

MEETING OF THE BOARD HELD IN PUBLIC AGENDA TUESDAY, MAY 09, 2023 5:00 PM – 7:00 PM

In person: School Board Office, 811 Stanley Street, Nelson BC Via video conference: <u>Zoom</u> - Webinar ID: 657 3277 9733 – Password: 495118

1. Call to Order

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

- 3. Changes to the Proposed Agenda
- 4. Adoption of Agenda

Proposed Resolution:

THAT the Agenda for this May 09, 2023 meeting **BE ADOPTED**, as circulated.

- 5. Receiving Presentations Nil
- 6. Comments or Questions from the Public regarding items on this Agenda

The public may post comments or questions in the Q&A area on the webinar. These will be read aloud during the meeting.

7.	Consent Package (p. 4) Ap					
8.	Ado	ption of Minutes (p. 15)	App. 8			
		Proposed Resolution:				
	THAT the minutes from the April 11, 2023 Meeting of the Board held in public BE					
	ADOPTED, as circulated.					
9. Future and Action Item Tracking (p. 20) App						
10. Education – Reports from the Superintendent						
	Α.	Approve Strategic Plan 2024-2029 (p. 23)	App. 10A			
		Proposed Resolution:				
		THAT the Strategic Plan 2024-2029 BE APPROVED for implementation in the				
		2023-2024 school year.				
	В.	Career Development Continuous Learning Report (p. 25)	App. 10B			
	C.	International Education Report (p. 26)	App. 10C			



11. Ope	rations and Finance – Reports from the Secretary-Treasurer					
Α.	Approve 2023-2024 Annual Budget (p. 32)	App. 11A				
	<u>Proposed Resolution:</u> THAT the Board unanimously agrees to give the Annual Budget Bylaw 2023/2024 all three readings at this meeting of May 09, 2023.					
	 Proposed Resolution: THAT the School District No. 8 (Kootenay Lake) Annual Budget Bylaw 2023-2024 B as read a first time; THAT the School District No. 8 (Kootenay Lake) Annual Budget Bylaw 2023-2024 B as read a second time; THAT the School District No. 8 (Kootenay Lake) Annual Budget Bylaw 2023-2024 B read a third time. 	E APPROVED				
В.	<u>Five-Year Capital Plan Report</u> (p. 63)	App. 11B				
	Proposed Resolution: THAT the 2023-2028 5-Year Capital Operations plan BE APPROVED.					
C.	Carbon Neutral / Climate Change Accountability Memo (p. 65)	App. 11C				
D.	District Maps and Catchment Areas Memo (p. 72)	App. 11D				
12. Gove	ernance and Policy					
Α.	Approve 2023-2024 Board Calendar (p. 73)	App. 12A				
	Proposed Resolution: THAT the 2023-2024 Board Calendar BE APPROVED.					
В.	Approve 2025-2026 School Calendar (p. 77)	App. 12B				
	<u>Proposed Resolution:</u> THAT the 2025-2026 school calendar BE APPROVED for posting on the website from May 10, 2023 – June 10, 2023.					
C.	Policy Approval for Field Testing (p. 82)	App. 12C				
	- Policy 771: Transportation for Independent School Students					
	Proposed Resolution: THAT Policy 771 BE APPROVED for field testing.					
D.	Policy Approval (p. 83)	App. 12D				
	- Policy 170: Human Resources					
	- Policy 330: Sexual Orientation and Gender Identity (Change to Policy 171)					
	- Policy 331: Anti-Racism and Cultural Safety (Change to Policy 172)					
	Proposed Resolution:					
	THAT Deligios 170, 171, and 172 BE ADDROVED					

THAT Policies 170, 171, and 172 BE APPROVED.



- E. <u>Rescind Policies</u>
 - Policy 220: Maintenance of Order
 - Policy 250: Tobacco and Electronic Smoking Devices
 - Policy 260: Scent Free Environment
 - Policy 510: Employee Recognition
 - Policy 520: Human Resources Employment Practices
 - Policy 521: Relocation Assistance for Senior Management
 - Policy 530: Public Interest Disclosure
 - Policy 540: Supervisory Conflict of Interest
 - Policy 550: Non-Contractual Leaves of Absence
 - Policy 560: Appointment of Principals and Vice-Principals
 - Policy 570: Prevention of Violence in the Workplace
 - Policy 580: Respectful Workplace

Proposed Resolution:

THAT Policies 220, 250, 260, 510, 520, 521, 530, 540, 550, 560, 570, and 580 BE RESCINDED.

13. Human Resources – Nil

14. Other Items - Nil

15. Trustee Reports

- A. <u>Trustees</u>
- B. <u>Chair</u>
- C. <u>BCSTA</u>
- D. <u>BCPSEA</u>
- E. <u>RDCK</u>
- F. Other Committees
- G. Student Trustees

16. Comments or Questions from the Public

The public may post comments or questions in the Q&A area on the webinar. These will be read aloud during the meeting.

17. Meeting Schedule and Reminders

A. Board Meetings

The next Meeting of the Board held in the public is scheduled for June 13, 2023.

18. Adjournment of Meeting





SCHOOL DISTRICT 8 KOOTENAY LAKE

CONSENT PACKAGE – PUBLIC MEETING

MAY 09, 2023

ITEM The following Consent items are routine items received for information. 1. Board Correspondence Package p. 5 2. Superintendent's Report May 2023 3. Monthly Financial Report – for period ended March 31, 2023 p. 6 4. Transactions over 50k p. 10 5. List of Trustee Recusals p. 13 6. Board and Committee Meetings Calendar p. 14 7. List of approved Administrative Procedures • AP 300.6 Searches of Students • AP 400.6 Flag Protocol • AP 400.7 Sensitive Issues and Alternate Delivery of Curriculum • AP 400.8 Use of Social Media in Learning • AP 400.9 Supervision of Students <u>AP 500.3 Staff Resignations</u> AP 500.4 Activity During Election Periods • AP 600.15 Advertising, Canvassing and Commercial Solicitation • AP 600.16 Vandalism AP 800.1 Office of the Ombudsperson Referral • AP 800.2 Research . • AP 800.3 Copyright



