

**GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE
MEETING AGENDA**

TUESDAY, APRIL 28, 2020

1:00 PM (PT) – 2:30 P.M. (PT)

By video conference: <https://sd8.zoom.us/j/402928242> - Meeting ID: 402 928 242

1. Call to Order

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Insertions/Deletions to proposed Agenda

4. Adoption of Agenda

Proposed Resolution:

THAT the agenda for this April 28, 2020 meeting, **BE ADOPTED**, as circulated.

5. Receiving Presentations: Nil

6. Opportunity for Comments by the Public

7. Consent Package: Nil

8. Adoption of Minutes (p. 3)

App. 8

Proposed Resolution:

THAT the minutes from the March 10, 2020 Governance & Policy Committee of the Whole Minutes meeting **BE ADOPTED**.

9. Old Business

10. New Business

A. Review Policy 410: School Choice & Catchment – Superintendent Perkins (p. 6)

App. 10A

B. Review of Policies: Section 300 – Superintendent Perkins (p. 10)

App. 10B

- Policy 310: Code of Conduct
- Policy 311: Illegal Use of Drugs and Alcohol
- Policy 320: Student Attendance
- Policy 321: Student Withdrawal
- Policy 330: Sexual Orientation Gender Identity
- Policy 340: Communication

Proposed Resolution:

THAT the above revised policies be recommended to the Board for approval.

11. Policy Priority List/Annual Plan (p. 20)

App. 11

12. Question Period

13. Meeting Schedule & Reminders (p. 22)

App. 13

The next meeting of the Committee is scheduled for June 9, 2020 at the Nelson Board Office.

14. Adjournment of Meeting



**GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE
MEETING MINUTES
TUESDAY, MARCH 10, 2020**

<u>BOARD:</u>	L. Trenaman A. Gribbin S. Walsh S. Nazaroff S. Chew D. Lang B. Coons (<i>via video conference</i>)
<u>DISTRICT STAFF:</u>	C. Perkins, Superintendent M. McLellan, Secretary-Treasurer N. Howald, Director of Information Technology R. Krulitsky, Executive Assistant
<u>PARTNERS:</u>	R. Bens, CUPE C. Wilson, KLTF J. Konken, KLPVPA M. Doyle, KLPVPA N. Nazaroff, DPAC
<u>REGRETS:</u>	C. Beebe, Trustee B. Maslechko, Trustee

1. Call to Order

Chair Walsh called the meeting to order at 12:33 PM.

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Insertions/Deletions to proposed Agenda

4. Adoption of Agenda

Upon a motion duly **MOVED** and **RESOLVED:**

THAT the agenda for this March 10, 2020 meeting, **BE ADOPTED**, as circulated.

5. Receiving Presentations: Nil

6. Opportunity for Comments by the Public

7. Consent Package: Nil



8. Adoption of Minutes

MOVED by Trustee Lang, seconded by Trustee Coons, and **RESOLVED:**

THAT the minutes from the December 10, 2019 Governance & Policy Committee of the Whole Minutes meeting **BE ADOPTED**.

9. Old Business

A. New Policies – Secretary-Treasurer McLellan

- Policy 660: Child Care Providers in Schools

Suggested change: Replace “school readiness” with “successful transition to kindergarten”.

- Policy 910: Distance Learning

Suggested changes: Correct typographical error in first sentence, delete “21st century” from first paragraph, update name and wording from “distance learning” to “online learning” to match new legislation.

MOVED by Trustee Trenaman, seconded by Trustee Coons, and **RESOLVED:**

THAT policies 660 and 910 be recommended to the Board for adoption, as amended.

10. New Business

A. Review of Policies – Secretary-Treasurer McLellan

- Policy 220 – Maintenance of Order

Suggested change: Remove item B.

Superintendent Perkins left the room at 12:53 PM.

J. Konken left the room at 12:55 PM.

- Policy 230 – Child Abuse and Neglect

The suggested changes circulated in advanced were agreed to by the Committee.

- Policy 240 – Anaphylaxis

The suggested changes circulated in advanced were agreed to by the Committee.

J. Konken and Superintendent Perkins re-entered the room at 12:58 PM.

- Policy 251 – Cannabis

Suggested changes: Replace “student’s parent” with “student, or students’ parent or guardian” in item 4.2.2.

