

**INAUGURAL MEETING OF THE BOARD  
AND  
MEETING OF THE BOARD HELD IN PUBLIC  
AGENDA**

**TUESDAY, NOVEMBER 08, 2022**

**5:00 PM – 7:00 PM**

In person: School Board Office, 811 Stanley Street, Nelson BC

Via video conference: [Zoom](#) - Webinar ID: 657 3277 9733 – Password: 495118

**1. Call to Order – Secretary Treasurer**

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

**3. Oath of Office**

**4. Adoption of Agenda**

**Proposed Resolution:**

**THAT** the Agenda for this November 08, 2022 meeting **BE ADOPTED**, as circulated.

**5. Election of Board Chair Person**

**6. Election of Board Vice-Chairperson**

**7. Election of Board Representatives**

- A. British Columbia School Trustees Association Provincial Council Representative
- B. British Columbia Public School Employers Association Representative
- C. British Columbia School Trustees Association Provincial Council Alternate
- D. British Columbia Public School Employers Association Alternate
- E. Partner Advisory Committee Chairs
  - ‰ Education Partner Advisory Committee
  - ‰ Operations & Finance Partner Advisory Committee
  - ‰ Policy Partner Advisory Committee

**8. Destruction of the Ballots**

**A. Destruction of Ballots**

**Proposed Resolution:**

**THAT** the ballots for the election of School District 8 Kootenay Lake 2022-2023 Board Chair, Vice-Chair, Provincial Representatives, and Partner Advisory Chairs **BE DESTROYED**.

**9. Receiving Presentations – Nil**

**10. Comments or Questions from the Public regarding items on this Agenda**





**SCHOOL DISTRICT 8 KOOTENAY LAKE  
CONSENT PACKAGE – PUBLIC MEETING  
November 08, 2022**

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**ITEM**

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*The following Consent items are routine items received for information.*

1. Correspondence Package - Nil Nil
2. Aboriginal Committee of Education (ACE) Guiding Principals and Meeting Minutes p. 4
3. [Superintendent's Report October](#)
4. Monthly Financial Report – for period ended September, 2022 p. 14
5. Transactions over 50k p. 17
6. New or significantly revised Administrative Procedures (APs) p. 20



**School District No. 8 (Kootenay Lake)  
Aboriginal Education**

**Aboriginal Committee of Education (ACE)  
Guiding Principles and Protocols**

**Mandate**

To provide a venue where all voices are heard for shared decision-making between the Aboriginal Committee of Education and the School District.

**Values**

Together we believe in:

- Honouring the peoples on whose traditional territories we are honoured to work upon and recognizing the importance of their leadership role in Indigenous Education;
- Honoring partnerships with the Metis Nation;
- Making “Our children our focus” - we will focus our discussion on the educational needs of our students, not on political issues;
- Protecting the integrity and accountability of targeted funding for Aboriginal Education;
- Sharing Indigenous worldviews;
- Sharing responsibility in providing quality education for our children and families;
- Respecting and honouring the teachings from territory partners and cultural diversity with the Indigenous community;
- Working together in the spirit of cooperation ensuring a safe, respectful environment for voices to be heard

**Responsibilities**

We will work in partnership to:

- Support the District Aboriginal Education team
- Support and provide feedback for the revision and renewal of District Aboriginal Education goals
- Identify needs and gaps in services for Aboriginal students
- Provide general advice and direction around Aboriginal Education
- Support the development of localized resources



## Decision Making Process

In alignment with BC Tripartite Education Agreements, decisions will be made ideally through consensus; however, if consensus is unable to be reached a vote will be called by the Chairperson. Voting will take place with those present at the meeting. With over 50% in favour the decision will be documented in the minutes. Final recommendations will be brought to the Board of Education by the District team.

## Composition

- District Principal of Aboriginal Education
- 2 Trustees
- Superintendent
- 1 Principal or Vice Principal
- 2 KLTF Representatives
- 1 CUPE Representative
- 1 Representative from each Nation: Sinixt (Lakes), Syilx (Okanagan), Secwepemc (Shuswap), and Metis Nation
- Elders and/or Knowledge Keepers
- 2 Aboriginal Education Students
- District Indigenization Coordinator

## Chairperson Role Description

The meetings will be chaired by the District Principal of Aboriginal Education or Indigenization Coordinator/s. The chairperson will ensure that meetings are respectful and that each participant's voice is heard. The chairperson will ensure that meetings start and end on time. The chairperson will develop the agenda for each meeting and share ahead of time with ACE members.

## Communication

Agendas and minutes from previous meetings will be sent out one week before the meeting. Agenda request items can be emailed to the Chairperson at least two weeks prior to the meeting date. Meeting dates will be determined at the first meeting for the remainder of the school year. Minutes from each meeting will be provided to the Board of Education and will be posted on the SD8 website.

## Code of Conduct

Treat people with respect, caring, and kindness



- Bring out concerns in a good way
- Be considerate of others
- Reciprocal respect to all members of the committee

#### Be respectful of all cultural beliefs and customs

- Have respect and honour for all beliefs and customs
- Act and speak with pride and dignity of all peoples
- Honour the belief of supporting unity amongst all people

#### Respect opposing points of view and work cooperatively towards a common goal

- Be appreciative of diversity, honest with opinion, and respectful of others even in disagreement

#### Provide support for one another by:

- Working cooperatively with each other to solve problems and support mutual concerns.
- Honouring and respecting commitments to family, community and organizations.
- Supporting and working towards ongoing development of the program.
- Recognizing that all individuals bring benefits and insight to the circle from their diverse life experiences.
- Committing to information sharing, cultural reinforcement, life-long learning and a holistic approach to child and family development.

#### Approach discussions with a clear mind by:

- Attending meetings on time, in a proper frame of mind.
- Welcoming information and guidance from all.
- Constructively sharing points of view and suggestions.
- Recognizing that time and energy may be limited.
- Endeavoring to keep disagreements and controversies impersonal and thereby promote unity.

#### Duty

Each member will act in utmost good faith. No member shall place themselves in a position where there is a conflict between duties as a council member and other interests including positions within the district.

#### Disclosure

There may be times at which a member may find themselves within a possible conflict of interest. Every member will disclose any possible conflict of interest and remove themselves from the discussion until the conflict matter has been dealt with.



### Time of Declaration

A member will disclose any conflict of interest at the first possible meeting when the issue will be discussed.

### **Confidentiality**

The following are not within our mandate as a group:

- Personnel matters: HR and Labour Management issues
- Personal and confidential information on students, parents, teachers, other employees, and members of the school community
- Performance or conduct of individual employees, students, parents, and members of the school community
- Terms and conditions of employment contracts: CUPE, TF, PVP/Exempt

Members will not divulge information that has been termed confidential concerning any matter, e.g. students, staff, projects, proposal submissions to any person, whether they are directly involved or not.

### **Reviewing the Guiding Principles and Protocols**

This document will be reviewed annually



**Aboriginal Committee of Education (ACE) Minutes  
SD8 Aboriginal Education  
School Board Office and Microsoft Teams  
Friday, June 3, 2022 - 10:00-12:00PM PST**

**Present:** Gail Higginbottom (District Principal ABED), Danica Weager (District Indigenization Coordinator) Jesse Halton (KLTF), Carmen Lewandowski (LVR Student), Ki Louie (CVTF), Trustee Sheri Walsh

**Guests:** Superintendent Trish Smillie

**Regrets and Invited:** Shelly Boyd, Don Courson (Metis Elder), Debbie Bird (community Elder), Trustee Becky Coons, Darrell Jones (Secwepemc), Michelle Bennett (CUPE), Christopher Yates (Metis Director for West Kootenay Metis), Jennifer Lewis (ONA), Rachel Marchand (ONA)

1. **CALL TO ORDER**

District Principal Higginbottom called the meeting to order at 10:08 am.

**ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.*

2. **OPENING CIRCLE**

3. **ADOPTION OF AGENDA**

The agenda of the June 3, 2022 ACE Meeting was adopted.

4. **ADOPTION OF THE MINUTES**

The minutes of the March 4, 2022 meeting were adopted with minor typo changes.

5. **REVIEW AND CELEBRATION OF FOCUS AREAS**

G. Higginbottom shared that the language of the Enhancement Agreement has been shifted to a celebration of Focus Areas. Four Focus Areas will be used in the Aboriginal Education Department and school planning. This work represents and honours the feedback we received from nations partnerships, students, parents, and community members. This will lead our department and school program action plans, as we continue to supplementally support all Indigenous self-identified learners here in SD8.

Our hope is also to have an MOU signed with ONA and an LEA signed with





LKB to honour specific relationships with territory partners.

The Four Focus Areas include:

- 1) Nurture wholistic Aboriginal resilience and brilliance through belonging, pride, and identity.
- 2) Hold high hopes and expectations of success for all Aboriginal students.
- 3) Aboriginal students, families, and communities guide Truth before Reconciliation.
- 4) Provide opportunities to share stories of Aboriginal history, culture, and diversity: “The truth about stories, is that is all we are” T. King

## 6. YEAR END CELEBRATIONS

G. Higginbottom presented on District Aboriginal Education team events and celebrations:

- Virtual Pow Wow
- Celebration of student Pow Wow Dancers
- Graduate honouring - this year we have 70 Aboriginal graduates!
- Aboriginal Education Scholarships
- Indigenous Run/Walk/Wheel training program
- Kootenay River Run/Walk/Wheel
- MMIWG2S Awareness Campaign
- Beadwork Circles
- Culture Camp
- Professional development
- Blanket Exercise
- Commitment to Anti-racism

G. Higginbottom presented a budget update and is anticipating a very small surplus.

G. Higginbottom presented an overview and introduction to the 13 specific actions for education from the Declaration on the Rights of Indigenous Peoples Action Plan, as well the new graduation requirement.

## 7. NEXT YEAR PLANNING

Update provided by G. Higginbottom for the plans for the District Aboriginal events for the 2022-23 school year.

A gallery walk was done with the committee to gather feedback on the



budget, professional development, and events for 2022-23.

