

**EDUCATION PARTNER ADVISORY COMMITTEE
AGENDA**

TUESDAY, MAY 09, 2023

12:00 PM – 1:15 PM

In person: School Board Office, 811 Stanley Street, Nelson BC

Via video conference: [Zoom](#) - Webinar ID: 657 3277 9733 – Password: 495118

1. Call to Order

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Changes to Proposed Agenda

4. Opportunity for Comments by the Public regarding items on this Agenda

The public may post comments or questions in the Q&A area on the webinar. These will be read aloud during the meeting.

5. Adoption of Minutes (p. 2)

App. 5

6. Unfinished Business - Nil

7. New Business – Superintendent

A. Strategic Plan (p. 4)

App. 7A

B. Framework for Enhancing Student Learning (FESL) Report – Think-Pair-Share (p. 6)

App. 7B

C. School Learning Tours (p. 11)

App. 7B

8. Comments or Questions from the Public

9. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for June 13, 2023.

10. Adjournment of Meeting



**EDUCATION PARTNER ADVISORY COMMITTEE
MINUTES
TUESDAY, JANUARY 10, 2023**

Board:

L. Trenaman, Chair
D. Lang, Vice-Chair (*via video conference*)
M. J. Blackmore
J. Bremner
S. Chew
K. Etheridge (*via video conference*)
S. Nazaroff
M. Shunter

District Staff:

T. Smillie, Superintendent
J. Gludemans, Secretary-Treasurer
B. Eaton, District Director of Instruction – Innovative Learning
D. Holitzki, District Director of Instruction – Equity, Inclusion & Diversity
C. Kerr, Director of Operations (*via video conference*)
C. Singh, Director of Human Resources
S. Bruskowski, Executive Assistant

Partners:

K. Centrone, CUPE
J. Halton, ACE (*via video conference*)
N. Nazaroff, DPAC (*via video conference*)
T. Stokes, DPAC (*via video conference*)
T. Ziemer, DPAC (*via video conference*)

Regrets:

A. Gribbin

1. Call to Order

The meeting was called to order at 12:31 PM.

2. Acknowledgement of Aboriginal Territory

3. Changes to Proposed Agenda - Nil

4. Adoption of Agenda

UPON a motion duly made and seconded it was **RESOLVED:**

THAT the agenda for this January 10, 2023 meeting, **BE ADOPTED**, as circulated.

The motion carried unanimously.

5. Receiving Presentations - Nil

6. Opportunity for Comments by the Public regarding items on this Agenda – Nil

7. Correspondence - Nil

8. Adoption of Minutes – Nil

UPON a motion duly made and seconded it was **RESOLVED:**



THAT the minutes for the December 13, 2022 meeting of the Education Partner Advisory Council,
BE ADOPTED, as circulated.

The motion carried unanimously.

9. Unfinished Business – Nil

10. New Business

The District Director of Instruction – Innovative Learning, Ben Eaton, held a presentation on agenda items 10 A and B.

A. Student Symposium

In 2022 symposiums were held in all Middle and Secondary Schools in the district virtually as well as in person. They provided a common foundation to conversation and policy creation around the topic of anti-racism in School District 8 (Kootenay Lake). On February 22, 2023 the next Student Symposium will be held around the topic of Diversity & Inclusion at the Prestige Lakeside Hotel. Student Trustees are involved in preparing and leading the events.

B. Student Voice Projects

The District Director of Instruction – Innovative Learning outlined the purpose of the Student Voice Projects. They foster leadership, communication, teamwork, and organization among students. Many schools have student representatives who developed student councils at their schools. Those schools that do not yet have student councils are encouraging students to get involved and form one.

Director Eaton reviewed Student Voice opportunities in 2023-2023.

11. Comments or Questions from the Public - Nil

12. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for May 09, 2023.

13. Adjournment of Meeting

The meeting was adjourned at 1:10 PM.

Committee Chair

Secretary-Treasurer



Memorandum to the Board of Education Education Partner Advisory Committee

FROM: Trish Smillie, Superintendent
DATE: May 9, 2023
SUBJECT: Strategic Plan 2024-2029

For Information

Introduction

This memorandum will outline the [Strategic Plan 2024-2029](#).

Background

The Board of Education approved the Strategic Plan Engagement Process at a Meeting of the Board Held in Public on December 13, 2022. During this meeting, the Board was presented with the Strategic Plan Engagement platform. This platform provides the Board with the ability to engage partners virtually.

On December 14th, a social media campaign began to advise education partners of the Board's intention to re-develop the strategic plan and inquire, "How would you like to be engaged?"