Superintendent Perkins left the room at 1:06 PM and re-entered at 1:08 PM.

- Policy 250 – Tobacco and Electronic Smoking Devices

- Policy 260 – Scent Free Environment

Suggested change: Remove the word “wearing” from the final sentence.



MOVED by Trustee Chew, seconded by Trustee Coons, and **RESOLVED:**

THAT policies 220, 230, 240, 250, 251, 260 be recommended to the Board for adoption, as amended.

B. Student Symposium Review – Superintendent Perkins

Trustee Trenaman exited and re-entered the room at 1:33 PM.

Chair Walsh gave an overview of the Student Symposium.

J. Thiessen entered the room at 1:46 PM.

Superintendent Perkins introduced the following six, distinct resolutions were adopted at the Student Symposium. A discussion ensued about what steps have already been taken towards these resolutions and the budgets required to complete them.

Bendig entered the room at 1:58 PM.

MOVED by Carla Wilson, seconded by Natalia Nazaroff, and **RESOLVED:**

THAT the six resolutions adopted at the Student Symposium be affirmed by the Board.

11. Policy Priority List/Annual Plan

Chair Walsh requested an update on Bylaw No. 1. Superintendent Perkins advised it was pending while BCTF bargaining is ongoing.

12. Question Period

13. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for April 28, 2020 at the Nelson Board Office.

14. Adjournment of Meeting

The meeting was adjourned at 2:01 PM.



POLICY 410: School Choice and Catchment

The Board of Education for School District No. 8 (Kootenay Lake) has established that student admission to district schools is guided by the following principles:

- The admission process should maximize the number of students able to attend their catchment area school in accordance with their wishes.
- The admission process should maximize the student's and parent's ability to choose the school and education program which best meets the student's educational needs.
- The admission process should enable school and District staff to plan the allocation of space and instructional resources to best accommodate demand and to minimize the adjustments required at the beginning of the year.
- The board reserves the right to alter school catchment boundaries when deemed necessary.

1. Definitions

- 1.1. "catchment area student" means a person of school age and who normally resides in the catchment area of the school.
- 1.2. "continuing student" means a school age student in attendance at the school or a designated feeder school who is expected to continue in the educational program for the succeeding school, but does not include a non-District student, a student who withdraws or transfers from the school or educational program before the end of the previous school year, or a student who attended the previous year on a disciplinary transfer.
- 1.3. "District choice programs" are unique programs approved by the Board, such as Late French Immersion, Outdoor Programs, and Academies which are offered at individual schools.
- 1.4. "feeder schools" are schools whose students would normally proceed to the next higher grade in a "receiving school."
- 1.5. "non-catchment area student" means a person of school age, resident in the School District and who is not resident in the catchment area of the school.
- 1.6. "non-District student" means a person of school age, resident in British Columbia and who is not resident in the School District.
- 1.7. "parent" includes a guardian of a student appointed by Court Order or under the will of a deceased parent and does not include a non-custodial parent.
- 1.8. "place of residence," for purposes of this policy, a student's place of residence is deemed to be that of the student's parent unless satisfactory evidence is produced that the student's ordinary place of residence during the school year is elsewhere.



- 1.9. “previous school year” means the school year previous to the school year for which the student is applying to enroll in an educational program.
- 1.10. “School District student” means a catchment area student or a non-catchment area student who normally resides within the boundaries of the School District.

