

**MEETING OF THE BOARD HELD IN PUBLIC  
MINUTES**

**HELD ON TUESDAY, SEPTEMBER 27, 2022**

In person at the School Board Office and via video conference

**Board:**

L. Trenaman, Chair  
S. Nazaroff, Vice-Chair  
D. Lang (*via video conference*)  
S. Walsh (*via video conference*)  
B. Coons (*via video conference*)  
A. Gribbin (*via video conference*)  
B. Maslechko (*via video conference*)  
C. Beebe (*via video conference*)  
S. Chew (*via video conference*)

**District Staff:**

T. Smillie, Superintendent  
J. Glaudemans, Secretary-Treasurer  
D. Holitzki, Director of Instruction – Equity, Inclusion & Reconciliation  
C. Singh, Director of Human Resources  
B. Eaton, Director of Instruction – Innovative Learning Services  
C. Kerr, Acting Director of Operations  
S. Bruskowski, Executive Assistant  
N. Lynn, Executive Assistant

**Guests:**

Sinéad Scanlon, CPA, CA, BDO Canada LLP (*via video conference*)

**1. Call to Order**

The meeting was called to order at 5:01 pm.

**2. Acknowledgement of Aboriginal Territory**

**3. Changes to the Proposed Agenda**

Added: 11E Update on Electric Buses

**4. Adoption of Agenda**

**Proposed Resolution:**

UPON a motion duly made and seconded it was **RESOLVED:**

22/23-005

**THAT** the Agenda for this September 13, 2022 meeting **BE ADOPTED**, as amended.

**5. Receiving Presentations – Nil**

**6. Comments or Questions from the Public regarding items on this Agenda**

**7. Consent Package – Nil**

**8. Adoption of Minutes**

**UPON** a motion duly made and seconded it was **RESOLVED:** 22/23-006

**THAT** the minutes from the September 13, 2022 Meeting of the Board held in public

**BE ADOPTED.**

**9. Future and Action Item Tracking**

**10. Education – Nil**

**11. Operations and Finance – Reports from Secretary-Treasurer**

**A. 2021-2022 Audited Financial Statements, Discussion and Analysis**

Guest: Sinéad Scanlon, CPA, CA, BDO Canada LLP

The Secretary-Treasurer informed the Board about the process for the financial statements. School Districts are required to create Financial Statements after the end of each school year. These statements are then submitted to the Ministry of Education and Child Care so it can report on the financial results for the K-12 sector in B.C. It is a requirement to have the Financial Statement audited by an independent auditor. The Secretary-Treasurer introduced Sinéad Scanlon from BDO Canada in Kelowna who is the auditor of record for SD8.

The Financial Auditor outlined the purpose of the Financial Audit and stated that no actual or alleged fraud has been detected in the audit and that this is a clean financial statement 2021-2022 for School District 8 (Kootenay Lake) and proposed its approval by the Board of Trustees later in the meeting.

A Trustee asked when to expect an update about changes in the funding model. According to the Secretary-Treasurer, the school district has not been informed about a change in the funding model for the time being.

**UPON** a motion duly made and seconded it was **RESOLVED:** 22/23-007

**THAT** the Audited Financial Statements and Financial Discussion & Analysis for

the year ended June 30, 2022, **BE APPROVED.**

**B. Surplus Restrictions and Carry Forwards**

The Secretary-Treasurer informed the Board that within the Operating Funds there are certain transactions that can be carried over to the next year. The schedule keeps track to allow information from one year to the next. The Secretary-Treasurer advised the Board to aim for a surplus of 3% (which would represent an amount of CAD 1.8 million) to provide a financial buffer and ensure SD8 can continue to work independently in the future.

**Resolution:**

**UPON** a motion duly made and seconded it was **RESOLVED:** 22/23-008

**THAT** the Board of Education of School District No.8 (Kootenay Lake) **APPROVE** the Operating Surplus and Carry Forward Report and recommended Reserve Balances as presented at the September 27, 2022, Closed Meeting of the Board.

C. 2022-2023 Minor Capital Projects Update

The Secretary-Treasurer outlined that School District 8 (Kootenay Lake) provides a report on Minor Capital Projects to the Board of Trustees on a regular basis that provides information and reflects the change in priorities of the district.

The Director of Operations provided a presentation to the Board.

**Resolution:**

**UPON** a motion duly made and seconded it was **RESOLVED:** 22/23-009

**THAT** the Minor Capital Projects, **BE APPROVED**. No opposed. Motion is carried.

D. Trustee Inquiry: Ventilation at Homelinks

At the September 13 Board meeting the question had been raised whether Creston Homelinks had seen the same steps as other schools. The Director of Operations assured that Operations confirmed this was the case.

One Trustee asked whether all sites have the same standard of ventilation. It was confirmed by the Secretary-Treasurer that this is the case.

E. Update on Electric Buses

The Director of Operations explained that last year there had been grant money for electric buses, which the district took advantage of. At this point, funding is tighter. Currently there are two electric buses (one in Creston, one in Nelson).

The district ordered charging stations that have not been received due to a delay in shipping.

The Board Chair asked whether having the two buses, but no charger puts pressure on transporting our students. The Director of Operations confirmed that, the district is using our spare buses and students are not affected.

**12. Governance and Policy - Nil**

**13. Human Resources - Nil**

**14. Trustee Reports**

A. Trustees

- One Trustee reported on the meetings at Rosemont. With new families in the districts there were lively discussions. The committee of education meeting was very uplifting, and we are looking at an excellent year ahead.
- Another Trustee reported from several provincial meetings, two Board meetings and a finance committee meeting.

- The Board Chair reported from an Aboriginal meeting on education, that continues to work towards progress in education, understanding in aboriginal relations and education. There was a parent education session as well as the Trafalgar student lead debate with Board Trustee candidates. The students will also interview candidates for the other elections that are coming up and they will be asked to cast their votes. The Board chair emphasized how great this project is and showed her appreciation to the employees at Trafalgar that made it possible.
- One Trustee pointed out that regional meetings are coming up.

B. Chair

C. BCSTA

D. BCPSEA

E. RDCK

F. Other Committees

G. Student Trustees

#### 15. Comments or Questions from the Public

One family expressed that they are new to the district expressed their appreciation for the transparent meeting. They asked where the recording will be posted. The Superintendent clarified that recordings are not posted, but minutes will become available on the website.

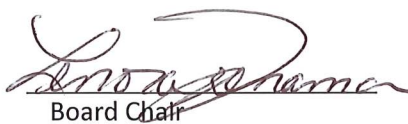
#### 16. Meeting Schedule and Reminders

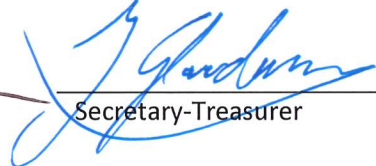
A. Board Meetings

The next Meeting of the Board held in the public is scheduled for October 11, 2022.

#### 17. Adjournment of Meeting

The Meeting adjourned at 6:03 pm.

  
Board Chair

  
Secretary-Treasurer