

GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE MEETING

AGENDA

TUESDAY, OCTOBER 22, 2019

12:30 PM (PT) – 2:00 P.M. (PT)

In person: Prince Charles Secondary, Room 104, 223 18 Ave S, Creston, BC, V0B 1G0

By video conference: School District 8 Kootenay Lake, Board Office, 811 Stanley Street, Nelson, B.C., V1L 1N7

1. Call to Order

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Insertions/Deletions to proposed Agenda

4. Adoption of Agenda

Proposed Resolution:

THAT the agenda for this October 22, 2019 meeting, **BE ADOPTED**, as circulated.

5. Receiving Presentations: Nil

6. Opportunity for Comments by the Public

7. Consent Package: Nil

8. Adoption of Minutes (p. 3)

App. 8

Proposed Resolution:

THAT the minutes from the September 10, 2019 Policy and Governance Committee of the Whole Minutes meeting **BE ADOPTED**.

9. Old Business

A. Review of Policies (p. 7)

App. 9A

- Policy 840: Use of Video Surveillance

Proposed Resolution:

THAT the Policy 840: Use of Video Surveillance **BE RECOMMENDED** to the Board for approval.

10. New Business:

A. Policy Pro Formas (p. 10)

App. 10A

- Policy 210: Provision of Menstrual Products to Students (Ministry mandated)
- Policy 270: Memorials for Deceased Students or Staff (from S. Rothermel)
- Policy 850: Cyber-misconduct (from Director Howald)
- Policy 860: Social Networking-Media (from Director Howald)

Proposed Resolution:

THAT the policies above **BE RECOMMENDED** to the Board for approval to be field tested.

B. Review of Bylaws (p. 18)

Handout 10B

- Bylaw No. 1: Student-Parent Appeal
- Bylaw No. 2: Local School Calendar
- Bylaw No. 3: Indemnification of Employees & Trustees
- Bylaw No. 4: Trustee Elections

Proposed Resolution:

THAT the above revised bylaws **BE RECOMMENDED** to the Board for approval.

C. Literature review on the linkages between high-quality public education and governing school boards (V. Overgaard) – Superintendent Perkins

11. Policy Priority List/Annual Plan (p. 18)

App. 11

12. Question Period

13. Meeting Schedule & Reminders (p. 20)

App. 13

The next meeting of the Committee is scheduled for December 10, 2019 at 12:30 pm at the Nelson Board Office.

14. Adjournment of Meeting

**GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE MEETING
MINUTES**

TUESDAY, SEPTEMBER 10, 2019

In person: School District 8 Kootenay Lake, Board Office, 811 Stanley Street, Nelson, B.C., V1L 1N7

By video conference: Prince Charles Secondary, Room 104, 223 18 Ave S, Creston, BC, V0B 1G0

BOARD:

L. Trenaman
S. Walsh
B. Maslechko
D. Lang
A. Gribbin (*arrived at 12:39 pm*)

DISTRICT STAFF:

C. Perkins, Superintendent
M. McLellan, Secretary-Treasurer
B. Eaton, Director of Inclusive Education
D. Holitzki, Director of Human Resource Services
B. MacLean, Director of Operations
N. Howald, Director of Information Technology
N. Ross, Acting Director of Innovative Learning Services
S. Whale, Executive Assistant
C. Riehl, IT Technician

PARTNERS:

N. Nazaroff, DPAC
S. Metcalf, DPAC (*arrived at 12:32 pm*)
J. Konken, KLPVPA
S. Kalabis, KLPVPA
C. Wilson, KLTF (*arrived at 12:36 pm*)

REGRETS:

S. Chew, Trustee
S. Nazaroff, Trustee
B. Coons, Trustee
C. Beebe, Trustee
B. Reimer, CUPE
D. Kunzelman, KLTF
V. McAllister, KLPVPA
R. Bens, CUPE
M. Bennett, CUPE
A. Early, CUPE

1. Call to Order

Committee Chair Walsh called the meeting to order at 12:31 pm.