2. Determination of Available Space and Facilities

- 2.1. The School Act establishes priorities for enrolment to apply if the Board determines space and facilities are available in a school.
- 2.2. For the purposes of the School Act, space and facilities are available to enroll an applicant if:
 - 2.2.1. there is capacity to provide the applicant with an educational program appropriate to the applicant’s needs;
 - 2.2.2. there are both physical and educational resources after reasonable enrolment projections have been made, to allow for accommodation of continuing students and district programs located in the school; and,
 - 2.2.3. if applicable, a Kindergarten program adequate to accommodate the projected enrollment of catchment area students.
- 2.3. The Board of Trustees delegates to the Superintendent of Schools or his/her designate, the decisions whether space and facilities are available in individual schools and educational programs for purposes of the School Act, in accordance with paragraphs 2.1 and 2.2.
- 2.4. Decisions will be made in consultation with the Principal of the affected school and will be based on program capacity, including consideration of the following factors:
 - 2.4.1. the operating capacity of the school, as defined by the Ministry of Education;
 - 2.4.2. staff assigned to a school by the District;
 - 2.4.3. the physical space in which instructional programs operate in the school;
 - 2.4.4. the number of diverse needs students already enrolled in a class;
 - 2.4.5. the ability of the school to provide an appropriate educational program for the applicant and other students; and,
 - 2.4.6. the needs of other programs located in the school.
- 2.5. Notwithstanding 2.4 above, in particular instances where the welfare of the student is perceived to be at risk, every effort will be made to accommodate a transfer request.
- 2.6. If space and facilities are determined to be available, enrolment in educational programs at the school will be offered in the following priority order and deadlines, provided that application deadlines and other application requirements are met:
 - 2.6.1. Firstly, any students in attendance in the previous year at a school or continuing on to the secondary school from the feeder elementary school;



- 2.6.2. Secondly, new catchment area students or siblings of students who were in attendance in the previous year at a school or continuing on to the secondary school from the feeder elementary school;
- 2.6.3. Thirdly, new non-catchment area students, provided they have made their application between 9:00 a.m. (PT) on the first Monday in January and 4:00 p.m. (PT), on the last Friday in March;
- 2.6.4. Fourthly, new non-district students provided they have made their application between 9:00 a.m. (PT) on the first Monday in January and 4:00 p.m. (PT), on the last Friday in March;
- 2.7. Students who apply after the deadlines will still be considered in priority order after students who registered prior to the set deadlines have been placed.
- 2.8. Waitlists will be established for those not accepted, to be maintained until September 30th.
- 2.9. Re-evaluation of space availability will take place periodically from March 30th until the Friday of the first week of school to ensure maximum numbers of requests are met at the earliest time possible.
- 2.10. Applicants for enrolment in K-12 programs and District choice programs will be separately prioritized.

3. Tie-breaking

When applications made otherwise have the same priority, the time and date of application will determine priority between them, unless changes in the School Act allow a determination to be made by the board, the superintendent or the superintendent's designate to determine priority.

4. Guarantee of an Educational Program

School District students who apply for enrolment in an educational program will be provided with an educational program in the District, unless a parent of the student consents to a placement outside the School District.

5. Commitment

- 5.1. Applicants may apply for more than one educational program but may only be enrolled in one. When an applicant is offered and accepts enrolment in educational program (in or out of the District), applications for all other programs become invalid.
- 5.2. The Superintendent or designate is authorized to enter into reciprocal agreements with other School Districts to review wait lists and enrolment information in order to enforce this policy.

6. Program Requirements

Applicants for enrolment must meet all program requirements for the requested educational program and will be subject to any selection process established for that program.

7. Discretionary Acceptance: Suspended or Expelled Non-School District Students

Related Legislation: School Act [RSBC 1996, Part 6, Division 2, Section 74.1]
Related Contract Article: Nil
Adopted: May 27, 2003
Amended: October 12, 2010
Amended: December 11, 2018
Amended: April 23, 2019



- 7.1. Enrolment applications from non-School District children may be refused, if the child is: under suspension from a B.C. public school or School District, has been refused an educational program by a B.C. public school under s.85 (3) of the School Act for refusing to comply with the code of conduct and other rules and policies of the Board, or has failed to apply him or herself to his/her studies.
- 7.2. Such application will be referred to the Superintendent or designate for a decision on admission. Admissions may be made subject to terms and conditions.

8. Communication

Application periods and enrolment dates will be communicated to the school communities and to the community at large and may also be communicated to other communities within and outside the School District.



POLICY 310: Code of Conduct

The School District No. 8 (Kootenay Lake) Code of Conduct has been established to maintain a safe, caring, ~~and healthy,~~ orderly and positive learning environment.

It is the shared responsibility of students, staff, parents/guardians and the broader community (school community), to demonstrate positive conduct while attending any school or District related activity, ~~at~~ at any location.