App. 7



SCHOOL DISTRICT 8 KOOTENAY LAKE

BOARD CORRESPONDENCE

PACKAGE MAY 09, 2023

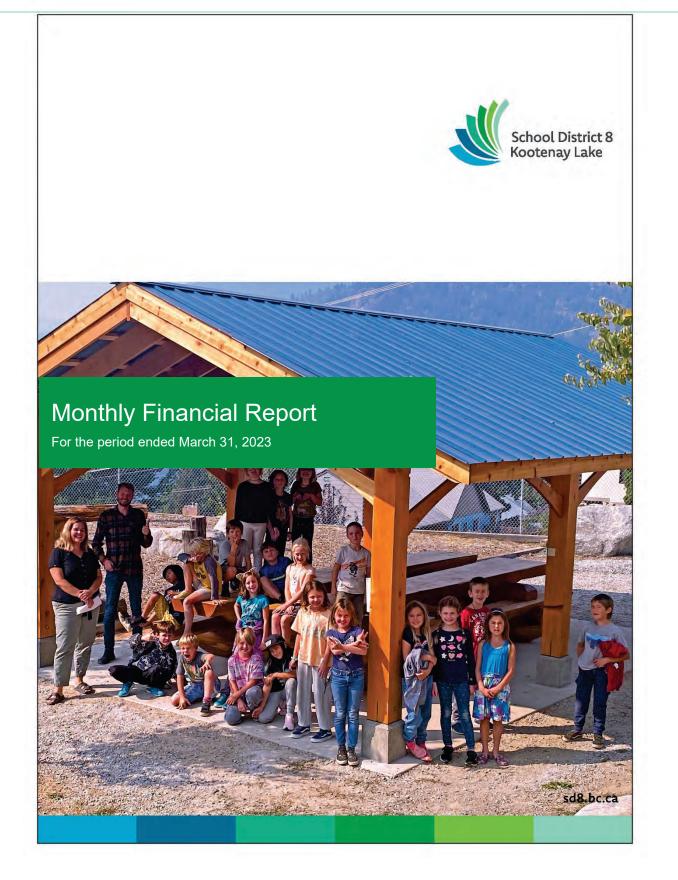
ITEM

DATE

1. Nil









COMMENTS

- The budget information updated with the 2022-2023 Amended Budget approved by the Board on February 14, 2023.
- The last column shows whether salary expenses are incurred based on the School calendar (10 months), or for the whole year (12 months), or a combination of both.
- The financial statements reflect two months of summer and seven months of actual School operations.
- The operating statements show the results of the KLTF negotiated salary increase and the BCPSEA approved increase for exempt staff. CUPE staff increases will be reflected in the April 2023 report.
- Please note the following items related to the Special Projects:
 - We receive targeted funding for these projects and any surplus funding at yearend for a particular project cannot be utilized elsewhere.
 - The amounts related to the Student and Family Affordability Fund are part of our Special Purpose fund funding. Spending on this fund to date has been limited due to the late announcement of the program by the Ministry. We set up an equitable arrangement to distribute the allocation of this funding based on each school's needs.





Operating Expenditure Report

Colorian	Mar-23	July 2022- March 2023	2022-2023 Amended Budget	Available 9	%	10 /12 months			
Salaries	250 400	0 407 000	0 0 4 0 4 0 7	054.070	470/	40			
Principal & Vice Principal Salaries	358,190	3,187,208	3,842,187	654,979	17%	12			
Teacher Salaries	2,081,934	14,334,704	22,036,474	7,701,770	35%				
Support Staff	802,308	6,340,519	9,766,111	3,425,592	35%	10/12			
Management Salaries	206,733	1,871,008	2,326,766	455,758	20%	12			
Tocs/Relief Salaries	214,129	2,011,832	3,097,456	1,085,624	35%	10			
Total Salaries	3,663,294	27,745,271	41,068,994	13,323,722.76					
Employee Benefits	1,055,723	6,713,090	10,236,669	3,523,579	34%				
Total Salaries & Benefits	4,719,017	34,458,361	51,305,663	16,847,302	33%				
Services & Supplies									
Services	259,502	1,677,627	1,980,506	302,879	15%				
Student Transportation	1,940	167,017	270,308	103,291	38%				
Professional Development & Travel	53,812	522,726	884,516	361,790	41%				
Rentals and Leases	4,793	27,043	34,441	7,398	21%				
Dues And Fees	4,820	76,678	89,682	13,004	15%				
Insurance	1,064	159,861	152,539	-7,322	-5%				
Supplies	266,536	2,255,421	3,541,162	1,285,741	36%				
Utilities	201,539	1,256,838	1,808,625	551,787	31%				
Total Services & Supplies	794,005	6,143,210	8,761,779	2,618,569	30%				
Total Operating Expense	5,513,022	40,601,571	60,067,442	19,465,871	32%				

Special Purpose Funds 2022-23					
Special Purpose Fund	Expenses July 2022 - March 2023	Budget	Available	%	
Strong Start	44,996	170,000	125,004	74%	
Ready Set Learn	7,860	39,200	31,340	80%	
Community Link	386,842	650,695	263,853	41%	
Changing Results for Young Readers & SEY2K	18,830	59,985	41,155	69%	
Mental Health in Schools	44,053	62,126	18,073	29%	
First Nation Transportation	22,759	23,755	996	4%	
Learning Improvement Fund	131,954	188,506	56,552	30%	
Classroom Enhancement Fund	5,760,022	6,656,425	896,403	13%	
Safe Return to Schools Ventiliation Grant	71,564	71,564	-	0%	
Seamless Day	46,230	82,945	36,715	44%	
Safe Return to Schools Health & Safety Grant	58,940	58,940	-	0%	
Student Family and Affordability Fund	104,836	553,554	448,718	81%	
OLEP - Learning French	48,164	112,788	64,624	57%	
ECE Dual Credit	93,050	161,501	68,451	42%	
Early Care and Learning Fund (ECL)	140,080	175,000	34,920	20%	
ASSAI	293	62,500	62,207	100%	
Health Promoting Schools	19,076	27,000	7,924	29%	





