

**GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE  
MEETING AGENDA  
HELD ON TUESDAY, NOVEMBER 10, 2020**

**BOARD:**

L. Trenaman  
S. Walsh  
S. Chew  
D. Lang  
B. Maslechko (*via video conference*)  
A. Gribbin (*via video conference*)  
S. Nazaroff (*via video conference*)  
B. Coons (*via video conference*)  
C. Beebe (*via video conference*)

**DISTRICT STAFF:**

C. Perkins, Superintendent  
M. McLellan, Secretary-Treasurer  
N. Howald, Director of Information Technology  
D. Holitzki, Director of Inclusive Education  
C. Singh, Director of Human Resources (*via video conference*)  
R. Krulitsky, Executive Assistant

**PARTNERS:**

M. Bennett, CUPE  
A. Early, CUPE  
N. Nazaroff, DPAC (*via video conference*)  
C. Wilson, KLTF (*via video conference*)  
D. Kunzelman, KLTF (*via video conference*)  
E. DuPont, DPAC (*via video conference*)

**GUESTS:**

R. Bens, CUPE (*via video conference*)

**1. Call to Order**

The meeting was called to order at 12:35 PM.

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

**3. Insertions/Deletions to proposed Agenda**

The Committee Chair provided an overview of procedures for the meeting:

- Virtual attendees to keep their microphones muted
- Raise hand or use Zoom chat function to ask questions
- Trustee Gribbin is participating as an observer only due to censure

It was noted that item 9A would be removed from this agenda and postponed until the next meeting.

**4. Adoption of Agenda**

**UPON** a motion duly made and seconded it was **RESOLVED:**

**THAT** the agenda for this November 10, 2020 meeting, **BE ADOPTED**, as amended.

**5. Receiving Presentations: Nil**

**6. Opportunity for Comments by the Public: Nil**

**7. Consent Package: Nil**

**8. Adoption of Minutes**

**UPON** a motion duly made and seconded it was **RESOLVED:**

**THAT** the minutes from the September 22, 2020 Governance & Policy Committee of the Whole meeting **BE ADOPTED**.

**9. Old Business: Nil**

**10. New Business**

**A. Section 600 – Finance and Business Operations**

- Policy 610: Fiscal Management  
No changes were made to this policy.
- Policy 615: Board Signing Authority  
*The changes suggested in advance were accepted.*
- Policy 620: Budget Development, Monitoring and Reporting  
*The changes suggested in advance were accepted.*
- Policy 621: Accumulated Operating Surplus  
*The changes suggested in advance were accepted.*
- Policy 640: Acquisition-Disposal of Board Assets  
*The changes suggested in advance were accepted.*  
*Trustee Beebe entered the video conference at 12:40 PM.*
- Policy 641: Gifts  
*The changes suggested in advance were accepted.*
- Policy 642: Procurement and Purchasing  
*The changes suggested in advance were accepted.*
- Policy 650: Disposal of Real Property and Improvements  
*The changes suggested in advance were accepted. Additionally, the final paragraph was updated to read 'Prior to the sale of a property or a lease of a property exceeding ten years, the Board of Education will adopt a by-law approving the disposition or deemed disposition.'*

A Trustee inquired whether the district ever signs a lease over ten years. The Secretary-Treasurer said no, but clarified that you can have an annual lease that you renew annually for twenty years without exceeding the Ministry threshold for a deemed sale.

- Policy 660: Child Care Providers in Schools  
*The changes suggested in advance were accepted.*
- Policy 680: Business, Service Group and Community Sponsorship and Partnership  
*The changes suggested in advance were accepted.*

A community partner inquired about some items that had been removed from Policy 680. The Secretary-Treasurer noted those items had been moved into Administrative Procedures.

**UPON** a motion duly made and seconded it was **RESOLVED:**

**THAT** Policies 610, 615, 620, 621, 640, 641, 642, 650, 660 and 680 **BE RECOMMENDED** to the Board for approval, as amended.

*Trustee Coons temporarily exited the video conference at 12:40 PM.*

**B. Emotional Skills for the Board Room: Know the Rules**

*The Superintendent exited and re-entered the room at 12:54 PM.*

*Trustee Coons re-entered the video conference at 1:00 PM.*

- ["12 emotional habits of effective board members" by L. Gershfeld](#)
- ["Emotional Intelligence in the Boardroom" by D. Rosati](#)

The Superintendent introduced the above governance topics, gave time for attendees to read through both, and then broke everyone into groups for discussion.

The Superintendent thanked everyone for participating.

**C. The Ethical Imperative and the Environment, Social and Governance Imperative**

- "The Directors College Code of Ethical Conduct"
- "The Legal and Fiduciary Duties of Directors"
- "Sustainability: Environmental and Social Issues Briefing"

The Superintendent requested that attendees share their thoughts on how the district is environmentally focused. The following feedback was received:

- Pride in food security programming, poverty reduction, green initiatives
- Celebrating student activism, engagement, and voice
- Thoughtfulness of Aboriginal Education department in thinking about who their audience is and how best to connect

- New busses
- Inclusion of technology – ie: Zoom, less travelling
- Positive switch to LED lighting
- Use of social media platforms to share content
- Sharing of information regarding grants, social networking opportunities

**11. Policy Priority List/Annual Plan**

**12. Question Period**

The Board Chair made a note that Committee Chairs will be elected at the next meeting in March.

**13. Meeting Schedule & Reminders**

The next meeting of the Committee is scheduled for March 9, 2021 at the Nelson Board Office.

**14. Adjournment of Meeting**

The meeting was adjourned at 2:03 PM.

  
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Committee Chair

  
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Secretary-Treasurer