All members of the school community have an obligation to:

- Support learning
- Promote Safety
- Respect property, environment, personal space and privacy
- Model courtesy, compassion and respect.

All members of the school community must refrain from engaging in any in-person or digital communication or behavior that is considered to be:

- Interfering with the learning and working of others;
- Bullying, harassing, intimidating, retaliating, discriminating or ~~violence~~ violent; or
- Unsafe or illegal, including the possession, use or distribution of illegal or restricted substances, or the possession of weapons or replicas.

All members of the school community are expected to comply with the purpose and spirit of the BC Human Rights Code, including not engaging in discriminatory conduct on the basis of race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

The Board considers the conduct of any member of the school community that adversely affects the school environment to be a breach of the District Code of Conduct and to warrant appropriate forms of intervention. Every effort will be made to support individuals and to determine the root causes of behavior. If the safety or educational program of others is compromised, or if there is an ongoing failure to meet the expectations of the Code of Conduct, a range of consequences will follow. Whenever possible, incidents will be resolved by discussion, mediation and restitution.

Students

The Board of Education, School District No. 8 (Kootenay Lake), expects students to treat others with respect and courtesy and to conduct themselves in a manner which contributes to and promotes a safe, caring, healthy, orderly and ~~positive~~ orderly learning environment in schools and at school activities.

Related Legislation: School Act [RSBC 1996, [Part 2, Division 1, Section 6 \(1\)\(b\)](#); Part 6, Division 2, Section 85(1.1); ~~85(1.1)~~; Part 9, Division 1, [Section 168](#) (s.1) & ~~468-2~~, [Ministerial Order M276/07](#)
[Related Policy: Procedures and Code of Conduct for Bus Students \(linked\)](#)

Related Contract Article: Nil

Adopted: July 14, 1998

Amended: Oct. 26, 2004 - April 8, 2008 - April 1, 2014 - May 8, 2018 - October 9, 2018 - February 26, 2019 - April 28, 2020

Commented [SW1]: Trying to use consistent language throughout. It changed throughout the policy so used all of the adjectives together everywhere!



Special consideration may apply to students with diverse needs if these students are unable to comply with a code of conduct due to having a disability of an intellectual, physical, sensory, emotional or behavioural nature.

The Board of Education believes all individuals in the school district have the right to an environment free from discrimination and acknowledges that certain kinds of discrimination as prohibited by the BC Human Rights Code must be a part of the district and each school's code of conduct.

The Board of Education therefore expects students to not, without a bona fide and reasonable justification, publish, issue or display, or cause to be published, issued or displayed, any statement, publication, notice, sign, symbol, emblem or other representation that:

1. indicates discrimination or an intention to discriminate against a person, group or class of persons;
2. exposes a person or group or class of persons to hatred or contempt because of race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

The prohibited grounds for discrimination are to be addressed by schools in their code of conduct.

Code of Conduct

Expected Behavior

1. Respect
Students are expected to show respect for people, property, and the school's code of conduct. They are expected to act in a responsible manner and be respectful of the rights of others at school and school activities wherever held.
2. Responsibility
Students are expected to gradually assume more responsibility for themselves, as individuals and members of society. They are expected to become more responsible for undertaking, organizing and completing their school work and for contributing to and promoting a safe, caring, healthy, orderly and positive school environment.
3. Commitment
Students are expected to strive for excellence in all their school endeavors and comply with school expectations and rules for student work, attendance, behaviour, and deportment.
4. Attitude
Students are expected to participate willingly and diligently in their assigned work and to undertake school activities with a spirit of cooperation and fair play.

Related Legislation: School Act [RSBC 1996, [Part 2, Division 1, Section 6 \(1\)\(b\)](#); Part 6, Division 2, Section 85(1.1); [85, 1-1](#); Part 9, Division 1, [Section 168](#) (s.1) & [468-2](#); [Ministerial Order M276/07](#)
[Related Policy: Procedures and Code of Conduct for Bus Students \(Linked\)](#)

Related Contract Article: Nil

Adopted: July 14, 1998

Amended: Oct. 26, 2004 - April 8, 2008 - April 1, 2014 - May 8, 2018 - October 9, 2018 - February 26, 2019 - April 28, 2020



Compliance with the Code of Conduct

It is expected that students will abide by the District and School Code of Conduct going to and from school, on school buses, at school, and at school activities wherever held.