She explained that this year the intention is to focus more on governance versus policy and that's why the name of the Committee has changed from the P&G Committee to the G&P Committee. She asked everyone at the table to introduce themselves.

Steven Metcalf arrived to the meeting at 12:32 pm.

2. Acknowledgement of Aboriginal Territory

3. Insertions/Deletions to proposed Agenda: Nil

4. Adoption of Agenda

Moved by Director Eaton, seconded by S. Metcalf, DPAC, **AND RESOLVED:**

THAT the agenda for this September 10, 2019 meeting, **BE ADOPTED**, as circulated.

5. Receiving Presentations: Nil

6. Opportunity for Comments by the Public: Nil

7. Consent Package: Nil

8. Adoption of Minutes

Moved by Secretary-Treasurer McLellan, seconded by Acting Director Ross, **AND RESOLVED:**

THAT the minutes from the June 11, 2019 Policy and Governance Committee of the Whole meeting **BE ADOPTED**.

9. Old Business

A. Review of Policies

- Policy 540: Supervisory Conflict of Interest – D. Holitzki

C. Wilson, DPAC arrived at 12:36 pm.

- Policy 730: Pesticides – B. MacLean

New suggested change by Trustee Walsh to add a period in the last sentence after "levels" and start new sentence with "Non-toxic..."

Moved by Superintendent Perkins, seconded by Secretary-Treasurer McLellan, **AND RESOLVED:**

THAT the updated policy 540: Supervisory Conflict of Interest and Policy 730: Pesticides **BE RECOMMENDED** to the Board for approval.

10. New Business:

A. Terms of Reference Review

Trustee Gribbin arrived at the meeting at 12:39 pm.

Chair Trenaman suggested to add the link to the Policy Pro Forma.

Moved by Secretary-Treasurer McLellan, seconded by Trustee Maslechko, **AND RESOLVED:**

THAT the updated Governance and Policy Committee of the Whole Terms of Reference **BE RECOMMENDED** to the Board for approval.

B. Review of Policies

Section 800 Information and Communications Technology

- Policy 810: Use of Information and Communications Technology
- Policy 820: Freedom of Information and Protection of Privacy

S. Metcalf raised a concern about student privacy when using google. Direct Howald reported that there is a consent form for parents to sign. A further discussion ensued. Superintendent Perkins suggested a presentation be made at a future DPAC meeting.

- Policy 830: Wireless Technology in Schools

Director Howald suggested removing the link from the Government titled “Do Cell Phones Cause Cancer” in the policy and instead have the link on our website.

Committee members discussed:

Whether the wireless can be turned off at schools, whether to let students use their personal digital devices and if yes how much. Director Eaton noted that Safe Schools Manager Rothermel will give a presentation at Trafalgar at upcoming District Pro-D, which might help answer some of these questions.

An inquiry was made by Trustee Gribbin as to whether the District has procedures in place for privacy of content and data on District network, and how access to such data, which was confirmed by the Superintendent.

S. Metcalf, DPAC inquired how well advised Trafalgar students are about this policy. Director Howald responded and Superintendent Perkins reported that all students sign a code of conduct every fall. She added that Safe Schools Manager Rothermel will be giving presentations at schools about use of social media.

No committee member suggested any additional changes.

- Policy 831: Cell Phones & Digital Devices

Moved by Superintendent Perkins, seconded by Director Howald, **AND RESOLVED:**

THAT the above updated policies **BE RECOMMENDED** to the Board for approval.

11. Policy Priority List/Annual Plan

A. 2019-2020 Annual Plan/Policy Priority List

The committee discussed the Annual Plan. No further changes were suggested.

Moved by Trustee Maslechko, seconded by Director MacLean, **AND RESOLVED:**

THAT the 2019-2020 Governance and Policy Committee of the Whole Annual Plan/Policy Priority List **BE RECOMMENDED** to the Board for approval.

12. Question Period: Nil

13. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for October 22, 2019 at 12:30 pm at in Creston.

14. Adjournment of Meeting

The meeting adjourned at 1:36 pm.

