

MEETING OF THE BOARD HELD IN PUBLIC AGENDA TUESDAY, SEPTEMBER 27, 2022 5:00 PM – 7:00 PM

In person: School Board Office, 811 Stanley Street, Nelson BC Via video conference: Zoom - Webinar ID: 657 3277 9733 – Password: 495118

- 1. Call to Order
- 2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

- 3. Changes to the Proposed Agenda
- 4. Adoption of Agenda

Proposed Resolution:

THAT the Agenda for this September 27, 2022 meeting BE ADOPTED, as circulated.

- 5. Receiving Presentations Nil
- 6. Comments or Questions from the Public regarding items on this Agenda

The public may post comments or questions in the Q&A area on the webinar. These will be read aloud during the meeting.

- 7. Consent Package Nil
- 8. Adoption of Minutes (p. 3)

App. 8

Proposed Resolution:

THAT the minutes from the September 13, 2022 Meeting of the Board held in public **BE ADOPTED.**

9. Future and Action Item Tracking (p. 9)

App. 9

- 10. Education Nil
- 11. Operations and Finance Reports from Secretary-Treasurer
 - A. 2021-2022 Audited Financial Statements, Discussion and Analysis (p. 11)

App. 11A & Handout

Guest: Sinéad Scanlon, CPA, CA, BDO Canada LLP

Proposed Resolution:

THAT the Audited Financial Statements and Financial Discussion & Analysis for the year ended June 30, 2022, **BE APPROVED**.

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B. Surplus Restrictions and Carry Forwards (p. 12)

App. 11B & Handout

Proposed Resolution:

THAT the Board of Education of School District No.8 (Kootenay Lake) **APPROVE** the Operating Surplus and Carry Forward Report and recommended Reserve Balances as presented at the September 27, 2022 Closed Meeting of the Board.

C. 2023-2024 Minor Capital Projects Update (p. 13)

App. 11C

Proposed Resolution:

THAT the 2023-2024 Minor Capital Projects, **BE APPROVED**.

D. Trustee Inquiry: Ventilation at Homelinks (p. 14)

App. 11D

- 12. Governance and Policy Nil
- 13. Human Resources Nil
- 14. Trustee Reports
 - A. Trustees
 - B. Chair
 - C. BCSTA
 - D. BCPSEA
 - E. RDCK
 - F. Other Committees
 - G. Student Trustees

15. Comments or Questions from the Public

The public may post comments or questions in the Q&A area on the webinar. These will be read aloud during the meeting.

16. Meeting Schedule and Reminders (p. 15)

App. 16

A. Board Meetings

The next Meeting of the Board held in the public is scheduled for October 11, 2022.

17. Adjournment of Meeting



MEETING OF THE BOARD HELD IN PUBLIC MINUTES

HELD ON TUESDAY, SEPTEMBER 13, 2022

In person at the School Board Office and via video conference

Board: L. Trenaman, Chair

S. Nazaroff, Vice-Chair

D. Lang (via video conference)
S. Walsh (via video conference)
B. Coons (via video conference)
A. Gribbin (via video conference)
B. Maslechko (via video conference)
C. Beebe (via video conference)

<u>District Staff:</u> T. Smillie, Superintendent

J. Glaudemans, Secretary-Treasurer

S. Chew (via video conference)

D. Holitzki, Director of Instruction – Equity, Inclusion & Reconciliation

C. Singh, Director of Human Resources

B. Eaton, Director of Instruction – Innovative Learning Services

C. Kerr, Director of Operations

N. Ross, District Principal – Innovative Learning Services T. Malloff, District Principal – Innovative Learning Services G. Higginbottom District Principal – Aboriginal Education J. Schmidt, District Principal – International Education

F. Maika, Public Engagement Manager

S. Whale, Executive Assistant

Partners: D. Adams, KLPVPA (via video conference)

A. Early, CUPE (via video conference)
R. Bens, CUPE (via video conference)
D. Leeming, KLTF (via video conference)
D. Kunzelman, KLTF (via video conference)

Guests: J. Baumgardner

T. Ziemer (via video conference)
S.- L. McGregor (via video conference)
J. McMurray (via video conference)
Kathy (via video conference)

Shelby (via video conference)

1. Call to Order

The meeting was called to order at 5:01 pm.