Retaliation Concerns

Schools and the district will take necessary measures to prevent any retaliation against a student who has made a complaint of a breach of code of conduct.

Related Legislation: School Act [RSBC 1996, [Part 2, Division 1, Section 6 \(1\)\(b\)](#); Part 6, Division 2, Section 85(1.1); [85, 1.1](#); Part 9, Division 1, [Section 168](#) (s.1) & [468-2](#); [Ministerial Order M276/07](#)
[Related Policy: Procedures and Code of Conduct for Bus Students \(linked\)](#)

Related Contract Article: Nil

Adopted: July 14, 1998

Amended: Oct. 26, 2004 - April 8, 2008 - April 1, 2014 - May 8, 2018 - October 9, 2018 - February 26, 2019 - April 28, 2020



POLICY 311: Illegal Use of Drugs and Alcohol

The Board of Education for School District No. 8 (Kootenay Lake) does not condone any illegal use of drugs or alcohol by students ~~of drugs or alcohol~~. Drug and alcohol abuse by students while in attendance at school or a school sponsored function will result in consequences as well as support and guidance.

The Board believes that every effort must be made to assist students in maintaining their connection with the school while ensuring that appropriate steps are taken to assist the student.

In applying this policy, the Principal has discretion to take into account the age of the student and the factors and issues that may be affecting the student who is under the influence, or appears to be under the influence, or in the possession of drugs and/or alcohol while in attendance or on route to school or at any school sponsored activity.

[Link to Policy 251: Cannabis](#)

Related Legislation: School Act [RSBC 1996, Part 6, Division 2, Section 85 (1.1), 1-1]

Related Policies: 251: Cannabis (linked), 310: Code of Conduct (linked)

-Related Contract Article: Nil

Adopted: September 27, 2004

Amended: June 21, 2005

Amended: April 8, 2008

Amended: October 9, 2018

Amended: February 26, 2019

Commented [SW1]: Not sure if we need to include any legislative references as they are not directly applicable to illegal use of drugs and alcohol. They are directly applicable to and referenced within the related policies. Finally - isn't this section usually contained within a footer?

POLICY 320: Student Attendance

The *School Act* of British Columbia and its accompanying Regulations are explicit about each school--age student's compulsory attendance at school, except when excused under those exemptions permitted by legislation. Under legislation, parents or guardians are responsible for ensuring that school attendance requirements are fulfilled as prescribed.

The Board of Education for School District No. 8 (Kootenay Lake) believes that students' knowledge, skills and attitudes are enhanced through regular school attendance.

There is an expectation that all schools in the district establish, communicate and enforce fair and consistent attendance procedures.

Parents/guardians of students shall be informed of absenteeism in a timely fashion in order to support learning and student safety.



POLICY 321: Student Withdrawal

The Board of Education of School District No. 8 (Kootenay Lake) understands there may be valid reasons for a student to withdraw from a program of studies or from a specific course. In such cases, at the request of the parent or guardian of the student or, when appropriate, the student, the school principal or vice-principal, may, following educational best practice, grant permission for a student to withdraw from a course or a program of studies.



POLICY 330: Sexual Orientation / Gender Identity (SOGI)

The Board of Education ~~for~~of School District No. 8 (Kootenay Lake) is committed to providing a safe, positive, and inclusive learning and working environment for all students and employees regardless of their sexual orientation or gender identity. In accordance with the *Canadian Charter of Rights and Freedoms* (~~CCRF~~) and the *B-C Human Rights Code*, the Board values all of its students and employees.

The Board recognizes that some students and employees may identify as Lesbian, Gay, Bisexual, Transgender, Transsexual, Two-Spirit, Queer (LGBTQ+), or are questioning their sexual orientation or gender identity. Therefore, it is expected that the District will:

- Ensure inclusion of all students and employees in all aspects of school life regardless of their sexual orientation, including the right for students to participate in extracurricular activities;
- Define appropriate terms—(~~definitions~~), behaviours, and actions in order to prevent discrimination, harassment, and exclusion through greater awareness of, and responsiveness to, their harmful effects;
- Ensure that complaints about SOGI-based discrimination are taken seriously and dealt with effectively and in a timely fashion through consistently applied policy and administrative procedures; and
- Raise awareness and improve understanding of the lives of individuals who are discriminated against, harassed, excluded, or feel unsafe based on their sexual orientation.