Budget:

- Food
- Scholarship accessibility - more knowledge of scholarships
- District support for From the Heart program to expand to other schools

Professional Development:

- Cultural humility
- More empathy and compassion “rez aware”
- New graduation requirement
- Anti-racism
- SOGI and 2S teachings
- Steven Point and music
- Language workshops
- LKB experiences

Events:

- Sweats
- Elder teachings
- Language
- Youth coming together
- More land teachings

**8. NEXT MEETING DATES AND ADJOURNMENT**

Tuesday September 20

Thursday November 17

Tuesday March 7

Tuesday May 16

1:00-4:00pm



**Aboriginal Committee of Education (ACE) - SD8 Aboriginal Education  
School Board Office - 811 Stanley St.  
Tuesday, September 20th 2022, 12:00-2:00PM PST  
Lunch from 12:00 to 12:30, meeting will start at 12:30**

**Present:** Gail Higginbottom (District Principal ABED), Jesse Halton (District Indigenization Coordinator), Misty Terpstra (PVP), Ki Louie (KLTF - CVTA), Sheri Walsh (Trustee), Trish Smillie (Superintendent), Christopher Yates (West Kootenay Metis), Don Courson (Metis Elder)

**Guests:** Lenora Trenaman (Trustee - Board Chair)

**Regrets and Invited:** Jenna Hopper (KLTF - NDTA), Debbie Bird (community Elder), Becky Coons (Trustee), Darrell Jones (Secwepemc), Michelle Bennett (CUPE), Jennifer Lewis (ONA), Rachel Marchand (ONA), Shelly Boyd

1. **CALL TO ORDER**

District Principal Higginbottom called the meeting to order at 12:35 pm.

**ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.*

2. **OPENING CIRCLE**

Introductions - welcome to Misty Terpstra. Share name and who you are representing and a name of a student to bring into the circle.

3. **ADOPTION OF AGENDA**

Adoption of the Agenda of the September 20th, 2022 meeting with additions from T. Smillie.

4. **REVIEW AND ADOPTION OF THE MINUTES**

Adoption of the Minutes of the June 3rd, 2022 meeting with edits from S. Walsh.

5. **REVIEW OF ACE GUIDING PRINCIPLES & PROTOCOLS**

G. Higginbottom reviewed the document. Addition to Composition: Superintendent.

- D. Courson discussed disclosure and confidentiality with respect.



6. **CELEBRATION OF FOCUS AREAS**

G. Higginbottom discussed Focus Areas document. School Action Plans are designed through this document. These goals will help us move forward with supporting self-identified students at the District and in school programs.

7. **YEAR AT A GLANCE - 2022 - 2023**

G. Higginbottom shared the following:

1. Sample School Action Plan with Focus Areas
2. 1701 Ab Ed Responsibilities - Ministry targeted funding compliance process
3. SD8 Planning for BC New Grad Requirement - timeline
  - K. Louie - question about cultural credit. Will bring to November meeting.
  - S. Walsh - question about English First Peoples.
4. Learning Opportunities for 22/23 School Year
  - Orange Shirt Day - School events District wide
  - National Day for Truth & Reconciliation - community event September 30<sup>th</sup>
  - Beadwork Circles - Wednesdays in October
  - Metis Awareness Month - November 2022
  - Culture Camps - TBD
  - Pow Wow - May 19<sup>th</sup> 2023
  - Reconciliation Run Walk Wheel - wuqanqankimik - first week of June 2023
  - Graduate Honouring
  - Awareness month initiatives - TBD
5. Orange Shirt Day - event at Trafalgar September 29<sup>th</sup>
6. Pow Wow - May 19<sup>th</sup> 2023 in Creston, hybrid, Ktunaxa awareness month (to be confirmed) to coincide with Pow Wow, will include 2023 Graduate Honouring Ceremony.
7. wuqanqankimik - Reconciliation Run Walk Wheel across the district, the first week of June 2023
8. May 5<sup>th</sup> - National Day of Awareness of MMIWQ2S
9. Beadwork Circles - will take place Wednesdays in October, beaded poppies.
10. Culture Camp - will continue to be offered virtually - commitment to Two Spirit teachings, learning, and allyship



11. Indigenization Pro D - April 17 2023. Keynote Chief Cadmus Delorme

12. SD8 Ab Ed Scholarships - every high school in SD8 has a scholarship for Aboriginal Education students

13. Blanket Exercise - DAT will assist with classroom teachers across the district

14. SD8 Anti-racism and Cultural Safety - Policy 331. Next steps - working group with students.

**8. BUDGET & STAFFING**

1. Staffing - new staff welcome! Around 20 staff in total.

2. Budget update - any feedback for program improvement can be discussed at ACE or directly with District Principal Higginbottom at anytime. Budget is confirmed after 1701 process.

3. Equity funds - \$10000 annually

**9. DATA & EQUITY**

G. Higginbottom presented how SD8 Ab Ed looks at data through street level data (students, families, individual), Map level data (District, School based), Satellite Data (Ministry, HAWD) informs student supports for self-identified students.

- D. Courson shared information about STEPS funding through MNBC

**10. ADDITIONS:**

Student and Family Affordability Fund - Trish Smillie

- SD8 has been allocated \$553,554 for this school year, access for all students, for food security and family assistance
- Process - consultation with Indigenous rightsholder, parent survey, DPAC consultation

**11. REFLECTION CLOSING CIRCLE**

What is one concrete Reconciliation Action you can lead as a representative of ACE in SD8, this year?

**12. NEXT MEETING DATES & ADJOURNMENT**

November 17 2022 (AGM)

March 7 2023

May 16 2023

The meeting was adjourned at 2:01 pm.





## Monthly Financial Report

For the period ended September, 2022

[sd8.bc.ca](http://sd8.bc.ca)



## COMMENTS

- The budget information is based on the 2022-2023 Budget approved by the Board on May 24, 2022
- Budget information will be updated based on the September 30 enrollment count (and submitted to the Ministry in October 2022). Operating budget allocations are based on the September 30<sup>th</sup> enrollment will be updated in December 2022.
- Last column shows whether salary expenses are incurred based on the School calendar (10 months), for the whole year (12 months), or a combination of both
- Please note that the First quarter financial statements reflect two months of summer and just one month of actual School operations.
- The amounts related to the Student and Family affordability fund are part of our Special Purpose fund funding. We will provide an update on our Special Purpose funds in December as the distribution had not been fully finalized. Expenditures for this fund are restricted as specified on the fund and will be reported on separately as a Special Purpose Fund.



**SCHOOL DISTRICT 8 MONTHLY FINANCIAL REPORT, SEPTEMBER 2022**

			<b>2022-2023</b>			
	<b>September 2022</b>	<b>July 2022 - Sep. 2022</b>	<b>Budget</b>	<b>Available</b>	<b>%</b>	<b>10 / 12 months</b>
<b>Salaries</b>						
Principal & Vice Principal Salaries	325,772	1,014,834	4,175,278	3,160,444	76%	12
Teacher Salaries	2,121,481	2,137,797	21,614,438	19,476,641	90%	10
Support Staff	514,272	1,107,084	9,579,871	8,472,787	88%	10/12
Management Salaries	221,585	633,250	2,241,341	1,608,091	72%	12
Tocs/Relief Salaries	217,019	262,748	3,089,158	2,826,410	91%	10
<b>Total Salaries</b>	<b>3,400,129</b>	<b>5,155,712</b>	<b>40,700,086</b>	<b>35,544,374</b>		
<b>Employee Benefits</b>	<b>774,595</b>	<b>1,118,188</b>	<b>10,129,957</b>	<b>9,011,769</b>	89%	
<b>Total Salaries &amp; Benefits</b>	<b>4,174,723</b>	<b>6,273,900</b>	<b>50,830,043</b>	<b>44,556,143</b>	88%	
<b>Services &amp; Supplies</b>						
Services	77,619	395,600	2,047,434	1,651,834	81%	
Student Transportation	17,438	17,438	240,309	222,871	93%	
Professional Development & Travel	19,315	35,273	775,516	740,243	95%	
Rentals and Leases	-	2,536	34,441	31,905	93%	
Dues And Fees	3,445	43,129	89,682	46,553	52%	
Insurance	3,576	6,767	152,539	145,772	96%	
Supplies	281,002	399,299	3,155,452	2,756,153	87%	
Utilities	55,265	198,231	1,579,625	1,381,394	87%	
<b>Total Services &amp; Supplies</b>	<b>457,660</b>	<b>1,098,272</b>	<b>8,074,998</b>	<b>6,976,726</b>	86%	
<b>Total Operating Expense</b>	<b>4,632,383</b>	<b>7,372,172</b>	<b>58,905,041</b>	<b>51,532,869</b>	87%	







## Monthly Transactions over 50K

For the period ended October 31, 2022



CHEQUE FUND : 0 Operating  
SORT BY : CHEQUE NUMBER

CHEQUE AMOUNT	CHQ DATE CURRENCY	VOIDED	VENDOR CLEARED	NAME	
199918	10/7/2022 ( )			Municipal Pension Fund	67,717.24
199955	10/20/2022 ( )			Municipal Pension Fund	73,584.12
199926	10/7/2022 ( )			Worksafe BC	88,444.14
199959	10/20/2022 ( )			Receiver General RP0002	103,092.13
199920	10/7/2022 ( )			Receiver General RP0002	104,502.22
199924	10/7/2022 ( )			Teachers' Pension Fund	692,644.85
199921	10/7/2022 ( )			Receiver General RP0001	802,251.92
<b>Total Cheques over 50K Sep 29 - Oct 31 2022</b>					<b>1,932,236.62</b>



PAYMENT DATE	FILE CREATION	VENDOR NAME	ePAYMENT T #	AMOUNT	VOIDED	BATCH #
10/7/2022	652 (800)	[REDACTED]	52133	53,683.75		33977
10/7/2022	652 (604)	[REDACTED]	52171	98,635.52		33977
10/14/2022	653 (403)	[REDACTED]	52285	563,410.76		33990
10/20/2022	654 (604)	[REDACTED]	52352	98,833.06		34008
10/27/2022	655 (250)	[REDACTED]	52472	91,415.41		34029
<b>Total ePayments over 50K Sep 29-Oct 31 2022</b>				<b>905,978.50</b>	<b>0.00</b>	
				ePay	Void ePay	

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## New or significantly revised Administrative Procedures (APs)

[AP 400.2 - Kootenay Lake International Program](#)

[AP 400.3 - Event Protocol](#)

[AP 400.4 - Graduation Celebrations](#)



**MEETING OF THE BOARD HELD IN PUBLIC  
MINUTES**

**HELD ON TUESDAY, OCTOBER 11, 2022**

In person at the School Board Office and via video conference

**Board:**

- L. Trenaman, Chair
- S. Nazaroff, Vice-Chair
- B. Maslechko
- S. Walsh
- D. Lang *(via video conference)*
- B. Coons *(via video conference)*
- A. Gribbin *(via video conference)*
- C. Beebe *(via video conference)*
- S. Chew *(via video conference)*

**District Staff:**

- T. Smillie, Superintendent
- J. Glaudemans, Secretary-Treasurer
- D. Holitzki, Director of Instruction – Equity, Inclusion & Reconciliation
- C. Singh, Director of Human Resources
- B. Eaton, Director of Instruction – Innovative Learning Services
- C. Kerr, Acting Director of Operations
- N. Ross, District Principal – Early Years & Elementary Learning
- S. Bruskowski, Executive Assistant

**Guests:**

Nil

**1. Call to Order**

The meeting was called to order at 5:01 pm.

