

**EDUCATION COMMITTEE OF THE WHOLE  
AGENDA**

**BOARD OF EDUCATION**

School District No. 8 (Kootenay Lake), Board Office  
570 Johnstone Road, Nelson, B.C.

**November 27, 2018**

**2:30 - 4:00 P.M.**

1. **CALL TO ORDER**

2. **ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.*

3. **COMMITTEE PURPOSE**

APP A

4. **ELECTION OF EDUCATION COMMITTEE OF THE WHOLE CHAIR**

5. **DESTRUCTION OF BALLOTS**

**Proposed Resolution:**

The ballots for the selection of School District 8 Kootenay Lake 2018-2019 Policy and Governance Committee of the Whole Chair, BE DESTROYED

**INSERTIONS/DELETIONS TO PROPOSED AGENDA**

6. **ADOPTION OF AGENDA**

**Proposed Resolution:**

The Education Committee of the Whole Agenda for the November 27, 2018.

7. **RECEIVING PRESENTATIONS/DELEGATIONS**

A. Technology and Trades Provincial Workshop and SD 8 Technology and Trades Teacher Collaboration, Doug Shaw, Teacher, MSSS; Brent Firkser, District Teacher, ILS

B. Primary Years Literacy Conference in Calgary and the Early Years Learning Framework Regional Feedback Session, Jen Kooznetsoff, Teacher, Salmo

C. Shelley Moore Professional Learning Opportunity on Inclusion in Schools, Amy Strachan, Acting Vice-Principal Trafalgar

E. China Trip Proposal, Vanessa Finnie, District Teacher, ILS; Brent Firkser, District Teacher, ILS

8. OPPORTUNITY FOR COMMENTS BY THE PUBLIC

9. CORRESPONDENCE

Nil

10. ADOPTION OF MINUTES (p.3)

App B

Proposed Resolution:

The Education Committee of the Whole Minutes from the September 25, 2018 meeting, BE ADOPTED.

11. OLD BUSINESS

A. Action

Nil

B. Information/Discussion

A. Innovative Learning Services Expanded 3year Strategic Plan.

Handout

B. Review of Focus.Learn.Excel

Handout

12. NEW BUSINESS

A. Action

a)

Proposed Resolution:

b)

Proposed Resolution:

B. Information/Discussion

a) Student Symposium

b) Celebration of Learning Stories of Academic Success, Creativity and Imagination, Citizenship, Resiliency

13. QUESTION PERIOD

An opportunity to ask for clarification.

14. **MEETING SCHEDULE AND REMINDERS**

The next Education Committee of the Whole Meeting is scheduled for January 8, 2018 at the Nelson Board Office.

15. **ADJOURNMENT**

## EDUCATION COMMITTEE OF THE WHOLE

### 2018/2019 TERMS OF REFERENCE

Updated: September 25, 2018

Approved October 9, 2018

#### I. PURPOSE

The purpose of the Education Committee of the Whole is to:

- provide guidance for learning in School District No. 8;
- promote, support and celebrate learning;
- review student progress in relation to the framework for enhancing student learning and SD8 Student Expectations;
- review and analyze initiatives and trends in learning;
- promote awareness in trends and research in education and learning in order to encourage wise practice; and
- bring appropriate recommendations to the Board related to the above.

#### II. COMPOSITION AND OPERATIONS

- A. The Committee shall be composed of all trustees of the Board, Directors, Superintendent and Secretary-Treasurer and two representatives from each of the KLTF, KLPVPA, CUPE Local 748 and the Kootenay Lake DPAC.
- B. The Committee will be chaired by a trustee elected at the first Committee meeting each year following the inaugural meeting of the Board.
- C. The Committee quorum will consist of the Trustee Committee Chair or designate (s), Superintendent or designate(s), a minimum of 4 (four) trustees and one member from any two of the stakeholder groups.
- D. Committee members are voting members of the Committee.
- E. The Committee will strive to make decisions by consensus; failing consensus, committee decisions will be made by a majority of votes cast.
- F. The Committee shall operate in a manner that is consistent with Board [Policy #121 Committee Structures](#).
- G. The Committee will normally meet once a month with the exception of December and March during the school year. An annual schedule will be provided by the Board to the Committee following the adoption of the Board's annual Board meeting schedule.
  - i. Additional meetings will be scheduled as necessary;
  - ii. Special meetings may be held at the discretion of the Board Chair and the Committee Chair or upon the written request to the Board Chair from a majority of the Committee members.
- H. The Committee will establish an Annual Plan at the first committee meeting of the school year which includes:
  - i. Goals and objectives for the year
  - ii. Strategies and structures to achieve goals

- iii. Communication strategies
- iv. Schedule of meeting dates

- III. The Annual plan will be developed and approved by the committee and then be submitted to the Board for approval.
- J. The Committee may create ad hoc sub-committees, which will report to the Education Committee of the Whole.
- K. The Education Committee of the Whole Terms of Reference, Annual Plan and meeting minutes will be posted on the District website.

