

**MEETING OF THE BOARD HELD IN PUBLIC – AGENDA**

**TUESDAY, DECEMBER 7, 2021**

**5:00 PM (PT) – 7:00 PM (PT)**

In person: School Board Office – 811 Stanley Street, Nelson, BC

Via video conference: [Zoom](#) - Meeting ID: 684 5368 8313 – Password: 953306

*Due to COVID-19 public attendance is only available via zoom*

**1. Call to Order**

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

**3. Changes to the Proposed Agenda**

**4. Adoption of Agenda**

**Proposed Resolution:**

**THAT** the Agenda for this December 7, 2021 meeting **BE ADOPTED**, as circulated.

**5. Receiving Presentations – Nil**

**6. Comments or Questions from the Public regarding items on this Agenda**

**7. Consent Package (p. 3)** App. 7

**8. Adoption of Minutes (p. 21)** App. 8

**Proposed Resolutions:**

**THAT** the minutes from the November 23, 2021 Regular Meeting **BE ADOPTED**.

**9. Future and Action Item Tracking (p. 29)** App. 9

**10. Education**

A. Fine Arts in SD8 – Superintendent (p. 32) App. 10A

B. School Completion Report – Superintendent (p. 34) App. 10B

C. Creston Valley School re-naming – Superintendent

*Guests: Principal Hamm, Vice-Principal Nelson & Teacher Louie*

D. Anti-Racism Policy Development Public Engagement Plan – Superintendent (p. 38) App. 10D

E. Trustee inquiry: New School District – Superintendent (p. 40) App. 10E

**11. Operations and Finance**

A. 2021/22 Budget Update – Secretary-Treasurer McLellan [Link to Oct 31, 2021 MRP]

## 12. Governance and Policy

- A. Revised Policy 660: Provision of Childcare (p. 46)

App. 12A

### **Proposed Resolution:**

**THAT revised policy 660 BE APPROVED.**

## 13. Human Resources – Nil

## 14. Trustee Reports

- A. Trustees
- B. Chair
- C. BCSTA
- D. BCPSEA
- E. RDCK
- F. Other Committees
- G. Student Trustees

## 15. Comments or Questions from the Public

## 16. Meeting Schedule and Reminders (p. 47)

App. 16

- A. Board Meetings

The next Open meeting is scheduled for January 18, 2022.

## 17. Adjournment of Meeting



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**SCHOOL DISTRICT 8 KOOTENAY LAKE  
CONSENT PACKAGE – REGULAR OPEN  
DECEMBER 7, 2021**

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**ITEM**

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*The following Consent items are routine items received for information.*

- |                                 |       |
|---------------------------------|-------|
| 1. Board Correspondence Package | p. 4  |
| 2. Transactions over 10k        | p. 17 |



**SCHOOL DISTRICT 8 KOOTENAY LAKE**  
**BOARD CORRESPONDENCE PACKAGE**  
**DECEMBER 7, 2021**

ITEM	DATE
1. G. Woods to Board of Education relative to Parents Concern	November 17, 2021
2. C. St. Thomas to Board of Education relative to Spectators	November 22, 2021
3. H. Sutti to Board of Education relative to PCSS Name change	November 22, 2021
4. S. Lewis to Board of Education relative to No Spectator Rule	November 22, 2021
5. Superintendent to S. Lewis relative to No Spectator Rule	November 24, 2021
6. L. Thompson to Superintendent relative to Students and Homework	November 28, 2021



**From:** [Trustee Forwards](#)  
**To:** [SD8 - Trustees](#)  
**Subject:** FW: Letter from a concerned parent  
**Date:** Wednesday, November 17, 2021 12:14:48 PM

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**From:** Genevieve Woods [REDACTED]  
**Sent:** Wednesday, November 17, 2021 12:14:33 PM (UTC-08:00) Pacific Time (US & Canada)  
**To:** Board of Education <[board.education@sd8.bc.ca](mailto:board.education@sd8.bc.ca)> [REDACTED]

**Subject:** Letter from a concerned parent

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear School District 8 Superintendent and trustees,

My name is Genevieve Woods. My son started kindergarten in your district this year. He has attended preschool and group programs successfully since he was 3. He has not only loved them but thrived in them as well. As you can imagine we expected him to thrive at school.

I have worked in the childcare field for over 16 years and I run my own childcare facility. I am well versed in child development and child psychology. My son has ASD and was diagnosed when he was 2. He has been supported with an intervention program and worked with amazing specialists. I have taken behavioral intervention training as well as a long list of other ASD specific training. I am well versed in what kids need and especially what kids with ASD need.

I am telling you all of this because I know that you are people who care about, and are advocates for, children, just like me. Otherwise you would not do what you do. Because of this I felt it was really important that I reach out and share our experience since starting school in your school district.

Our first obstacle came when we were told that our Behavioural Consultant was not going to be allowed to come in the school and share her knowledge and expertise on my son with the school staff, a district policy I was told, this was the first hint that the way the your school district system is set up is not in the best interest of the child. Especially because I know first hand districts like, district 20, work closely, and in partnership with home teams for special needs kids. So I know that isn't the way it HAS to be.

The next wake up call we received was when my son's EA was allowed to take a leave of absence from his job after only 2 weeks of being in the position. What followed was a revolving door of EA's, it is now November and we are on our 4th EA. Needless to say he is struggling, he is traumatized by this instability and inconsistency to the point that I cannot even leave the school grounds. The most important thing for a learning environment is that a child feels safe. Children feel safe when they make connections, build



relationships and trust with the adult responsible for their care and education. My child has been in school for almost 3 months now and this has yet to happen for him.

The school and the staff have actually been wonderful and they are trying really hard to make things work, but they seem to have little support from the district. Instead they are constantly struggling to follow the rules set by the district and the unions, as well as meet the needs of the children in their care. The most surprising thing about witnessing this struggle first hand, is that there is a struggle in the first place! The district and union rules should not be in opposition to the needs of the child. A place made to educate children should first and foremost have the best interests of the children they are educating as the top priority. So should the people who choose to work there, and the people in charge of its quality of education and operations.

I've been so surprised and frustrated as we've moved through this revolving door of adults there to help my son. Listening to the principal and teachers tell me they had no control over the EA "situation", yes, that is the word used whenever I speak with anyone, teachers, parents, professionals about what's been happening with my son. References to a bumping process within the EA framework making things out of their control.

Parents in particular have a resigned and defeated attitude when it comes to talking about support for their children in school district 8. This cannot be what anyone wants. To have people feel resigned and defeated and in survival mode when they think about their school district? I can assure you these parents, including me, are in survival mode as a result of this inconsistency because that insecurity our children feel stays with them throughout their whole day. My son has become clingy, needy and insecure at home since school started, which has affected our entire lives. He can only handle 1.5 hours of school, the classroom is overwhelming and he hasn't been able to find a consistent and safe adult. This has been going on for MONTHS! We have only just now been told that our EA "should" stay the same for the next little while at least. However we have heard that more than once at this point.

The thing that made me realize I had to write to you, to start advocating for change, was when I was told that I should prepare myself for this to happen every fall. That this EA shuffling is something that often happens. I couldn't believe it. I can understand that the lives of the people working in EA positions change and that the school district can't do anything about that. So year to year it would be difficult, not impossible, but difficult, to ensure EAs stay with the same children. However, it is hard to wrap my head around going through this same trauma every single year of school for the foreseeable future due to some bumping system?!? Our kids need more consistency than that. They need to build safe relationships with the adults in their lives and the teachers deserve better than to be working against those kinds of obstacles. These teachers are not just dealing with ridiculous class sizes but they have a revolving door of EA's who they are constantly trying to train and instruct. A reliable EA would know the flow of the room, the teachers style, where everything is. They would be a support to the teacher as well as all of the children. It would be a harmonious learning environment where everyone is thriving. So why on earth is that not the case?

With that being said, I am a firm believer in creative solutions and I like to believe the best about people. So with that in mind I would like to know what we can do to fix this EA "situation"? I know that I am not the only parent struggling with this issue which means



it's an issue worth addressing. So how are we going to address this issue? There has to be a way to provide more stability for our children. To prevent this stress and trauma to children in the School system. I would like to hear some creative solutions on how this issue will be addressed. If I can help in any way please let me know, I am happy to help.

Thank you for taking the time to hear my concerns. I look forward to it hearing what solutions you come up with and to have further dialogue about these issues soon.

Genevieve Woods

Sent from my Huawei phone



**From:** [Trustee Forwards](#)  
**To:** [SD8 - Trustees](#)  
**Subject:** FW: Spectators  
**Date:** Sunday, November 21, 2021 8:01:25 PM

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**From:** Christina St.Thomas [REDACTED]  
**Sent:** Sunday, November 21, 2021 8:01:19 PM (UTC-08:00) Pacific Time (US & Canada)  
**To:** Board of Education <board.education@sd8.bc.ca>  
**Subject:** Spectators

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

My 3 kids are playing their year end finals, and I have done everything to ensure I am there to support them, and cheer them on and now the playoffs are here and I am not allowed to watch there last game??? Are we serious... this is ridiculous and makes no sense, there has no point in time been more than 10 to 20 spectators at any of there games.... and you think this is what's good for them.... seems the kids best interests are far from what's important in your eyes, who even makes these ridiculous rule up, it like pulling a rule out of a hat every week. Who care that it make zero sense.