**2. Acknowledgement of Aboriginal Territory**

**3. Changes to the Proposed Agenda – Nil**

**4. Adoption of Agenda**

**UPON** a motion duly made and seconded it was **RESOLVED:** 22/23-010

**THAT** the Agenda for this October 11, 2022 meeting **BE ADOPTED** as circulated.

**5. Receiving Presentations – Nil**

**6. Comments or Questions from the Public regarding items on this Agenda – Nil**

**7. Consent Package – Nil**

**8. Adoption of Minutes**

**UPON** a motion duly made and seconded it was **RESOLVED:** 22/23-011



**THAT** the minutes from the September 29, 2022 Meeting of the Board held in public  
**BE ADOPTED.**

## **9. Future and Action Item Tracking**

A Trustee asked whether there was an update on resolution 20/21-64. The Superintendent pointed out that it is still in progress, but it will be handled before the next election.

## **10. Education – Reports from Superintendent**

### **A. Enrolment 2022-2023**

The Superintendent presented the updated enrolment numbers, which show an increase of enrolment compared to the projections. In the attachment, enrolment numbers are broken down by each school in a year-over-year reporting.

The Trustees addressed questions about the enrolment report covering such items as the impact of enrollment on funding, declining enrollment in the Reach Program, Homelinks, future enrolment declines, funding protection, year-over-year per FTE funding change etc. The Superintendent responded to these questions. Another question related whether the report could show nominal capacity of the schools, which the Superintendent confirmed could be done on a going forward basis.

### **B. Special Education Designation and Support**

The Director of Instruction – Equity, Inclusion & Reconciliation, Dr. D. Holitzki, gave a presentation on inclusive Education. The Ministry requests that students with special needs attend regular classrooms and provides additional funding to provide appropriate support. Classroom teachers provide primary support for all students in various ways such as technology support, seating changes, or adapted lesson plans. An Individual Education Plan (IEP) is created for all students with a special education designation. The additional funds can be used for measures such as staffing, extra materials, or IT support, with the goal of aiding all students to graduate.

### **C. Sexual Orientation and Gender Identity (SOGI) Education**

The Director of Instruction – Equity, Inclusion & Reconciliation, Dr. D. Holitzki, gave a presentation on SOGI and initiatives within the district.

SOGI is an inclusive term that applies to all people. It celebrates diversity and teaches about human rights. The main objective of inclusion is that everyone can feel safe, respected, and that they are a welcome part of this society. SD8 is committed to create environments where all students can thrive.

### **D. Foundation Skills Assessment (FSA)**

The District Principal – Innovative Learning, N. Ross, held a presentation on the FSAs. The FSAs provide information, which then helps with resource allocation and providing adequate support. The content of the FSAs is directly linked to the BC curriculum.



Student participation last year was higher than in the year before and higher than the provincial average in all areas assessed.

Questions from Trustees discussed the following:

- Indigenous students in SD8 are doing better than in the provincial average.
- Average SD8 student participation rates are improving. The district is in the second year of the Enhancing Student Learning report., which is used to analyze and plan for continuing improvements.. The Board of Trustees will receive updates over the year through Continuous Learning Reports.

E. Remembrance Day Schedule

The Superintendent referred to the Remembrance Day ceremony schedule. Trustees will receive invitations from school principals in their areas.

F. Board Authority Authorized (BAA) Course Approval

The Director of Instruction – Innovative Learning Services, B. Eaton, presented two BAA course outlines that were ready for approval. BAA courses provide students with flexibility and choice, while allowing educators to explore new content.

The course Orientation and Mobility 11 will be taught by a mobility specialist. The course provides techniques of independent travel for students who have limited vision.

The Braille 10 course was developed so that blind or visually impaired students can develop ways to autonomy in their mobility.

One Trustee asked whether there are students in need for these courses. The Superintendent confirmed that this was the case and that the courses can be provided at any school once approved.

**UPON** a motion duly made and seconded it was **RESOLVED:** 22/23-012

**THAT** the Board Authority Authorized courses

- Orientation and Mobility 11 and
- Braille 10, Unified English Braille

**BE APPROVED.**

G. Trustee Inquiry: Trades Questions

The Superintendent provided a memo that offers information regarding the Trades Programming.

The Director of Instruction – Innovative Learning Services, B. Eaton indicated that Foundation Trades textbooks and other material can be provided to families in need of additional support. To date, the district was provided additional support to eight students.

**11. Operations and Finance – Reports from Secretary-Treasurer**



A. Budget Update

The Secretary-Treasurer provided a budget update that focused on the impact of the 1701 student count on the budget. The Secretary-Treasurer compared the actual numbers to the estimates in the 2022-2023 Budget approved in May 2022.

The budget shows a slightly positive development. There are, however, cost pressures including inflation and high energy prices. Even with the positive trend, the district is still below the healthy budget surplus of 3 % it is aiming for. Questions from Trustees were answered covering staffing in schools and enrollment and school supplies. The Secretary-Treasurer mentioned that there will be an update on capital funds at a later time in the year.

B. Student and Family Affordability Fund

The Superintendent gave a presentation on the Student and Family Affordability Fund. SD8 has received additional funds that can be used to provide nutritional food as well as reduce costs for school fees or basic school supplies connected to field trips, travel, equipment for sport activities, or music instruments. The funding is not to be used on items that are already in the budget but provide additional relief to families.

Funding goes out to schools equitably based on a per capita and remoteness funding formula. Principals can decide with their PACs on the best way to spend these funds.

Questions from Trustees were answered:

- The Superintendent explained that the disbursement of the funds is based on enrolment. The per capita amount will be higher in secondary schools as they have a higher school fee amount. As well, more remote schools will be funded higher in the area of transportation.
- Families will not be reimbursed but rather will not be charged for supplies for the next school year. Supplies for next year will need to be purchased before June 30.

One Trustee pointed out the necessity for ongoing communication with the Ministry to work towards making these funds a continuing program.

**12. Governance and Policy – Nil**

**13. Human Resources – Nil**

**14. Trustee Reports**

A. Trustees

- One Trustee reported that there are a lot of activities around campaigning and talking to numerous community members, as well as the “Get Connected” event at Selkirk College.
- The Vice Chair showed her appreciation to everyone who goes above and beyond every day for the students. She provided the example of a bus driver who escorted home students when he saw three bears as well as the email of appreciation the Superintendent sent that bus driver.





- One Trustee will be retiring and expressed gratitude to all the Board members. He thanked the Superintendent and the Secretary-Treasurer for coming to SD8, bringing in positivity, which makes it make it harder, but more comforting for him to leave.
- One Trustee will be relocating and thanked the board for the opportunity to learn and grow. The Trustee had joined to Board to make sure Creston was seen and heard and is grateful to have experienced a Board where all children matter.
- One Trustee reported from the activities around the National Day of Truth and reconciliation, with wonderful events.

B. Chair

- The Chair reported from the activities around the National Day of Truth and reconciliation and the encouraging atmosphere around a movement that is gaining momentum.
- As chair and trustee candidate she responded to a lot of questions to teachers, parents, and the community.
- The chair showed her appreciation to SD8, its incredible workforce, as well as the Trustees for their commitment to helping students to succeed.

C. BCSTA– Nil

D. BCPSEA– Nil

E. RDCK– Nil

F. Other Committees

G. Student Trustees

**15. Comments or Questions from the Public**

One guest expressed their gratitude to the Trustees for their service.

**16. Meeting Schedule and Reminders**

A. Board Meetings

The next Meeting of the Board held in the public is scheduled for November 8, 2022.

**17. Adjournment of Meeting**

The Meeting adjourned at 6:15 pm.

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Board Chair

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Secretary-Treasurer



Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
<b>Resolutions in Progress</b>						
June 21, 2022	21/22-061	Trustee Indemnity	THAT the Board consider reviewing the Trustee indemnity once the new Board has been elected after October 15, 2022, BE APPROVED.	Secretary-Treasurer		In Progress
June 21, 2022	21/22-059	Adoption of School Fees second Motion	THAT school fees be reviewed between September 2022 and January 2023 to ensure alignment to the School Act and any fees outside of this be refunded to families; and THAT the Board of Education use this review to make necessary policy revisions related to school fees.	Secretary-Treasurer		In Progress
October 26, 2021	21/22-008	Policies Section 200	THAT policies 250, 251 and 260 BE REVIEWED by staff.	Superintendent	- 250 and 260 approved - 251 will be reviewed fall 2022	In Progress
June 15, 2021	20/21-064	Resolutions rescinded, report showing school catchments	THAT resolution 12/13-061, BE RESCINDED; THAT resolution 10/11-156, BE RESCINDED; AND THAT staff prepare and submit to the Board a report showing overlaid maps of the District, school catchments, and District and RDCK electoral boundaries.	Secretary-Treasurer	- Resolutions rescinded at June 15, 2021 board meeting. -Map creation in process (Status May 24)	In Progress
February 26, 2019	18/19-092	Properties Sell or Defer	WHEREAS there are nine Board owned properties under consideration for sale in the existing 2016-2026 Facilities Plan, which the Board has previously resolved to sell; WHEREAS the Board is currently in the process creating a new facilities plan (the "2019-2029 Facilities Plan"), for which it is currently consulting with stakeholders and has contracted Baragar Systems to provide long-range enrolment projections and demographic analysis; Moved by Trustee Lang , seconded by Trustee Chew: NOW THEREFORE BE IT RESOLVED THAT in line with past Board resolutions, the following property interests be sold forthwith: 1. Former Crawford Bay maintenance yard; 2. Retallack land; 3. Former Yahk Elementary, and; 4. Ymir Land; THAT the sale of the following property interests be deferred until the Board adopts the new 2019-2029 Facilities Plan: 1. Former Al Collinson Elementary; 2. Former Gordon Sargent Elementary; 3. Kin Park in Creston, and; 4. Salmo tennis court & pool land	Secretary-Treasurer	-LRFP adopted Dec 10, 2019 -Appraisals for 8 properties received. -Quotes received from realtors. -Discussions in process with various interested buyers/lessors. -Properties to be leased (licensed) are licensed, including the former Al Collinson, former Gordon Sargent. -Properties to be sold have been put up for sale as of September 2020. - Johnstone Road property sold February 2021. - Kinsmen Park property sold February 2022. - Yahk property sold February 2022. - Retallack I property sold September, 2021.	In Progress
<b>Standing Resolutions</b>						
June 23, 2020	19/20-079	Acknowledgement of systemic racism	THAT the Board of Education of School District No. 8 (Kootenay Lake) HEREBY ACKNOWLEDGES the existence of systemic racism, bigotry, hatred and prejudice and the harmful impact it has on our students, staff and the families in our communities, DENOUNCES all forms of racism, bigotry, hatred and prejudice, AND COMMITS to finding ways to strengthen a culture of inclusion that respects and embraces diversity and supports a hopeful future for all.	Superintendent	- "Different Together" pledge, media release, website banners. - "Anti-Racism and Intercultural Day of Learning" event on October 23, 2020. - Anti-Racism Framework - Interculturalization workshop by S. Prentice - Anti-Racism Tool Kit "Tending the Fire" launched Jan 26, 2022, spread to all School Staff, District Staff, Trustees, Student Trustees - Anti-Racism Advisory Council founded to create an Anti-racism policy - Policy approved for field testing on May 24, 2022 - Policy approved by Board at June 21, 2022 Public Board Meeting and published on SD8 website	In Progress



Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
<b>Resolutions for Repeal or Replacement</b>						
<b>Completed Resolutions</b>						
October 31, 2022	22/23-013	Disclosure of 22/23-020C "Responses to false information"	THAT on an ongoing basis the Chair be authorized to request that the Superintendent prepare responses to other false allegations and information made or provided by a trustee that undermines the reputation and credibility of the Board, for review at a closed meeting of the Board prior to publication, BE APPROVED.			Complete
October 11, 2022	22/23-012	BAA Course Approval	WHEREAS the Board of Education has received information that Trustee Gribbin has made false and derogatory statements undermining the credibility and reputation of the Board of Education and its employees; THAT the Board directs the Superintendent to provide a factual response correcting the false allegations and information that undermines the reputation and credibility of the Board. This response will be provided to the Chair to be presented at a closed meeting of the Board for the board's review prior to publication; THAT on an ongoing basis the Chair be authorized to request that the Superintendent prepare responses to other false allegations and information made or provided by a trustee that undermines the reputation and credibility of the Board, for review at a closed meeting of the Board prior to publication, BE APPROVED.			Complete
October 11, 2022	22/23-011	Adoption of Minutes	THAT the minutes from the September 27, 2022 Meeting of the Board held in public BE ADOPTED.			Complete
October 11, 2022	22/23-010	Adoption of Agenda	THAT the Agenda for this October 11, 2022 meeting BE ADOPTED, as circulated.			Complete
September 27, 2022	22/23-009	Minor Capital Projects	THAT the Minor Capital Projects, BE APPROVED.			Complete
September 27, 2022	22/23-008	Operating Surplus and Carry Over Report	THAT the Board of Education of School District No.8 (Kootenay Lake) APPROVE the Operating Surplus and Carry Forward Report and recommended Reserve Balances as presented at the September 27, 2022, Closed Meeting of the Board.			Complete
September 27, 2022	22/23-007	Financial Statements Approved	THAT the Audited Financial Statements and Financial Discussion & Analysis for the year ended June 30, 2022, BE APPROVED.			Complete
September 27, 2022	22/23-006	Adoption of Minutes	THAT the minutes from the September 19, 2022 Meeting of the Board held in public BE ADOPTED.			Complete
September 27, 2022	22/23-005	Adoption of Agenda	THAT the Agenda for this September 27, 2022 meeting BE ADOPTED, as amended.			Complete
September 13, 2022	22/23-004	2022-2023 Superintendent Succession Designate	THAT the Temporary Superintendent Succession Plan BE APPROVED.			Complete
September 13, 2022	22/23-003	2021/2022 Enhancing Student Learning Report and 2022/2023 School Learning Plans	THAT the 2021/2022 Enhancing Student Learning Report and 2022/2023 School Learning Plans BE APPROVED.			Complete
September 13, 2022	22/23-002	Adoption of Minutes	THAT the minutes from the June 21, 2022 Meeting of the Board held in public BE ADOPTED.			Complete
September 13, 2022	22/23-001	Adoption of Agenda	THAT the Agenda for this September 19, 2022 meeting BE ADOPTED, as amended.			Complete
June 21, 2022	21/22-069	Board Calendar	THAT the 2022-2023 Board Calendar BE APPROVED as proposed.			Complete
June 21, 2022	21/22-068	Board Policies for Approval	THAT the updated Policies 120, 121 and 160 BE APPROVED.			Complete
June 21, 2022	21/22-067	Policies returned after Field Testing	THAT Policies 330, 331, 410, 450 and 791 BE APPROVED.			Complete
June 21, 2022	21/22-066	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 BE ADOPTED as read a THIRD time.			Complete
June 21, 2022	21/22-065	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 go forward to THIRD reading.			Complete
June 21, 2022	21/22-064	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 BE GIVEN SECOND reading.			Complete
June 21, 2022	21/22-063	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 BE GIVEN FIRST reading.			Complete



**FROM:** Trish Smillie, Superintendent  
**DATE:** November 8, 2022  
**SUBJECT:** [Early Years Annual Report 2022-2023](#)

For Information

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## Introduction

Please find attached a continuous learning report reflecting the strategic priorities for early years (ages 0-8) learners in SD8 Kootenay Lake for the 2022-2023 school year.

## Information

Both federal and provincial governments recognize the importance of Early Years initiatives in order to support children and their families in the significant years of 0-8. To this end, funding has been provided from a variety of government initiatives so that children can enter kindergarten and thrive during the primary years. School District 8 supports the early years in a variety of ways including hosting StrongStart and Ready, Set, Learn in schools, participating in the CHEQ and EDI, and supporting early years community initiatives.

SD8 also recognizes that equity is the foundation for improving learner achievement. Meaningful inclusion of all learners while honouring their diversity builds an equitable school system that supports each learner's potential and the well-being of all.

The Early Years Annual Report outlines how SD8 supports learner success while focusing on equity, inclusion and diversity in order to increase the following for every learner:

- Sense of belonging;
- Sense of connectedness;
- Enhance mental health and wellness;
- Achieve the goal of becoming an educated citizen.

Action items are prioritized for the 2022-2023 school year to ensure continuous learning for all learners including Indigenous learners, learners with diverse abilities, children and youth in care and English language learners. These action items are connected to the priority areas outlined in the SD8 2021-2022 Enhancing Student Learning Report (ESL).

## Conclusion

SD8 strongly supports the Early Years and continues to look for ways to build on strengths and celebrate learner success.





School District 8  
Kootenay Lake

# EARLY YEARS REPORT 2022-2023

Prepared November 1, 2022





# ACKNOWLEDGEMENT

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.



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# EXECUTIVE SUMMARY

School District No. 8 (Kootenay Lake) (SD8) has an overall goal that all learners graduate from high school with dignity, purpose and options. In addition, in recent years, school districts have also been tasked provincially with looking beyond the K-12 model to ensure that the needs of children aged birth to pre-Kindergarten are also being met.

The 2022-2023 “Early Years Annual Report” reflects SD8’s strategic priorities for all learners. These priorities are guided by the district’s vision and values and supported by school learning plans. Priorities outlined in the provincial Early Learning Framework (ELF) are reflected within the goals and action items in the SD8 Early Years Annual plan. In addition, the provincial Early Learning Framework emphasizes collaboration between school districts and community organizations both provincially and regionally. To better illustrate the SD8 early years partnerships within the larger community, a section on community partnerships is also included.

SD8’s strategic goals are literacy, numeracy, inclusion and Indigenization. The district’s vision focuses on excellence for all learners in a nurturing environment. These goals and vision align with the goals of the Ministry of Education and Child Care’s [“Service Plan 2022-2025.”](#)

SD8 recognizes that equity is the foundation for improving learner achievement; it is central to the learner’s experience and engagement. Linking learner achievement to equity, inclusion and diversity will increase a learner’s well-being, engagement and connection to others and to school.

The items in the Early Years Report’s action plan will be given high priority for the 2022-23 school year. SD8 continually monitors these priorities to ensure continuous improvement for all learners, including Indigenous learners, learners with diverse abilities, children and youth in care, and English language learners.

Priority areas from the 2021-2022 “Enhancing Student Learning Report” (ESL) are addressed as follows:

- Implement 3-year District Literacy and Numeracy Plans focused on improving literacy outcomes for all K-12 learners, in consultation with Aboriginal Education staff, district itinerant staff, and school teams
- Support literacy and numeracy for K-12 school teams, district itinerant staff, and Aboriginal Education staff in improving literacy proficiency for all learners
- Implement district literacy assessments at the primary (K-grade 3) level
- Expand the SD8 Early Literacy Profile to encompass Kindergarten to Grade 3
- Continue to strengthen SD8 community partnerships that support literacy and numeracy from birth to Grade 12

SD8 continues to look for ways to build on strengths and celebrate learner success. By referring to data that informs decision-making, planning and practices, and by working with education partners, the district can make a difference for all SD8 learners.

The annual “Early Years Report” supports the priorities outlined in SD8’s strategic plan. These priorities are central to the district’s vision, which is: We focus on excellence for all learners in a nurturing environment.

It is vital to ensure the district addresses how each individual’s potential connects to SD8’s mission, which is:

## *Focus. Learn. Excel.*

This report outlines how SD8 supports learner success in the early years (ages birth to eight).