#### **IV. DUTIES AND RESPONSIBILITIES**

The Committee has the responsibility to:

##### **A. Planning Process:**

The committee will utilize the following process in its dialogue to discuss matters, which fall within our mandate, arising from partner groups throughout the year:

An appreciative inquiry approach will be taken to consider:

- Current status: Where are we now?
- Future state: Where do we want to be?
- Plans: How are we going to get there?
- Monitoring: What progress have we made?

##### **B. Team Learning:**

Members of the Education Committee will engage in team learning related to the Committee's purpose which may include shared Pro-D and reading of appropriate material relating to the annual plan.

##### **C. Input Gathering Process:**

The Education Committee will gather and encourage input in a variety of ways. Input will also be gathered from other groups not currently represented on committee.

##### **D. Communication Expectations:**

All partner group representatives are expected to communicate and seek feedback from their respective groups.

##### **E. Review School Growth Plans and make recommendations to the Board of Education for approval.**

#### **III. ACCOUNTABILITY**

All meetings will be open to the public. The Committee shall report its discussions to the Board by maintaining minutes of its meetings.

All approved Education Committee of the Whole meeting minutes will be posted to the District's website in a timely manner.

**EDUCATION COMMITTEE OF THE WHOLE**

**Minutes**

**BOARD OF EDUCATION**

School District No. 8 (Kootenay Lake), Board Office  
570 Johnstone Road, Nelson, B.C.

**September 25, 2018**

**2:30 - 4:00 P.M.**

TRUSTEES PRESENT: Lenora Trenaman, Bill Maslechko, Sharon Nazaroff, Rebecca Huscroft, Dawn Lang (2:44pm)

ALSO PRESENT: Dr. Christine Perkins, Superintendent; Bruce Maclean, Director; Nick Hawold, Director; Deanna Holitzki, Director; Naomi Ross, Director; Nina Letham, CUPE; Anita Early, CUPE; Sherry-lynn McGregor, KLTF; Monica Doyle, District Teacher; Sandy Prentice, Principal; Brent Firkser, District Teacher (2:58 pm)

REGRETS: Heather Suttie, Trustee; Bob Wright, Trustee; Martha Wilson, DPAC.

VIA CONFERENCE CALL: Cody Bebee, Trustee

1. CALL TO ORDER

Trustee Trenaman called the meeting to order at 2:37pm

2. ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.*

3. INSERTIONS/DELETIONS TO PROPOSED AGENDA

Nil

4. ADOPTION OF AGENDA

Resolution:

Moved by Trustee Huscroft and seconded by Director MacLean and  
RESOLVED THAT:

The Education Committee of the Whole agenda for the September 25,  
2018 meeting BE ADOPTED, as circulated.

5. RECEIVING PRESENTATIONS/DELEGATIONS

A. Professional Development for the 2018/2019 School Year, Acting Director Ross, Innovative Learning Services

Acting Director Ross introduced the Innovative Learning Services Team and provided an overview of the work the Department will be supporting this year.

Questions:

S. McGregor noted that there was nothing in the Focus.Learn.Excel schedule of learning events specifically for science teachers. Christine asked her to submit a proposal outlining the costs event that the science teachers would like to attend, the dates and how many teachers would attend.

Trustee Trenaman thanked the District for the opportunity to attend the District Pro-D day. She asked if Trustees could be invited to more learning events when appropriate.

B. myBlueprint, Monica Doyle, Teacher, Innovative Learning Services

M. Doyle gave a brief overview of the myBlueprint platform and how it will impact schools.

Questions:

S. McGregor asked if there is a way to streamline FIPPA process so that the teachers can get the portfolios up and running first thing in September. Response: The hope is to streamline the process as we move forward.

Trustee Hushcroft asked if myBlueprint moves with a student across the country. Response: A student's profile has the potential to move with them from province to province.

Trustee Nazaroff: Does this replace MyEd? Response: It aligns and can interface with MyEd but does not replace it as an SIS.

C. K-9 Reporting Pilot, Monica Doyle, Teacher, Innovative Learning Services

Sd8 is participating in the K-9 Pilot Reporting Pilot this year. Principal of Brent Kennedy School, S. Maloff, is the District Lead and M, Doyle will be assisting her in the implementation of this project. SD8 will trial the pilot at BK, WEG, and Winlaw Schools. The goals of this pilot is to:

1. Inform revisions to provincial legislation, policy, and support guidelines.
2. To collect feedback on key research questions and to recommend where relevant, future changes to the reporting policy for Grades 10-12.

CR4YC, Monica Doyle, Teacher, Innovative Learning Services

M. Doyle described the mandate of Changing Results for Young Children. The working members of the group represent StrongStart coordinators, Early Childhood Educators and Kindergarten teachers.

