

**GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE MEETING
MINUTES**

TUESDAY, OCTOBER 22, 2019

In person: Prince Charles Secondary, Room 104, 223 18 Ave S, Creston, BC, V0B 1G0

By video conference: School District 8 Kootenay Lake, Board Office, 811 Stanley Street, Nelson, B.C., V1L 1N7

BOARD:

L. Trenaman
S. Walsh
B. Maslechko (*via video conference at the SBO*)
D. Lang (*via video conference*)
A. Gribbin
S. Nazaroff
B. Coons
C. Beebe
S. Chew (*joined via video conference at 12:37 pm*)

DISTRICT STAFF:

M. McLellan, Secretary-Treasurer
B. Eaton, Director of Instruction – Innovative Learning Services
D. Holitzki, Director of Instruction – Inclusion
N. Howald, Director of Information Technology
S. Whale, Executive Assistant
R. Krulitsky, Executive Assistant
C. Riehl, IT Technician
P. Carpendale, IT Technician

PARTNERS:

N. Nazaroff, DPAC (*via video conference*)
S. Metcalf, DPAC (*via video conference*)
D. Kunzelman, KLTF
C. Wilson, KLTF (*joined via video conference at the SBO at 12:35 pm*)

REGRETS:

C. Perkins, Superintendent
B. MacLean, Director of Operations
B. Reimer, CUPE
V. McAllister, KLPVPA
R. Bens, CUPE
M. Bennett, CUPE
A. Early, CUPE
S. Kalabis, KLPVPA
J. Konken, KLPVPA

1. Call to Order

Committee Chair Walsh called the meeting to order at 12:34 pm.

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Insertions/Deletions to proposed Agenda

4. Adoption of Agenda

Moved by Trustee Beebe, seconded by Trustee Coons, **AND RESOLVED:**

THAT the agenda for this October 22, 2019 meeting, **BE ADOPTED**, as circulated.

5. Receiving Presentations: Nil

6. Opportunity for Comments by the Public: Nil

7. Consent Package: Nil

8. Adoption of Minutes

Correction on page 2 “C. Wilson, DPAC” changed to “C. Wilson, KLTF”.

Moved by Chair Trenaman, seconded by Trustee Beebe, **AND RESOLVED:**

THAT the minutes from the September 10, 2019 Governance & Policy Committee of the Whole Minutes meeting **BE ADOPTED**, as amended.

9. Old Business

A. Review of Policies

- Policy 840: Use of Video Surveillance

Trustee Chew joined the meeting at 12.37 pm.

Suggested change: include legislation reference in Policy and Administrative Procedures.

First paragraph: “**to the extent that** its benefit outweighs ~~its~~ the impact on the privacy of those being ~~observed~~ surveyed.”

Various corrections were suggested to the Admin. Procedures section, and It was noted that the Admin. Procedures section would not be part of policy.

Moved by Secretary-Treasurer McLellan, seconded Trustee Coons **AND RESOLVED:**

THAT the amended Policy 840: Use of Video Surveillance **BE RECOMMENDED** to the Board for approval.

10. New Business:

A. Policy Pro Forms

- Policy 210: Provision of Menstrual Products to Students (Ministry mandated)

Correction first paragraph: added School District No. 8 (Kootenay Lake).

- Policy 270: Memorials for Deceased Students or Staff (from S. Rothermel)

Replaced Paragraph 2 with:

"The Board is committed to ensuring that potential impacts of memorials on staff, students and families affected by a death are fully considered, and to ensuring that staff make connections, as possible, to appropriate school and community resources."

Delete last sentence of paragraph 3, "Please see Administrative Procedures..."

Modifications were suggested to the Admin. Procedures section:

Change instances of CIRT to either "DCIRT" or "SCIRT".

- Policy 850: Cyber-misconduct (from Director Howald)

2nd paragraph last sentence: "...to the ~~school~~ District and/or:"

Change 3rd paragraph to read: "The ~~school~~ district will investigate ~~or~~ and take action..."

Change sub-paragraph 2: "...if, in the opinion of the ~~Principal~~ Board, the behavior will have an impact on the ~~school~~ District environment."

Add references at bottom to Policies 130 and 310.

- Policy 860: Social Networking-Media (from Director Howald)

Add "Trustees" and "Staff" at two places to read: "The Board of Education of School District No. 8 (Kootenay Lake) recognizes that it is important that staff, **Trustees**, students, and parents engage, collaborate, learn and share in the digital environment."

"...between its schools and their communities (teachers, students, parents and **trustees**), by providing guidelines for effective digital participation."

Changed to read: "The Board encourages staff, schools and ~~the board~~ District departments to communicate..."

The Committee decided to move everything starting at 1. Personal Responsibilities to Administrative Procedures.

Moved by Trustee Beebe seconded by Director Holitzki, **AND RESOLVED:**

THAT the amended policies **BE RECOMMENDED** to the Board for approval for field testing.

B. Review of Bylaws

Secretary-Treasurer McLellan requested that Bylaw No. 2: Local School Calendar be removed from the agenda and moved to the next meeting on December 10, 2019.

- Bylaw No. 1: Student-Parent Appeal

D. Kunzelman requested to have Bylaw #1 reviewed to reflect a letter of understanding with respect of the collective agreement from June 1997, page 92. This paragraph is regarding teachers being notified by the Superintendent if an appeal against the teacher is in process. Secondly, the teacher would be given access to documentation, and the teacher would respond if appeal heard.

The Committee decided to move Bylaw No. 1 and No. 2 to the next meeting.

- Bylaw No. 3: Indemnification of Employees & Trustees
- Bylaw No. 4: Trustee Elections

No new changes were suggested for Bylaw #3 & #4.

Moved by Trustee Beebe, seconded by Trustee Walsh, **AND RESOLVED:**

THAT revised Bylaws No. 3 and No. 4 **BE RECOMMENDED** to the Board for approval.

- C. Literature review on the linkages between high-quality public education and governing school boards (V. Overgaard) – Superintendent Perkins**

Agenda item removed.

11. Policy Priority List/Annual Plan

12. Question Period

13. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for December 10, 2019 at 12:30 pm at the Nelson Board Office.

14. Adjournment of Meeting

The meeting adjourned at 2:02 pm.



Committee Chair



Secretary-Treasurer