



**OPERATIONS AND FINANCE COMMITTEE OF THE WHOLE
MEETING AGENDA
HELD ON TUESDAY, NOVEMBER 10, 2020**

BOARD:

L. Trenaman
S. Walsh
D. Lang
S. Chew
B. Maslechko (*via video conference*)
A. Gribbin (*via video conference*)
S. Nazaroff (*via video conference*)
B. Coons (*via video conference*)
C. Beebe (*via video conference*)

DISTRICT STAFF:

C. Perkins, Superintendent
M. McLellan, Secretary-Treasurer
N. Howald, Director of Information Technology
D. Holitzki, Director of Inclusive Education
B. MacLean, Director of Operations
S. Shaw, Manager of Finance
R. Krulitsky, Executive Assistant

PARTNERS:

A. Early, CUPE
M. Bennett, CUPE
R. Bens, CUPE
C. Wilson, KLTF (*via video conference*)
D. Kunzelman, KLTF (*via video conference*)

1. Call to Order

The meeting was called to order at 4:31 PM.

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Insertions/Deletions to proposed Agenda

The Committee Chair provided an overview of procedures for the meeting:

- Virtual attendees to keep their microphones muted
- Raise hand or use Zoom chat function to ask questions
- Trustee Gribbin is participating as an observer only due to censure

4. Adoption of Agenda

UPON a motion duly made and seconded it was **RESOLVED:**

THAT the agenda for this November 10, 2020 meeting, **BE ADOPTED**, as circulated.

5. **Receiving Presentations:** Nil
6. **Opportunity for Comments by the Public**
7. **Consent Package**
8. **Adoption of Minutes**

UPON a motion duly made and seconded it was **RESOLVED:**

THAT the minutes from the September 22, 2020 Finance and Operations Committee of the Whole Minutes meeting **BE ADOPTED.**

9. **Old Business**

A. Capital Operations Update

The Director of Operations provided an update on projects ongoing throughout the district:

- Washroom renovated at Adam Robertson
- Winlaw modular is in place, plumbing being installed, awaiting electrical permit, installing stairs and ramps
- HVAC upgrades at PCSS, Wildflower Nelson, and W.E. Graham
- Roofing audits are complete, final report coming soon
- Trafalgar renovation – scope and fee structure developed

B. Property Listings Update

The Secretary-Treasurer provided the following property listing updates:

- Retallack – two adjacent properties listed
- Creston, Kinsmen Park – confidential discussions ongoing between the Town of Creston and the Lower Kootenay Band
- Johnstone Road – sales process ongoing, potential buyer being considered

C. Facilities Plan Update

The Secretary-Treasurer presented an update on the Facilities Plan.

A. Early entered the room at 4:42 PM.

D. Financial Update

The Secretary-Treasurer presented a Financial update. Inquiries were made by Trustees and Community Partners for clarification which were answered by the Secretary-Treasurer.

10. **New Business**

A. Board Budget Calendar and Student Symposium

The Secretary-Treasurer proposed postponing the O&F-led Student Symposium to next year due to COVID-19 concerns, and instead involving the Student Trustees in the budget process. A discussion ensued in which no one was opposed. It was decided that an orientation of Student Trustees would take place in advance.

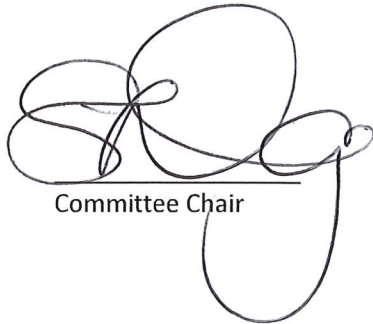
11. Question Period

12. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for February 9, 2021.

13. Adjournment of Meeting

The meeting was adjourned at 5:06 PM.



Committee Chair



Secretary-Treasurer