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**From:** [Trustee Forwards](#)  
**To:** [SD8 - Trustees](#)  
**Subject:** FW: PCSS Name change  
**Date:** Monday, November 22, 2021 10:52:34 AM

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**From:** Heather Suttie [REDACTED]  
**Sent:** Monday, November 22, 2021 10:52:29 AM (UTC-08:00) Pacific Time (US & Canada)  
**To:** Board of Education <board.education@sd8.bc.ca>; Trish Smillie <Trish.Smillie@sd8.bc.ca>  
**Cc:** [REDACTED]  
**Subject:** PCSS Name change

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Trustees of School District #8

On Friday, November 19, 2021 Lower Kootenay Band Chief and Council met with the PCSS Renaming Committee including Ki Louie and Brian Hamm.

Council was offered the choice of two names being Creston Valley Secondary School and Kootenay River Secondary School.

Council acknowledged that either name was a significant improvement from Prince Charles Secondary School but had a preference for Kootenay River Secondary School.

Council acknowledged the work of the staff at the high school and commended them on a job well done.

Kind regards  
Heather Suttie  
Director of Operations  
Lower Kootenay Band



**From:** [Trustee Forwards](#)  
**To:** [SD8 - Trustees](#)  
**Subject:** FW: No spectator rule  
**Date:** Monday, November 22, 2021 9:25:45 AM

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**From:** Shannon Lewis [REDACTED]  
**Sent:** Monday, November 22, 2021 9:25:30 AM (UTC-08:00) Pacific Time (US & Canada)  
**To:** Board of Education <[board.education@sd8.bc.ca](mailto:board.education@sd8.bc.ca)>  
**Subject:** No spectator rule

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern,

I am a mother of 4, 3 of whom are in public school and involved in team sports. I have received notice LAST NIGHT that no spectators are permitted at the West Kootenay volleyball finals at Mt. Sentinel tomorrow. I have rearranged my schedule to be present and support my son. I'm wondering where this decision has come from, this late in the season? What is the basis and fact based evidence that supports this? I have been watching my children through this whole 'pandemic' and now, almost 2 years in- where our COVID cases are low to almost non existent... WHY?!

I am writing to tell you that I will be watching my son. He is MY child, and I pay for him, drive him, support him. And for you to tell me that I can't watch his final games, where I've been to every other game, is cruel and unfounded. I am asking for you to lift this rule, effective IMMEDIATELY so that I and other parents can support OUR CHILDREN without hassle from the school staff and coaches.

Your immediate attention to this is greatly appreciated and I look forward to hearing the news that parents can attend the finals TOMORROW.

Thank you,

Shannon Lewis

[Suprgirl737@gmail.com](mailto:Suprgirl737@gmail.com)



**From:** [Trustee Forwards](#)  
**To:** [SD8 - Trustees](#)  
**Subject:** FW: No spectator rule  
**Date:** Wednesday, November 24, 2021 1:16:08 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**From:** Trish Smillie <Trish.Smillie@sd8.bc.ca>  
**Sent:** Wednesday, November 24, 2021 1:16:05 [REDACTED]  
**Subject:** FW: No spectator rule

**Trish Smillie | Superintendent of Schools**  
(she/her/hers)

**School District No. 8 (Kootenay Lake)**  
811 Stanley Street, Nelson, BC. V1L 1N8  
Phone: 250-352-6681  
Email: [trish.smillie@sd8.bc.ca](mailto:trish.smillie@sd8.bc.ca)  
Web: [www.sd8.bc.ca](http://www.sd8.bc.ca)

I gratefully acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No.8 (Kootenay Lake).



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**From:** Trish Smillie <Trish.Smillie@sd8.bc.ca>  
**Date:** Wednesday, November 24, 2021 at 1:13 PM  
**To:** [REDACTED]  
**Subject:** Re: No spectator rule

Hi Shannon -  
Our inability to support spectators is as a result of the limitations set out by IH and provincial health orders. We feel fortunate this year that school sports are back and are doing our best to ensure that families can watch these games through live streaming. Please be in touch with your school's principal to find out the best way to connect.  
Thank you,

**Trish Smillie | Superintendent of Schools**



(she/her/hers)

**School District No. 8 (Kootenay Lake)**  
811 Stanley Street, Nelson, BC. V1L 1N8  
Phone: 250-352-6681  
Email: [trish.smillie@sd8.bc.ca](mailto:trish.smillie@sd8.bc.ca)  
Web: [www.sd8.bc.ca](http://www.sd8.bc.ca)

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**From:** Shannon Lewis [REDACTED]  
**Date:** Monday, November 22, 2021 at 3:39 PM  
**To:** Trish Smillie <Trish.Smillie@sd8.bc.ca>  
**Subject:** Fwd: No spectator rule

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

----- Forwarded message -----

From: **Shannon Lewis** <[REDACTED]>  
Date: Mon, Nov 22, 2021 at 9:25 AM  
Subject: No spectator rule  
To: [board.education@sd8.bc.ca](mailto:board.education@sd8.bc.ca) <[board.education@sd8.bc.ca](mailto:board.education@sd8.bc.ca)>

To whom it may concern,

I am a mother of 4, 3 of whom are in public school and involved in team sports. I have received notice LAST NIGHT that no spectators are permitted at the West Kootenay volleyball finals at Mt. Sentinel tomorrow. I have rearranged my schedule to be present and support my son. I'm wondering where this decision has come from, this late in the season? What is the basis and fact based evidence that supports this? I have been watching my children through this whole 'pandemic' and now, almost 2 years in- where our COVID cases are low to almost non existent...WHY?! I am writing to tell you that I will be watching my son. He is MY child, and I pay for him, drive him,



support him. And for you to tell me that I can't watch his final games, where I've been to every other game, is cruel and unfounded. I am asking for you to lift this rule, effective IMMEDIATELY so that I and other parents can support OUR CHILDREN without hassle from the school staff and coaches. Your immediate attention to this is greatly appreciated and I look forward to hearing the news that parents can attend the finals TOMORROW.

Thank you,

Shannon Lewis



**From:** [Trustee Forwards](#)  
**To:** [SD8 - Trustees](#)  
**Subject:** FW: Students and homework  
**Date:** Sunday, November 28, 2021 6:20:13 PM  
**Attachments:** [image001.png](#)

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**From:** Lori Thompson [REDACTED]  
**Sent:** Sunday, November 28, 2021 6:19:46 PM (UTC-08:00) Pacific Time (US & Canada)  
**To:** Trish Smillie <[Trish.Smillie@sd8.bc.ca](mailto:Trish.Smillie@sd8.bc.ca)>  
**Cc:** Board of Education <[board.education@sd8.bc.ca](mailto:board.education@sd8.bc.ca)>  
**Subject:** Re: Students and homework

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for your response.

We will speak with Shellie, but Mila did not attend MSSS for grades 7-9 and we had spoken to staff at W.E. Graham.

Jerome and Lori

On Sun, Nov 28, 2021 at 5:15 PM Trish Smillie <[Trish.Smillie@sd8.bc.ca](mailto:Trish.Smillie@sd8.bc.ca)> wrote:

Hello Lori and Jerome -

Thank you for sending your thoughts. Homework is a topic that is often considered in middle school. I would suggest as a starting point, you reach out to Shellie Malloff to discuss the philosophy of the middle school program. If, after speaking with Shellie, you still have questions or concerns about this topic, I would be happy to speak with you. My contact is below.

**Trish Smillie | Superintendent of Schools**  
(she/her/hers)

**School District No. 8 (Kootenay Lake)**

[811 Stanley Street, Nelson, BC. V1L 1N8](#)

Phone: 250-352-6681

Email: [trish.smillie@sd8.bc.ca](mailto:trish.smillie@sd8.bc.ca)

Web: [www.sd8.bc.ca](http://www.sd8.bc.ca)



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**From:** Lori Thompson [REDACTED]  
**Date:** Friday, November 26, 2021 at 6:01 PM  
**To:** Board of Education <[board.education@sd8.bc.ca](mailto:board.education@sd8.bc.ca)>, Trish Smillie  
<[Trish.Smillie@sd8.bc.ca](mailto:Trish.Smillie@sd8.bc.ca)>  
**Subject:** Students and homework

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello

Yesterday my husband and I participated in interim reports at MSSS. The topic of homework came up with all the teachers we spoke with.

I recall an email I received when our granddaughter was in grade 7 or 8 asking if we thought it was appropriate for grades 7-9 students to be given homework. Our response was “most certainly” as students needed to be prepared for high school and higher learning institutions.

When we were in University, many years ago, the expectation was 3 hours of homework to every hour of class instruction. According to my daughter who is a professor that has not



changed.

Teachers are telling us that whatever work is not completed in class is homework, but there is generally enough time in class to complete their work. My

granddaughter struggles with organization and executive functioning, impacting her work load. She sees other students having no homework but us expecting her to complete her work at home before the next class.

Not having a culture of homework at the higher grade levels puts our students at a disadvantage when they enter higher institutions with students who have a homework culture.