## EARLY YEARS ACTION PLAN 2022-2023

- Support the implementation of the Early Learning Profile for Literacy (ELP) in grade 3 and continue to support the ELP in K to 2 to increase literacy development for all primary learners.
- Develop a 3 year numeracy plan to support numeracy development for primary (K-3) learners
- Facilitate bi-annual primary success meetings with elementary school Principals to support all K-3 learners to monitor success.
- Provide in-person and online training for primary teachers to implement the MindUP program.
- Implement a plan for analyzing K-3 district literacy and numeracy data in order to align resources to meet learner needs.
- Continue the model of ongoing collaboration between district portfolios to ensure district-wide coherence and support in meeting the needs of all primary learners
- Support school primary teams in scheduling and planning for 2/3 of Inclusion Support Teacher time in primary classrooms.
- Facilitate ongoing Literacy Community of Practice workshops for primary school teams.
- Curate resources for the SD8 teacher resource database to support primary staff.
- Continue to foster collaborative projects and build relationships with local, regional, and provincial partners.
- Implement the Childhood Experiences Questionnaire (CHEQ) in all elementary schools.
- Participate in provincial projects that support early learners such as Strengthening Early Years to Kindergarten (SEY2KT) and Changing Possibilities for Young Children (CP4YC) and Ready, Set, Learn.
- Implement the Early Development Instrument (EDI) in all elementary schools, including providing inservice training for Kindergarten teachers who are new to the EDI.
- Open a new StrongStart Outreach location in Nelson to accommodate the growth in birth to pre-school aged children and their families in the Nelson community.
- Host Ready, Set, Learn events in each elementary school for children and their families to support the transition to Kindergarten.





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# INTRODUCTION

## Early Years in SD8

SD8 is a learning organization committed to continuously reviewing, refining and reflecting upon its practice to support the best possible outcomes for learners.

The Early Years Report looks at the provincial Early Learning Framework (ELF) as well as SD8 early years programs and initiatives. With the ongoing support of the province, SD8 community partners, and dedicated early learning SD8 teams, the district is able to offer sustainable initiatives that allow children to thrive.

Research continues to demonstrate the critical importance of learning from birth to age 8. Inclusive and adaptable programs allow every child to find success in the primary program. In doing so, it is evident that our work does not happen in isolation; rather, it is the result of interweaving community partnerships throughout this geographically broad district as a way to ensure young learners and their families are set up for a successful learning journey in SD8.

The SD8 early years team has four main goals:

- Develop a repository of primary data sets for school teams and district staff to better understand early learners' developmental and academic needs.
- Participate in provincial and regional early years programs to improve children and family connectedness to schools.
- Build and strengthen community partnerships and initiatives that support the early years.
- Over the next three years SD8 will strengthen data retrieval systems, using the available data to plan for system improvement. In addition, SD8 will continue to play a lead role in provincial, regional and community partnerships.

By continually focusing on improving results and striving for equity for all learners, the Ministry of Education and Child Care places student success and well-being at the centre of its mandate. As specified in the "[Statement of Education Policy Order](#)," the Ministry's mandate is to develop the "Educated Citizen," which is defined as the intellectual, human, social, and career development of students.

The Ministry's ultimate goal is that children achieve their individual potential and become independent adults who have a lifelong appreciation for learning, a curiosity about the world around them, and a capacity for creative thought and expression through compassionate and empathetic worldviews.





## EVIDENCE OF LEARNING

SD8's work in the areas of early learning reflect the goals and objectives of the [Ministry of Education and Child Care \(MOECC\) "Service Plan 2022-2025"](#)

**Ministry Goal 1:** All Students Become Educated Citizens

**Objective 1.2:** Establish and Maintain High and Measurable Standards

**Key strategy:** *Provide teachers and students with access to updated learning and teaching resources to support ongoing instruction and assessment across the redesigned K-12 curriculum.*

**Ministry Goal 2:** Learning Environments Foster Healthy and Effective Learning

**Objective 2.1:** Implement High Yield Strategies to Support Student Growth and Achievement

**Key strategy:** *Improve access to quality early learning opportunities for young children and support transitions into the K-12 education system.*

**Educational Outcomes:** *Learners will meet or exceed literacy and numeracy expectations.*



## Literacy

With the overarching belief that literacy is fundamental to learning and to learner success in school and beyond, and consistent with the Ministry’s “Service Plan 2022-2025,” SD8 has set a goal of improving literacy proficiency for all learners. To that end, SD8 has invested heavily in the early years.

In 2020, SD8 implemented a three year literacy plan for primary (Kindergarten to grade three). The literacy plan entailed a philosophical and pedagogical shift in practice in SD8. By engaging the expertise of early years literacy consultant Dr. Donna Kozak, SD8 created a series of targeted professional development opportunities for K-3 teachers and Inclusion Support Teachers (ISTs) in addition to utilizing the professional capacities of district support staff. In addition, a district Literacy assessment tool, called the Early Literacy Profile (ELP) was implemented. The Primary Literacy Coherence 3 year plan focuses on the following areas:

- Professional development workshops for Kindergarten to grade three teachers focused on a responsive literacy program designed to meet the needs of all learners
- Community of Practice (C.O.P.) model for teacher collaboration
- Teacher professional resources
- Classroom literacy resources
- An online literacy resource database
- District Literacy K-grade 3 Assessment tool (ELP)
- District Literacy Data platform (CLEVr)
- Targeted classroom support at the primary grade level
- Focus on school primary teams in a Community of Practice (C.O.P.) model
- Bi-annual Primary Success Meetings for Principals and district staff

The following data tables provide literacy information for SD8 Kindergarten to Grade 2 learners from the SD8 Early Literacy Profile (ELP). Data is reported as the percentage of students achieving “Mastery” (proficient/meeting grade level expectations) in a specific literacy subset.



## Kindergarten Literacy Data 2021–2022

Skill Subset	Winter 2022 (Jan/Feb)	Spring 2022 (May)
Rhyming Production	63%	72%
Correct Sound	32 %	74 %
High Frequency Words	7 %	71 %
Writing	3 %	75 %

## Grade 1 Literacy Data 2021–2022

Skill Subset	Winter 2022 (Jan/Feb)	Spring 2022 (May)
Correct Sound	32 %	74 %
High Frequency Words	7 %	71 %
Writing	3 %	75 %

## Grade 2 Literacy Data 2021–2022

Skill Subset	Winter 2022 (Jan/Feb)	Spring 2022 (May)
Rhyming Production	35 %	67 %
Segmenting Phonemes	22 %	43 %
High Frequency Words	32 %	82 %
Overall Reading	6 %	55 %
Overall Writing	6 %	61 %

With the implementation of a district-wide literacy coherence model, SD8 now has a platform to track literacy data in the primary years which will enable SD8 to respond in a timely and responsive manner and to put resources and supports where needed. SD8 is optimistic that the Literacy Coherence model in primary is setting all students up for success throughout their K-12 school experience and beyond.

## Numeracy

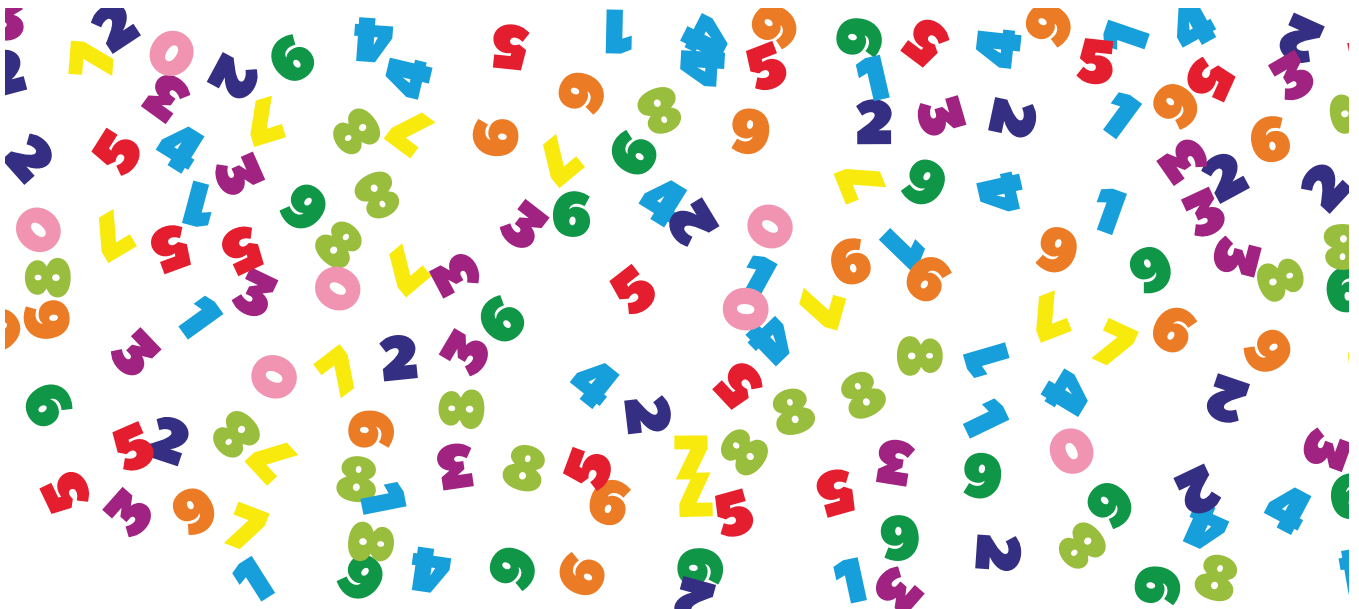
SD8 is committed to improving numeracy outcomes and proficiency for all learners. In recent years, SD8 has focused on improving literacy in the primary grades. Literacy proficiency directly correlates to numeracy proficiency. SD8 is in its third year of focusing on literacy in the primary grades. For the 2023-2024 school year SD8 will implement a three year numeracy plan in the early years (Kindergarten to aged 8) following a similar model that has been developed for literacy.

This targeted approach will be implemented to directly support improved numeracy proficiency for all Kindergarten to grade three learners.

SD8 is currently in the process of developing a numeracy assessment tool to pilot at the K-3 grade level.

### Action Items

- Support the implementation of the Early Learning Profile for Literacy (ELP) in grade 3 and continue to support the ELP in K to 2 to increase literacy development for all primary learners.
- Develop a 3 year numeracy plan to support numeracy development for primary (K-3) learners.
- Facilitate bi-annual primary success meetings with elementary school Principals to support all K-3 learners to monitor success.
- Implement a plan for analyzing K-3 district literacy and numeracy data in order to align resources to meet learner needs.
- Continue the model of ongoing collaboration between district portfolios to ensure district-wide coherence and support in meeting the needs of all primary learners.
- Support school primary teams in scheduling and planning for 2/3 of Inclusion Support Teacher time in primary classrooms.
- Facilitate ongoing Literacy Community of Practice workshops for primary school teams.
- Curate resources for the SD8 teacher resource database to support primary staff.