School District 8 Kootenay Lake

Monthly Transactions over 50K For the period ended March 31, 2023

sd8.bc.ca

UE FUND : 0 Opera BY : CHEQUE N

School Dist 8 - Kootenay Lake COMPUTER GENERATED CHEQUE REGISTER AT

CHEQUE	CHQ DATE	VENDOR	NAME	AMOUNT	CUR CLEAR	ED
200357	3/1/2023		Municipal Pension Fund	77 /	03.43	3/8/2023
200357			Receiver General RP0002	205.2		3/3/2023
200300			Receiver General RP0002	804,9		/29/2023
200390			Receiver General RP0003	,		/29/2023
20030			Teachers' Pension Fund	748,4		3/9/2023
200416			Municipal Pension Fund	,		/22/2023
200423	3/16/2023	3	Receiver General RP0002	108,9		/29/2023
200424	3/16/2023	8	Receiver General RP0001	215,0	00.00 3	/29/2023
200443	3/30/2023	3	BMO Mastercard	92,4	43.55	3/1/2023
200453	3/30/2023	3	Municipal Pension Fund	77,0	54.25	4/6/2023
200459	3/30/2023	3	Receiver General RP0002	108,9	85.36 4	/14/2023



4/27/2023 12:31	School Dist 8 - Kootenay Lake		PAGE 1
SDS GUI	ePAYMENT REGISTER 7, 2023		ACRE71
3/1/2023	FortisBC-Natural Gas	54423	69,845.50
3/1/2023	Pebt In Trust c/o Morner Shepell	54459	99,742.14
3/10/2023	British Columbia Teache deratio	54506	58,824.24
3/10/2023	City Of Nelson	54512	85,315.47
3/10/2023	Pacific Blue Cross	54562	123,713.57
3/10/2023	Trainor Mechanical Cont ors Ltd	54594	96,494.49
3/10/2023	Province of British Colurr a	54765	273,601.74
3/30/2023	City Of Nelson	54855	58,795.55
3/30/2023	FortisBC-Natural Gas	54872	89,990.89
3/30/2023	Pebt In Trust c/o Morner Shepell	54929	99,695.38





LIST OF TRUSTEE RECUSALS 2022-2023

Date of Meetings held in the absence of the public with one or more declared Conflicts of Interest

November 17, 2022

December 13, 2022

January 10, 2023

January 13, 2023

February 06, 2023

March 01, 2023





2022-2023 Board & Committee Meetings Calendar

DATE	TIME	LOCATION	MEETINGS	COMMENT
September 13, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
September 15, 2022	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
	1:30 – 2:30 pm	Board Office, Nelson	Closed Board Meeting	
September 27, 2022	3:00 – 4:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	Audited Financials Recommendation
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	Audited Financials Approval
October 11, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
0000001 11, 2022	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
	1:00 – 2:30 pm	Board Office, Nelson	Inaugural Meeting	Elect Chair and Vice-Chair
November 8, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	Growth Plan presentation
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
	10:30 – 12:00 pm	Board Office, Nelson	Education Partner Advisory Committee	
December 13, 2022	12:30 – 2:00 pm	Board Office, Nelson	Policy Partner Advisory Committee	
December 15, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
Winter Break (Decembe	r 19 – January 2)	·	·	
	12:30 – 1:30 pm	Board Office, Nelson	Education Partner Advisory Committee	
	2:00 – 3:00 pm	Board Office, Nelson	Policy Partner Advisory Committee	
January 10, 2023	3:30 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
January 24, 2023	9:00 – 10:00 am	Board Office, Nelson	Agenda Setting	
	1:00 – 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	
February 14, 2023	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	Amended Budget Recommendation
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	Amended Budget Approval
February 28, 2023	9:00 – 10:00 am	Board Office, Nelson	Agenda Setting	
	11:00 – 12:30 pm	Board Office, Nelson	Policy Partner Advisory Committee	Cancelled – meeting was not needed
March 14, 2022	1:00 – 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	
March 14, 2023	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
March 15, 2023	9:00 – 10:00 am	Board Office, Nelson	Agenda Setting	
Spring Break (March 20	- 31)			
	1:30 – 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	Date added as per budget schedule
April 11, 2023	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
April 25, 2023	9:00 – 10:00 am	Board Office, Nelson	Agenda Setting	
	9:30 – 11:00 am	Board Office, Nelson	Education Partner Advisory Committee	Strategic Plan
	11:30 – 12:30 pm	Board Office, Nelson	Policy Partner Advisory Committee	Postponed to June 13
May 9, 2023	1:00 – 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	Annual Budget
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
May 23, 2023	9:00 – 10:00 am	Board Office, Nelson	Agenda Setting	
1110 y 20, 2020	12:00 – 1:00 pm	Board Office, Nelson	Policy Partner Advisory Committee	
	1:30 – 2:30 pm	Board Office, Nelson	Education Partner Advisory Committee	
June 13, 2023				
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 pm – 7:00 pm	Board Office, Nelson	Public Board Meeting	Strategic Plan Approval



MEETING OF THE BOARD HELD IN PUBLIC MINUTES TUESDAY, APRIL 11, 2023

<u>Board:</u>	L. Trenaman, Chair D. Lang, Vice-Chair M. J. Blackmore J. Bremner S. Chew (via video conference) A. Gribbin K. Etheridge S. Nazaroff M. Shunter
<u>District Staff:</u>	 T. Smillie, Superintendent J. Glaudemans, Secretary-Treasurer B. Eaton, Director of Instruction – Innovative Learning D. Holitzki, Director of Instruction – Equity, Inclusion & Diversity C. Kerr, Director of Operations F. Maika, Manager of Public Engagement (via video conference) N. Ross, District Principal Early Years Childcare & Inclusive Education C. Singh, Director of Human Resources S. Bruskowski, Executive Assistant
Student Trustees:	P. Gatto-Beebe, Kootenay River Secondary N. Holland, Mount Sentinel
<u>Guests:</u>	-
Regrets:	-
 Call to Order The meeting was called Acknowledgement of A 	

3. Changes to the Proposed Agenda

Chair Trenaman reminded Trustees that proposals to add or change policies can be submitted using the <u>Policy Pro Forma</u>.

4. Adoption of Agenda

UPON a motion duly made and seconded it was **RESOLVED**: 22/23-039

THAT the Agenda for this April 11, 2023 meeting **BE ADOPTED**, as circulated.

The motion carried unanimously.

5. Receiving Presentations - Nil



6. Comments or Questions from the Public regarding items on this Agenda

The Secretary-Treasurer outlined monthly financial reports for March and moving forward reflect the union settlement. District infrastructure now allows for simultaneous charging of two electric busses in Creston and Nelson each. The five buses recently obtained are diesel driven as grants to support with the higher purchase prices of electric busses are currently not available.