POLICY 840: Use of Video Surveillance

The Board of Education of School District No. 8 (Kootenay Lake) authorizes the use of video surveillance equipment on school district property as necessary to enhance the health, safety and security in our school district as its benefit outweighs its impact of the privacy of those being observed.

The Board recognizes that privacy is a critical value in a democratic society and emphasizes that this video surveillance policy, and the practical use of video surveillance, must be guided by a commitment to the privacy and safety of staff, students, volunteers and the general public. To ensure the privacy of individuals, the use of video surveillance and the video recordings will be subject to the provisions of the British Columbia Freedom of Information and Protection of Privacy Act (FOIPPA). In dealing with such surveillance of students, the Board recognizes that it has a legal obligation to provide appropriate levels of supervision in the interests of student safety, and further recognizes that students have privacy rights that are reduced, but not eliminated, while the students are under the supervision of the school. The Board also recognizes that video recordings will not be used for disciplinary actions against employees or volunteers unless a criminal act, violation of a Board policy, Workers Compensation Act, or contract term has been committed.

The Board of Education is aware that each year significant funds from the district operation budget are spent to repair school property damaged from vandalism. The need to reduce and prevent damage to property and hazard to personnel should be balanced with a commitment to providing a learning environment for students and a working environment for staff and others that recognizes the right to assemble and associate without undue intrusion on personal privacy.

Admin. Procedures

1. Video Surveillance camera locations must be authorized by the Superintendent (or designate) of the School district. Any change in camera location must be authorized in the same manner.
 - 1.1 Video surveillance, like other forms of student supervision, must be carried out in a way that respects student right to privacy. Recordings are recognized to be subject to the provisions of the Freedom of Information and Protection of Privacy Act.
 - 1.2 Before video surveillance is introduced or expanded, a report must be provided to the Superintendent of Schools describing the circumstances that indicate the necessity of having surveillance at each location, including consideration of less invasive alternatives.
 - 1.3 The periods of surveillance of public areas should be minimized.
 - 1.4 Public notification signs, clearly written and prominently displayed, must be in place in areas that are subject to video surveillance. Notice must include generic contact information of the building administrator or designated staff person who is responsible for answering questions about the surveillance system. Any exception to this, such as for a time-limited specific investigation into criminal conduct, must be authorized by the Superintendent on the grounds that covert surveillance is essential to the success of the investigation and the need outweighs the privacy interest of the person likely



to be observed. Covert surveillance may not be authorized on an ongoing basis.

- 1.5 Video surveillance is not to be ordinarily used in locations where appropriate confidential or private activities/functions are routinely carried out (e.g. restrooms, change rooms, private conference/meeting rooms). The Superintendent will authorize any exception to this on the grounds that no other supervision option is feasible and that the need is pressing and outweighs the privacy interest of the student or other person likely to be observed. Surveillance of such locations may not be authorized on an ongoing basis.

2. Security/Privacy

- 2.1 Only a designated employee or agent of the School District will install video cameras.
- 2.2 Recordings shall be stored in a locked filing cabinet in an area to which students and the public do not normally have access.
- 2.3 Recordings may never be sold, publicly viewed or distributed in any other fashion except as provided for by this policy and appropriate legislation.
- 2.4 All video recordings that are in use must be numbered and dated for identification. When recordings are erased and reused, they must be re-numbered and re-dated.

3. Recording will be viewed by Superintendent or designate.

- 3.1 In accordance with provisions outlined in the *Freedom of Information and Protections of Privacy Act*, parents or guardians may request to review a segment of a recording that includes their child/children. Students may view segments of a recording related to them if they are capable of exercising their own access to information rights under the *Freedom of Information and Protection of Privacy Act*.

4. Retention of Recordings

- 4.1 Where an incident raises a prospect of a legal action, the recording, or a copy of it, shall be sent to the Secretary-Treasurer's office.
- 4.2 Recordings shall be erased within one month unless they are being retained at the request of the building administrator, board Office, employee, parents or students for documentation related to a specific incident, or are being transferred to the Board's insurers.
- 4.3 Recordings retained under 4.2 above shall be erased as soon as the incident in question has been resolved, except that if the recording has been used in the making of a decision about an individual, the recording must be kept for a minimum of one year, as required by the *Freedom of Information and Protection of Privacy Act*.