The culture of no homework in grade 7-9 needs to be changed to alter the mindset of students in grade 10-12 to view homework as an expectation of higher learning and prepare them better to be competitive with others who attend the learning institutions as their peers.

Sincerely,

Jerome Liboiron/Lori Thompson

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Lori I'm now working on voice dictation...

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Lori I'm now working on voice dictation...





CHEQUE PROCESS NUMBER: 33022

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT	
198842	CH	█	Municipal Pension Fund		84,496.26
198847	CH	█	Receiver General RP0002		116,819.63
198848	CH	█	Receiver General RP0001		215,000.00
198849	CH	█	Receiver General RP0003		36,751.73
198854	CH	█	Teachers' Pension Fund		18,181.62
198857	CH	█	worksafe BC		87,189.81
47052	EP	█	Arrow Professional Landscaping Ltd.	23,625.00	23,625.00
47062	EP	█	Cover Architectural Collaborative	20,160.00	20,160.00
47067	EP	█	Canadian Union of Public Employees	17,337.89	17,337.89
47072	EP	█	FortisBC Inc.	13,317.15	13,317.15
47084	EP	█	Inland Allcare	17,118.94	17,118.94
47108	EP	█	Nelson Building Centre Ltd.	12,265.87	12,265.87
47114	EP	█	Pebt In Trust c/o Morneau Shepell	101,708.74	101,708.74
47136	EP	█	Trainor Mechanical Contractors Ltd	410,592.14	410,592.14
					-----
					1,174,564.78



CHEQUE PROCESS NUMBER: 33036

CHQ/ePAYMT	TY	VENDOR	NAME		AMOUNT
47200	EP	█ ██████	FortisBC Inc.	18,877.42	18,877.42
47203	EP	█ ██████	Grand & Toy Ltd	11,312.24	11,312.24
47207	EP	██████████	Rimkus Consulting Group Canada Inc	13,125.00	13,125.00
47222	EP	██████████	Mountain Mechanical Sales&Serv. Ltd	10,669.00	10,669.00
47228	EP	██████████	Rocky Mountain Energy	10,161.74	10,161.74
47236	EP	██████████	S.C.Restorations Ltd.	24,976.96	24,976.96
47245	EP	██████████	Trainor Mechanical Contractors Ltd	22,221.50	22,221.50
					-----
					111,343.86



CHEQUE PROCESS NUMBER: 33063

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT
198902	CH	█ ████	Municipal Pension Fund	84,628.94
198906	CH	█ █ ████	Receiver General RP0002	110,972.03
47283	EP	█ █ ████	Canadian Union Of Public Employees	17,040.79
47328	EP	██████████	Pebt In Trust c/o Morneau Shepell	103,340.96
47333	EP	██████████	Red Dog Carpentry Ltd	57,379.36
47336	EP	██████████	Ricoh Canada Inc.	16,449.66
47338	EP	██████████	Rocky Mountain Energy	20,492.62
47359	EP	██████████	Janet Wall	10,166.66
				-----
				420,471.02



CHEQUE PROCESS NUMBER: 33165

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT
199015	CH	( ) [REDACTED]	Municipal Pension Fund	82,605.23
199016	CH	( ) [REDACTED]	Receiver General RP0002	105,687.05
47742	EP	( ) [REDACTED]	Canadian Union Of Public Employees	16,775.44
47745	EP	[REDACTED]	Dell Canada Inc	18,079.94
47746	EP	[REDACTED]	Dell Financial Services	63,417.91
47753	EP	[REDACTED]	Falcon Engineering Ltd	22,933.18
47755	EP	[REDACTED]	FortisBC Inc.	21,706.66
47804	EP	[REDACTED]	Pebt In Trust c/o Morneau Shepell	101,393.87
47818	EP	[REDACTED]	Rocky Mountain Energy	18,928.26
47847	EP	[REDACTED]	Janet Wall	10,750.54
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				462,278.08



**MEETING OF THE BOARD HELD IN PUBLIC – MINUTES  
HELD ON TUESDAY, NOVEMBER 23, 2021**

In person at the School Board Office – 811 Stanley Street, Nelson  
and via video conference

**BOARD:**

L. Trenaman, Board Chair  
S. Nazaroff, Board Vice-Chair  
A. Gribbin (*via videoconference*)  
B. Maslechko (*via videoconference*)  
C. Beebe (*via videoconference*)  
D. Lang (*via videoconference*)  
S. Walsh  
B. Coons (*via videoconference*)  
S. Chew

**DISTRICT STAFF:**

T. Smillie, Superintendent  
M. McLellan, Secretary-Treasurer  
B. Eaton, Director of Innovative Learning Services  
C. Kerr, Acting Director of Operations  
C. Singh, Director of Human Resources  
D. Holitzki, Director of Inclusive Education  
N. Howald, Director of Information Technology  
N. Ross, District Principal Innovative Learning  
J. Stein, District Principal  
S. Whale, Executive Assistant

**PARTNERS**

D. Kunzelman, KLTF (*via videoconference*)  
A. Early, CUPE

**GUESTS:**

D. Holm  
J. McMurray  
S.L. McGregor  
T. Stokes  
S. Kitch  
Sola  
R. Klassen  
Kitch  
Gina

**1. Call to Order**

The meeting was called to order at 5:04 pm.

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

**3. Trustee Positions & Appointments**



A. Election of Board Chair

The Secretary-Treasurer called for nominations from the floor for the position of Board Chair.

A Trustee nominated Trustee Trenaman.

The Secretary-Treasurer called for further nominations two additional times and hearing no further nominations, declared nominations closed.

Trustee Trenaman accepted the nomination and was acclaimed as the Board Chair.

Chair Trenaman assumed the chair.

B. Election of Board Vice-Chair

The Board Chair called for nominations from the floor for the position of Board Vice-Chair.

A Trustee nominated Trustee Nazaroff.

The Board Chair called for further nominations two additional times and hearing no further nominations, declared nominations closed.

Trustee Nazaroff accepted the nomination and was acclaimed as the Board Chair.

C. Election of Provincial Representative and Alternates

• BCSTA Provincial Councilor

The Board Chair called for nominations from the floor for the position of BCSTA Provincial Councilor.

A Trustee nominated Trustee Nazaroff.

The Board Chair called for further nominations two additional times and hearing no further nominations, declared nominations closed.

Trustee Nazaroff accepted the nomination and was acclaimed as the BCSTA Provincial Councilor.

• BCPSEA Representative

The Board Chair called for nominations from the floor for the position of BCPSEA Representative.

A Trustee nominated Trustee Lang.

The Board Chair called for further nominations.

A Trustee nominated Trustee Coons.



Trustee Coons accepted the nomination.

Trustee Lang declined the nomination.

Trustee Coons accepted the nomination and was acclaimed as the of BCPSEA Representative.

- BCSTA Provincial Councilor Alternate

The Board Chair called for nominations from the floor for the position of BCSTA Provincial Councilor Alternate.

A Trustee nominated Trustee Walsh.

The Board Chair called for further nominations two additional times and hearing no further nominations, declared nominations closed.

Trustee Walsh accepted the nomination and was acclaimed as the BCSTA Provincial Councilor Alternate.

- BCPSEA Representative Alternate

The Board Chair called for nominations from the floor for the position of BCPSEA Representative Alternate.

A Trustee nominated Trustee Beebe.

The Board Chair called for further nominations two additional times and hearing no further nominations, declared nominations closed.

Trustee Beebe accepted the nomination and was acclaimed as the of BCPSEA Representative Alternate.

D. Destruction of Ballots (if there is a secret ballot vote held)

It was noted that there were no ballots [or electronic votes] to destroy.

E. RDCK Commission Appointments – Board Chair

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-012

**THAT** the Regional District of Central Kootenay be requested to appoint the following School District No. 8 (Kootenay Lake) representative to the relevant Recreation Commissions for the term January 1, 2022 to December 31, 2023:

- Chair Trenaman: Recreation Commission No. 10 – Balfour & Area E East

*There were no objections from Trustees.*



#### 4. Insertions/Deletions to Proposed Agenda

Nil

#### 5. Adoption of Agenda

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-013

**THAT** the Agenda for this November 23, 2021 meeting **BE ADOPTED**, as circulated.

#### 6. Receiving Presentations/Delegations - Nil

#### 7. Opportunity for Comments or Questions by the Public

The Board and staff responded to a question from the video conference chat feature:

- Item 13 Policy 130 amendment to include “excluding trustee from public meetings” was considered as undemocratic. It was suggested to have this conversation later in the meeting.

#### 8. Consent Package

Two Trustees requested to add the following documents to the agenda:

- Monthly Financial Report
- Letters from Correspondence Package on Page 17, 39 through 47
- Transactions over 10k

Regarding the letters a Trustee referred to the letter on page 17 to Kaslo Homelinks and acknowledged both, the staff and Kaslo Homelinks’ work and that a resolution may hasn’t met yet but that discussion will continue.

The Trustee acknowledged the letters on page 39 to 47 from students and wanted to thank them for sending these letters to the Board.