Superintendent Smillie stated that the district expects to spend the community links as well as the return to school health and safety grants.

7. Consent Package – Nil

One Trustee inquired about AP 820.8: Freedom of Information and Protection of Privacy Act Fee Schedule. Secretary-Treasurer Glaudemans will provide information regarding costs for applicants other than commercial applicants at a later date.

8. Adoption of Minutes

UPON a motion duly made and seconded it was RESOLVED: 22/23-040

THAT the minutes from the March 14, 2023 Meeting of the Board held in public **BE ADOPTED**, as circulated.

The motion carried unanimously.

9. Future and Action Item Tracking - Nil

10. Education

A. Draft Strategic Plan 2024-2029

Superintendent Smillie outlined public mandates as well as the reconciliation framework and the framework for enhancing student learning that guide the Board in their work on the Strategic Plan. She reiterated the steps of the public engagement process before presenting the most recent version of the draft School District 8 (Kootenay Lake) Strategic Plan 2024-2029.

Once approved for field testing, it will be publicly accessible on the website where everyone is invited to provide feedback before the final version will be brought to the May 9, 2023, Meeting of the Board Held in Public for approval.

UPON a motion duly made and seconded it was RESOLVED:

22/23-041

THAT the 2024-2029 Strategic Plan **BE APPROVED** for field testing.

The motion carried unanimously.

B. Child Care Provision Memo

Director Holitzki and District Principal Ross provided information on the provision of Child Care in School District No. 8 (Kootenay Lake) which has transitioned from the from the Ministry of Children and Family Development to the Ministry of Education and Child Care. The goal is to provide access to inclusive, sustainable, equitable, and affordable childcare across the district. An environmental scan of resources is currently underway which will allow to identify additional childcare needs within the district.

11. Operations and Finance

A. 2023-2024 Preliminary Budget

The Secretary-Treasurer provided a presentation on the 2023-2024 Preliminary Budget. Answering to Trustees' questions, the Superintendent and Secretary-Treasurer outlined that the final budget presented in May will be aligned with strategic priorities.



B. Capital Plan Bylaw 2023/24

Director Kerr explained that this is an update to the 5-year capital plan and outlined details to the projects as listed in the capital plan. He outlined that the district could apply for grants that are focused on government priorities, such as reducing the carbon footprint.

UPON a motion duly made and seconded it was **RESOLVED**:
 22/23-042

THAT the Board of Education unanimously agrees to give the Capital Project Bylaw No. 2023/24-CPSD8-01 all three readings at this meeting of April 11, 2023.

WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 8 (Kootenay Lake) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:

(a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;(b) Upon ministerial approval to proceed, commence the project(s) and proceed diligently and use its best efforts to complete each project substantially as directed by the Minister;

(c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,

(d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated March 15, 2023, is hereby adopted.

2. This Capital Bylaw may be cited as School District No. 8 (Kootenay Lake) Capital Bylaw No. 2023/24- CPSD8-01."

READ A FIRST TIME the 11th day of April 2023;

READ A SECOND TIME the 11th day of April 2023;

READ A THIRD TIME, PASSED the 11th day of April 2023.

The motion carried unanimously.

C. School Fees Memo

The Secretary-Treasurer presented the School Fees Memo. The Secretary-Treasurer that he would provide information on the dollar amount spent by families as well as funds raised by PACs within School District No. 8 (Kootenay Lake) on school fees to allow Trustees investigate possibilities to cover fees as a district. The Secretary-Treasurer clarified that fee amounts differ between schools as principals set the fees in discussion with local PACs.

UPON a motion duly made and seconded it was RESOLVED: 22/23-043

THAT the 2023-2024 School Fees **BE APPROVED** as proposed with minor corrections. The motion carried unanimously.



12. Governance and Policy – Nil

13. Human Resources

A. National Day of Mourning

Superintendent Smillie reminded the Board of the National Day of Mourning on April 28. To collectively remember injuries and lives lost, and as a reminder to work on health and safety, the district will lower the flags that day.

14. Other Items

A. Indigenous Learning by the Board of Education

Superintendent Smillie outlined the steps the Board is taking to work on Indigenous learning and on reconciliation. Legal advice was requested to ensure the district is working within legislation.

15. Trustee Reports

A. Trustees

Trustees reported on their work in the past month:

- Vice-Chair Lang participated in a BC School Trustees Association workshop for Board Chairs and Vice Chairs.
- Trustee Nazaroff reported from meetings of the Board. At the Slocan Valley Community Band meeting last week, hope ignited again that there is music in the valley.
- Trustee Blackmore attended a DPAC meeting and used this as an example how dialogue allows growth.
- Trustee Chew acknowledged the work of her fellow Trustees in various meetings. She highlighted the Superintendent's work on those and expressed her belief that thanks to the efforts made, change will be seen in the future.

B. <u>Chair</u>

The Chair reported of 14 meetings of the Board within 9 days. As the Board carries on, there will be a lot of traction.

C. <u>BCSTA</u>

Trustee Chew attended the BCSTA Provincial Council. A summary report is available on the BCSTA hub and numerous important motions are coming forward.

A virtual orientation meeting will be held on Thursday, April 13.

D. <u>BCPSEA</u>

On May 8, a regional BCPSEA meeting will be held in Cranbrook. Trustee Nazaroff will be attending.

- E. <u>RDCK</u> Nil
- F. <u>Other Committees</u> Nil
- G. <u>Student Trustees</u>
 - Student Trustee Patton Beebe reported on an amazing concert of an Indigenous artist that took place at KRSS right before Spring Break.
 - Student Trustee Holland from Mt. Sentinel Secondary school provided information on the Mr. Webber freedom quest, as well as the film and media program trip to Vancouver that will include visits to multiple universities as well as the Vancouver Art Gallery. A new phone policy allows no phones in classrooms.



16. Comments or Questions from the Public

Superintendent Smillie answered questions made by the public. The Pro-D Day on Indigenizing the curriculum will be held on Monday, April 17, 2023, and will be accessible for the public through Zoom.

17. Meeting Schedule and Reminders

A. Board Meetings

The next Meeting of the Board held in the public is scheduled for May 09, 2023.