5. Review

- 5.1 Each building principal is responsible for ensuring that video monitoring is to be carried



out in accordance with this policy and these procedures.

POLICY ~~350210~~: Provision of Menstrual Products to Students

The Board of Education of School District No. 8 (Kootenay Lake) believes that students in British Columbia should have access to healthy and effective learning environments. The school system is expected to promote gender equality and create an inclusive learning experience. Lack of access to menstrual products can negatively impact students' school attendance and their social-emotional well-being. Providing all students with convenient access to free menstrual products helps to support their full participation in school activities, reduces stigma and promotes gender equality. The Board of Education of School District No. 8 (Kootenay Lake, in keeping with Ministry of Education Policy, will ensure that schools provide menstrual products to students of all gender identities and expressions using delivery methods that:

- Are free of charge;
- Protect privacy;
- Are barrier free, consistent in delivery, and easily accessible;
- Are non-stigmatizing;
- And that take into account the developmental levels of the student population.

~~The Board of Education of School District No. 8 is committed to providing menstrual products to students who may require them.~~

~~The Board will:~~

- ~~1. ensure menstrual products are made available to students of all gender identities or expressions in a manner that protects student privacy;~~
- ~~2. provide for barrier free, easily accessible menstrual products at no cost to students;~~
- ~~3. provide menstrual products in school washrooms; and,~~
- ~~4. consider student feedback with respect to the provision of menstrual products.~~

~~School district staff will develop procedures regarding the provision of menstrual products to students.~~

POLICY 270: Memorials for Deceased Members of the School Community

The purpose of this policy is to clarify the criteria and the approval for proposed memorials for students or staff.

The School District recognizes that the loss of a member of the school community is deeply felt by students, staff, and families. Following the loss, the primary focus of staff will be on helping those (staff, students, and families) affected by a death to make connections to appropriate school and community resources.

Sometimes, in the immediate aftermath of a critical incident or death, memorials are proposed without full consideration of the potential implications for students, staff, families, and the community. This policy provides District parameters to guide decision-making regarding school-related memorials. Please see Administrative Procedures AP 270.1 and AP 270.2.

AP 270.1: Memorials and Procedures

1. Definition

- 1.1. **Memorials:** Objects or activities to remember a deceased person or an event that resulted in death.
- 1.2. **School Critical Incident Response Team (SCIRT):** A designated group of staff members, within each school building, who plan and implement mental health support for grief recovery.
- 1.3. **Critical Incident:** Any natural disaster or unexpected event that negatively affects a student, a staff member or a significant group of the school population and usually involves serious emotional, psychological and/or physical injury or death.
- 1.4. **Impact:** The magnitude of the potential loss or seriousness of the critical incident .
- 1.5. **District Critical Incident Response Team (DCIRT):** A designated group of staff members who develop and execute district-wide procedures for the handling of mental health needs during the recovery phase of a critical incident needing grief support.

2. Administrative Procedures

- 2.1. **Approval:** Memorial activities that take place at school must be approved and coordinated through the CIRT. The CIRT will assist families and students in selecting memorial activities that are appropriate for school and will assist students in healthy bereavement.

In recognition that schools are designed primarily to support learning, school sites should not serve as the main venue for the memorializing of students or staff.

- 2.2. **Temporary school memorials;** as approved by the school principal, may be displayed until the day of the funeral and will then be given to the family. Allowable temporary memorials are flower arrangements, banners, pictures, notes, and locker and student desk displays. Any plans to sell memorial items must receive prior approval from administration. Memorial symbols displayed by individual students or staff on school grounds will be limited in duration to one month past the funeral and must have prior approval of the school principal.
- 2.3. **Permanent memorials for deceased;** students and staff are limited to endowments, scholarships, plantings and books or items with educational significance. Scholarship and endowment memorials may be established either as one-time or perpetual awards, with a description of the purpose of the endowment or scholarship. The school district reserves the right to accept or decline permanent memorials.
- 2.4. **Spontaneous memorials defined:** i.e. Graduation dedications in the school yearbook are subject to the approval of the district based CIRT.