Following this pre-engagement process, the Board of Education engaged education partners through online forums and in-person meetings from January - March 2023. The process and feedback can be found on the SD8 website.

The Board received information on the feedback provided at public consultation meetings and through the engagement platform and approved the draft strategic plan for field testing on April 11, 2023.

Engagement

The engagement platform outlined the mandate for public education as outlined in the Statement of [Education Policy Order](#), the [Framework for Enhancing Student Learning Policy](#), and [the Declaration of the Rights of Indigenous Peoples Act](#).

As stated in the Education Policy Order, "the purpose of the British Columbia school system is to enable learners to develop their individual potential and to acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and a prosperous and sustainable economy".

The preamble to the School Act and the Statement of Education Policy Order (Mandate for the School System) states the purpose of the British Columbia school system is to enable all learners to become literate, to develop their individual potential and to acquire the knowledge, skills and attitudes needed to contribute to a healthy, democratic and pluralistic society and a prosperous and sustainable economy. To achieve this purpose, there is a collective mandate to develop the Educated Citizen defined as the intellectual, human and social and career development of every student.

The Framework for Enhancing Student Learning policy requires that Boards of education will set, create and maintain a strategic plan. A strategic plan articulates the vision, mission, and values



of the school district and is roadmap that identifies priorities that guide the district towards its short and long-term goals.

The Declaration on the Rights of Indigenous Peoples Act represents the province's reconciliation framework and the commitments that Board of Education must support in furthering reconciliation.



Memorandum to the Board of Education Education Partner Advisory Committee

FROM: Trish Smillie, Superintendent
DATE: April 26, 2023
SUBJECT: Ongoing Continuous Learning and School Learning Tours

For Information

Introduction

This memorandum provides information on SD8's ongoing support for continuous improvement for all learners through the Enhancing Student Learning Report, Continuous Learning Reports and School Learning Plans.

Background

As articulated in the [Framework for Enhancing Student Learning Policy](#), boards of education are to set, create and maintain a strategic plan that focuses on continuous improvement in educational outcomes for all students and improves equity for Indigenous students, children and youth in care, and students with disabilities or diverse abilities.

School Learning Plans are aligned to the Ministry of Education and Child Care's policy, [Policy for Student Success](#), focused on continuous improvement, and guided by the following principles:

1. Quality teaching and leadership
2. Student-centred
3. Future orientation
4. High and measurable standards
5. Healthy and effective learning environments

Information

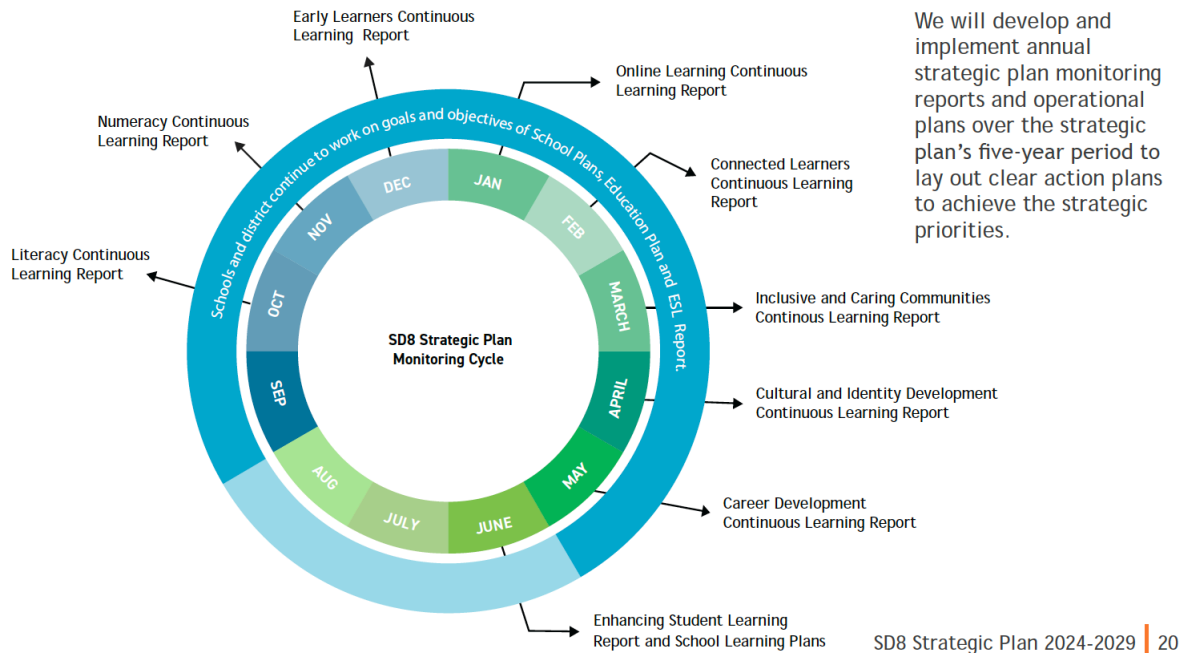
Strategic Plan

The Board of Education approves a strategic plan on a regular cycle that articulates the vision, mission, values and strategic priority of the school district. The next iteration of the strategic plan will be implemented in the 2023-2024 school year. The strategic plan aligns with and is monitored through an annual cycle to ensure continuous improvement in learning for each student.