18. Adjournment of Meeting

The meeting was adjourned at 6:41 PM.

Board Chair

Secretary-Treasurer





Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
Resolutions in Pro	ogress					
≂ebruary 26, 2019	18/19-092	Properties Sell or Defer	WHEREAS there are nine Board owned properties under consideration for sale in the existing 2016-2026 Facilities Plan, which the Board has previously resolved to sell; WHEREAS the Board is currently in the process creating a new facilities plan (the "2019-2029 Facilities Plan"), for which it is currently consulting with stakeholders and has contracted Baragar Systems to provide long-range enrolment projections and demographic analysis; Moved by Trustee Lang , seconded by Trustee Chew: NOW THEREFORE BE IT RESOLVED THAT in line with past Board resolutions, the following property interests be sold forthwith: 1.Former Crawford Bay maintenance yard; 2.Retallack land; 3.Former Yahk Elementary, and; 4.Ymir Land; THAT the sale of the following property interests be deferred until the Board adopts the new 2019-2029 Facilities Plan: 1.Former AI Collinson Elementary; 2.Former Gordon Sargent Elementary; 3.Kin Park in Creston, and; 4.Salmo tennis court & pool land	Secretary-Treasurer	As of April 2023, the following properties have not sold: - Former Crawford Bay maintenance yard; - Retallack II; - Ymir Land - Salmo Tennis Court & Pool Land	In Progress
Standing Resoluti	ons					
Resolutions for R	epeal or Repla	cement				
Completed Resolu	utions					
April 11, 2023	22/23-043	Adoption of School Fees	THAT the 2023-2024 School Fees BE APPROVED as proposed with minor corrections.			Complete
April 11, 2023	22/23-042	Capital Plan Bylaw	THAT the Board of Education unanimously agrees to give the Capital Project Bylaw No. 2023/24- CPSD8- 01 all three readings at this meeting of April 11, 2023.			Complete
			WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 8 (Kootenay Lake) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,			
			NOW THEREFORE in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:			
			 (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications; (b) Upon ministerial approval to proceed, commence the project(s) and proceed diligently and use its best efforts to complete each project substantially as directed by the Minister; (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and, (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister. 			
			NOW THEREFORE the Board enacts as follows:			
			 The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated March 15, 2023, is hereby adopted. This Capital Bylaw may be cited as School District No. 8 (Kootenay Lake) Capital Bylaw No. 2023/24- CPSD8-01." READ A FIRST TIME the 11th day of April 2023; READ A SECOND TIME the 11th day of April 2023; READ A THIRD TIME, PASSED the 11th day of April 2023. 			



FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
April 11, 2023	22/23-041	Approve Strategic Plan for Field Testing	THAT the 2024-2029 Strategic Plan BE APPROVED for field testing.			Complete
April 11, 2023	22/23-040	Adoption of Minutes	THAT the minutes from the March 14, 2023 Meeting of the Board held in public BE ADOPTED, as circulated.			Complete
April 11, 2023	22/23-039	Adoption of Agenda	THAT the Agenda for this April 11, 2023 meeting BE ADOPTED, as circulated.			Complete
March 14, 2023	22/23-038	Apprival of policies 111, 112, 113, 114, 115, 116, and 620	THAT Policies 111, 112, 113, 114, 115, 116, and 620 BE APPROVED.			Complete
March 14, 2023	22/23-037	Adoption of Minutes	THAT the minutes from the February 14, 2023 Meeting of the Board held in public BE ADOPTED, as circulated.			Complete
March 14, 2023	22/23-036	Adoption of Agenda	THAT the Agenda for this March 14, 2023 meeting BE ADOPTED, as circulated.			Complete
February 14, 2023	22/23-035	Approval of policy 621	THAT policy 621 BE APPROVED.			Complete
February 14, 2023	22/23-034	Approval of Amended Annual Budget Bylaw	i. THAT the 2022-2023 Amended Budget Bylaw BE APPROVED as read a first time; ii. THAT the 2022-2023 Amended Budget Bylaw BE APPROVED as read a second time; iii. THAT the 2022-2023 Amended Budget Bylaw BE ADOPTED as read a third time.			Complete
February 14, 2023	22/23-033	Reading of Amended Annual Budget Bylaw	THAT the Board of Education proceed to conclude three readings in one evening for the School District No. 8 (Kootenay Lake) Amended Annual Budget Bylaw for fiscal year 2022/2023.			Complete
February 14, 2023	22/23-032	Adoption of Minutes	THAT the minutes from the January 10, 2023 Meeting of the Board held in public BE ADOPTED as circulated.			Complete
February 14, 2023	22/23-031	Adoption of Agenda	THAT the Agenda for this February 14, 2023 meeting BE ADOPTED, as circulated.			Complete
January 10, 2023	22/23-030	Trustee Classroom Visits	THAT Trustees are encouraged to visit classrooms as volunteers to keep in touch with the grassroots of our school district in order to aid the best possible governance of our district. This can occur only when invited by a teacher and after notification of the school administration. The motion was defeated with 2 in favor. The topic will be revisited in a working session.		Motion defeated	Complete
January 10, 2023	22/23-029	Extend Meeting	THAT the extending the meeting by 30 minutes BE APPROVED.			Complete
January 10, 2023	22/23-028	Approve Policies 620 and 621 for Field Testing	THAT policies 620 and 621 BE APPROVED for field testing.			Complete
January 10, 2023	22/23-027	Rescind Policy 251	THAT policy 251 BE RESCINDED.			Complete
January 10, 2023	22/23-026	Approval of policies 124, 131, 150, 160, and 190	THAT policies 124, 131, 150, 160, and 190 BE APPROVED.			Complete
January 10, 2023	22/23-025	Approval of Policy 130	THAT policy 130 BE APPROVED.			Complete
January 10, 2023	22/23-024	Approval of budget development schedule	THAT the budget development process and schedule 2023-2024 BE APPROVED.			Complete
January 10, 2023	22/23-023	Adoption of Minutes	THAT the minutes from the December 13, 2022 Meeting of the Board held in public BE ADOPTED as amended.			Complete
January 10, 2023	22/23-022	Adoption of Agenda	THAT the Agenda for this January 10, 2023 meeting BE ADOPTED, as amended.			Complete
December 13, 2022	22/23-021	BCSTA Climate Action Working Group	THAT sending the statement: "The Board of Kootenay Lake SD8 strongly supports the continuation of the Climate Change Working Group. Included in the terms of reference we would welcome the addition of 1) a pathway of advocacy for established timelines on the MoECC commitments to Education and Climate Literacy. We would also welcome inclusion of 2) a pathway of advocacy for the MoECC commitment to Climate Literacy to include Climate Action Curriculum creation and support in our Province and Districts." to the BCSTA Provincial Council BE APPROVED.	2		Complete
December 13, 2022	22/23-020	Trustee Remuneration	THAT Policy 131: Trustee Indemnity be updated to reflect that Trustee remuneration will be calculated for each July 1st based on the change between the most recent December 31, BC CPI published rate as compared to the December 31, BC CPI to the year prior BE APPROVED.			Complete
December 13, 2022	22/23-019	Strategic Plan Public Engagement Process 2022-	THAT the Board APPROVE the Strategic Plan Public Engagement Process 2022-2023.			Complete
beechiber 15, 2022		2023				





FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
December 13, 2022	22/23-017	Adoption of Agenda	THAT the Agenda for this December 13, 2022 meeting BE ADOPTED, as circulated.			Complete
November 8, 2022	22/23-016	Adoption of Minutes	THAT the minutes from the October 11, 2022 Meeting of the Board held in public BE ADOPTED as circulated.			Complete
November 8, 2022	22/23-015	Destruction of Ballots	THAT the ballots for the election of School District 8 Kootenay Lake 2022-2023 Board Chair, Vice-Chair, Provincial Representatives, and Partner Advisory Chairs BE DESTROYED.			Complete
November 8, 2022	22/23-014	Adoption of Agenda	THAT the Agenda for this November 08, 2022 meeting BE ADOPTED as circulated.			Complete
October 31, 2022	22/23-013	Disclosure of 22/23-020C "Responses to false information"	THAT on an ongoing basis the Chair be authorized to request that the Superintendent prepare responses to other false allegations and information made or provided by a trustee that undermines the reputation and credibility of the Board, for review at a closed meeting of the Board prior to publication, BE APPROVED.			Complete
October 11, 2022	22/23-012	BAA Course Approval	THAT the Board Authority Authorized courses •Orientation and Mobility 11 and •Braille 10, Unified English Braille BE APPROVED.			Complete
October 11, 2022	22/23-011	Adoption of Minutes	THAT the minutes from the September 27, 2022 Meeting of the Board held in public BE ADOPTED.			Complete
October 11, 2022	22/23-010	Adoption of Agenda	THAT the Agenda for this October 11, 2022 meeting BE ADOPTED, as circulated.			Complete
September 27, 2022	22/23-009	Minor Capital Projects	THAT the Minor Capital Projects, BE APPROVED.			Complete
September 27, 2022	22/23-008	Operating Surplus and Carry Over Report	THAT the Board of Education of School District No.8 (Kootenay Lake) APPROVE the Operating Surplus and Carry Forward Report and recommended Reserve Balances as presented at the September 27, 2022, Closed Meeting of the Board.			Complete
September 27, 2022	22/23-007	Financial Statements Approved	THAT the Audited Financial Statements and Financial Discussion & Analysis for the year ended June 30, 2022, BE APPROVED.			Complete
September 27, 2022	22/23-006	Adoption of Minutes	THAT the minutes from the September 19, 2022 Meeting of the Board held in public BE ADOPTED.			Complete
September 27, 2022	22/23-005	Adoption of Agenda	THAT the Agenda for this September 27, 2022 meeting BE ADOPTED, as amended.			Complete
September 13, 2022	22/23-004	2022-2023 Superintendent Succession Designate	THAT the Temporary Superintendent Succession Plan BE APPROVED.			Complete
September 13, 2022	22/23-003	2021/2022 Enhancing Student Learning Report and 2022/2023 School Learning Plans	THAT the 2021/2022 Enhancing Student Learning Report and 2022/2023 School Learning Plans BE APPROVED.			Complete
September 13, 2022	22/23-002	Adoption of Minutes	THAT the minutes from the June 21, 2022 Meeting of the Board held in public BE ADOPTED.			Complete
September 13, 2022	22/23-001	Adoption of Agenda	THAT the Agenda for this September 19, 2022 meeting BE ADOPTED, as amended.			Complete
June 21, 2022	21/22-069	Board Calendar	THAT the 2022-2023 Board Calendar BE APPROVED as proposed.			Complete
June 21, 2022	21/22-068	Board Policies for Approval	THAT the updated Policies 120, 121 and 160 BE APPROVED.			Complete
June 21, 2022	21/22-067	Policies returned after Field Testing	THAT Policies 330, 331, 410, 450 and 791 BE APPROVED.			Complete
June 21, 2022	21/22-066	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 BE ADOPTED as read a THIRD time.			Complete
June 21, 2022	21/22-065	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 go forward to THIRD reading.			Complete
June 21, 2022	21/22-064	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 BE GIVEN SECOND reading.			Complete
June 21, 2022	21/22-063	Trustee Elections Bylaw	THAT the School District No. 8 (Kootenay Lake) Trustee Elections Bylaw No. 1-2022 BE GIVEN FIRST reading.			Complete
June 21, 2022	21/22-062	Auditors Terms of Engagement	THAT the proposal of BDO Canada, made pursuant to the Auditor Terms of Engagement issued on March 31, 2022 BE APPROVED by the Board.			Complete
June 21, 2022	21/22-061	Trustee Indemnity	THAT the Board consider reviewing the Trustee indemnity once the new Board has been elected after October 15, 2022, BE APPROVED.	Secretary-Treasurer	Reviewed and new remuneration approved at Board meeting. Policy redrafted to support motion.	Complete
June 21, 2022	21/22-060	Trustee Indemnity	THAT the term average indemnity in Policy 131 is to be changed to median indemnity to take effect at the end of the 2021/2022 school year, BE APPROVED.	Secretary-Treasurer	Motion defeated	Complete





FROM:	Trish Smillie, Superintendent
DATE:	May 9, 2023
SUBJECT:	Strategic Plan 2024-2029

For Approval

Introduction

This memorandum will outline the Strategic Plan 2024-2029.