The Board will strive to ensure that professional development and training is provided for staff to develop the awareness, knowledge, skills and attitudes to accomplish the above.



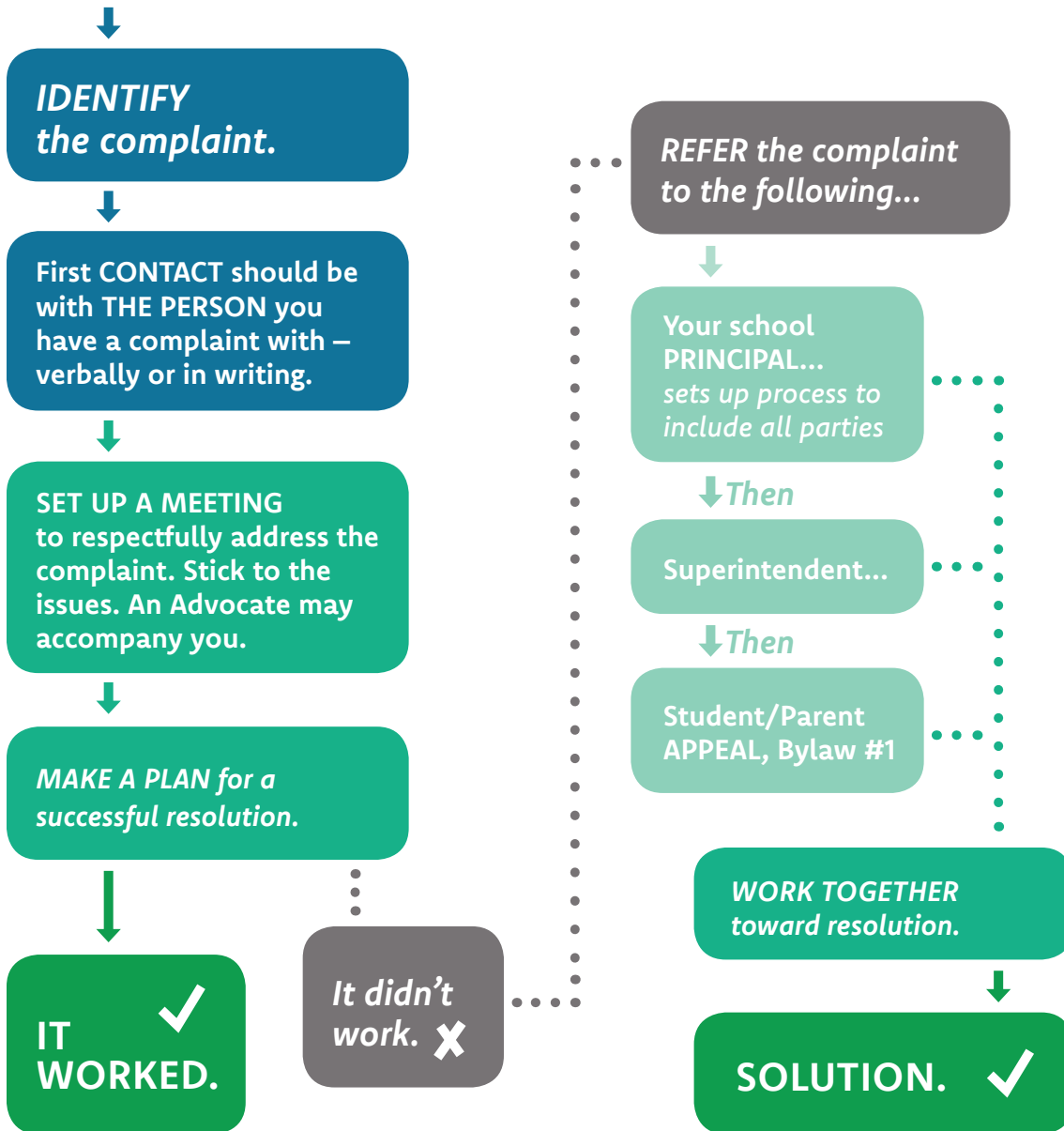
POLICY 340: Communication

The Board of Education of School District No.8 (Kootenay Lake) believes that the cohesion of the District is enhanced by good external and internal communications. The Board endeavors to keep the public and District partners informed in a variety of means, and to address requests for information, concerns and complaints in a judicious and expeditious manner.