The following graphic is taken from the draft 2024-2029 strategic plan:



Enhancing Student Learning Report, Continuous Learning Reports and School Learning Plans



Enhancing Student Learning Report

The Enhancing Student Learning Report is approved by the Board of Education annually in June and is posted to the [SD8 website](#), along with all learning reports that are posted throughout the school year. This report is an evidence-informed district level plan, which is operationalized through a comprehensive implementation strategy and monitored through continuous learning reports throughout the school year.

The Enhancing Student Learning Report captures a continued focus on improving inclusion and equity based on the Educated Citizen using high yield research-based strategies that are consistent with the Provincial curriculum.

As specified in the [Statement of Education Policy Order](#), the purpose of the British Columbia school system is to enable learners to develop their individual potential and to acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and a prosperous and sustainable economy.

The “educated citizen” is defined as having:

- Intellectual Development - to develop the ability of students to analyze critically, reason and think independently, and acquire basic learning skills and bodies of knowledge; to develop in students a lifelong appreciation of learning, a curiosity about the world around them, and a capacity for creative thought and expression.



- Human and Social Development - to develop in students a sense of self-worth and personal initiative; to develop an appreciation of the fine arts and an understanding of cultural heritage; to develop an understanding of the importance of physical health and well-being; to develop a sense of social responsibility, acceptance and respect for the ideas and beliefs of others.
- Career Development - to prepare students to attain their career and occupational objectives; to assist in the development of effective work habits and the flexibility to deal with change in the workplace.

The Enhancing Student Learning Report fits into district strategic planning and continuous improvement cycles, and provides an opportunity for SD8 staff to reflect on, adjust, and adapt strategies to improve educational outcomes for students, with a specific focus on improving outcomes for Indigenous students, children and youth in care, and students with disabilities or diverse abilities. The plan and strategy are adjusted with on-going reflection through a continuous improvement cycle, concluding with annual reporting for the complete cycle of the strategic plan.

If the district's strategic plan is viewed metaphorically as a roadmap, the Enhancing Student Learning Report are like a travel log; it is a way to track and tell the story of progress related to learning in SD8.

Continuous Student Learning Reports

Continuous Learning Report focus on specific areas of learning identified in the Enhancing Student Learning Report and provide a focused review of strategic priorities outlined in the Strategic Plan. The district engages in a process of iterative cycles of reflection and revision in Continuous Learning Plans and school plans each year. This allows district and school staff to continually progress toward achieving student learning goals through implementation of the strategies.

A description of the district's data and evidence analysis including the identification of existing or new focus areas for the updated plan is included in each Continuous Learning Report. Disaggregation of the data is undertaken to understand inequities, with special attention to Indigenous students, children and youth in care, and students with disabilities or diverse abilities.

School Learning Plans

School Learning Plans are living documents that identify goals and strategies to plan for continuous improvement and support the success of all students. The annual school learning plan process aligns to district priorities in the Enhancing Student Learning Report. These strategic priorities are guided by the Board's Strategic Plan, including the vision, mission, and values.

The implementation of School Learning Plans is a collaborative process with district and school leaders. Led by the Director of Innovative Learning, the District Learning Leadership Team and Learning Leadership Team co-developed a revised School Learning Plan process. The Learning Leadership Team includes school leader representation from each Family of Schools. This team has met on a regular basis since fall 2021. The process is comprised of a School Learning Plan Template and School Planning Discussion Guide, which are attached for review.



Schools develop or review and plan for implementation of their annual plan on School Planning Day. This year School Planning Day took place on Friday, September 23rd. Schools identified their direction in the areas of literacy, numeracy, and social emotional learning that include planning for equity, inclusion, and Indigenization. The corresponding district professional development days will be aligned to support the goals of schools.

Please see the attached School Learning Plan Template and School Planning Discussion Guide.

School Learning Tours

School Learning Tours are an opportunity for the Board of Education and to have a better understanding of school contexts and School Learning Plans. The annual School Learning Tours will take place this June in person at an identified school in each family of school.