Background

The Board of Education approved the Strategic Plan Engagement Process at a Meeting of the Board Held in Public on December 13, 2022. During this meeting, the Board was presented with the Strategic Plan Engagement platform. This platform provides the Board with the ability to engage partners virtually.

On December 14th, a social media campaign began to advise education partners of the Board's intention to re-develop the strategic plan and inquire, "How would you like to be engaged?".

Following this pre-engagement process, the Board of Education engaged education partners through online forums and in-person meetings from January - March 2023. The process and feedback can be found on the SD8 website.

The Board received information on the feedback provided at public consultation meetings and through the engagement platform and approved the draft strategic plan for field testing on April 11, 2023.

Engagement

The engagement platform outlined the mandate for public education as outlined in the Statement of <u>Education Policy Order</u>, the <u>Framework for Enhancing Student Learning Policy</u>, and <u>the Declaration of the Rights of Indigenous Peoples Act</u>.

As stated in the Education Policy Order, "the purpose of the British Columbia school system is to enable learners to develop their individual potential and to acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and a prosperous and sustainable economy".

The preamble to the School Act and the Statement of Education Policy Order (Mandate for the School System) states the purpose of the British Columbia school system is to enable all learners to become literate, to develop their individual potential and to acquire the knowledge, skills and attitudes needed to contribute to a healthy, democratic and pluralistic society and a prosperous and sustainable economy. To achieve this purpose, there is a collective mandate to develop the Educated Citizen defined as the intellectual, human and social and career development of every student.

The Framework for Enhancing Student Learning policy requires that Boards of education will set, create and maintain a strategic plan. A strategic plan articulates the vision, mission, and values



of the school district and is roadmap that identifies priorities that guide the district towards its short and long-term goals.

The Declaration on the Rights of Indigenous Peoples Act represents the province's reconciliation framework and the commitments that Board of Education must support in furthering reconciliation.

Field Testing Feedback

The strategic plan was posted for field testing following the April 11, 2023 Board meeting. Through the feedback gained during the public engagement process, it is evident that our school communities including our students, staff, families, and educational partners care deeply about children and their overall education, well-being, and futures as educated citizens.

Field testing was posted to the website, through social media, and provided to staff, students, and Parent Advisory Councils. The Board received no further feedback on the draft 2024-2029 Strategic Plan. The <u>SD8 public engagement webpage</u> provides the feedback and archives from the engagement process.

The full draft <u>Strategic Plan 2024-2029</u> can be found on the SD8 public engagement website.

Recommendation

THAT the Strategic Plan 2024-2029 BE APPROVED for implementation in the 2023-2024 school year.





FROM:	Trish Smillie, Superintendent	
DATE:	May 9, 2023	
SUBJECT:	Career Development Continuous Learning Report 2022-2023	
		For Information

Introduction

This memorandum provides an overview of the Career Continuous Learning Report for 2022-2023.

Background

The mandate of public education is to develop the educated citizen. School District No. 8 (Kootenay Lake) is guided by its vision and core values. All resources and district initiatives are aligned with Ministry of Education and Child Care goals. School learning plans also support the commitment to the "Educated Citizen" mandate that focuses on the intellectual, human and social and career development of every student.

Information

Career development is one of the goals of the British Columbia education system that is shared by schools, family and community. Education programs in BC schools help prepare students for successful employment when they leave the K-12 school system.

SD8 strives to ensure that all learners graduate with personal career-life development goals through experiential learning, community connections, and authentic evidence of learning. In so doing, SD8 students graduate with dignity, purpose and options. The district goal for careers and transitions is to ensure all learners graduate and have the core competencies to demonstrate their career and life goals.

Action items are prioritized to ensure continuous learning for all learners, including Indigenous learners, learners with diverse abilities, children and youth in care, and English language learners. These action items are connected to the priority areas outlined in the SD8 2021-2022 Enhancing Student Learning Report.

With the implementation of a district-wide literacy coherence model, SD8 is optimistic that all students will be set up for success throughout their K-12 school experience and beyond.

The <u>Career Development Continuous Learning Report</u> is provided on the website for the Board's review.





FROM:	Trish Smillie, Superintendent	
DATE:	May 9, 2023	
SUBJECT:	Kootenay Lake International Program 2022-2023	
		For Information

Introduction

This memorandum provides an overview of the Kootenay Lake International Program Report for 2022-2023.

Background

SD8 provides an International Student Program called the Kootenay Lake International Student Program (KLIP) to students around the globe. The KLIP fosters social, cultural, and economic benefits for SD8 and the region, offering international students' numerous opportunities to participate in the educational and social environment of district schools.

District participation in KLIP promotes awareness of, and appreciation for, diversity and cultural awareness. It strengthens the inter-cultural connection between students, staff members, homestay families and community members in the KLIP's local and global community. The goal of SD8 in providing this program is to offer a rich inter-cultural and educational experience for both the district and international students.

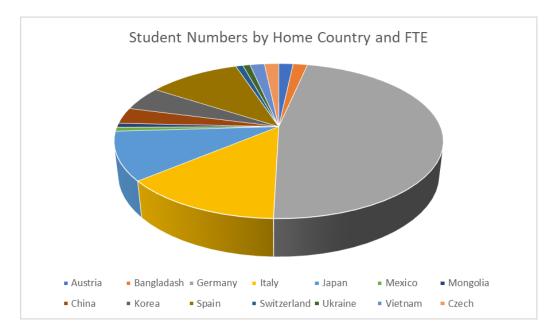
The goal of the KLIP is to enhance the demographics and diversity of participating schools, and of the District, by embracing inter-cultural perspectives and understanding. The intent is to bring into focus an awareness of socio-cultural differences and the appreciation and celebration of the differences of diverse peoples, cultures, and lifestyles.

The Kootenay Lake International Program Report is provided for the Board's review.

