

BUDGET STAKEHOLDER ENGAGEMENT COMMITTEE
2017-2018 BUDGET PROCESS
REVISED MARCH 7, 2017 (Original: November 8, 2016)

Preamble:

In past years, BSEC has had success in improving transparency. Last year there was a focus on understanding the "Big Themes" in our district, the complexity of our system and how departments are all interconnected.

BSEC continues to struggle to connect individual committee membership needs to the final outcome: the preliminary budget.

BSEC has also focussed the past four years, on a model of historical budget or status quo with cuts and additions.

To shift the focus of our work this year, the Chair of the Committee, the Superintendent and the Secretary-Treasurer are proposing a process that aligns the budget to the values of committee members and takes the District through a zero-based budgeting exercise (rather than status quo with additions/reductions, start with zero and build the budget 'up').

The following framework provides BSEC with the planning group's thinking around how best to meet as many committee members' needs as possible in the 17-18 budget process.

Description		Attendees	Date	Time	Location
Prep Work	Preliminary Budget Overview Preparation	Staff	October 31, 2016	N/A	N/A
BSEC Meeting #1	Terms of Reference, Annual Plan (Proposed Process), Overview Presentation (Appendix A)	Committee Members	November 8, 2016	1:30-3:30 pm	Nelson
BSEC Meeting #2	Values Setting (Appendix B)	Committee Members	November 22, 2016	Noon	Nelson
Student Symposium	Value Setting with Students (Appendix C)	Students, Committee Members	November 30, 2016	10 am - 2:30 pm	Mount Sentinel Secondary School
BSEC Meeting #3 ***NOTE***	Values Sharing and Presentations (Appendix D)	Committee Members	December 13, 2016	Noon	Nelson
BSEC Meeting #4	Zero-Based Budget Starting Point Presentation from Staff and Develop Mechanism to Engage Public (Appendix E)	Committee Members	January 24, 2017	Noon	Nelson
Talking Tables#1	Dinner Event similar to Winter 2016	Committee Members, Additional members of DPAC, KLTF, PVPA, CUPE	TBD (February)	5 pm	TBD
Invitation	Invitation to Public to Make Budget Submissions; collating responses for Committee use (if needed)	Staff	TBD (February)		
BSEC Meeting #5	Aligning Budget to Values / Submissions from the Public (Appendix F)	Committee Members	March 7, 2017	Noon	Nelson
BSEC Meeting #6	Post Funding Announcement Updates	Committee Members	April 4, 2017	Noon	Nelson
BSEC Meeting #7	Post Funding Announcement Updates, Superintendent's Recommendations	Committee Members	April 4, 2017 May 2, 2017	Noon	Salmo Secondary
Regular Open Board Meeting	Reading #1, Reading #2 Part I	Board	April 4, 2017 May 2, 2017	5 pm	Salmo Secondary
Talking Tables #2	Superintendent's Recommendations; Values Check-In	Trustees, Senior Staff & PVP	April 6, 2017 May 11, 2017	Noon	Nelson
BSEC Meeting #8	Superintendent's Recommendations Revised	Committee Members	April 18, 2017 May 16, 2017	Noon	Nelson
Regular Open Board Meeting	Reading #2 Part II, Reading #3	Board	April 18, 2017 May 16, 2017	5 pm	Nelson
BSEC Meeting #9	"Just in Case" meeting to complete readings	Committee Members	May 2, 2017 May 30, 2017	Noon	Crawford Bay
BSEC Meeting #10	Debrief	Committee Members	May 16, 2017 June 13, 2017	Noon	Nelson