A Trustee inquired about Transactions over 10k. The Trustee noted that Ministry of Education posted their Transactions over 10k including a procurement process. The Trustee inquired if SD8 couldn’t add a column to include this information.

The Secretary-Treasurer responded that the report is an auto generated report. He added that non-standard procurement items are displayed in the Capital Operations Plan reporting which is provided to Board and that it was possible for staff to investigate best way to deliver this information.

#### 9. Adoption of Minutes





**UPON** a motion duly made and seconded it was **RESOLVED:**

21/22-014

**THAT** the minutes from the October 26, 2021 Regular Meeting **BE ADOPTED.**

## **10. Future and Action Item Tracking**

Nil

## **11. Education**

### A. COVID-19 Update

The Superintendent provided a brief update and referred to the Memo in Appendix 11A.

### B. Early Learning in Schools

The District Principal of Innovative Learning presented a detailed report which includes early years initiatives with focused goals to provide accessible and inclusive programs for children. The Board asked questions which were answered by the District Principal of Innovative Learning. Trustees thanked the District Principal of Innovative Learning for her presentation.

### C. Class Size Report

The Superintendent introduced this topic and asked Director of Human Resources to discuss details of the enclosed Memorandum.

The Board posed questions for their clarification.

### D. Winter Concert Schedule

The Superintendent advised that winter concerts would be different this year in order to be consistent with Communicable Disease protocols. The Superintendent noted that Trustees are invited to attend and will be contacted directly by administrators.

### E. Graduation Ceremonies

The Superintendent provided the Board early dates to put into calendar and noted that details will be provided in spring.

### F. Determination of Special Education Designations and Support for Students with Special Needs

The Superintendent thanked the Director of Inclusive Education for the enclosed report and the support provided to all students. Trustees inquired about details which were answered by staff, including:



- Funding of students with different levels
- Process to develop IEP's and red binders and if funding is affected depending on timing when reports are submitted to Ministry
- What happens with funding when student doesn't need support anymore
- How many Kindergarten classes in district have support

## 12. Operations and Finance

### A. Capital Operations Plan Update

The Secretary-Treasurer introduced this topic and provided an overview of spending vs. Budgets, and then handed it over to the Director of Operations who presented on the work completed this year as described on the enclosed slides.

A Trustee suggested for consideration to include new buses and trucks in the evergreen program. The Secretary-Treasurer noted the approach could be looked at during the budget process for next year.

### B. 2021/22 Budget Update

The Secretary-Treasurer presented the Monthly Financial Report for the period ended October 31, 2021.

A Trustee requested information about the following in more detail, which were responded by Secretary-Treasurer:

- Classroom Enhancement Fund funding
- If restart funding provided due to COVID had been used

## 13. Governance and Policy

### A. Revised Policies

- Policy 120: Board Meeting Procedures Policy
- Policy 130: Trustee Conduct & Code of Ethics

The Chair advised that the Board has been in working session to work on Policy 120 and 130 and that the changes are noted in the appendices.

A Trustee spoke against motion and elaborated the reasons for his opposition.



A Trustee called a point of privilege.

The Trustee continued to speak against motion.

A Trustee called for point of order.

The Trustee continued to speak against motion.

A second Trustee called point of order and noted that the time was used up.

The floor opened for others to speak to motion.

7 Trustees spoke for the motion.

2 Trustees spoke against the motion.

A discussion ensued.

*Trustee Gribbin left the meeting at 7:04pm.*

**UPON** a motion duly made and seconded it was **RESOLVED:** 21/22-015

**THAT** revised policies 120 and 130 **BE APPROVED.**

*1 Trustee opposed the motion. Motion carried.*

#### **14. Human Resources**

##### A. Staffing Ratios

*Trustee Maslechko left the meeting at 7:06pm.*

The Secretary-Treasurer noted that this memo was added again to the agenda with further information with more staffing categories, as a result of a Trustee inquiry.

A Trustee expressed her gratitude for the additional work that was put into this subject.

#### **15. Trustee Reports**

##### A. Trustees

Several Trustees provided an update on BCPSEA Director Meeting and Symposium, Board Working session attended by the Board, Remembrance Day Ceremonies, as well as BCPSEA, CUPE, PAC and Aboriginal Education Committee meetings attended.



B. Chair

Chair Trenaman provided an overview of various meetings attended including the Board Working Session, Aboriginal Education Committee, Kootenay Boundary Branch meeting, Board chair meetings with BCSTA, Joint Safety Advisory meeting, Town hall meeting for CVSS re-naming. She noted that she was also invited as a guest speaker at parental involvement.

C. BCSTA

D. BCPSEA

E. RDCK

F. Other Committees

G. Student Trustees

**16. Public Question Period**

The Board and staff responded to a comment and a question from the video conference chat feature, including:

- Conversations later is not exactly a public meeting
- When the Board will be voting on vaccine mandate. It was noted that no date is set yet when and if the Board will be voting. The District is in process of collecting information. Public will be advised when Board is going to be in place of a decision making.

**17. Meeting Schedule and Reminders**

A. Board Meetings

The next Open meeting is scheduled for December 7, 2021.

**18. Adjournment of Meeting**

The meeting adjourned at 7:15pm.



Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
<b>Resolutions in Progress</b>						
October 26, 2021	21/22-011	New Creston District Investigation	THAT the Superintendent investigates, through the Ministry of Education, the possibility for de-amalgamation and evaluates the impact of de-amalgamation on Education, Operations, and Finance.	Superintendent		In Progress
October 26, 2021	21/22-010	Policy Field Testing	THAT the Field testing of revised Policy 660 BE APPROVED.	Superintendent	-Sent for field testing	In Progress
October 26, 2021	21/22-008	Policies Section 200	THAT policies 250, 251 and 260 BE REVIEWED by staff.	Superintendent	-Staff review in process	In Progress
June 15, 2021	20/21-065	Resolution 19/20-067 updated	THAT the deadline for Resolution 19/20-067, regarding the Education Committee of the Whole reviewing school calendar options, including but not limited to increased online and decreased in-school hours (i.e. blended learning), a four-day week and balanced calendars by December 2021, BE EXTENDED to December 2022.	Superintendent		In Progress
June 15, 2021	20/21-064	Resolutions rescinded, report showing school catchments	THAT resolution 12/13-061, BE RESCINDED; THAT resolution 10/11-156, BE RESCINDED; AND THAT staff prepare and submit to the Board a report showing overlaid maps of the District, school catchments, and District and RDCK electoral boundaries.	Secretary-Treasurer	- Resolutions rescinded at June 15, 2021 board meeting. -Map creation in process.	In Progress
September 22, 2020	20/21-011	Board contributes to Salmo Project	THAT a contribution of up to \$50,000 by the Board towards the Salmo Tennis, Basketball & Skate Park Project under the Board's 5-Year Capital Operations Plan BE APPROVED.	Secretary-Treasurer	-The Village of Salmo, Columbia Basin Trust and the Recreation Commission for Salmo & RDCK Area G, and the RDCK Area G, announced they will make a contribution. -Media release announcing project and partners March 1, 2021. -Significant work was completed during summer 2021, with completion expected spring 2022. -See Memo in Agenda Package for Oct 26, 2021 Open Board Meeting.	In Progress
February 26, 2019	18/19-092	Properties Sell or Defer	WHEREAS there are nine Board owned properties under consideration for sale in the existing 2016-2026 Facilities Plan, which the Board has previously resolved to sell; WHEREAS the Board is currently in the process creating a new facilities plan (the "2019-2029 Facilities Plan"), for which it is currently consulting with stakeholders and has contracted Baragar Systems to provide long-range enrolment projections and demographic analysis; Moved by Trustee Lang, seconded by Trustee Chew: NOW THEREFORE BE IT RESOLVED THAT in line with past Board resolutions, the following property interests be sold forthwith: 1. Former Crawford Bay maintenance yard; 2. Retallack land; 3. Former Yahk Elementary, and; 4. Ymir Land; THAT the sale of the following property interests be deferred until the Board adopts the new 2019-2029 Facilities Plan: 1. Former Al Collinson Elementary; 2. Former Gordon Sargent Elementary; 3. Kin Park in Creston, and; 4. Salmo tennis court & pool land	Secretary-Treasurer	-LRFP adopted Dec 10, 2019 -Appraisals for 8 properties received. -Quotes received from realtors. -Discussions in process with various interested buyers/lessors. -Properties to be leased (licensed) are licensed, including the former Al Collinson, former Gordon Sargent. -Properties to be sold have been put up for sale as of September 2020. - Johnstone Road property sold February 2021. -Agreement to sell in place for Kinsmen Park, subject to MoE and various other conditions. -Agreement to sell Yahk in place, subject to MoE approval. - Retallack I property sold September, 2021.	In Progress



Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
July 12, 2016	16/17-024	REEF for Jewett and Closure	<p>WHEREAS the Board of Education:</p> <ol style="list-style-type: none"> <li>On May 3, 2016, advanced Draft 2 of its Facilities Plan by board motion;</li> <li>Between May 4 and July 4, 2016, considered the closure of Jewett Elementary School; and</li> <li>was successful in securing Rural Education Enhancement Funding for 2017-2018 and subsequent school years;</li> </ol> <p>NOW THEREFORE the Board's final facilities plan as it relates to the Crawford Bay/Kaslo Family of Schools shall be status quo with no changes to school opening or closing; nor school configuration until such time as:</p> <ol style="list-style-type: none"> <li>Rural Education Enhancement Funding ceases;</li> <li>REEF funding is sourced from inside the Ministry of Education block funding; or</li> <li>Accepting REEF funding negatively impacts the overall district average capacity utilization for capital planning purposes and space renewal in School District No. 8;</li> </ol> <p>AND FURTHER that the Board continue to explore options for transfer of title or financial burden that would maintain stable and sustainable K-5 educational programming in the Lardeau Valley community.</p>	Secretary-Treasurer	<ul style="list-style-type: none"> <li>-REEF Funding terminated at end of 2019-2020.</li> <li>-Jewett enrolment has increased to 10 students for 2020-2021 year</li> <li>-Awaiting further information regarding funding model review equity.</li> </ul>	In Progress
<b>Standing Resolutions</b>						
June 23, 2020	19/20-079	Acknowledgement of systemic racism	<p>MOVED by Trustee Walsh, seconded by Trustee Nazaroff, and RESOLVED:</p> <p>THAT the Board of Education of School District No. 8 (Kootenay Lake) HEREBY ACKNOWLEDGES the existence of systemic racism, bigotry, hatred and prejudice and the harmful impact it has on our students, staff and the families in our communities, DENOUNCES all forms of racism, bigotry, hatred and prejudice, AND COMMITS to finding ways to strengthen a culture of inclusion that respects and embraces diversity and supports a hopeful future for all.</p>	Superintendent	<ul style="list-style-type: none"> <li>- "Different Together" pledge, media release, website banners.</li> <li>- "Anti-Racism and Intercultural Day of Learning" event on October 23, 2020.</li> <li>- Anti-Racism Framework</li> <li>- Interculturalization workshop by S. Prentice</li> </ul>	Complete
January 9, 2018	17/18-078	Annual Reporting on Facilities Plan implementation	<p>Resolution 16/17-035 be amended to: The Board direct staff to annually report back to the Board on the status of the Facilities Plan implementation including enrolment projections, property disposal status, capacity utilization, facility condition index (FCI), programming and transition update, and capital planning status.</p>	Secretary-Treasurer	<ul style="list-style-type: none"> <li>-2020-2021 Complete</li> <li>-2021-2022 Long-Range Facilities Planning process scheduled for spring 2022</li> </ul>	In Progress for 2021-2022
July 12, 2016	16/17-036	Facilities Plan Meetings - Each Year in Each Family of School	<p>The Board have an annual meeting in each family of schools to talk about the Facilities Plan.</p>	Secretary- Treasurer	<ul style="list-style-type: none"> <li>-2020-2021 Complete</li> <li>-2021-2022 Facilities Consultation Meetings schedule published here: <a href="http://www.sd8.bc.ca/facilities">www.sd8.bc.ca/facilities</a></li> </ul>	In Progress for 2021-2022
<b>Resolutions for Repeal or Replacement</b>						



Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
<b>Completed Resolutions</b>						
November 23, 2021	21/22-015	Revised Policy	THAT revised policies 120 and 130 BE APPROVED.			Complete
November 23, 2021	21/22-014	Adoption of Minutes	THAT the minutes from the October 26, 2021 Regular Meeting BE ADOPTED			Complete
November 23, 2021	21/22-013	Adoption of Agenda	THAT the Agenda for this November 23, 2021 meeting BE ADOPTED, as circulated.			Complete
November 23, 2021	21/22-012	RDCK Commission Appointments	THAT the Regional District of Central Kootenay be requested to appoint the following School District No. 8 (Kootenay Lake) representative to the relevant Recreation Commissions for the term January 1, 2022 to December 31, 2023: □ Chair Trenaman: Recreation Commission No. 10 - Balfour & Area E East			Complete
January 28, 2020	19/20-038	Winlaw Elem. modular approved	THAT the installation of a customized modular building, approximately 1500 square feet in size, be installed at Winlaw Elementary, at a cost of approximately \$450,000, AND THAT beginning for the 2020-2021 School Year, Winlaw Elementary "Seamless Day" BE APPROVED. A Trustee abstained. Motion carried.	Secretary-Treasurer	-New Spaces funding, CBT grant were approved. -Modular building installed, services and other setup in process. - Board to receive an update at an upcoming meeting - Opening soon when licensing and staffing have been finalized.	Complete
October 26, 2021	21/22-008	Policies Section 200	THAT updated Policies 210, 230, 240 and 270 BE APPROVED.			Complete
October 26, 2021	21/22-007	Adoption of Minutes	THAT the minutes from the September 21, 2021 Regular Meeting BE ADOPTED.			Complete
October 26, 2021	21/22-006	Adoption of Agenda	THAT the amended Agenda for this October 26, 2021 meeting BE ADOPTED, as amended.			Complete
September 21, 2021	21/22-005	Temporary Superintendent Succession Plan	THAT the Temporary Superintendent Succession Plan BE APPROVED.			Complete
September 21, 2021	21/22-004	Public Engagement Framework	THAT the Public Engagement Framework BE ADOPTED, as referenced in Handout 13A.			Complete
September 21, 2021	21/22-003	Surplus Rescriptions, Financial Statements approved	THAT the Surplus Restrictions BE APPROVED as proposed; and THAT the Audited Financial Statements and Financial Discussion & Analysis for the year ended June 30, 2021 BE APPROVED.			Complete
September 21, 2021	21/22-002	Adoption of Minutes	THAT the minutes from the June 15, 2021 Regular Meeting BE ADOPTED.			Complete
September 21, 2021	21/22-001	Adoption of Agenda	THAT the Agenda for this September 21, 2021 meeting BE ADOPTED, as amended.			Complete



## DRAFT Memorandum to the Board of Education Open

**FROM:** Trish Smillie, Superintendent

**DATE:** November 25, 2021

**SUBJECT:** Fine Arts Programs

**For Information**

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### Introduction

This memorandum provides an overview of fine arts programming in SD8.

### Background:

One of SD8 Kootenay Lake's Board values is creativity and imagination, which is the foundation of fine arts programs within SD8. Fine arts programs include any of the following: music programs, drama/theatre, studio arts, and dance. The programs are represented in a wide array of choices for students, both curricular and extra-curricular, and at the elementary and secondary levels. The love of fine arts and commitment of educators has allowed programs to continue.

Specialist teachers support band programs and other fine arts programs. Programs are diverse; ranging from fine arts integration into curriculum, to stand alone programs both inside and outside the timetable to allow for flexibility for students, to academies that promote specialization in specialty areas, such as dance.

Excellence in programs has led to successful competition at the Whistler Con Brio Music Festival, the Shine Dance Festival in Penticton, to name a couple. SD8 supports schools in musical instrument repair, dance floor installation, and programs such as Art Starts to foster the appreciation of the arts. The focus on fine arts integration with social justice and history is an important part of a student's education. SD8 is committed to ensuring broad participation for students whether they intend to pursue fine arts as a career or encourage the appreciation of fine arts as a part of the human experience and aesthetic.

### Information:

Schools across SD8 were surveyed regarding their fine arts programs. Arts and Studio Arts programs/courses were most predominant. Studio Arts include painting, drawing, 3D sculpture/clay work. Drama and Theatre were the second most offered program or course. Drama and/or Theatre ranged from in-class units, to stand alone courses, both in the timetable and outside of the timetable courses such as Theatre Production. Dance and guitar were also offered most often.

Variations of fine arts programs include the following:

- General music in several elementary classrooms, including prep coverage teacher specialists enabling an average of 110 minutes of music per week
- Elementary prep time covered with visual arts and drama lessons





- Extra-curricular guitar club at lunch twice per week, or an online learning guitar class
- Two schools identified a program for middle years including pottery, ukulele, drama, and photography
- One elementary school indicated vocal and instrumental music as a program
- One K-12 school offered a free after school music class mix of theory, rock band and singer songwriter lessons every week through grants
- IDS (Independent Directed Studies) were course options offered at high schools for students who wished to explore specific fine arts subjects in depth and/or specialization independently
- All but one elementary school offered a fine arts program within regular curriculum, and music programs such as Concert Band and/or Jazz Band are offered at three of the high schools.
- Several schools indicated that fine arts were being incorporated with Applied Design, Skills, and Technology (ADST).
- Fine Arts is supported through the provincially administered District Dogwood Authority Award, The David Thomson Award, and through various school-based scholarships.

Several schools highlighted fine arts program achievements that they were proud of. This included the following highlights:

- Teachers using local artists and guests, including field trips to Pridham Pottery
- Dedicated elementary music teachers
- Mt. Sentinel offering Band outside of the timetable for Grades 7-12
- L.V. Rogers is also offering a combined Jazz/Concert Band program outside of the timetable and Dance Academy

## Conclusion

SD8 continues to support thriving fine arts programs. Students have opportunities to participate in a wide array of programs from integrated curriculum at the elementary schools, to stand alone programs, courses, and academies at the high school level. Opportunities for shared teacher specialists, outside of the timetable programs, and extra-curricular programs offered through volunteer or grant opportunities support wide participation for students in music, drama/theatre, and dance.

