

**GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE
MEETING MINUTES**

HELD ON TUESDAY, OCTOBER 19, 2021

In person at the School Board Office, 811 Stanley Street, Nelson BC
and via video conference

BOARD:

L. Trenaman, Board Chair
S. Nazaroff, Board Vice-Chair
S. Walsh, G&P Committee Chair
D. Lang
A. Gribbin (*via video conference*)
B. Maslechko (*via video conference*)
B. Coons (*via video conference*)

DISTRICT STAFF:

T. Smillie, Superintendent
M. McLellan, Secretary-Treasurer
C. Kerr, Acting Director of Operations
N. Howald, Director of Information Technology (*via video conference*)
C. Singh, Director of Human Resources
B. Eaton, Director of Instruction (*via video conference*)
S. Rothermel, Manager of Safe Schools (*via video conference*)
S. Whale, Executive Assistant

PARTNERS:

R. Bens, CUPE (*via video conference*)
K. Kusnir, CUPE (*via video conference*)
N. Nazaroff, DPAC (*via video conference*)
E. DuPont, DPAC (*via video conference*)
D. Kunzelman, KLTF (*via video conference*)
C. Wilson, KLTF (*via video conference*)
J. Konken, KLPVPA (*via video conference*)

REGRETS:

D. Holitzki, Director of Inclusive Education
C. Beebe, Trustee
S. Chew, Trustee

1. Call to Order

The meeting was called to order at 12:33pm.

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Insertions/Deletions to proposed Agenda - Nil

4. Adoption of Agenda

It was noted that the Pro Forma for Policy 642 in Appendix 10F in the agenda will not be discussed at today's meeting. Committee Chair confirmed that Policy 642 will be placed on the policy priority list and included on the next agenda when wording to align this policy with new provincial standards has been prepared. She also noted that several section 200 policies were updated after the agenda was posted and these updated versions would be shared on the screen.

UPON a motion duly made and seconded it was **RESOLVED**:

THAT the agenda for this October 19, 2021 meeting, **BE ADOPTED**, as circulated.

5. Receiving Presentations: Nil

6. Opportunity for Comments by the Public: Nil

7. Consent Package: Nil

8. Adoption of Minutes

UPON a motion duly made and seconded it was **RESOLVED**:

THAT the minutes from the May 11, 2021 Governance & Policy Committee of the Whole meeting **BE ADOPTED**.

9. Old Business

A. Outstanding Items on Policy Priority List

Committee Chair Walsh provided following update:

- Policy 530: Whistleblower Protection
The plan has been to update policy 530 with new legislation instead of creating a new policy 581. This will come up in the next Governance and Policy meeting.
- Policy 642: Procurement and Purchasing
This policy will be included in Policy Priority list and scheduled for next meeting when wording to align this policy with provincial standards has been prepared.
- Board Referral – New Policy 100 Reconciliation
This will be part of anti-racism planning which will begin next month.
- Bylaw #1 – Review Pending
Still pending.

The KLTF Representative reported that they have discontinued the grievance they had around Bylaw #1 but after local bargaining is concluded, same issue will likely be coming up again. The Committee Chair thanked them for this update.

10. New Business

A. Terms of Reference and Annual/Priority Plan Review – Committee Chair Walsh

Deferred to next meeting to allow the Board to review Policy 121 on Committee Structure. While this review occurs, the current terms of reference will remain in place.

UPON a motion duly made and seconded it was **RESOLVED**:

THAT the Governance & Policy Committee of the Whole operate according to the 2020-2021 Terms of Reference;

AND THAT the consideration of the 2021-2022 Terms of Reference **BE DEFERRED**.

B. Section 900 Policy

The Committee Chair reported that “Policy 910 Online Learning” has no proposed changes. The Committee Chair suggested to add the page number and total number of pages at bottom of the policy. She noted that a Resolution wouldn’t be needed as there is no change.

A Trustee questioned why there is nothing written in the Policy about committing SD8 to use its own teachers to provide online learning opportunities to avoid contracting out. The Trustee proposed that Policy 910 could state that outsourcing won’t be done unless necessary.

