016**

I. PURPOSE

The purpose of the Education Committee of the Whole is to:

- provide guidance for learning in School District No. 8;
- promote, support and celebrate learning;
- review student progress in relation to the current achievement contract and SD8 Student Expectations;
- review and analyze initiatives and trends in learning;
- promote awareness in trends and research in education and learning in order to encourage wise practice; and
- bring appropriate recommendations to the Board related to the above.

II. COMPOSITION AND OPERATIONS

- A. The Committee shall be composed of all trustees of the Board, Directors, Superintendent and Secretary-Treasurer and two representatives from each of the KLTF, KLPVPA, CUPE Local 748 and the Kootenay Lake DPAC.
- B. The Committee will be chaired by a trustee elected at the first Committee meeting each year following the inaugural meeting of the Board.
- C. The Committee quorum will consist of the Trustee Committee Chair or designate (s), Superintendent or designate(s), a minimum of 4 (four) trustees and one member from any two of the stakeholder groups.
- D. Committee members are voting members of the Committee.
- E. The Committee will strive to make decisions by consensus; failing consensus, committee decisions will be made by a majority of votes cast.
- F. The Committee shall operate in a manner that is consistent with Board Policy #102 Meeting Procedures and District Committees.
- G. The Committee will normally meet every 6 (six) weeks, on and prior to Regular Board Meetings. An annual schedule will be provided by the Board to the Committee following the adoption of the Board's annual Board meeting schedule.
 - (i) Additional meetings will be scheduled as necessary;
 - (ii) Special meetings may be held at the discretion of the Board Chair and the Committee Chair or upon the written request to the Board Chair from a majority of the Committee members.

- H. The Committee will establish an Annual Plan at the first committee meeting of the school year which includes:
- (i) Goals and objectives for the year
 - (ii) Strategies and structures to achieve goals
 - (iii) Communication strategies
 - (iv) Schedule of meeting dates
- I. The Annual plan will be developed and approved by the committee and then be submitted to the Board for approval.
- J. The Committee may create ad hoc sub-committees which will report to the Education Committee of the Whole.
- K. The Education Committee of the Whole Terms of Reference, Annual Plan and meeting minutes will be posted on the District website.

III. DUTIES AND RESPONSIBILITIES

The Committee has the responsibility to:

A. Planning Process:

The committee will utilize the following process in its dialogue to discuss matters, which fall within our mandate, arising from partner groups throughout the year: An appreciative inquiry approach will be taken to consider:

- Current status: Where are we now?
- Future state: Where do we want to be?
- Plans: How are we going to get there?
- Monitoring: What progress have we made?

B. Team Learning:

Members of the Education Committee will engage in team learning related to the Committee's purpose which may include shared Pro-D and reading of appropriate material:

Suggested focus for team learning in 2015-16:

- New K-9 & 10-2 Curriculum
- Student Expectations
- District Goals

C. Input Gathering Process:

The Education Committee will gather and encourage input in a variety of ways. Input will also be gathered from other groups not currently represented on committee.

D. Communication Expectations:

All partner group representatives are expected to communicate and seek feedback from their respective groups.

E. Review School Growth Plans and make recommendations to the Board of Education for approval.

IV. Accountability

All meetings will be open to the public. The Committee shall report its discussions to the Board by maintaining minutes of its meetings.

All approved Education Committee of the Whole meeting minutes and all Board policies and procedures will be posted to the District's website in a timely manner.