E. Youth Work in Trades/Youth Train in Trades, Brent Firkser, Teacher, Innovative Learning Services

SD8 is streamlining the trades training offerings. Discover the Trades is being added this year. B. Firkser is also facilitating a Trades Sampler program in partnership with Selkirk College, to be piloted at LVR. In addition, students can enroll in the Youth Train in Trades or Youth Work in Traded programs.

There will be a Trades Teachers Summit on October 30, 2018. Representatives from ITA, Selkirk College, trades teachers, counselors and AO's from SD8 and other districts will be in attendance.

Questions:

Trustee Nazeroff asked if students can move from school to school to try out different pieces of equipment. Response: There is currently no program in place to facilitate moving student between the secondary schools to do this, however, the ILS department will soon have a small Makerspace with various pieces of equipment that will soon be available for students to use under supervision of a teacher.

Trustee Hushcroft asked whether or not the students have the opportunity to receive certificates during their trades training.

Response: Each of the Trades Training programs provides opportunities for certifications relevant to that trade. Eg: WHIMIS, Level 1 First Aid, FoodSafe, etc.

Trustee Lang asked if there is a costs to the students enrolling in the Youth Train in Trades program. Response: There are some costs that are not covered by the District, for example: work boots and travel expenses, however, the ILS Department has applied for various grants that will be made available to students in order to mitigate the costs. The students are enrolled in the various college programs for about the ½ of what the cost would be if they were to enroll after graduation.

D. Interculturalization, Sandy Prentice, Principal, International Program

S. Prentice had everyone participate in a group exercise on interculturalization.

6. OPPORTUNITY FOR COMMENTS BY THE PUBLIC

Nil

7. CORRESPONDENCE

Nil

8. ADOPTION OF MINUTES

Resolution:

Moved by Trustee Maslechko Seconded by Trustee Nazaroff and  
RESOLVED THAT:

9. The Education Committee of the Whole minutes from the June 1. 2018 meeting BE ADOPTED.

OLD BUSINESS

A. Action

Nil

B. Information/Discussion

10.

Nil  
NEW BUSINESS



**A. Action**

- a) Education Committee of the Whole Terms of Reference

**Resolution:**

Moved by S. McGregor Seconded by A. Early and RESOLVED THAT:

The Education Committee of the Whole Terms of Reference recommended to the Board for approval.

- b) Education Committee of the Whole 3 year Plan

**Resolution:**

Moved by Trustee Maslechko and Seconded by S McGregor that the Education Committee of the Whole 3 Year Plan be recommended to the Board for approval.

The 2018-2019 Education Committee of the Whole Annual Plan recommended to the Board for approval.

**B. Information/Discussion**

- a) Celebration of Learning Stories of Academic Success, Creativity and Imagination, Citizenship, Resiliency

Director Holitzki went to the bus drivers pro-d event on Thursday. A Bus Rodeo was held and there were presentations by District staff.

Trustee Hushcroft shared a story about meeting a nursing student at a recent event. The student grew up in the city and wanted to live in a rural area. COTR now provides the opportunity to complete the entire 4 year BSN program at the Cranbrook campus. Superintendent Perkins noted that SD8 has entered into a partnership with Kwantlen Polytechnic University to provide practicum opportunities for their nursing students and currently has a nursing student at Blewett Elem.

Trustee Trenaman enjoyed the September 21<sup>st</sup> Pro-D day. She appreciated seeing all employee groups there and saw how inspired and rejuvenated everyone seemed to be.

She also shared her excitement regarding the Multi-sport Complex above LVR Secondary School. SD8 partnered with the Nelson Tennis Club and a variety of local businesses and community organizations to complete this initiative.

Trustee Nasaroff attended the BCSAT Kootenay Boundary Branch Meeting. She highlighted some of the discussions regarding diversity, and inclusion.

S. McGregor recently received an email from a former student thanking her for the way in which she taught chemistry.

A Early shared her appreciation for the September 21<sup>st</sup> mental health workshop attended by CUPE and teachers. The presenter,

Vanessa Wolff, is willing to come back and work with SD8 staff at other events.

She also shared her daughter's successful experience with JVH's Outdoor Ed program.

Director Eaton attended a recent meeting in Salmo to discuss Positive Behavior Intervention Support as a school wide approach to supporting behavior. Salmo will be a demonstration school for this school wide approach. The intention is that, in the second year, other schools will go to Salmo to observe the program in action.

Superintendent Perkins thanked all employees who worked throughout the summer to ensure that all staffing and programs were in place for start-up and the schools were cleaned and looking fabulous. She shared information about the upcoming learning event being held for employees from the Maintenance Dept. with the Midas Group.

11.

**QUESTION PERIOD**

12.

An opportunity to ask for clarification.

**NEXT MEETING DATE**

13.

The next Education Committee of the Whole Meeting is scheduled for Nov 27<sup>th</sup>.  
at the Nelson Board Office.

**ADJOURNMENT**

Trustee Trenaman adjourned the meeting at 4:05 pm