Thank you to Trafalgar Middle School and Mount Sentinel Secondary School for their video presentations at tonight's Board meeting.



**FROM:** Trish Smillie, Superintendent  
**DATE:** November 25<sup>th</sup>, 2021  
**SUBJECT:** 2020/21 Six-Year Completion Rates

**For Information**

### Introduction

This memorandum outlines the SD8 (Kootenay Lake) Six-Year Completion Rates for the 2020/21 school year and provides the historical completion rates for comparison from 2016/17 - 2020/21.

### Background

The six-year completion and grade 12 graduation rates are one of several indicators that demonstrates how well the school system is serving its students. The six-year completion rate is the proportion of students who graduate, with a BC Certificate of Graduation or BC Adult Graduation Diploma, within six years from the time they enroll in Grade 8.

British Columbia offers two paths towards school completion:

1. A BC Certificate of Graduation or “Dogwood Diploma” is awarded to students who successfully complete the provincial graduation requirements. Students require a minimum of 80 credits to graduate.
2. A BC Adult Graduation Diploma also known as the “Adult Dogwood” is for adult learners (18 years of age and older) who want to take courses to complete high school and obtain their adult high school diploma.

For students that have special needs and an Individual Education Plan, who have met the goals of their education program, other than graduation (and not all students with special needs should be in an Evergreen Certificate Program.), the School Completion (“Evergreen”) Certificate is intended to celebrate success in learning that is not recognized in a Certificate of Graduation (Dogwood Diploma). Students who leave school with an Evergreen certificate are considered not graduated in school completion results.

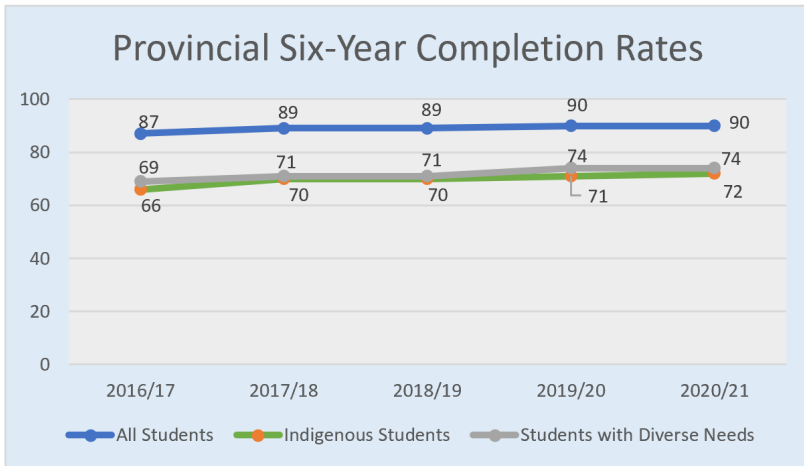
Another descriptor of school completion is First-Time Grade 12 Graduation Rates. Most students will complete high school within the expected five-year period, some students will take longer to complete their Dogwood (e.g., students who take a year off to play sports or study abroad; or those who require an additional year to successfully finish one or two required courses). The First-Time Grade 12 Graduation Rates are based on the number of students recorded as being in Grade 12 for the first time in September who then graduate in that same school year. These are considered “five-year completion rates”.

### Information

The six-year completion and grade 12 graduation rates are provided at the provincial and school district levels for all students, and are further broken down by Indigenous and students in special needs reporting group.



**2020-21 Six-Year Provincial Completion Rates**



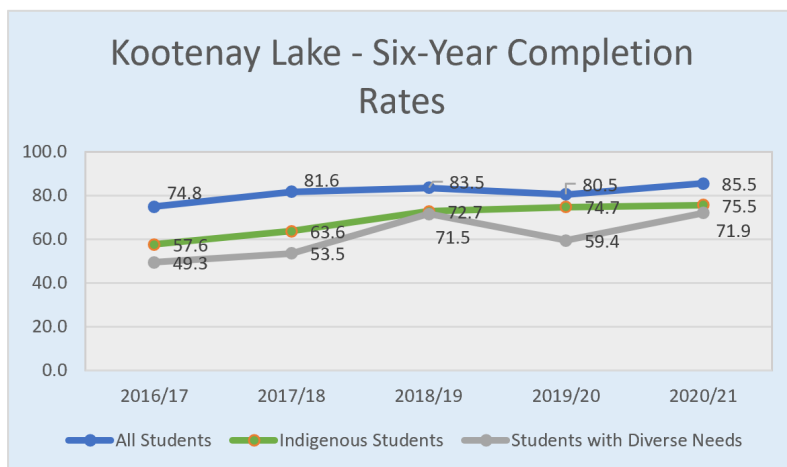
	All Students	Indigenous Students	Students with Diverse Needs
2016/17	87	66	69
2017/18	89	70	71
2018/19	89	70	71
2019/20	90	71	74
2020/21	90	72	74

The 2020-21 Six-Year Provincial Completion Rates indicate the following:

- 90% of all students in the province of BC have graduated with a BC Certificate of Graduation or BC Adult Graduation Diploma
- 72% of Indigenous students in the province of BC have graduated with a BC Certificate of Graduation or BC Adult Graduation Diploma
- 74% of students with diverse needs in the province of BC have graduated with a BC Certificate of Graduation or BC Adult Graduation Diploma

The province continues to see an upward trend in completion rates for all students, Indigenous students, and students with diverse needs.

**2020-21 Six-Year Completion Rates - SD8**



	All Students	Indigenous Students	Students with Diverse Needs
2016/17	74.8	57.6	49.3
2017/18	81.6	63.6	53.5
2018/19	83.5	72.7	71.5
2019/20	80.5	74.7	59.4
2020/21	85.5	75.5	71.9

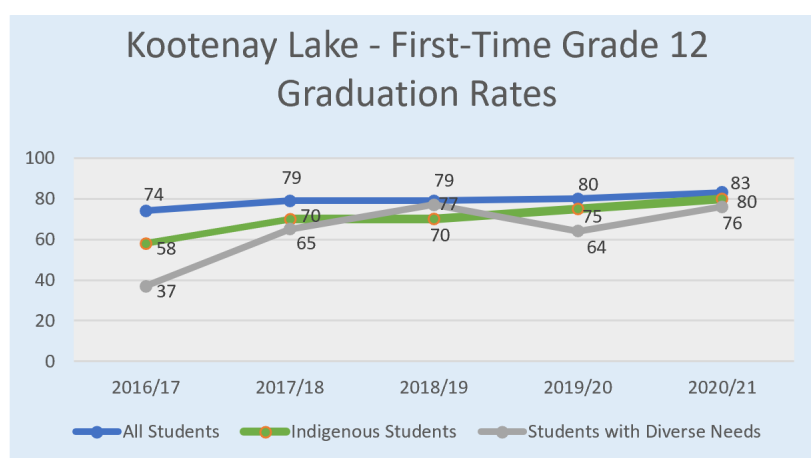
The 2020-21 SD8 six-year completion rates indicate the following:



- 85.5% of all students in SD8 have graduated with a BC Certificate of Graduation or BC Adult Graduation Diploma, lower the BC average.
- 75.5% of Indigenous students in SD8 have graduated with a BC Certificate of Graduation or BC Adult Graduation Diploma, higher than the BC average.
- 71.9% of Students with Diverse Needs have graduated with a BC Certificate of Graduation or BC Adult Graduation Diploma, lower than the BC average.

A five-year comparison from 2016-17 to 2020-21 demonstrates an upward trend in our completion rates for all students, Indigenous students, and students with diverse needs.

### 2020-21 First Time Grade 12 Graduation Rates



	All Students	Indigenous Students	Students with Diverse Needs
2016/17	74	58	37
2017/18	79	70	65
2018/19	79	70	77
2019/20	80	75	64
2020/21	83	80	76

The 2020-21 SD8 First Time Grade 12 graduation rates indicate the following:

- 83% of all students in SD8 who are recorded as being in Grade 12 for the first time in September who then graduate in that same school year.
- 80% of Indigenous students who are recorded as being in Grade 12 for the first time in September who then graduate in that same school year.
- 76% of students with diverse needs who are recorded as being in Grade 12 for the first time in September who then graduate in that same school year.

SD8’s commitment to continuous improvement on academic success for all students requires an ongoing analysis of school district and provincial completion rates as one measure of student success.

SD8’s efforts to improve completion rates continue to focus on the following strategies, structures and supports.

- Each secondary school develops a [three-year graduation plan](#) for each student that is updated and reviewed twice annually by the school and district academic review team. The [graduation program](#) sets the requirements to exit the K-12 education systems and ensures students are graduating with the knowledge, competencies, and skills they will need to transition successfully into higher education, training or the workforce.



- Collaboration and partnerships are supported with local colleges for dual credit programs and bridging strategies (Academic Upgrading, University Transfers, Dogwood Completion).
- A continued focus on developing [Trades Training Programs and Dual Credit Program](#) pathways.
- Individualized support for Indigenous students, including support from an Aboriginal Success Teacher, Educational Assistant and/or Aboriginal Youth and Family Worker Liaison.
- Wrap-around District Based Team that meets monthly with school staff to provide additional supports for individual students with diverse needs to support graduation.
- Improved scholarship opportunities reviewed with an equity criteria.