Erecting memorials may have the potential for re-traumatizing both students and staff who knew the victim. Memorials erected at schools will be a constant physical reminder of the victim

and may continue to trigger trauma responses in students and staff long after the event took place.

2.5. **Management of Spontaneous Memorials**

When schools do not engage students in the process of planning for commemorative and memorial activities, there is a greater risk that spontaneous, informal memorials will appear in the school or community. These might include collections of notes, flowers, photos, stuffed animals, or something associated with the interests of the person who died. It may also involve the writing of messages and notes directly on the student's locker or desk, or at the site of death.

Often, these spontaneous memorials appear almost immediately after notification occurs. When this happens, it is important to communicate appropriate limits. For example, no permanent writing on property may be permitted. Objects left at the memorial cannot be perishable or pose a risk to safety (e.g., lit candles, alcoholic beverages).

If on school grounds, the memorial may not block exits, hallways, or access to student lockers. Temporary memorials should generally not be in locations where all students pass regularly, such as cafeterias or main hallways. If necessary, work with students to relocate a temporary memorial to another site.

Monitor the site regularly. Inappropriate material, whether written comments or objects, should be removed promptly.

Discuss with students how long such a memorial will be left in place (generally, a few days to a week). Let them know when they may have access to the memorial and what will happen with the items left at the site. For example, the family of the deceased student might be offered a special scrapbook created using photos taken of the memorial.

It is useful to involve students in these plans as much as possible. This helps students feel that decisions made are respectful of their wishes.

Spontaneous memorials constructed in the community can be problematic, especially if they are placed in dangerous locations, such as busy intersections or railroad tracks where the student died. These also may become sites for future risktaking behaviors, including substance abuse.

- 2.6. **School district facilities;** will not be used for memorial services or funerals. Exceptions may be made for rental of school facilities by private parties with the approval of the superintendent. In addition, the superintendent, in consultation with the District Critical Incident Intervention Response Team, has the discretion to approve school wide memorial activities in certain extenuating circumstances, such as when a critical incident or death of a student or staff member has a significant impact on a majority of students, staff, and community.

- 2.7. **Anniversary:** School staff will monitor anniversary dates and may provide small group or individual counseling and/or other supportive activities to friends of the deceased in order to assist with grief recovery. School-wide recognition of anniversary dates will not occur.

- 2.8. **Social Media:** Be Aware of Social Media; Students increasingly utilize social media as a means to commemorate and memorialize those who have died. They might continue to post messages to a deceased student's personal site, or create a new site for this purpose.

It is important that schools be aware of any such sites used or visited by students for this purpose. Speak with students to gain information about what is being communicated. The goal is not to police the site, but rather to maintain a level of general awareness.

Ask students to bring any comments that are worrisome, destructive, or troubling to the attention of an adult - for example, suicidal or homicidal intentions, or comments about the deceased that are highly critical.

Memorials established prior to the initial adoption of this policy are not affected by this policy.

POLICY 850: Cyber-misconduct

Cyber-misconduct refers to the use of information and communication technology to bully, embarrass, threaten or harass another. It also includes the use of information and communication technology to engage in conduct or behavior that is derogatory, defamatory, degrading, illegal, and/or abusive.

School District No. 8 (Kootenay Lake) will not tolerate the publication, via computer and/or other multi-media devices of materials that creates, or is likely to create an environment which negatively impacts or causes significant disruption to the school and/or:

1. Is abusive, demeaning, hateful or insulting, or
2. Is threatening, bullying or intimidating, or
3. Incites harmful behavior towards others, or
4. Discriminates, or harasses on the basis of race, religion, sex, sexual orientation, disability or for any other reason set out in the Human Rights Code of British Columbia.