Related Legislation: School Act [RSBC 1996 Part 2, Division 3, Section 11]
Related Contract Article: Nil
Related Policy 140: Communication Protocol for Trustees
Adopted: November 23, 1999
Amended: January 14, 2003
Amended: June 2, 2009
Amended: June 12, 2018
Amended: May 28, 2019

Commented [SW1]: I don't understand why the appeals section of the School Act is referenced. I don't see another relevant section, but maybe someone else does.





Resolving Concerns or Complaints

A guide for students and parents/guardians.

We believe that trusting relationships and open communication are important.

SD8 promotes a collaborative approach to resolving concerns or complaints. Policy 310 reflects our District code of conduct. This brochure is AP 310A.

Steps to Resolving Conflict

The following guidelines have been developed to support respectful communication when concerns arise. It is expected that every attempt will be made to resolve concerns at the school level, or the level closest to the concern.

If at any time, you need advice you can seek assistance/support in this process from:

- School Sta
- School District Office Sta
- Parents' Advisory Council Chairperson
- District Parent Advisory Council
sd8dpac@gmail.com

Find a Resolution

Identify the Concern...

Try to resolve the concern:

- Begin at the school level between the concerned parties.

To help you do this:

- Focus on the student's needs.
- Define the real issue: What is needed and wanted?
- Make an appointment to see the person with whom you have a concern. Set a mutually satisfactory date and time.

Prepare for the meeting – make notes, plan:

- Bring a support person if you desire, (inform the person with whom you meet).
- Respectfully, address your concern.
- Together, explore possible options and select the best solution.

Make a plan for resolution and success

Set up an action plan with times, dates and follow-up...

Seek Assistance:

- If the issue is not resolved, or an action plan is not successful, seek assistance from the Principal after informing the other party of your intent to do so.
- If the issue concerns the Principal and you have not had success through the initial portion of this process, contact the Superintendent of Schools at (250) 352-6681 for assistance or support in resolving the issue.
- If the issue remains unresolved after accessing assistance or support from the Superintendent of Schools, contact the School Board using the Student/ Parent Appeals (Bylaw No. 1). Call the School District for information on the appeal process.

General Information

All concerns should be addressed. If you feel that you cannot approach the individual involved, please contact your school principal, or the Kootenay Lake District Parents' Advisory Council (DPAC) for assistance.

If you require more information please contact the School District Office at (250) 352-6681 or (877) 230-2288. The Kootenay Lake School District No. 8 believes that this Communications Protocol will aid in a respectful and mutually satisfying resolution to problems and concerns.