## District Strategic Priorities

SD8 Early Years focuses on 3 priority areas:

- Developing a repository of primary data sets for school teams and district staff to better understand early learners' developmental and academic needs.
- Participating in provincial and regional early years programs to improve children and family connectedness to schools.
- Building and strengthening community partnerships and initiatives that support the early years.

SD8 continues to look for ways to build on strengths and to celebrate student success. By using to data inform decision-making and planning and by working together with early years education partners, SD8 can make a difference in the education and life outcomes of Kootenay Lake learners.

## Future Directions

SD8's "Focus. Learn. Excel." initiative concentrates on learning goals from the board of education strategic plan. These goals are addressed by:

- Improving learning and assessment
- Supporting vulnerable learners
- Literacy and numeracy
- Enhancing learner supports

Staff engage in robust professional learning opportunities facilitated by renowned education professionals. Staff also have opportunities to contribute to district communities of practice in several educational domains, such as literacy, numeracy and early learning.







## DISTRICT CONTEXT

### Targeted Ministry-Funded Programs and Initiatives

The Ministry of Education and Child Care supports school district early learning through several funds contained within our Transfers Under Agreement.

#### Early Learning Programs

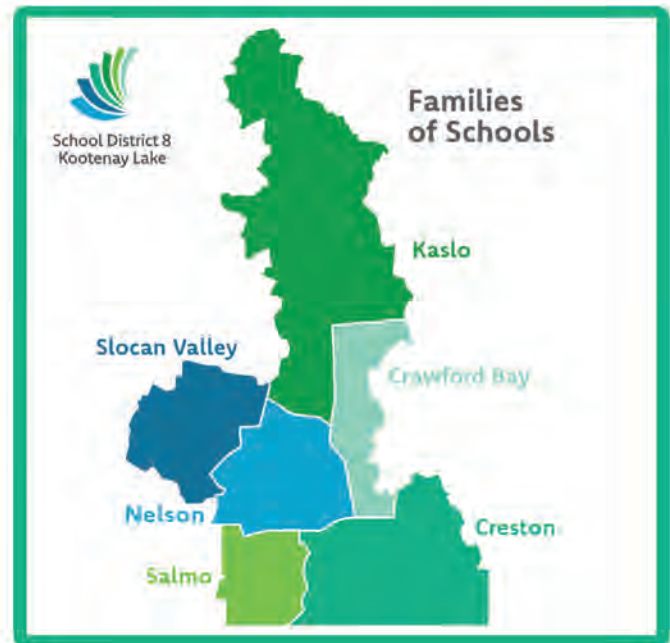
- StrongStart
- Ready, Set, Learn

#### Capacity Building

- Early Learning Framework (ELF)
- Changing Possibilities for Young Children (CP4YC)
- Strengthening Early Years to Kindergarten Transitions (SEY2KT)

Other programs and projects are supported through the University of British Columbia's Human Early Learning Partnership (HELP), such as the Early Development Instrument (EDI) and the Childhood Experiences Questionnaire (CHEQ).

Other projects are supported by local early years community partners as noted in the Community Collaboration section of this report.



# Early Years Development Indicators

SD8 monitors and supports early learning programs. The complexity of measuring early learners combined with the knowledge that learning is fluid in the early years requires ongoing measurement throughout the year. SD8 collects data in the late fall and spring of the school year. This data is used to guide programs and supports for learners.

## Early Development Instrument (EDI)

The Early Development Instrument (EDI) is a short questionnaire completed by Kindergarten teachers in February. The instrument is used not only across SD8, but across Canada and internationally. The purpose of the EDI is to measure a child’s ability to meet age-appropriate developmental expectations as follows:

- Physical Health and Well-being
- Social Competence
- Emotional Maturity
- Language and Cognitive Development
- Communication Skills and General Knowledge

Information from the EDI is important to educators, school districts, health professionals, early years care providers and community members as it guides program planning and services for children and families.

The EDI district data is collected in two- or three-year cycles, called waves. SD8 participated in the EDI in 2020-2021. This year, SD8 Kindergarten teachers will complete the EDI in February 2023. In addition, training for administering the EDI will be provided to Kindergarten teachers who are new to using the EDI.

### EDI Wave 7 Community Profile – SD8

#### APPENDIX 2B – EDI DATA FOR THE 5 SCALES OF THE EDI FOR NEIGHBOURHOODS IN KOOTENAY LAKE SCHOOL DISTRICT – WAVE 2-7

Wave Number	# of Children						Percent Vulnerable																																		
	2	3	4	5	6	7	Physical Health & Well-being							Social Competence							Emotional Maturity							Language & Cognitive Skills							Communication Skills & General Knowledge						
Creston	253	166	83	66	94	81	11	10	5	14	16	7	11	12	11	14	12	9	18	23	19	14	16	9	11	12	7	9	14	6	9	14	13	14	13	10					
Kootenay Lake Rural	408	235	139	119	145	112	8	10	8	21	18	16	7	9	12	10	19	12	9	16	15	20	24	15	6	8	9	9	4	6	5	8	6	13	13	6					
Nelson	231	145	77	92	75	84	11	7	8	11	16	14	7	6	5	7	9	7	12	12	17	8	12	17	6	6	7	1	7	5	6	8	4	7	5	11					
Kootenay Lake	892	546	299	277	314	277	10	9	7	16	17	13	8	9	10	14	15	10	13	17	17	15	19	14	8	9	8	7	8	6	7	10	7	11	11	9					

Although SD8 Kindergarten learners are less vulnerable in all five EDI domains compared to the provincial average, there is work to be done to ensure that Kindergarten learners and their families receive the supports they need to be successful as they begin their K-12 educational experience. Initiatives such as the CHEQ will directly inform SD8 staff about the needs of Kindergarten learners at the beginning of the school year.

In addition, provincial and community initiatives such as StrongStart, Ready, Set, Learn (RSL), Strengthening Early Years to Kindergarten Transitions (SEY2KT), and Changing Possibilities for Young Children (CP4YC) directly support Kindergarten learners and their families.

Furthermore, programs such as MindUp provide education and strategies for children to support social-emotional and self-regulation.

### Action Items

- Provide training for Kindergarten teachers who are new to the EDI. The focus of the training includes the process for completing the EDI as well as the purpose of the EDI.
- Plan focus sessions to analyze EDI data with elementary school Principals and district staff.
- Provide in-person and online training for primary teachers to implement the MindUP program.



## Childhood Experiences Questionnaire (CHEQ)

The Childhood Experiences Questionnaire (CHEQ) is a questionnaire completed in the fall by the parents or guardians of Kindergarten-aged children. The CHEQ focuses on early experiences in key areas of development. These developmental areas can be correlated to the well-being, health, education and social outcomes for the child. The CHEQ questionnaire takes approximately 20 minutes to complete. The CHEQ gives schools important information that is used at the classroom and school level to help plan for programming and supports in Kindergarten.

### Action Items

- Support elementary schools with CHEQ administration during the fall of 2022.
- Support elementary school teams in correlating CHEQ data with EDI and ELP in order to better support SD8 learners.



## District and Provincial Programs

SD8 participates in a number of partnerships, both between district portfolios and in local and regional communities. SD8 Innovative Learning, Aboriginal Education, and Inclusive Education work together to ensure students have the supports they need for success. Partnerships in the community further enhance learning experiences for current and soon-to-be students and their families.

### StrongStart

StrongStart is a Ministry of Education and Child Care program offered in SD8. StrongStart provides rich learning experiences designed to support early learning in a variety of developmental areas including physical, cognitive, social and emotional, and oral language. StrongStart is often a family’s first introduction to their local elementary school and provides a supportive and welcoming connection for families with toddlers and pre-school aged children. StrongStart programs are facilitated by qualified Early Childhood Educators (ECEs). The ECEs work closely and communicate regularly with SD8 staff in the primary years.

#### StrongStart Goal

*To support the positive transition to Kindergarten by providing children the opportunity to make friends and continue their learning journey in a good way.*

SD8 uses third party contractors to manage and operate all its StrongStart programs. SD8 has five overall StrongStart Outreach Programs at 13 different StrongStart locations:

#### StrongStart Outreach Programs

Program	Operator	Location
1. StrongStart Nelson	Kootenay Kids Society	Redfish Elementary, Hume Elementary, Rosemont Elementary, Blewett Elementary, South Nelson Elementary (new program commenced fall 2022)
2. StrongStart Crawford Bay	Kootenay Kids Society	Crawford Bay Elementary/Secondary School
3. StrongStart Kaslo and Meadow Creek	North Kootenay Lake Community Services Society	J.V. Humphries Elementary/Secondary School, Jewett Elementary School
4. StrongStart Slocan Valley	W.E.Graham Community Services Society	W.E.Graham School, Winlaw School, Brent Kennedy Elementary
5. StrongStart Creston	Valley Community Services Society	Canyon Lister Elementary School, Creston Education Centre



During the 2021–2022 school year, SD8 implemented a virtual registration platform for new StrongStart families which has streamlined the registration process. New for the fall of 2022, StrongStart Nelson opened a new site at South Nelson Elementary School. By opening this new StrongStart location, more families in the Nelson community are able to access StrongStart on a regular basis.

### Action Items

- Continue to foster collaborative relationships between SD8 early years staff and StrongStart Early Childhood Educators.
- Continue to provide ongoing professional development opportunities for StrongStart Early Childhood Educators that foster collaborative relationships between ECE’s and SD8.
- Explore opportunities for potential additional StrongStart Outreach SD8 locations in order to equitably meet the needs of families in all SD8 communities.

### Ready, Set, Learn

Ready, Set, Learn is a Ministry of Education and Child Care program that provides family-oriented events for children between the ages of three and five.

#### Ready, Set, Learn Goal

*To support the positive transition of children to Kindergarten.*

Specifically, Ready, Set, Learn helps young children in the following areas:

- Confidence
- Relationships with friends
- Language development
- Ability to communicate needs
- Ability to follow instructions and routines

A child learns to prepare for school through play. Families who attend Ready, Set, Learn events participate in play-based activities while learning about early years programs and services. SD8 uses Ready, Set, Learn funding to partner with local community organizations such as the Columbia Basin Alliance for Literacy (CBAL) to offer literacy programs and activities for families of preschool aged children. These programs are free for families.

