

POLICY 190: Temporary Superintendent Succession

In order to provide the District with continuity of leadership, the Superintendent/CEO shall annually designate one or more senior administrators, capable of assuming the Superintendent's responsibilities on an emergency basis and apprise the Board of his/her designee(s).

If the Superintendent is or shall be absent for a period of time in excess of 30 days, the Chair shall call a meeting of the Board to review and if necessary to appoint, an Interim Superintendent.

Guidelines

1. On an annual basis, prior to September 30, the Superintendent shall inform the Board of the senior administrator(s) who have been designated to assume the Superintendent's responsibilities on an emergent basis for a period of less than 30 days.
2. An emergent basis is one in which the Superintendent/CEO is suddenly unable to fulfil his or her responsibilities in the event of debilitating illness, accident, or sudden loss of life.
3. The temporary successor will assume only those duties and responsibilities of the superintendent that require immediate action.

Related Legislation: [Section 22, 85 School Act](#)

Related Ministry Policy: [Teacher Certification](#)

Related Contract Article: Nil

Adopted: May 19, 2015

Amended: October 11, 2016; June 12, 2018; January 10, 2023