The Chair welcomed everyone back to the first meeting of the 2022-2023 school year and acknowledged and thanked all SD8 employees.

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The Chair discussed the proceedings on conducting the meeting.

2. Acknowledgement of Aboriginal Territory

3. Changes to the Proposed Agenda

Added 11D: Monthly Financial Report

4. Adoption of Agenda

UPON a motion duly made and seconded it was **RESOLVED**:

21/22-070

THAT the Agenda for this September 13, 2022 meeting BE ADOPTED, as amended.

- 5. Receiving Presentations Nil
- 6. Comments or Questions from the Public regarding items on this Agenda Nil
- 7. Consent Package
- 8. Adoption of Minutes

UPON a motion duly made and seconded it was **RESOLVED**:

21/22-071

THAT the minutes from the June 21, 2022 Meeting of the Board held in public **BE ADOPTED.**

9. Future and Action Item Tracking

10. Education

A. 2021/2022 Enhancing Student Learning Report and 2022/2023 School Learning Plans

UPON a motion duly made and seconded it was **RESOLVED**:

21/22-072

THAT the 2021/2022 Enhancing Student Learning Report and 2022/2023 School

B. Inclusion, Equity, and Diversity Report

Learning Plans BE APPROVED.

The Director of Instruction – Equity, Inclusion & Reconciliation introduced the first Inclusion, Equity and Diversity Report and noted that this report would speak to meaningful inclusion of all learners. She shared a presentation including:

- Purpose: Increase learners' sense of belonging, connectedness, mental health and wellness
- Guiding document: Special Education Services A Manual of Policies, Procedures and Guidelines
- Action Plan 2022-2023
- Celebrating our SOGI students & staff
- Mental Health and Social Emotional Learning
- Compassionate Systems Leadership
- Support for Vulnerable Students
- Updated Inclusion Policy 450 (replaces student services policy)

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Trustees thanked the Director of Instruction – Equity, Inclusion & Reconciliation and her team for what was presented to the Board.

C. Anti-Racism Report

The District Principal of International Education and District Principal of Aboriginal Education noted that this would be foundational work for both their portfolios and provided a presentation including:

- Purpose
- Next steps for 2022-2023:
 - Focus on learning, reconciliation and resources
 - How to leverage at home, school and community
 - Develop process to monitor
 - Process of restitution

The Chair thanked them for their presentation and in-depth report. The Vice-Chair added that next steps would be challenging work and wanted them to know that the Board would be with them on that journey to help and guide.

Other Trustees expressed their excitement for this work and gratitude as well.

D. Trustee Inquiry - Youth Trades Funding

The Superintendent introduced this topic explaining that this question came up from a Trustee at the last Public Board Meeting.

The Director of Instruction of Innovative Learning Services and the District Principal of Innovative Learning Services provided a brief update on the memo including:

- SD8 offers several programs to support students in career graduation program pathways
- Youth Work in Trades is SD8's apprenticeship program
- Youth Trades Training is a foundation programs with dual credits at the colleges
- 2 college partners in our district: College of the Rockies and Selkirk College
- How program is funded

A Trustee requested more details around the two colleges.

The District Principal of Innovative Learning Services elaborated that the programs at the College of the Rockies and Selkirk College would be very similar in nature and discussed details around length and amount of credits earned.

Another Trustee requested more details around accessibility and support for rural communities. The District Principal of Innovative Learning Services noted that they ensure that students have opportunities through an apprenticeship program and the supports that are provided would be very similar to any of the supports that students and families would be seeking towards post-secondary education.

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E. Student Trustee Program 2022-2023

The Director of Instruction of Innovative Learning Services presented the Student Trustee Program for 2022-2023 and noted that the process would be similar to previous years. Applications would start to come in between September 16th and September 26th. He provided more details around Student Trustees' role in the Board of Education and their attendance at Meetings.

