Job Description

The Director, Information Technology is a visionary leader who demonstrates the ability to provide support now, and to plan and facilitate innovative strategies to maximize access to, and application of, a variety of supportive technologies for work and learning. We are seeking a dynamic individual who is a transformational leader and hands-on professional to manage, supervise and support the long-term and day-to-day operation of the information systems team throughout the District.

This role requires significant background and experience as an IT Professional. Demonstrated leadership in design for present functionality, and a keen understanding of future implementation of technology for work and learning are expected. A minimum of 3 to 5 years' experience in a mid-sized or larger organization in a leadership role related to systems management is required.

The Director, Information Technology, will work together with staff, students and parents to prepare and lead a forward thinking District technology plan, focused on continual growth and learning for our system and our students. The person in this position will support both the business and the learning needs in schools and the District, as part of a visionary Senior Management team.   The Director will bring strong skills in project management and extensive experience in technology systems. The individual selected for this role should present a flexible, forward-thinking vision and an ability to facilitate and support transformation.

A Masters' Degree in Information Technology or a related area is required.

The Director will provide leadership in the following areas:

- All District functions and applications including learning and business portfolios;
- Research on potential technology solutions and business case justifications and cost/benefit analyses for IT spending and initiatives;
- Implementation support of new initiatives, opportunities, and procurement efforts;
- Strategic planning for acquiring and enabling efficient and cost-effective information processing and communication technologies;
- Benchmarking and analysis for the improvement of the IT infrastructure and IT systems;
- Policy, practices and training of staff to ensure adherence to FOIPPA/FIPPA requirements and any other legislated practices regarding security and future of IT;
- Advice relative to risk management;
- Development of connections relative to shared services.
- Supervision of the information systems team;
- IT department operational and strategic planning, including learning and business requirements, project planning, and organizing and negotiating the allocation of resources;
- Review performance of IT systems to determine operating costs, productivity levels, and upgrade requirements including development, review and transformation of standards;
- Alignment with learning and business processes, tactical planning, and strategic vision;
- Systems and policies relative to the security of data;
- Development and review of bids for all hardware and software upgrades;
- Deployment, monitoring, maintenance, development, and support of all District hardware and software.