A discussion ensued and it was concluded that a Policy Pro Forma could be provided with suggested wording to change the policy.

The Committee Chair confirmed no changes were made to this policy at this time.

C. Section 200 Policies – Committee Chair Walsh

- Policy 210: Provision of Menstrual Products to Students

Following changes were made:

- In the last sentence the following was deleted, “in keeping with Ministry of Education Policy”.
- In addition, “School Act Section 88/1 M149/89” was added along with the page number and total number of pages at the bottom.

- Policy 220: Maintenance of Order

Following changes were made:

- Item “b. Principal and Vice Principals” was deleted.
- In the second paragraph following was added: “School District No. 8 (Kootenay Lake).”
- In addition, the page number and total number of pages was added at the bottom.

- Policy 230: Child Abuse and Neglect

Following changes were made:

- The first sentence revised to: “The Board of Education of School District No. 8 (Kootenay Lake)”.
- Second paragraph last sentence the following was added: “and/or local police agency.”
- Operational language in bullet points was moved to Administrative Procedure.
- Second last paragraph relative to Trilateral Protocol Agreement was deleted.
- Last sentence was updated to the following: “The Superintendent is responsible for the implementation of this policy.
- The page number and total number of pages was added at the bottom.

A trustee suggested that the Administrative Procedure specify that administrators provide coverage while teachers are away reporting an incident. The Superintendent thanked them and confirmed she will consider it.

- Policy 240: Anaphylaxis

Following changes were made:

- Last paragraph was moved to AP which will describe procedures.
- The page number and total number of pages was added at the bottom.
- School Act reference was added.

- Policy 250: Tobacco and Electronic Smoking Devices

No revisions were submitted.

A discussion ensued around the 3rd paragraph regarding whether it included students and visitors. It was decided that this policy be referred to staff for review. The following addition in the second paragraph was suggested: smokeless tobacco products (*e.g., chewing tobacco*)

- Policy 251: Cannabis

Following changes were made:

- Link added to Related Policy at bottom: Procedure and Code of Conduct for Bus Students. Last sentence was revised to: “The District shall comply with the requirements of any applicable Ministerial Orders and The Cannabis Control and Licensing Act.”
- A discussion ensued and it was decided to have staff review this policy and consider whether to address medical use of cannabis.

- 260: Scent Free Environment

The changes circulated in advance were accepted.

A discussion ensued and it was questioned how this policy as written is enforceable.

It was decided to refer this policy to staff for review.

- Policy 270: Memorials for Deceased Members of the School Community

Following change was made:

- First and last sentences were deleted.

The topic of memorials for community members was discussed and it was decided to revisit upon submission of a Policy Pro Forma.

UPON a motion duly made and seconded it was **RESOLVED**:

THAT updated policies 210, 220, 230, 240, and 270 **BE RECOMMENDED** to the Board for approval.

UPON a motion duly made and seconded it was **RESOLVED**:

THAT policies 250, 251 and 260 **BE REVIEWED** by staff.

D. Revised Policy 660: Provision of Child Care

The name of this policy has been changed and revisions were required to align with new legislation.

Following additional changes were made:

- First sentence corrected to: "The Board of Education of School District No. 8 (Kootenay Lake)".

There was a discussion about whether there should be additional wording in statement 2. to ensure childcare provision does not impact K-12 funding. Legislative references and the page number was added at the bottom.

UPON a motion duly made and seconded it was **RESOLVED**:

THAT the Field testing of updated Policy 660: Provision of Child Care **BE RECOMMENDED** to the Board.

One Trustee was opposed.

11. Policy Priority List/Annual Plan

The Committee Chair asked for permission to update the policy priority list for the next meeting. She noted that policy 581 should read 530 and will be moved to the next Governance and Policy Meeting.

12. Question Period

13. Meeting Schedule & Reminders

The next meeting of the Committee will be scheduled for March 8, 2022.

14. Adjournment of Meeting

The Meeting adjourned at 2:17 pm.



Committee Chair



Secretary-Treasurer