11. Operations and Finance

A. Capital Operations Plan Update

The Secretary-Treasurer Introduced the Director of Operations and mentioned that despite labour challenges and increased costs, several of projects were successfully completed.

The Director of Operations discussed each project his team is working on or completed as presented in the enclosed Memo.

B. Ventilation Update

The Director of Operations discussed the Ministry of Education and Child Care's requirements of providing a healthy air standard for all students and staff by the installation of MERV filters and what the additional cost estimate is as outlined in the enclosed Memo.

C. Special Purpose Funds 2022-2023

The Secretary-Treasurer announced that the Ministry of Education and Child Care has provided additional funding of \$175,000 to expand child care on school grounds and a Student and Family Affordability Fund for \$553,554.

The Superintendent discussed details of these funds and advised that the Student and Family Affordability Fund would be a one-time fund that must be spent by June 30, 2023.

A Trustee inquired about the concept of timeline, which was answered by the Superintendent which indicated that she would like to move forward on this as soon as reasonably possible.

D. Financial Report period ended June 30, 2022

A Trustee had an inquiry on page 3 of the handout regarding revenue statement and wondered if the last line \$148k remaining would indicate that grants haven't been received yet.

The Secretary-Treasurer advised that revenues would be slightly lower than what was budgeted and this difference would amount \$148k.

Also, the trustee congratulated staff for a slight surplus by year end.

12. Governance and Policy - Nil

13. Human Resources:

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A. 2022-2023 Superintendent Succession Designate

UPON a motion duly made and seconded it was **RESOLVED**:

21/22-073

THAT the Temporary Superintendent Succession Plan BE APPROVED.

14. Trustee Reports

A. Trustees

- Vice-Chair Nazaroff reported that she attended the first PAC meeting last night. She wanted to share that the Oaxaca Program is back, where students would go to Mexico and help build houses with community members.
- Trustee Walsh reported that she participated at the Legends Logos Tour on Kootenay Lake and the Nelson Pride Parade. She attended the first PAC meeting at LVR and is planning to attend the South Nelson PAC.
- Trustee Gribbin reported that a community member put in many volunteer hours at KRSS to upgrade the basketball court.
- Trustee Lang reported that she attended a Legislative Committee Meeting with BCSTA and the Kootenay Boundary Branch Meeting. At that time she was appointed as Chair of the Kootenay Boundary Branch School Trustee Group
- Trustee Chew reported that work on outdoor space projects progressed over the summer
 in Salmo, and it resulted in pickle ball courts, tennis court and half a basketball court plus
 and a skate park area, which is very well received in the community.
- Trustee Maslechko thanked Executive Assistant for her support providing him with agendas and that he was surprised to hear that she was leaving SD8.

B. Chair

The Chair reported that she attended the Legends Logos Tour on Kootenay Lake, the Nelson Pride Parade and a BCSTA Board Chair Meeting. She acknowledged that there were only two meetings left with the current Board. Furthermore, she congratulated Trustee Lang and Vice-Chair Nazaroff for taking nominations at the Kootenay Boundary Branch AGM.

- C. BCSTA Nil
- D. BCPSEA Nil
- E. RDCK Nil
- F. Other Committees Nil
- G. Student Trustees Nil

15. Comments or Questions from the Public

A CUPE representative had an inquiry regarding the Financial Report that was answered by the Secretary-Treasurer.

Public Board Meeting September 27, 2022



16. Meeting Schedule and Reminders

A. Board Meetings

The next Meeting of the Board held in the public is scheduled for September 27, 2022.