For more information

Policies and appeal forms

sd8.bc.ca/board/policies

Advocacy support for parents

dpacsd8.weebly.com

Ministry Student Appeals Branch

www.studentappeals.gov.bc.ca

School District No 8 Kootenay Lake

570 Johnstone Road, Nelson, BC V1L6J2

Tel 250.352.6681

Fax 250.352.6686

Toll-free 877.230.2288

Email info@sd8.bc.ca

Updated September 2018



**GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE
2019-2020 ANNUAL PLAN**

1. Policy Priority List

Policy No.	Policy Name	Status	Originating	Assignment
Policy 540	Supervisory Conflict of Interest	Completed September 2019 – left from May 2019 Review	Board	G&P Committee
Policy 730	Pesticides	Completed September 2019 – left from June 2019 Review	Board	G&P Committee
Section 800	Information and Communications Technology	Completed September 2019 - Review	Board	G&P Committee
Bylaws	Bylaw #3, #4	Completed October 2019	Board	G&P Committee
Policy 840	Use of Video Surveillance	Completed October 2019	Board	G&P Committee
Policy 210	Provision of Menstrual Products to Students	Completed November 2019	Ministry - New Policy	G&P Committee
Policy 850	Cyber-misconduct (from Director Howald)	Completed November 2019	Board Referral – New Policy	G&P Committee
Policy 860	Social Networking-Media	Completed November 2019	Board Referral – New Policy	G&P Committee
Bylaws	Bylaw #1	Review Pending	Board	G&P Committee
Bylaws	Bylaw #2	Repealed	Board	G&P Committee
Policy 270	Memorials for Deceased Students or Staff	Completed December 2019	SafeSchools – New Policy	S. Rothermel (Manager Safe School)
Section 900	Distributed Learning	Completed December 2019 - Onboard by G&P Committee	New policies	G&P Committee
Policy 660	Child Care Providers in Schools	Completed December 2019 – Board Referral	New policy	M. McLellan
Policy 100	Reconciliation	Completed December 2019 – Board Referral	New policy	G. Higginbottom
-	Annual Student Symposium	Completed February 2020. O&F Committee to Host in 2021.		G&P Committee hosted in 2019/20
Section 200	Health & Safety	Completed March 2020 - Review	Board	G&P Committee
Section 300	Students	April 2020 – Review	Board	G&P Committee
Section 400	Instruction and School Organization	June 2020 – Review	Board	G&P Committee
Section 500	Human Resources	2020-2021 - Review	Board	G&P Committee
Section 600	Finance and Business Operations	2020-2021 - Review	Board	G&P Committee
Section 700	Facility Operations and Transportation	2020-2021 - Review	Board	G&P Committee



2. Governance Topics

- a. Literature review on the linkages between high-quality public education and governing school boards (V. Overgaard)
- b. Advocacy: Engaging the public (PACs and DPACs) – Strategies for all
- c. A Journey Towards Truth and Reconciliation (Ontario)
- d. District Leadership That Works: Striking the Right Balance (Chapter 1)- R. Marzano
- e. 20 Essential Questions Directors of not-for-profit organizations should ask about strategy – Dr. Chris Bart
- f. School Board Finance
- g. Role of Audit Committees
- h. Trustees and HR/BCPSEA and beyond



2019-2020**BOARD & COMMITTEE MEETINGS SCHEDULES**

DATE	TIME	LOCATION	MEETINGS	COMMENT
September 10, 2019	12:30 pm – 6:00 pm	Board Office, Nelson	Committees of the Whole	
	6:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	Audited Financials Approved
October 1, 2019	1:00 pm – 7:00 pm	Board Office, Nelson	Closed & Open Board Meetings	Working Session
October 22, 2019	12:30 pm – 6:00 pm	PCSS, Creston	Committees of the Whole	
	6:00 pm – 7:00 pm	PCSS, Creston	Open Board Meeting	
November 19, 2019	1:00 pm – 7:00 pm	Board Office, Nelson	Closed & Open Board Meetings	Working Session
December 10, 2019	12:30 pm – 6:00 pm	Board Office, Nelson	Committees of the Whole	
	6:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
<i>Winter Break</i>				
January 28, 2020	1:30 pm – 4:30 pm	Board Office, Nelson	Operations & Finance Committee of the Whole	
	5:00 pm – 8:00 pm	Board Office, Nelson	Open Board Meeting	Amended Budget
February 18, 2020	1:00 pm – 7:00 pm	Board Office, Nelson	Closed & Open Board Meetings	Working Session
March 10, 2020	12:30 pm – 6:00 pm	Board Office, Nelson	Committees of the Whole	
	6:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
<i>Spring Break</i>				
April 7, 2020	1:00 pm – 7:00 pm	PCSS, Creston	Closed & Open Board Meetings	Working Session
April 28, 2020	12:30 pm – 6:00 pm	Board Office, Nelson	Committees of the Whole	
	6:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
May 19, 2020	1:00 pm – 7:00 pm	Board Office, Nelson	Closed & Open Board Meetings	Budget Approval, Working Session
June 9, 2020	12:30 pm – 6:00 pm	Board Office, Nelson	Committees of the Whole	
	6:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
June 23, 2020	1:00 pm – 7:00 pm	Board Office, Nelson	Closed & Open Board Meetings	Working Session
<i>Summer Break</i>				

