

**MEETING OF THE BOARD HELD IN PUBLIC – MINUTES  
HELD ON TUESDAY, NOVEMBER 23, 2021**

In person at the School Board Office – 811 Stanley Street, Nelson  
and via video conference

**BOARD:**

L. Trenaman, Board Chair  
S. Nazaroff, Board Vice-Chair  
A. Gribbin (*via videoconference*)  
B. Maslechko (*via videoconference*)  
C. Beebe (*via videoconference*)  
D. Lang (*via videoconference*)  
S. Walsh  
B. Coons (*via videoconference*)  
S. Chew

**DISTRICT STAFF:**

T. Smillie, Superintendent  
M. McLellan, Secretary-Treasurer  
B. Eaton, Director of Innovative Learning Services  
C. Kerr, Acting Director of Operations  
C. Singh, Director of Human Resources  
D. Holitzki, Director of Inclusive Education  
N. Howald, Director of Information Technology  
N. Ross, District Principal Innovative Learning  
J. Stein, District Principal  
S. Whale, Executive Assistant

**PARTNERS**

D. Kunzelman, KLTF (*via videoconference*)  
A. Early, CUPE

**GUESTS:**

D. Holm  
J. McMurray  
S.L. McGregor  
T. Stokes  
S. Kitch  
Sola  
R. Klassen  
Kitch  
Gina

**1. Call to Order**

The meeting was called to order at 5:04 pm.

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

**3. Trustee Positions & Appointments**

A. Election of Board Chair

The Secretary-Treasurer called for nominations from the floor for the position of Board Chair.

A Trustee nominated Trustee Trenaman.

The Secretary-Treasurer called for further nominations two additional times and hearing no further nominations, declared nominations closed.

Trustee Trenaman accepted the nomination and was acclaimed as the Board Chair.

Chair Trenaman assumed the chair.

B. Election of Board Vice-Chair

The Board Chair called for nominations from the floor for the position of Board Vice-Chair.

A Trustee nominated Trustee Nazaroff.

The Board Chair called for further nominations two additional times and hearing no further nominations, declared nominations closed.

Trustee Nazaroff accepted the nomination and was acclaimed as the Board Chair.

C. Election of Provincial Representative and Alternates

• BCSTA Provincial Councilor

The Board Chair called for nominations from the floor for the position of BCSTA Provincial Councilor.

A Trustee nominated Trustee Nazaroff.

The Board Chair called for further nominations two additional times and hearing no further nominations, declared nominations closed.

Trustee Nazaroff accepted the nomination and was acclaimed as the BCSTA Provincial Councilor.

• BCPSEA Representative

The Board Chair called for nominations from the floor for the position of BCPSEA Representative.

A Trustee nominated Trustee Lang.

The Board Chair called for further nominations.  
A Trustee nominated Trustee Coons.

Trustee Coons accepted the nomination.

Trustee Lang declined the nomination.

Trustee Coons accepted the nomination and was acclaimed as the of BCPSEA Representative.

- BCSTA Provincial Councilor Alternate

The Board Chair called for nominations from the floor for the position of BCSTA Provincial Councilor Alternate.

A Trustee nominated Trustee Walsh.

The Board Chair called for further nominations two additional times and hearing no further nominations, declared nominations closed.

Trustee Walsh accepted the nomination and was acclaimed as the BCSTA Provincial Councilor Alternate.

- BCPSEA Representative Alternate

The Board Chair called for nominations from the floor for the position of BCPSEA Representative Alternate.

A Trustee nominated Trustee Beebe.

The Board Chair called for further nominations two additional times and hearing no further nominations, declared nominations closed.

Trustee Beebe accepted the nomination and was acclaimed as the of BCPSEA Representative Alternate.

D. Destruction of Ballots (if there is a secret ballot vote held)

It was noted that there were no ballots [or electronic votes] to destroy.

E. RDCK Commission Appointments – Board Chair

**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-012

**THAT** the Regional District of Central Kootenay be requested to appoint the following School District No. 8 (Kootenay Lake) representative to the relevant Recreation Commissions for the term January 1, 2022 to December 31, 2023:

- Chair Trenaman: Recreation Commission No. 10 – Balfour & Area E East

*There were no objections from Trustees.*

**4. Insertions/Deletions to Proposed Agenda**

Nil

**5. Adoption of Agenda**

**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-013

**THAT** the Agenda for this November 23, 2021 meeting **BE ADOPTED**, as circulated.

**6. Receiving Presentations/Delegations - Nil**

**7. Opportunity for Comments or Questions by the Public**

The Board and staff responded to a question from the video conference chat feature:

- Item 13 Policy 130 amendment to include “excluding trustee from public meetings” was considered as undemocratic. It was suggested to have this conversation later in the meeting.

**8. Consent Package**

Two Trustees requested to add the following documents to the agenda:

- Monthly Financial Report
- Letters from Correspondence Package on Page 17, 39 through 47
- Transactions over 10k

Regarding the letters a Trustee referred to the letter on page 17 to Kaslo Homelinks and acknowledged both, the staff and Kaslo Homelinks’ work and that a resolution may hasn’t met yet but that discussion will continue.