## Conclusion

Completion rates are one indicator of success for SD8. Results have demonstrated that improvement has been made over the past five years in the overall school completion rates for the district. Indigenous student completion rates continue to remain a focus to ensure that these rates have parity with all-student school completion rates. For continued improvement in school completion rates, SD8 will continue to focus on support for foundational skills and core competencies at all grade levels.



## Memorandum to the Board of Education Open

**FROM:** Trish Smillie, Superintendent  
**DATE:** December 7, 2021  
**SUBJECT:** Anti-Racism Policy Development

**For Information**

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### Introduction

This memorandum will describe the process undertaken to develop an anti-racism policy for School District No. 8 (Kootenay Lake).

### Background

SD8's Board Policy 580: Respectful Workplace states that violence, hatred and discrimination on the basis of racial identity have no place in the school district. Anti-racism is the practice of identifying, challenging, preventing, eliminating and changing the values, structures, policies, programs, practices and behaviours that perpetuate racism.

The Ministry of Education is similarly developing anti-racism materials and is working with teachers and community partners to create an inventory of K-12 anti-racism and diverse cultural experiences, learning and teaching resources with a particular focus on the B.C. context. This is complementary to B.C.'s K-12 provincial curriculum, which directly supports students in their growth. The personal and social core competencies include the awareness, understanding and appreciation of connections among people and encourages the study of topics related to diversity and inclusion through the investigation of local contexts and student interests.

SD8 is committed to engaging in personal and professional learning about anti-racism and thereby providing access to information for students and staff. Information in anti-racism to support staff and students can be found on the district [website](#). The resources found on the website support are designed to support the Strategic Plan goals of learning, engagements and strengthening relationships and are organized in the following areas:

- Know - increase understanding of systemic racism
- Learn - by provide resources for deepening our understanding about racism
- Connect - students and staff to learning opportunities and local facilitators
- Act - through offering ideas to be part of the anti-racism solution

### Information

The Board of Education will be undertaking a comprehensive public engagement process to develop an anti-racism policy.

An Anti-racism Advisory Council will be struck to provide advice to the Board of Education. The Council will:

1. Define anti-racism



2. Review existing reporting tools and policies related to anti-racism and identify possible gaps.
3. Recommend areas of focus for an anti-racism policy.
4. Review current best practices in the area.
5. Provide advice on a pro forma for the anti-racism policy.

The council will include the following members:

- Trustee Chair of the Governance and Policy committee
- Trustee Representative
- District Principal of Aboriginal Education
- District Principal of International Education
- One elementary principal representative
- One secondary principal representative
- CUPE representative
- KLTF representative
- DPAC representative
- ACE representative
- LKB representative
- 2 student representatives
- Representatives from formal Kootenay-based anti-racism groups

This council will be informed by a student-led group that will develop a toolkit of resources and anti-racism materials, as well as a survey to capture feedback from education partners. These resources will be shared with all members of the school community to initiate an informed dialogue and engage for staff, students, parents, community partners, and Indigenous partners. Feedback from these sessions will be recorded in a webform and posted publicly on the SD8 website. The Council will evaluate feedback from students, staff, and other education partners in the development of the policy.



## Memorandum to the Board of Education OPEN

**FROM:** Michael McLellan, Secretary-Treasurer  
**DATE:** September 24, 2021  
**SUBJECT:** Board Resolution 21/22-011 Regarding Formation of New Creston District

**For Information**

### Introduction

On October 26, 2021, the Board resolved:

**THAT** the Superintendent investigates, through the Ministry of Education, the possibility for de-amalgamation and evaluates the impact of de-amalgamation on Education, Operations, and Finance.

### Background

In 1996, by order of cabinet under the School Act, thirty-four school districts in the province were amalgamated into sixteen new districts. School District No. 8 (Kootenay Lake) was formed, covering a large geographic area that surrounds Kootenay Lake, comprised of two former districts: School District No. 86 (Creston-Kaslo) and School District No. 7 (Nelson).

The Minister Education, Skills and Training at the time of the amalgamation, Paul Ramsey, provided a rationale, "There's a pressing need to more efficiently manage the public education system, especially in light of federal offloading in education and health care. By cutting the cost of government and finding savings through school district restructuring, we can make sure money goes where it's most needed -- to funding for students." He further stated that the money saved through restructuring will go to protect services in the classroom.



Since its formation, School District No. 8 (Kootenay Lake) has served a number of individual and diverse communities including Crawford Bay, Creston, Kaslo, Meadow Creek, Nelson, Salmo, Slokan, South Slokan, Winlaw, Wynndel, Yahk and the surrounding rural areas, within a large geographic area consisting of two time zones.

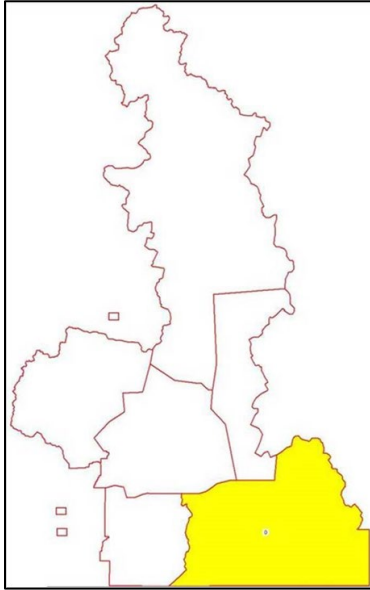
School District No. (Kootenay Lake) currently has a range of quasi-urban schools to rural-remote schools, and a variety of school configurations to best deliver innovative and excellent educational services to its students.

### Information

In 2021-2022, School District No. 8 (Kootenay Lake) is serving approximately 5,000 students (approximately 4,800 FTE), and has an annual budget of approximately \$75 million.







The foundation of a new district for the Creston region, carved out of School District No. 8 (Kootenay Lake), has been proposed by a Trustee. For the purposes of analysis in this memo, we assume the boundaries of this new “Creston District” would be the catchment area for Creston Valley Secondary School, which includes the catchments for Adam Robertson Elementary School, Canyon-Lister Elementary School and Erickson Elementary School (see approximate boundaries as shown on the map inlaid to the left). Also note that any items discussed in this memo will reference enrolment numbers with respect to each of these four schools, plus the Creston enrolment in Wildflower School and Elev8 Homelinks School.

The boundary of the residual School District No. 8 (Kootenay Lake), without the Creston District carved out, would include those schools/catchment areas on the East side of the lake, including Crawford Bay Elementary Secondary, JV Humphries Elementary Secondary School and Jewett Elementary School (the non-yellow areas of the map inlaid).

### *Enrolment*

Of the 4,800 full-time equivalent (FTE) students enrolled in School District No. 8 (Kootenay Lake) in 2021-2022, approximately 1,225 or 24.5% FTE students attend one of the six schools operating in the Creston region. The new “Creston District” would be the 10<sup>th</sup> smallest district in the province and be in the Ministry of Education’s “Extra Small Rural” category.

Out of 449 students with unique needs designations in School District No. 8 (Kootenay Lake) in 2021-2022, there are approximately 124 or 27.6% of these students who currently attends schools within the boundaries of the New Creston District, including 61 students with a Level 2 designation, 11 students with a Level 3 designation and a further 52 students with unfunded designations.

Out of a total of approximately 866 students in School District No. 8 (Kootenay Lake) in 2021-2022 who self-identify as having indigenous ancestry, 297 or 34% are from within the Creston region.

### *Financial Impacts*

#### Operating Block - General

Most funding received by school districts is enrolment-based and is distributed proportionally to each school district in the province based on its number of full-time equivalent students. This includes most operating block funding, including pay equity, etc, so for most of the operating block there would be proportionally the same funding provided to the new Creston District as there is currently to School District No. 8 (Kootenay Lake), and therefore no material impact on funding / cost to the Ministry of Education.

#### Operating Block - Unique Needs

Specific funding received for Unique Needs students within the operating block is provided based on the number of designations, and, typically, at least the amount of funding provided based on student



designations is used to fund educational supports in a district, so again, there would be funding provided to the new Creston District commensurate to the unique students’ needs as there is currently in School District No. 8 (Kootenay Lake), and therefore no material impact on funding / cost to the Ministry of Education

Operating Block - Unique Geographic

There is only one category of operating block funding, unique geographic funding, for which there would be a material increase in overall funding / cost to the Ministry of Education. The following table shows roughly the additional funding / cost to the Ministry of Education that would be needed using the current unique geographic funding formula (which is subject to change in near future due to funding model review):

Geographic Factors	Total Estimated Geographic Factors Funding for 2021-2022 Based on District Configuration				
	SD8	SD A	SD B	SDA + SDB	Variance
Small Community Supplement	4,822,984	4,437,943	385,041	4,822,984	-
Low Enrolment Factor	1,377,597	1,525,388	1,665,625	3,191,013	1,813,416
Rural Factor	771,031	584,885	203,587	788,472	17,441
Climate Factor	249,314	201,706	54,184	255,890	6,576
Sparseness Factor	965,790	189,345	0	189,345	-776,445
Student Location Factor	2,319,839	1,737,147	582,692	2,319,839	-
Supplemental Student Location Factor	228,000	167,000	61,000	228,000	-
<b>TOTAL Geographic Factors</b>	<b>10,734,555</b>	<b>8,843,414</b>	<b>2,952,129</b>	<b>11,795,543</b>	<b>1,060,988</b>

- 
- SD8: Current School District No. 8 (Kootenay Lake)
- SDA: SD8 excluding SDB
- SDB: Schools within New Creston District boundaries

As can be seen in the table above, the total additional funding /cost to the Ministry of Education in the unique geographic component of the operating block is \$1,060,988.