The School Learning Tour Overview is provided for the Board's review.



These questions are intended to be a guide for your school's inquiry in building a strong learning plan for your school.

DESIRED RESULTS

GUIDING INQUIRY QUESTION or GOAL STATEMENT

What process is used to review and revise your goal or inquiry to ensure a focus on areas of need?
How are your staff, students and parents engaged in working on the School Learning Plan?
How did you incorporate equity, inclusion and indigenization into your goals?

FOCUS AREA OF STUDENT LEARNING

How does the school goal address achievement for ALL students?
What reasons do you have for selecting this area for school improvement?

TRIANGULATED EVIDENCE

What did the data tell you about the achievement of ALL students in your school?
How are you comparing the various sources of data to shape your thinking and/or confirm your actions?

STUDENT TARGET GROUP

When selecting your goal, which specific groups of students were identified as priority in your school?
What data did you use to determine this?

DISAGGREGATED EVIDENCE

How are you separating your data to gain a deeper understanding of particular groups of students?
How are you tracking data over time to follow specific cohorts of students and/or trends in information?

GOAL PLANNING

What are the desired skills or areas of knowledge that students should be able to demonstrate through your learning plan?
What are the desired skills or areas of knowledge that staff hope to be able to show through this plan?



ASSESSMENT EVIDENCE

RATIONALE

Description of each goal

- A. Rationale (Scan, Focus, Hunch)
 - What's going on for our learners?
 - How do we know?
 - Why does it matter?
- B. Evidence and Targets
- C. Objective
 - Staff Resources and Priorities
 - Inquiry
 - Strategy
 - Structure
- D. Professional Learning

** In all aspects of goals statement, evidence, and targets, Inclusion, Equity, Indigenization (on and off reserve), and Children in Care must be specifically addressed.*



ACTION PLANNING

STRATEGIES AND STRUCTURES for LEARNING AS A PROCESS and LEARNING AS A FOUNDATION

What research have you considered in selecting your chosen strategies and structures?
What strategies and structures are currently working in your school?
What new strategies or structures do you plan to use? Why?
What new strategy or structure are you most excited about? Why?
How do you monitor strategies and refine them as required?
What is your professional learning plan for staff?
How is your budget aligned with this School Learning Plan?
How does the school goal address achievement for all specific groups of at-risk students?



ACTION PLANNING

REVIEW OF GOALS

How does your school plan monitor student success?
How does your school plan inform strategies and interventions when students struggle with their learning?
How are you using collaborative models of support to differentiate?
What authentic classroom information is being used by your teacher teams to support planning for responsive instruction?



School Learning Tour 2023

District Visit Overview

Overview

The purpose of these visits is to share with school community and parents/guardians, to connect with school staff and students, and to have a better understanding of school contexts and school learning plans.

Who will attend?

School Trustees, Senior Leadership Team members, District Principals, Principals and Vice-Principals, PAC members.

Principals are responsible for inviting their PAC .

Recommendation to confirm visitors two weeks in advance.

When and where will the School Learning Tour Presentations Take Place?

- **Tuesday, June 6th 1:00 pm – 3:00 pm PST**
Nelson Family of Schools – Rosemont, Hume, South Nelson, Blewett, LV Rogers, Trafalgar, Wildflower, Redfish
 - Location: Trafalgar
- **Wednesday, June 7th 9:00 am – 11:30 am PST**
Creston Family of Schools – ARES, Erickson, Canyon/Lister, Kootenay River Secondary, Homelinks
 - Location: Erickson
- **Thursday, June 8th 9:00 am – 11:00 am PST**
Slocan Family of Schools – Brent Kennedy, Winlaw, WE Graham, Mt. Sentinel
 - Location: Brent Kennedy
- **Friday, June 9th 9:00 am – 11:30 am PST**
Crawford Bay, Salmo Elementary, Salmo Secondary, JV Humphries, Jewett
 - Location: Salmo Elementary

What will be the Format?

Welcome

10 minutes – Welcome and Introductions of Family of Schools (coordinate as a family of schools as a group)

School Learning Tour Presentation

7 minutes - School Learning Plan (PPT – 4 slides per school will be provided)

- What is one significant area of growth your school has had over the past year?
- What is one focus area of growth for next school year?
- What are you proud of about your school?

*Presentation must include the following:

- Video/Pictures of school project with teachers and students working together
- School Data (i.e. literacy and numeracy)

8 minutes - For attendees to ask questions and comments per school

- For Trustees and audience to ask questions

(15 minutes total per school)

Closing

5 minutes - Coordinate your closure with your family of schools as a group.