The Trustee acknowledged the letters on page 39 to 47 from students and wanted to thank them for sending these letters to the Board.

A Trustee inquired about Transactions over 10k. The Trustee noted that Ministry of Education posted their Transactions over 10k including a procurement process. The Trustee inquired if SD8 couldn’t add a column to include this information.

The Secretary-Treasurer responded that the report is an auto generated report. He added that non-standard procurement items are displayed in the Capital Operations Plan reporting which is provided to Board and that it was possible for staff to investigate best way to deliver this information.

**9. Adoption of Minutes**



**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-014

**THAT** the minutes from the October 26, 2021 Regular Meeting **BE ADOPTED.**

**10. Future and Action Item Tracking**

Nil

**11. Education**

A. COVID-19 Update

The Superintendent provided a brief update and referred to the Memo in Appendix 11A.

B. Early Learning in Schools

The District Principal of Innovative Learning presented a detailed report which includes early years initiatives with focused goals to provide accessible and inclusive programs for children.

The Board asked questions which were answered by the District Principal of Innovative Learning. Trustees thanked the District Principal of Innovative Learning for her presentation.

C. Class Size Report

The Superintendent introduced this topic and asked Director of Human Resources to discuss details of the enclosed Memorandum.

The Board posed questions for their clarification.

D. Winter Concert Schedule

The Superintendent advised that winter concerts would be different this year in order to be consistent with Communicable Disease protocols. The Superintendent noted that Trustees are invited to attend and will be contacted directly by administrators.

E. Graduation Ceremonies

The Superintendent provided the Board early dates to put into calendar and noted that details will be provided in spring.

F. Determination of Special Education Designations and Support for Students with Special Needs

The Superintendent thanked the Director of Inclusive Education for the enclosed report and the support provided to all students. Trustees inquired about details which were answered by staff, including:

- Funding of students with different levels
- Process to develop IEP's and red binders and if funding is affected depending on timing when reports are submitted to Ministry
- What happens with funding when student doesn't need support anymore
- How many Kindergarten classes in district have support

## **12. Operations and Finance**

### **A. Capital Operations Plan Update**

The Secretary-Treasurer introduced this topic and provided an overview of spending vs. Budgets, and then handed it over to the Director of Operations who presented on the work completed this year as described on the enclosed slides.

A Trustee suggested for consideration to include new buses and trucks in the evergreen program. The Secretary-Treasurer noted the approach could be looked at during the budget process for next year.

### **B. 2021/22 Budget Update**

The Secretary-Treasurer presented the Monthly Financial Report for the period ended October 31, 2021.

A Trustee requested information about the following in more detail, which were responded by Secretary-Treasurer:

- Classroom Enhancement Fund funding
- If restart funding provided due to COVID had been used

## **13. Governance and Policy**

### **A. Revised Policies**

- Policy 120: Board Meeting Procedures Policy
- Policy 130: Trustee Conduct & Code of Ethics

The Chair advised that the Board has been in working session to work on Policy 120 and 130 and that the changes are noted in the appendices.

A Trustee spoke against motion and elaborated the reasons for his opposition.

A Trustee called a point of privilege.

The Trustee continued to speak against motion.

A Trustee called for point of order.

The Trustee continued to speak against motion.

A second Trustee called point of order and noted that the time was used up.

The floor opened for others to speak to motion.

7 Trustees spoke for the motion.

2 Trustees spoke against the motion.

A discussion ensued.

*Trustee Gribbin left the meeting at 7:04pm.*

**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-015

**THAT** revised policies 120 and 130 **BE APPROVED.**

*1 Trustee opposed the motion. Motion carried.*

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#### **14. Human Resources**

##### **A. Staffing Ratios**

*Trustee Maslechko left the meeting at 7:06pm.*

The Secretary-Treasurer noted that this memo was added again to the agenda with further information with more staffing categories, as a result of a Trustee inquiry.

A Trustee expressed her gratitude for the additional work that was put into this subject.

#### **15. Trustee Reports**

##### **A. Trustees**

Several Trustees provided an update on BCPSEA Director Meeting and Symposium, Board Working session attended by the Board, Remembrance Day Ceremonies, as well as BCPSEA, CUPE, PAC and Aboriginal Education Committee meetings attended.

B. Chair

Chair Trenaman provided an overview of various meetings attended including the Board Working Session, Aboriginal Education Committee, Kootenay Boundary Branch meeting, Board chair meetings with BCSTA, Joint Safety Advisory meeting, Town hall meeting for CVSS re-naming. She noted that she was also invited as a guest speaker at parental involvement.

C. BCSTA

D. BCPSEA

E. RDCK

F. Other Committees

G. Student Trustees

**16. Public Question Period**

The Board and staff responded to a comment and a question from the video conference chat feature, including:

- Conversations later is not exactly a public meeting
- When the Board will be voting on vaccine mandate. It was noted that no date is set yet when and if the Board will be voting. The District is in process of collecting information. Public will be advised when Board is going to be in place of a decision making.

**17. Meeting Schedule and Reminders**

A. Board Meetings

The next Open meeting is scheduled for December 7, 2021.

**18. Adjournment of Meeting**

The meeting adjourned at 7:15pm.

  
Board Chair

  
Secretary-Treasurer