SD8 also uses Ready, Set, Learn funds to host “Transition to Kindergarten” events at each elementary school. Transition to Kindergarten events are scheduled in the late spring, and are designed to welcome incoming Kindergarten children and their families to their catchment school. The event offers an opportunity for children and their parents or caregivers to meet the school Principal, meet the Kindergarten teacher, have a guided tour of the school, and participate in interactive centres and stations in the Kindergarten classroom.

Ready, Set, Learn funds also support Kindergarten preparedness. An SD8 cloth tote bag filled with Kindergarten tools and resources such as 3-sided crayons and a pencil, a children’s book, an SD8 publication entitled “Kindergarten Let’s get started!”, and a Métis Early Years brochure is given to each family. Each spring, families look forward to Transition to Kindergarten events as this is one way of knowing what to expect when starting Kindergarten in September.



## Action Items

- Plan, organize, and host face to face “Transition to Kindergarten” events at each SD8 elementary school.
- Provide all Kindergarten families with a starter kit of educational Kindergarten readiness resources.
- Update each elementary school’s Kindergarten video storywalk and post on each school’s website.
- Provide all Kindergarten families with a brochure of information about SD8 Kindergarten and Metis Early Years resources.

## Early Learning Framework (ELF)

In the fall of 2019, the Ministry of Education and Child Care created a new early learning guide to help foster accessible high-quality early learning environments and opportunities for all British Columbian children and to make sure education professionals, parents and caregivers have the knowledge required to support children to move forward positively through their K-12 studies in order to reach their full potential.

The Early Learning Framework (ELF) principles set forth ways of thinking about childhood, learning, and teaching that underpin the vision of respectfully living and learning together. The principles are:

- Children are strong, capable in their uniqueness, and full of potential.
- Families have the most important role in contributing to children’s well-being and learning.
- Educators are researchers and collaborators.
- Early years spaces are inclusive.
- People build connection and reconnection to land, culture, community and place.
- Environments are integral to well-being and learning.
- Play is integral to well-being and learning.
- Relationships are the context for well-being and learning.
- Learning is holistic.

## Action Item

Provide ongoing opportunities for SD8 StrongStart Early Childhood Educators and primary teachers to collaborate in order to explore the Early Learning Framework and apply it to their teaching practice.

## Changing Possibilities for Young Children (CP4YC)

Changing Possibilities for Young Children (CP4YC) is a Ministry of Education and Child Care funded initiative.

### CP4YC Goals

- *To increase the social and emotional well-being of young children*
- *To improve the quality of practices associated with teaching social and emotional well-being*
- *To increase collaboration and strengthen relationships between early childhood educators and primary teachers*
- *To use science and research about social and emotional well-being to improve educators’ practice and social and emotional outcomes for children*
- *To provide young children with opportunities and specific skills that foster their social and emotional competence through positive human qualities: happiness, self-regulation, kindness, empathy, sense of belonging, altruism, sense of agency, compassion, sense of identity, and building relationships*



[Changing Possibilities for Young Children Research Findings 2020–2021](#) is a provincial report shared with school districts and early childhood educators. Ongoing research informs the CP4YC collaborative inquiry project that brings together community-based educators, StrongStart facilitators, and K/1 teachers to learn together in six professional learning community of practice workshops.

For the 2022–2023 year, SD8 has CP4YC teams in place from the following schools:

- Adam Robertson Elementary
- Redfish Elementary
- Rosemont Elementary
- South Nelson Elementary

### Action Items

- Participate in ongoing opportunities for ongoing collaboration between early years community providers and SD8 in order to increase pedagogy coherence.
- Employ the CP4YC inquiry model to improve the social and emotional well-being of young children.

### Strengthening Early Years to Kindergarten (SEY2KT)

Strengthening Early Years to Kindergarten (SEY2KT) is a Ministry of Education and Child Care funded initiative. [Making Connections: Building Relationships Final Report 2020–2021](#) is the most recent provincial report. A full list of past reports and SEY2K initiatives is also available on the [Compassionate Systems Leadership site](#).

#### SEY2KT Goal

*Improve the social, emotional and academic learning outcomes for early learners.*



Strengthening Early Years to Kindergarten Transitions uses a [Compassionate Systems Leadership](#) approach. Teams consisting of community early years representatives and SD8 staff collaborate on a project designed to promote effective transitions to Kindergarten for pre-Kindergarten children and their families.

During the 2021–2022 school year, an Early Years SEY2KT consultant was contracted by SD8 to gather information regarding the early years services, programming and potential needs within each SD8 community. This information will help inform SD8 and early years community partners about where additional supports and programming for families in the early years may be needed.

SD8 is carrying out three SEY2KT projects:

### **Salmo**

The Salmo SEY2KT project began in 2018 and has been provincially funded for five years. It focuses on ongoing collaboration between early childhood educators from the Salmo Children’s Centre, Salmo community organizations and the K-1 teachers and administration at Salmo Elementary School. The project fosters play-based opportunities such as “Play in the K” where families and their pre-school aged children are able to join the Kindergarten class to play games together in the Kindergarten classroom and “Pop up Play” events in various community locations.

### **Creston**

The Creston SEY2KT project began in 2020 and has been provincially funded for three years. The project involves members from the Creston Early Years Advisory, primary teams from Adam Robertson Elementary, Erickson Elementary, Canyon Lister Elementary, Creston Wildflower and Creston HomeLinks, and StrongStart Early Childhood Educators. During the 2021–2022 school year, the project focused on strengthening community early years partnerships including strengthening information sharing between community partners. In addition, a community-based Early Years SEY2KT coordinator was contracted by SD8 to facilitate a series of school-based drop-in play sessions for families and their pre-school aged children. These sessions were a resounding success.

### **Crawford Bay**

The Crawford Bay SEY2KT project is new for the 2022–2023 school year. Project members include Crawford Bay Elementary/Secondary School primary years staff, Crawford Bay StrongStart facilitator and Childcare Resource and Referral representative. This year the SEY2KT team will use an inquiry-based focus to determine how best to support the needs of families and their pre-school aged children in the Crawford Bay community.

### **Action Items**

- Participate in provincial and regional sessions to support early learners.
- Share the Early Years Community Programming and Supports document created by SD8 with community early years partners





## Roots of Empathy (ROE)

Roots of Empathy (ROE) is program in British Columbia that promotes social and emotional well-being, empathy and compassion in young learners. The key tenets of ROE are:

- The leaders of tomorrow are sitting in the classrooms of today and they need imagination and empathy to be able to identify and solve society's problems.
- Empathy is foundational to helping children navigate relationships, form connections and be inclusive of others.
- If children have empathy, they can change the world.

ROE facilitators receive specialized training in order to facilitate the ROE program in school classrooms. The ROE facilitator teaches a monthly lesson to school-aged learners. The lesson also involves a parent and infant who volunteer to participate in the ROE program. More information about Roots of Empathy can be found on [their website](#).

SD8 currently has two certified ROE facilitators – one facilitator in Creston and one facilitator in Nelson. For the 2022–2023 school year, SD8 is hosting 3 Roots of Empathy programs at the following schools:

- Erickson Elementary
- Wildflower Creston
- South Nelson Elementary

### Action Item

Deliver three ROE programs in SD8 in order to foster social-emotional well-being, empathy, and compassion in learners.



# Roots of Empathy

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# Racines de l'empathie





## CONCLUSION

Supported initiatives demonstrate the positive difference collaboration makes in children’s lives. The goals of the BC Early Learning Framework provide a roadmap for collaborative learning and programming as a partnership between SD8 and the communities within the boundaries of SD8.

SD8 recognizes the important role that the early years plays in order to set families up for success throughout their K-12 education and beyond. Through partnerships with provincial, regional and local communities, SD8 endeavours to foster smooth transitions for children and their families so they are able to thrive.



# GRATITUDE

## Community Partnerships

SD8 recognizes that community partnerships are a key component to providing the resources and supports families need. Working with the community not only benefits early learners and their families, but also supports the goals of the Ministry of Education and Child Care Early Learning Framework.

SD8 thanks the following community partners for the important work they do within the region:

[Circle of Indigenous Nations Society \(COINS\)](#)

[College of the Rockies](#)

[Columbia Basin Alliance for Literacy \(CBAL\)](#)

[Columbia Basin Environmental Educators Network \(CBEEN\)](#)

[Creston Valley Youth Network](#)

[West Kootenay Early Years: Slocan Valley, Salmo, Creston, Nelson, Kaslo](#)

[East Kootenay Teacher Education Program \(Univeristy of Victoria\)](#)

[East Kootenay Child Care Resource and Referral \(CCRR\)](#)

[Interior Health Authority \(IHA\)](#)

[Kootenay Kids Society](#)

[Ktunaxa Kinbasket Child and Family Services Society](#)

[Ministry of Children and Family Development](#)

[Nelson & District Youth Centre](#)

[North Kootenay Lake Community Services Society](#)

[Selkirk College](#)

[Valley Community Services Society](#)

[W.E.Graham Community Services Society](#)

[West Kootenay Child Care Resource and Referral \(CCRR\)](#)

[West Kootenay Teacher Education Program \(University of British Columbia\)](#)



**FROM:** Trish Smillie, Superintendent  
**DATE:** November 8, 2022  
**SUBJECT:** Winter Celebrations

**For Information**

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### **Introduction**

This memorandum outlines that 2022 Winter Celebrations at schools.

### **Information**

Winter Celebrations may be held by schools as a tradition to celebrate the end of the year. Local trustees will be invited to attend their school's celebration and will be contacted directly by school leaders once final arrangements have been confirmed. The Winter Celebration schedule has been attached for the Board's information.