The Meeting adjourned at 6:45 pm.	
Board Chair	Secretary-Treasurer

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FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
Resolutions in Pro	ogress					
June 21, 2022	21/22-061	Trustee Indemnity	THAT the Board consider reviewing the Trustee indemnity once the new Board has been elected after October 15, 2022, BE APPROVED.	Secretary-Treasurer		In Progress
June 21, 2022	21/22-059	Adoption of School Fees second Motion	THAT school fees be reviewed between September 2022 and January 2023 to ensure alignment to the School Act and any fees outside of this be refunded to families; and THAT the Board of Education use this review to make necessary policy revisions related to school fees.	Secretary-Treasurer		In Progress
October 26, 2021	21/22-008	Policies Section 200	THAT policies 250, 251 and 260 BE REVIEWED by staff.	Superintendent	- 250 and 260 approved - 251 will be reviewed fall 2022	In Progress
June 15, 2021	20/21-064	Resolutions rescinded, report showing school catchments	THAT resolution 12/13-061, BE RESCINDED; THAT resolution 10/11-156, BE RESCINDED; AND THAT staff prepare and submit to the Board a report showing overlaid maps of the District, school catchments, and District and RDCK electoral boundaries.	Secretary-Treasurer	- Resolutions rescinded at June 15, 2021 board meetingMap creation in process (Status May 24)	In Progress
February 26, 2019	18/19-092	Properties Sell or Defer	WHEREAS there are nine Board owned properties under consideration for sale in the existing 2016-2026 Facilities Plan, which the Board has previously resolved to sell; WHEREAS the Board is currently in the process creating a new facilities plan (the "2019-2029 Facilities Plan"), for which it is currently consulting with stakeholders and has contracted Baragar Systems to provide long-range enrolment projections and demographic analysis; Moved by Trustee Lang, seconded by Trustee Chew: NOW THEREFORE BE IT RESOLVED THAT in line with past Board resolutions, the following property interests be sold forthwith: 1.Former Crawford Bay maintenance yard; 2.Retallack land; 3.Former Yahk Elementary, and; 4.Ymir Land; THAT the sale of the following property interests be deferred until the Board adopts the new 2019-2029 Facilities Plan: 1.Former Al Collinson Elementary; 2.Former Gordon Sargent Elementary; 3.Kin Park in Creston, and; 4.Salmo tennis court & pool land	Secretary-Treasurer	-LRFP adopted Dec 10, 2019 -Appraisals for 8 properties receivedQuotes received from realtorsDiscussions in process with various interested buyers/lessorsProperties to be leased (licensed) are licensed, including the former Al Collinson, former Gordon SargentProperties to be sold have been put up for sale as of September 2020 Johnstone Road property sold February 2021 Kinsmen Park property sold February 2022 Yahk property sold February 2022.	In Progress
Standing Resoluti June 23, 2020	19/20-079	Acknowledgement of systemic racism	THAT the Board of Education of School District No. 8 (Kootenay Lake) HEREBY ACKNOWLEDGES the existence of systemic racism, bigotry, hatred and prejudice and the harmful impact it has on our students, staff and the families in our communities, DENOUNCES all forms of racism, bigotry, hatred and prejudice, AND COMMITS to finding ways to strengthen a culture of inclusion that respects and embraces diversity and supports a hopeful future for all.		- "Different Together" pledge, media release, website banners "Anti-Racism and Intercultural Day of Learning" event on October 23, 2020 Anti-Racism Framework - Interculturalization workshop by S. Prentice - Anti-Racism Tool Kit "Tending the Fire" launched Jan 26, 2022, spread to all School Staff, District Staff, Trustees, Student Trustees - Anti-Racism Advisory Council founded to create ar Anti-racism policy - Policy approved for field testing on May 24, 2022 - Policy approved by Board at June 21, 2022 Public Board Meeting and published on SD8 website	In Progress





FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
Resolutions for Re	noal or Donia	coment				
Resolutions for Re	epeal of Repla	icement	T			
Completed Resolu	itions					
September 13, 2022	21/22-073	2022-2023 Superintendent Succession Designate	t THAT the Temporary Superintendent Succession Plan BE APPROVED.			Complete
September 13, 2022	21/22-072	2021/2022 Enhancing Student Learning Report and 2022/2023 School Learning Plans	THAT the 2021/2022 Enhancing Student Learning Report and 2022/2023 School Learning Plans BE APPROVED.			Complete
September 13, 2022	21/22-071	Adoption of Minutes	THAT the minutes from the June 21, 2022 Meeting of the Board held in public BE ADOPTED.			Complete
September 13, 2022	21/22-070	Adoption of Agenda	THAT the Agenda for this June 21, 2022 meeting BE ADOPTED, as amended.			Complete
June 21, 2022	21/22-069	Board Calendar	THAT the 2022-2023 Board Calendar BE APPROVED as proposed.			Complete
June 21, 2022	21/22-068	Board Policies for Approval	THAT the updated Policies 120, 121 and 160 BE APPROVED.			Complete
June 21, 2022	21/22-067	Policies returned after Field Testing	THAT Policies 330, 331, 410, 450 and 791 BE APPROVED.			Complete
June 21, 2022	21/22-066	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 BE ADOPTED as read a THIRD time.	1		Complete
June 21, 2022	21/22-065	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 go forward to THIRD reading.			Complete
June 21, 2022	21/22-064	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 BE GIVEN SECOND reading.			Complete
June 21, 2022	21/22-063	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 BE GIVEN FIRST reading.			Complete
June 21, 2022	21/22-062	Auditors Terms of Engagement	THAT the proposal of BDO Canada, made pursuant to the Auditor Terms of Engagement issued on March 31, 2022 BE APPROVED by the Board.			Complete
June 21, 2022	21/22-060	Trustee Indemnity	THAT the term average indemnity in Policy 131 is to be changed to median indemnity to take effect at the end of the 2021/2022 school year, BE APPROVED.	Secretary-Treasurer	Motion defeated	Complete
June 21, 2022	21/22-058	Adoption of School Fees	THAT the 2022-2023 School Fees BE APPROVED as proposed.			Complete
June 21, 2022	21/22-057	Adoption of Minutes	THAT the minutes from the May 24, 2022 Meeting of the Board held in public BE ADOPTED.			Complete
June 21, 2022	21/22-056	Adoption of Agenda	THAT the Agenda for this June 21, 2022 meeting BE ADOPTED, as amended.			Complete



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FROM: Johan Glaudemans, Secretary-Treasurer

DATE: September 27, 2022

SUBJECT: 2021-2022 Audited Financial Statements

For Approval

Information

The draft Audited Financial Statements for the 2021-2022 school year ending June 30, 2022 in the required format as per the Ministry of Education and Child Care is provided as a handout. The audited statements contain summary information from the following funds:

- Operating Fund
- Special Purpose fund
- Capital Fund

The report has been reviewed by the district's external auditors, BDO Canada LLP and are considered in final draft. When presented and approved by the Board of Education in this Public meeting later this evening, these statements will be filed with the Ministry of Education who will consolidate our information with the other districts across the province to calculate the provincial totals.

Recommendation

THAT the Audited Financial Statements and Financial Discussion & Analysis for the year ended June 30, 2022, BE APPROVED.





FROM: Johan Glaudemans, Secretary-Treasurer

DATE: September 27, 2022

SUBJECT: Surplus Restrictions and Carry Forward Report

For Approval

Introduction

The Operating Surplus and Carry Forward Report for School District No. 8 (Kootenay Lake)'s fiscal year 2021-2022 will be provided as a handout. This report provides an update on the operating reserve and reserve balances.

Information

Following the completion of the Audited Financial Statements the Districts prepares an additional report that tracks the surpluses for the following funds:

- Operating Fund
- Special Purpose fund
- Capital Fund

This information contains the carry forward of the closing accounts for 2021-2022 fiscal period, and will represent the opening balances for the 2022-2023 fiscal period.

Recommendation

THAT the Board of Education of School District No.8 (Kootenay Lake) APPROVE the Operating Surplus and Carry Forward Report and recommended Reserve Balances as presented at the September 27, 2022 Closed Meeting of the Board.





