

**OPERATIONS AND FINANCE COMMITTEE OF THE WHOLE  
MINUTES**

**HELD ON TUESDAY, FEBRUARY 15, 2022**

In person: School Board Office – 811 Stanley Street, Nelson BC  
and via video conference

**BOARD:**

L. Trenaman, Board Chair  
S. Nazaroff, Board Vice-Chair (*via video conference*)  
D. Lang, O&F Committee Chair (*via video conference*)  
S. Walsh (*via video conference*)  
A. Gribbin (*via video conference*)  
B. Maslechko (*via video conference*)  
B. Coons (*via video conference*)  
C. Beebe (*via video conference*)

**DISTRICT STAFF:**

T. Smillie, Superintendent  
T. Stoneman, Interim Secretary-Treasurer  
C. Kerr, Acting Director of Operations  
N. Howald, Director of Information Technology  
C. Singh, Director of Human Resources  
B. Eaton, Director of Instruction  
S. Shaw, Manager of Finance  
S. Whale, Executive Assistant  
H. Kerr, Executive Assistant

**PARTNERS:**

D. Kunzelman, KLTF (*via video conference*)  
K. Walgren, KLTF (*via video conference*)  
K. Wiens, KLPVPA (*via video conference*)  
N. Nazaroff, DPAC (*via video conference*)  
C. Bayly, DPAC (*via video conference*)  
A. Early, CUPE (*via video conference*)  
R. Bens, CUPE (*via video conference*)

**REGRETS:**

S. Chew, Trustee

**1. Call to Order**

The meeting was called to order at 3:02 PM.

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

**3. Insertions/Deletions to proposed Agenda - Nil**

**4. Adoption of Agenda**

**UPON** a motion duly made and seconded it was **RESOLVED**:

**THAT** the agenda for this February 15, 2022 meeting, **BE ADOPTED**, as circulated.

5. **Receiving Presentations** - Nil
6. **Opportunity for Comments by the Public** - Nil
7. **Consent Package** - Nil
8. **Adoption of Minutes**

**UPON** a motion duly made and seconded it was **RESOLVED**:

**THAT** the minutes from the October 19, 2021 Operations and Finance Committee of the Whole meeting **BE ADOPTED**.

9. **Old Business** - Nil

10. **New Business**

- A. Facilities and Capital Plan Update

The Director of Operations provided an update including:

- W.E. Graham Elementary Secondary - HVAC upgrade has been completed
- Winlaw Elementary - Seamless Day modular project has been completed and children are using facility, few minor outstanding items
- Kootenay River Secondary School – Ventilation upgrade: Installation completed
- Mount Sentinel Secondary – HVAC upgrade phase 1 has been completed, currently working with Ministry for phase 2
- Mount Sentinel Secondary – Solar panel project is not looking well, as structurally not sound to hold snow. Second option to install it at Brent Kennedy Elementary hasn't been approved due to lack of sun exposure.
- Trafalgar Middle School – Wood shop project completed
- Wildflower School – Renovation of Learning Commons to Classroom: Final drawings were made and preliminary cost estimate arrived.
- Creston and Nelson Operations – Arrival of electric busses keep delaying, Diesel bus arrived and is being inspected by authorities.

- B. 2021-2022 Amended Budget

The Interim Secretary-Treasurer presented the 2021-2022 Amended Budget to the Committee in detail and reflected to the Board that at the January 18th meeting a Budget with approximately \$200k deficit was presented. She reported that staffing budgets were revised with departments and cost savings for this year were identified. These changes allowed the District to reach a balanced budget.

A Trustee requested more details regarding the deficit, which were provided by staff.

The Committee Chair thanked the Interim Secretary-Treasurer for the all her work.

**UPON** a motion duly made and seconded it was **RESOLVED**:

**THAT** the 2021-2022 Amended Budget **BE RECOMMENDED** to the Board.

#### 11. Question Period

A Partner inquired if it would be the Board's intention to keep all schools open next year 2022-2023 and inquired what the process would be. The Superintendent responded that there are no changes related to schools as far as being open and it would involve a large consultation before such a proposition would come forward.

#### 12. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for April 26, 2022.

#### 13. Adjournment of Meeting

The meeting adjourned at 3:53 PM.



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Committee Chair



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Past Interim Secretary-Treasurer