SCHOOL NAME	DATE	TIME	ZOOM LINK (OR OTHER FORMAT)
<b>Creston Valley Family of Schools</b>			
Kootenay River Senior Secondary	Dec 16th	9:00 AM	In person - Auditorium
Adam Robertson Elementary	Dec 13 <sup>th</sup> & 14th	6 PM	In person - ARES gym
Canyon Lister Elementary	Dec 15th	5 PM	In person - Canyon Lister gym
Erickson Elementary	Dec 15th	6:30 PM	In person - Erickson gym
Creston Wildflower	Dec 15th	5 PM	Joining with Canyon Lister School
<b>Nelson Family of Schools</b>			
Blewett Elementary	Dec 15th	1 PM	In person - Blewett gym
Hume Elementary	Dec 14th	10 AM	In person - Hume gym (recorded)
LV Rogers Secondary	Dec 16th	1 AM	In person - throughout school
Redfish Elementary	Dec 15th	6:30 PM	In person - Redfish gym
Rosemont Elementary	Dec 14th	1 PM & 7 PM	In person - Rosemont gym
South Nelson Elementary	Dec 15th	1 PM, 4 PM, 7 PM	In person - South Nelson gym
Trafalgar Middle School	Dec 7th	5 PM	In person - Trafalgar gym
Wildflower Nelson	Dec 7th	9:15 AM	In person - Wildflower gym
<b>Slocan Valley Family of Schools</b>			
Mt Sentinel Secondary	Dec 3rd	10 AM	winter craft fair
WE Graham Community School	Dec 14th	5 PM	In person - in classrooms
Winlaw Elementary	Dec 15th	1 PM	In person - Winlaw gym
Brent Kennedy Elementary	Dec 14 <sup>th</sup> & 15th	1:15 PM	In person - BKE gym
<b>Salmo Family of Schools</b>			
Salmo Elementary School	TBA	TBA	In person
Salmo Secondary School	Dec 15th	Noon	In person
<b>Crawford Bay Family of Schools</b>			
Crawford Bay Elementary/Sec	Dec 15th	12:30 PM	In person - at the performance space
<b>Kaslo Family of Schools</b>			
Jewett Elementary	Dec 13,14,15	TBA	Joining JVH
JV Humphries Elementary/Sec	Dec 13, 14, 15,	TBA	In person - Lighthouse Theatre



2022-2023 Board Calendar (2022.09.07)

DATE	TIME	LOCATION	MEETINGS	COMMENTS
<b>AUGUST</b>				
August 30, 2022	11:00 am - 2:00 pm	Board Office, Nelson	Board Working Session	Board Calendar, School Start Up, Student Trustee Program
August 31, 2022	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting	
<b>SEPTEMBER</b>				
September 10, 2022	10:00 am - 12:00 pm	Zoom Meeting	Kootenay Boundary Branch AGM	
September 13, 2022	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting	
September 15, 2022	6:00 - 8:00 pm	Zoom Meeting	District Parents' Advisory Council	
September 20, 2022	1:00 - 4:00 pm	Board Office, Nelson	Standing Committees	Aboriginal Committee on Education (ACE)
September 22, 2022	9:00 am - 12:00 pm	Board Office, Nelson	Standing Committees	Joint Safety Advisory Committee (JSAC)
September 27, 2022	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting	
	1:30 - 2:30 pm	Board Office, Nelson	Closed Board Meeting	
	3:00 - 4:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	
	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting	
<b>OCTOBER</b>				
October 11, 2022	11:00 am - 2:00 pm	Board Office, Nelson	Board Working Session	
	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting	
October 18, 2022	9:00 - 10:30 am	Board Office, Nelson	Standing Committees	Policy Review Committee
	1:00 - 2:30 pm	Board Office, Nelson	Standing Committees	French Advisory Committee
October 20, 2022	6:00 - 8:00 pm	Zoom Meeting	District Parents' Advisory Council	
October 25, 2022	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting	
<b>NOVEMBER</b>				
November 7 & 8, 2022		Coast Coal Harbour, Vancouver, BC	BCPSEA Fall Symposium	Vancouver
November 8, 2022	9:00 - 12:00 pm	Board Office, Nelson	Board Working Session	
	1:00 - 2:30 pm	Board Office, Nelson	Inaugural Meeting	Elect Chair and Vice Chair
	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting	
November 17, 2022	9:00 - 12:00 pm	Board Office, Nelson	Standing Committees	Joint Safety Advisory Committee (JSAC)
	1:00 - 4:00 pm	Board Office, Nelson	Standing Committees	Aboriginal Committee on Education (ACE)
	6:00 - 8:00 pm	Zoom Meeting	District Parents' Advisory Council	
November 22, 2022	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting	
	1:00 - 4:00 pm	TBD	Board of Education Orientation	Governance Session
	5:00 - 6:30 pm	TBD	Board of Education Orientation	Dinner Session with Parliamentarian
November 23, 2022	9:00 - 10:30 am	TBD	Board of Education Orientation	Governance Session (Con't)
	11:00 - 12:00 pm	TBD	Board of Education Orientation	Legal Considerations of Boards and Board Members
	1:00 - 3:00 pm	TBD	Board of Education Orientation	Strategic Planning and Financial Alignment
	3:30 - 5:00 pm	TBD	Board of Education Orientation	Respectful Workplace Training
<b>DECEMBER</b>				
December 1 - November 30, 2022	10:00 am - 2:00 pm	Westin Bayshore, Vancouver, BC	Board Working Session	Trustee Governance Orientation and Strategic Planning in Vancouver
December 1 - 3, 2022		Westin Bayshore, Vancouver, BC	Trustee Academy/Provincial Council	
December 13, 2022	10:30 am - 12:00 pm	Board Office, Nelson	Education Partner Advisory Committee	
	12:30 pm - 2:00 pm	Board Office, Nelson	Policy Partner Advisory Committee	
	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting	
December 14, 2022	9:00 - 10:30 am	Board Office, Nelson	Agenda Setting Meeting	
	1:00 - 2:30 pm	Board Office, Nelson	Standing Committees	Policy Review Committee



<i>Winter Break (December 19 – 3 January)</i>				
<b>JANUARY</b>				
January 10, 2023	9:30 - 10:30 am	Board Office, Nelson	Education Partner Advisory Committee	
	11:00 – 12:30 pm	Board Office, Nelson	Policy Partner Advisory Committee	
	1:00 – 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
January 17, 2023	9:00 - 12:00 pm	Board Office, Nelson	Strategic Plan Consultation	Partner Groups and PAC Reps
	1:00 - 2:30 pm	Board Office, Nelson	Standing Committees	French Advisory Committee
January 19, 2023	6:00 - 8:00 pm	Zoom Meeting	District Parents' Advisory Council	
January 24, 2023	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting	
January 26 - 27, 2023		Coast Coal Harbour, Vancouver, BC	BCPSEA AGM	Vancouver
<b>FEBRUARY</b>				
TBD	TBD	TBD	Board Chairs and MOECC Partner Liaison	
February 7, 2023	9:00 am - 3:00 pm	Board Office, Nelson	Strategic Plan Consultation	Community Focus Groups
February 14, 2023	11:00 am - 2:00 pm	Board Office, Nelson	Board Working Session	
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
February 16, 2023	9:00 - 10:30 am	Board Office, Nelson	Standing Committees	Joint Safety Advisory Committee (JSAC)
	6:00 - 8:00 pm	Zoom Meeting	District Parents' Advisory Council	
February 21, 2023	9:00 - 10:30 am	Board Office, Nelson	Standing Committees	Policy Review Committee
	1:00 - 2:30 pm	Board Office, Nelson	Standing Committees	French Advisory Committee
February 28, 2023	9:00 - 10:30 am	Board Office, Nelson	Agenda Setting Meeting	
February 28, 2023	10:30 am - 2:00 pm	Board Office, Nelson	Strategic Plan Consultation	Employee Groups
<b>MARCH</b>				
March 7, 2023	9:00 - 11:00 am	Board Office, Nelson	Standing Committees	Joint Safety Advisory Committee (JSAC)
	1:00 - 4:00 pm	Board Office, Nelson	Standing Committees	Aboriginal Committee on Education (ACE)
March 14, 2023	11:00 – 12:30 pm	Board Office, Nelson	Policy Partner Advisory Committee	
	1:00 – 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
March 15, 2023	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting	
March 16, 2023	6:00 - 8:00 pm	Zoom Meeting	District Parents' Advisory Council	
<i>Spring Break (March 20 – 31)</i>				
<b>APRIL</b>				
April 11, 2023	11:00 am - 2:00 pm	Board Office, Nelson	Board Working Session	
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
April 18, 2023	9:00 - 10:30 am	Board Office, Nelson	Standing Committees	Policy Review Committee
	1:00 - 2:00 pm	Board Office, Nelson	Standing Committees	French Advisory Committee
April 19, 2023	9:00 - 3:00 pm	Board Office, Nelson	Budget	
April 20, 2023	6:00 - 8:00 pm	Zoom Meeting	District Parents' Advisory Council	
April 25, 2023	9:00 - 10:30 AM	Board Office, Nelson	Agenda Setting Meeting	
	6:00 - 7:30 pm	Zoom Meeting	Public Budget Webinar	
April 27 - 30, 2023		Westin Bayshore, Vancouver, BC	BCSTA AGM	



MAY				
May 9, 2023	9:30 - 11:00 am	Board Office, Nelson	Education Partner Advisory Committee	Strategic Plan
	11:30 – 12:30 pm	Board Office, Nelson	Policy Partner Advisory Committee	
	1:00 – 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	Annual Budget
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
May 16, 2023	9:00 am - 12:00 pm	Board Office, Nelson	Standing Committees	Joint Safety Advisory Committee (JSAC)
	1:00 - 4:00 pm	Board Office, Nelson	Standing Committees	Aboriginal Committee on Education (ACE)
May 18, 2023	6:00 - 8:00 pm	Zoom Meeting	District Parents' Advisory Council	
May 23, 2023	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting	
	1:00 pm - 2:30 pm	Salmo Secondary	School Learning Tour	Salmo, Kaslo and Crawford Bay Family of Schools
May 24, 2023	9:00 am - 11:30 am	Canyon Lister Elementary	School Learning Tour	Creston Family of Schools
May 25, 2023	9:00 - 11:00 am	Brent Kennedy Elementary	School Learning Tour	Slocan Family of Schools
May 26, 2023	9:00 - 12:00 pm	South Nelson Elementary	School Learning Tour	Nelson Family of Schools
JUNE				
TBD	TBD	TBD	Graduation Ceremonies	
June 13, 2023	1:30 - 2:30	Board Office, Nelson	Education Partner Advisory Committee	
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	Strategic Plan Approval
June 15, 2023	6:00 - 8:00 pm	Zoom Meeting	District Parents' Advisory Council	
<i>Summer Break (July 3 - September 5, 2023)</i>				