The school will investigate or take action, as appropriate, in situations where such materials are published:

1. Through networks hosted by the school district
2. Through other networks and electronic communication devices if, in the opinion of the Principal, the behavior will have an impact on the school environment.

Students who violate this will be subject to discipline in relation to the schools code of conduct and [Policy 310: Code of conduct](#).

POLICY 860: Social Networking/Media

The Board of Education of School District No. 8 (Kootenay Lake) recognizes that it is important that staff, students, and parents engage, collaborate, learn and share in the digital environment. School District No. 8 (Kootenay Lake) supports safe and secure two-way communication between the district and its community, and between its schools and their communities (teachers, students, parents), by providing guidelines for effective digital participation. The districts encourages schools and the Board departments to communicate information and activities by developing and maintaining websites and social media accounts.

1. Personal Responsibilities

- 1.1. All users are personally responsible for the content/information they publish on-line.
- 1.2. On-line behavior should reflect the same standards of honesty, respect and consideration used when meeting face-to-face.
- 1.3. Posted information must identify that the information is representative of your views and opinions and are not necessarily the views and opinions of the District.
- 1.4. Social media is an extension of the classroom. What is inappropriate in the classroom should be deemed inappropriate on-line.
- 1.5. Employees should ensure that posted content is consistent with the work performed for the District.
- 1.6. Posting of confidential student information is prohibited.
- 1.7. Employees are responsible for moderating all content published on all social media technologies.
- 1.8. Pictures and images must be appropriate and tasteful.

2. Personal Use of Social Media such as Facebook, Twitter, and Instagram.

- 2.1. All users are personally responsible for all comments/information they publish on-line.
- 2.2. On-line behavior should reflect the same standards of honesty, respect, consideration used when meeting face-to face.
- 2.3. Posted comments should be within the bounds of professional discretion. Employees should act on the assumption that all postings are in the public domain.
- 2.4. Permission should be sought and granted prior to posting photographs and videos of others.
- 2.5. Photographs relating to alcohol or tobacco use may be deemed inappropriate.
- 2.6. Employees should refrain from posting any comments that could be deemed unprofessional.

3. Guideline (Parents) *move remainder to Admin. Procedures*

The Board of Education recognizes that social media can serve as a powerful communication and collaboration tool that provides educational benefits for its users. Stakeholders who utilize social media technology for such purposes are to do so in a responsible and respectful manner that mirrors the socially supportive environments of our schools and communities. The district recognizes there are many social media platforms available for parents today. These guidelines are designed to offer guidance to the most popular social media platforms, most notably Facebook. The guidelines will apply to all social media platforms, even those not specifically defined by this policy.

- 3.1 Facebook pages will always remain under the purview of the school and will be monitored by the school principal or designate.

- 3.2 Administration rights must be maintained by the school principal (or designate). Final authority on a removal of a post and/or an individual belongs to the school principal or designate.
- 3.3 Comments are welcome as a means of sharing experiences, suggesting improvements, responding to polls/questions or engaging in conversation. To ensure that exchanges are informative, respectful and lawful, school social media pages will not allow comments that:
- Easily identify students;
 - Contain abusive or inappropriate language or statements that contain defamatory, abusive, or generally negative terms;
 - Do not show proper consideration for other's privacy or are considered likely to offend or provoke others;
 - Are spam;
 - Are political in nature, break the law or encourage others to do so.

GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE

2019-2020 ANNUAL PLAN

1. Policy Priority List

Policy No.	Policy Name	Status	Originating	Assignment
Policy 540	Supervisory Conflict of Interest	<u>Completed</u> September 2019 – left from May 2019 Review	Board	G&P Committee
Policy 730	Pesticides	<u>Completed</u> September 2019 – left from June 2019 Review	Board	G&P Committee
Section 800	Information and Communications Technology	<u>Completed</u> September 2019 - Review	Board	G&P Committee
Bylaws	Bylaw #1, #2, #3, #4	October 2019 – Review	Board	G&P Committee
Policy 270	Memorials for Deceased Students or Staff	October 2019	SafeSchools – New Policy	S. Rothermel (Manager Safe School)
Policy 350	Provision of Menstrual Products to Students	October 2019	Ministry	G&P Committee
Policy 840	Use of Video Surveillance	October 2019 – left from Sept 2019 Review	Board	G&P Committee
Policy 850	Cyber-misconduct (from Director Howald)	October 2019 - left from Sept 2019 Review	Board Referral – New Policy	G&P Committee
Policy 860	Social Networking-Media	October 2019 - left from Sept 2019 Review	Board Referral – New Policy	G&P Committee
Section 900	Distributed Learning	December 2019 - Onboard by G&P Committee	New policies	G&P Committee
Policy 660	Child Care Providers in Schools	October <u>December</u> 2019 – Board Referral	Board Referral New policy	M. McLellan
-	Annual Student Symposia	Each Committee of the Whole is scheduling an annual Student Symposia – February 12, 2020 tbc		G&P Committee to host 2019/20
Section 200	Health & Safety	March 2020 - Review	Board	G&P Committee
Section 300	Students	April 2020 – Review	Board	G&P Committee
Section 400	Instruction and School Organization	June 2020 – Review	Board	G&P Committee
Section 500	Human Resources	2020-2021 - Review	Board	G&P Committee
Section 600	Finance and Business Operations	2020-2021 - Review	Board	G&P Committee
Section 700	Facility Operations and Transportation	2020-2021 - Review	Board	G&P Committee

2. Governance Topics

- a. Literature review on the linkages between high-quality public education and governing school boards (V. Overgaard)
- b. Advocacy: Engaging the public (PACs and DPACs) – Strategies for all
- c. A Journey Towards Truth and Reconciliation (Ontario)
- d. District Leadership That Works: Striking the Right Balance (Chapter 1)- R. Marzano
- e. 20 Essential Questions Directors of not-for-profit organizations should ask about strategy – Dr. Chris Bart
- f. School Board Finance
- g. Role of Audit Committees
- h. Trustees and HR/BCPSEA and beyond

2019-2020
BOARD & COMMITTEE MEETINGS SCHEDULES

DATE	TIME	LOCATION	MEETINGS	COMMENT
September 10, 2019	12:30 pm – 6:00 pm	Board Office, Nelson	Committees of the Whole	
	6:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	Audited Financials Approved
October 1, 2019	1:00 pm – 7:00 pm	Board Office, Nelson	Closed & Open Board Meetings	Working Session
October 22, 2019	12:30 pm – 6:00 pm	PCSS, Creston	Committees of the Whole	
	6:00 pm – 7:00 pm	PCSS, Creston	Open Board Meeting	
November 19, 2019	1:00 pm – 7:00 pm	Board Office, Nelson	Closed & Open Board Meetings	Working Session
December 10, 2019	12:30 pm – 6:00 pm	Board Office, Nelson	Committees of the Whole	
	6:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
<i>Winter Break</i>				
January 28, 2020	3:30 pm – 5:00 pm	Board Office, Nelson	Operations & Finance Committee of the Whole	
	5:30 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	Amended Budget
February 18, 2020	1:00 pm – 7:00 pm	Board Office, Nelson	Closed & Open Board Meetings	Working Session
March 10, 2020	12:30 pm – 6:00 pm	Board Office, Nelson	Committees of the Whole	
	6:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
<i>Spring Break</i>				
April 7, 2020	1:00 pm – 7:00 pm	PCSS, Creston	Closed & Open Board Meetings	Working Session
April 28, 2020	12:30 pm – 6:00 pm	Board Office, Nelson	Committees of the Whole	
	6:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
May 19, 2020	1:00 pm – 7:00 pm	Board Office, Nelson	Closed & Open Board Meetings	Budget Approval, Working Session
June 9, 2020	12:30 pm – 6:00 pm	Board Office, Nelson	Committees of the Whole	
	6:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
June 23, 2020	1:00 pm – 7:00 pm	Board Office, Nelson	Closed & Open Board Meetings	Working Session
<i>Summer Break</i>				