Special Purpose Funding

Special purpose funds are not as directly enrolment-based as operating block funding, however, all special purpose funding is tied directly or indirectly to either enrolment or staffing costs. For example, CommunityLINK, Ready Set Learn, Strong Start and OLEP are essentially enrolment-based but a stable amount is provided year-over-year despite variations in enrolment. Others funds are determined based on enrolment characteristics, for example, the Classroom Enhancement Fund funds additional teachers when required due to class size or composition issues, or, the Labour Settlement Fund pays the incremental salary or wage costs of a new collective agreement.) As such, there would not be any increase or decrease in funding / cost to the Ministry of Education from Special Purpose funds.

Capital Funding

Both minor and major projects Capital Funding is allocated based on factors mainly to do with providing sufficient school classroom capacity and quality learning environments across the province. Given that the schools within the new Creston District boundaries have an average facilities condition index (FCI) of 0.44, which is a superior average condition than 0.40 for School District No. 8 (Kootenay Lake) and 0.39 for the province overall, it is likely that the new Creston District would receive less capital funding



than School District No. 8 (Kootenay Lake) initially. (Note: FCI numbers are calculated by Accruent engineers periodically; these numbers are from the last assessment performed in 2019).

Another conclusion when reviewing these facilities condition assessment numbers is that they indicate that the schools within the new Creston District boundaries are being at least as well maintained as the remainder of the district and comparably maintained to other schools across the province.

### *School District No. 8 (Kootenay Lake) Inherited Deficit*

A point of concern at the time of amalgamation and formation of School District No. 8 (Kootenay Lake) was an approximate \$1 million deficit inherited by the new District from School District No. 7 (Nelson). Viewed from 2021, this amount is insignificant after two and a half decades of budgets at approximately \$75 million per annum (2021 dollars) and has zero impact on the delivery of educational services today anywhere in the district.

### *Educational & Staffing Impacts*

Given students' unique needs profiles at schools within the boundaries of the new Creston District there would be a need for the new Creston District to hire a District Inclusion Support Teacher, a Vision Teacher, a Deaf and Hard of Hearing Teacher, a Speech Language Teacher and assistant, an Occupational Therapist and Physical Therapist. These non-enrolling teachers are in addition to the Teacher Counsellors, Unique Needs Teachers, Teacher Librarians, ELL Teachers, etc. as are required by the collective agreement.

Targeted Aboriginal Education funding is allocated on an enrolment basis, and targeted services are typically provided on an equity and needs basis throughout a district. In School District No. 8 (Kootenay Lake), the District Principal of Aboriginal Educational is funded from the operating budget, so this position or its responsibilities would need to be duplicated in the New Creston District, to continue to allow for all targeted funding to be allocated to specific self-identified students' needs.

Regarding exempt and support staffing in a new district, all of a district's senior leadership, including the Superintendent, Secretary-Treasurer, Director(s) of Instruction and District Principals, Directors of Human Resources, Operations and Technology, as well as various management positions would need to be duplicated. Additionally, between the two districts, School District No. 8 (Kootenay Lake) and the new Creston District, additional staffing of human resources, operations, finance and technology would be required to overall maintain similar levels of service.

Overall, to provide an equivalent level and diversity of educational services in the New Creston District, duplication of positions and responsibility would be required. This includes numerous non-enrolling teachers, exempt staff and support staff throughout the organization.

At the same time, with a smaller staff in the new Creston District, there would be more duties delegated to each position, and less specific expertise and focus within the job descriptions for these positions. For example, the specialized services provided by School District No. 8 (Kootenay Lake)'s Inclusive Education Services department, its Innovative Learning department and the inter-culturalization and financial benefits of its International Student program would not be likely for the New Creston District.



## Summary

Forming a new district would be costly to the taxpayer and the information indicates that a new district would be unlikely to provide a similarly specialized level of service as the current School District No. 8 (Kootenay Lake), despite the additional funding / cost to the Minister of Education. Prior to any formal consultation on this subject, a deeper analysis would need to be undertaken.

The Ministry of Education has provided a letter, attached, with further information as to what may be required.





November 22, 2021

Ref: 251479

Trish Smillie, Superintendent  
School District No. 8 (Kootenay Lake)  
**Email: [Trish.Smillie@sd8.bc.ca](mailto:Trish.Smillie@sd8.bc.ca)**

Dear Ms. Smillie:

Thank you for your letter of October 28, 2021, concerning a potential proposal to change the boundaries of the Kootenay Lake School District to create a new school district in the Creston area. I understand that, at this stage, the Board has asked District staff to investigate the possibility of such a change with the Ministry of Education.

As you have noted, the authority to create new school districts and change the boundaries of existing school districts rests with Cabinet under section 176 of the *School Act*. The Ministry has established guidelines to assist boards of education and others in preparing the information that Cabinet would need to consider before exercising its authority under section 176. The guidelines may be viewed at pages 53-54 of the School Trustee Election Procedures in British Columbia Guide at: [https://www2.gov.bc.ca/assets/gov/education/administration/legislation-policy/legislation/schooltrustee/school\\_trustee\\_election\\_procedures.pdf](https://www2.gov.bc.ca/assets/gov/education/administration/legislation-policy/legislation/schooltrustee/school_trustee_election_procedures.pdf)

Year 2022 is a general school election year, and any changes to school district boundaries and/or trustee electoral areas must be in place well in advance. Given the significant consultation and other work that would be necessary for the Board to develop a proposal for changes to the District's boundaries, it is not possible to effect such a change in time for the 2022 general school election.

I hope this information is helpful to you. If you have further questions regarding the relevant legislation or guidelines, please contact Dave Duerksen, Executive Director, Legislation, Policy and Governance Branch, by phone at (250) 387-8037 or by email at [Dave.Duerksen@gov.bc.ca](mailto:Dave.Duerksen@gov.bc.ca).

Again, thank you for writing.

Sincerely,

D. Scott MacDonald  
Deputy Minister



## **POLICY 660: Provision of Child Care**

The Board of Education promotes the use of Board property for the provision of childcare programs to advance a more holistic system of education and care for students that eases transitions for families and supports quality learning across the day.

1. When the Board decides to change the use of Board property that is being used for providing a child-care program, the Board will ensure that the Ministry of Education is provided with the required information.
2. The Board will maintain provincially funded child-care spaces provided it does not impede the Board's ability to deliver K-12 educational programs.
3. When the Board decides to change the use of Board property that is being used for providing a child care program, the Board will meaningfully engage with the communities and consider enrolment forecasts, class size and composition, community need or alternatives such as vacant or available spaces on all board properties, additional investment in modular units or renovations, adjustment of catchment areas, creating shared-space arrangements, working with the child care provider to find an alternative or other solutions based on community input.



# 2021-2022 Board Calendar

DATE	TIME	LOCATION	MEETINGS	COMMENT
September 21, 2021	1:30 – 2:30 pm	Board Office, Nelson	Closed Board Meeting	
	3:00 pm – 4:30 pm	Board Office, Nelson	Operations and Finance	Audited Financials Recommendation
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	Audited Financials Approval
October 19, 2021	12:30 – 4:30 pm	Board Office, Nelson	Committees of the Whole	
October 26, 2021	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
November 23, 2021	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
December 7, 2021	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
<i>Winter Break (December 19 – January 3)</i>				
January 18, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
February 15, 2022	2:00 – 3:00 pm	Board Office, Nelson	Closed Board Meeting	<i>If needed</i>
	3:30 – 4:30 pm	Board Office, Nelson	O&F Committee Meeting	Amended Budget Recommendation
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	Amended Budget Approval
March 8, 2022	1:00 – 2:00 pm	Mt. Sentinel, Slocan	Closed Board Meeting	<i>If needed</i>
	2:00 – 4:30 pm	Mt. Sentinel, Slocan	Edu. and G&P Committees	
	5:00 – 7:00 pm	Mt. Sentinel, Slocan	Open Board Meeting	
<i>Spring Break (March 12 – 27)</i>				
April 26, 2022	1:30 – 3:00 pm	Crawford Bay School	Closed Board Meeting	
	3:30 – 4:30 pm	Crawford Bay School	O&F Committee Meeting	Preliminary Draft Budget Review
	5:00 – 7:00 pm	Crawford Bay School	Open Board Meeting	
May 17, 2022	12:30 – 5:00 pm	Board Office, Nelson	Committees of the Whole	O&F – Supt’s Recommended Budget
May 24, 2022	3:30 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	2022-2023 Budget Approval
June 21, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
<i>Summer Break</i>				