FROM: Johan Glaudemans, Secretary-Treasurer

DATE: September 27, 2022

SUBJECT: 2023-2024 Minor Capital Projects Approval

For Approval

Introduction

Please find an overview of the 2023-2024 Minor Capital Projects below.

Information

On a regular basis, SD8 provides a report updating the priorities for the Minor Capital Projects for the upcoming year. These updates allow for the District to be flexible and adjust allocations so that they best match the shifting priorities of our School District.

The projects currently considered are as follows:

-	Trafalgar Middle School	- Sprinkler System, Phase 3	\$ 900,000
-	Mount Sentinel	- HVAC upgrade, Phase 3	\$ 600,000
-	KRSS	- DDC upgrade	\$ 95,000
-	Redfish Elementary School	- DDC upgrade	\$ 31,000
-	Rosemont High School	- Window Replacement	\$ <u>120,000</u>

Total \$1,746,000

In addition to this, a replacement of four school busses is being requested.

Recommendation

THAT the 2023-2024 Minor Capital Projects, BE APPROVED.





FROM: Johan Glaudemans, Secretary-Treasurer

DATE: September 27, 2022

SUBJECT: Trustee Inquiry: Ventilation at Creston Homelinks

For Information

Information

During the September 13, Public Meeting of the Board of Education, air filtration systems were discussed. At the time the Director of Operations indicated that the filtration systems were installed in all schools owned by the Board of Education and that the air quality met the standards set by the Government of BC.

A trustee inquired whether the same was the case for Creston Homelinks as it is a building that is not owned but leased by the School District from the Town of Creston.

Operations staff have confirmed that the Creston Homelinks is installed with the same type of filtration system and meets the same standards as all other schools of SD8.





2022-2023 Board & Committee Meetings Calendar

4:30 pm 7:00 pm 2:30 pm 4:30 pm 7:00 pm 4:30 pm 7:00 pm 2:30 pm 4:30 pm 7:00 pm - 12:00 pm - 12:00 pm 4:30 pm 7:00 pm - 10:00 pm 10:30 pm	Board Office, Nelson	Closed Board Meeting Public Board Meeting Closed Board Meeting O&F Partner Advisory Committee Public Board Meeting Closed Board Meeting Public Board Meeting Inaugural Meeting Closed Board Meeting Education Partner Advisory Committee Policy Partner Advisory Committee Closed Board Meeting	Audited Financials Recommendation Audited Financials Approval Elect Chair and Vice-Chair Growth Plan presentation
2:30 pm 4:30 pm 7:00 pm 4:30 pm 7:00 pm 2:30 pm 7:00 pm 7:00 pm 7:00 pm - 12:00 pm - 2:00 pm 4:30 pm 7:00 pm	Board Office, Nelson	Closed Board Meeting O&F Partner Advisory Committee Public Board Meeting Closed Board Meeting Public Board Meeting Inaugural Meeting Closed Board Meeting Public Board Meeting Public Board Meeting Public Board Meeting Public Board Meeting Education Partner Advisory Committee Policy Partner Advisory Committee	Audited Financials Approval Elect Chair and Vice-Chair
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10:30 pm			•
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		Committee	
– 12:30 pm	Board Office, Nelson	Policy Partner Advisory	
		Committee	
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4:30 pm	Board Office, Nelson	Closed Board Meeting	
7:00 pm	Board Office, Nelson	Public Board Meeting	
4:30 pm	Board Office, Nelson	Closed Board Meeting	Amended Budget Recommendation
7:00 pm	Board Office, Nelson	Public Board Meeting	Amended Budget Approval
– 12:30 pm	Board Office, Nelson	Policy Partner Advisory	Annual Budget Consultation Plan
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7:00 pm	Board Office, Nelson	Public Board Meeting	
11:00 am	Board Office, Nelson	Education Partner Advisory Committee	Strategic Plan
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2:30 pm	Board Office, Nelson		Annual Budget
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4:30 pm		Public Board Meeting	Strategic Plan Approval Page 15 of 15
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