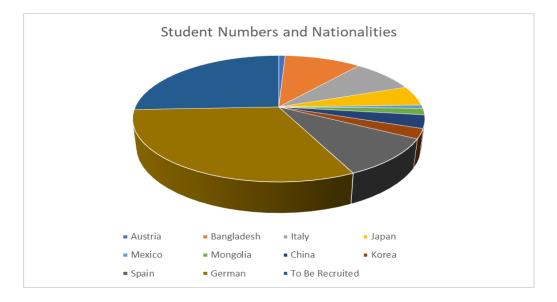


Information

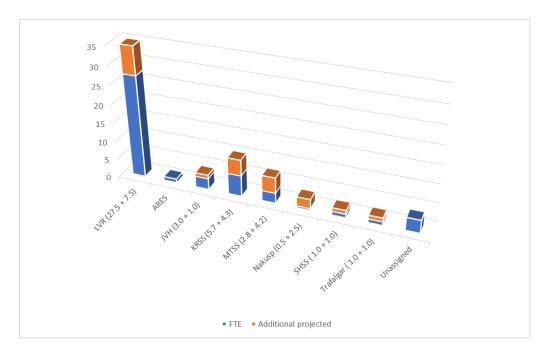
Overview of Student Representation 21/22 (59.84 FTE)



2022-23 Enrolment Projections - 65 FTE

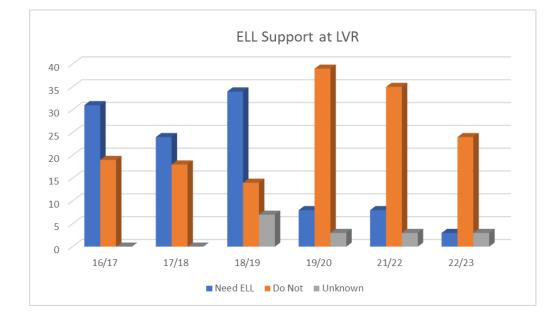






Projections of Student Numbers by School 2022-23

The majority of international students are high school age and are seeking a BC Dogwood. A goal of the KLIP is to diversify students in a variety of schools. We accept student who are in K - 12, but students younger than 12 must be accompanied by their parent. We are seeing growing interest in parent accompaniment for younger students.

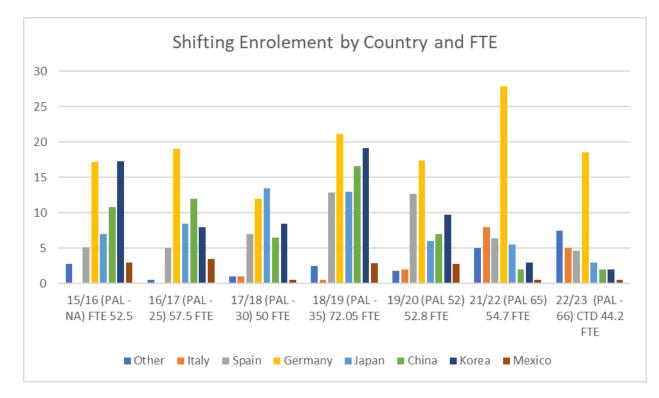


The Changing Landscape in International Student Enrolment

Page 28 of 92

English language ability and the need for ELL support has shifted significantly over time. This is due to:

- 1) an increase of students from Western European countries where students have a strong English language base.
- 2) students enrolling with proficient English skills.
- 3) a shift in the politics of some countries which has caused a decline in enrolment from students in these countries.
- 4) Visa Application Centers (VAC) closed due to COVID-19 in countries that have historically been bigger markets for international students.



Historical Trends Countries

Historically our largest markets were students from China, Korea, and Japan. Starting the year before COVID-19, there was a drop in numbers of students from these countries due to political challenges, as well as home government restrictions.

Virtual Recruiting Events in 2021-22

District Principal Schmidt participated in several virtual recruiting events this year. Agent fairs transitioned to a virtual format during the pandemic. This has allowed recruitment to investigate new markets that may not have been considered in the past. Target markets for these events were:

- Mexico
- Brazil
- South America



- Japan
- China
- Korea
- Eastern European
- South Asia
- Turkey
- Vietnam

KLIP Initiatives

The KLIP offers value-added services to schools and communities. Coordination and involvement at the local and provincial level allows SD8 to support communities and share our unique perspectives at the provincial level.

- 1. The Welcome Centre offers assistance in registration of new-to-Canada students and families who qualify for Ministry funding. SD8 has seen a 20% increase in Ministry Funded students from outside of Canada this year.
- 2. Anti-racism and inter-cultural knowledge and skills is a global focus. The KLIP supports SD8's efforts locally and provincially through Global Inter-cultural Studies Project in partnership with the Ministry of Education and Child Care and UBC. This offers an expansion of curricular competencies for all KLIP students.

Actions for Kootenay Lake International Program in 2022-23

The KLIP seeks to continue to increase international student enrolment and inter-cultural opportunities for all students. The goals for the Kootenay Lake International Program are to actively seek inter-cultural, employment and value-added opportunities to SD8, our communities, local students, and international partners.

In order to achieve this the following actions will become a focus in 2022-23:

- 1) Re-establish international community relationships which have been impacted by COVID-19.
- 2) Establish a strong social media presence with International Student Agents
- 3) Enhance the Homestay Family Program through a strong marketing campaign and by reestablishing contact with homestay families that opted not to host ISP students during COVID-19.
- 4) Continue to develop opportunities for local students to develop inter-cultural skills courses, exchanges, partnerships, etc.
- 5) Build and strengthen connections with community and post-secondary partners CBAL, Selkirk College, and SAIT, to develop a seamless transition of high school students to local post-secondary institutions.
- 6) Continue to work with cultural awareness and anti-racism learning in the district to support all students.



Summary

Although student enrolment numbers have returned to levels prior to COVID-19, there has been a significant shift in the needs of the students and country of origin. COVID-19 restrictions continue to prevent students from some of our historical markets from being able to obtain the documentation that is required for Study Visas and travel.

The KLIP provides a variety of opportunities to schools and communities to advance their work and knowledge with cultural awareness and learning. With our underlying goal of preparing students for success for the future, developing global and cultural awareness is a knowledge and mindset that is highly valued in the workplace. Having the ability to be flexible and fluid with how we interact in diverse individuals, cultures, and experiences allow us all to appreciate value of diversity.





FROM:	Trish Smillie, Superintendent
DATE:	May 9, 2023
SUBJECT:	Annual Budget 2023-2024 Report

For Approval

Introduction

This memorandum outlines the recommended Annual Budget 2023-2024.

Background

The Ministry of Education and Child Care requires every school district to submit a balanced budget for the next school year by June 30. The Board of Education of School District No. 8 (Kootenay Lake) is therefore required to approve and submit its 2023-2024 budget on or before June 30, 2023.

In preparation for the previous year's annual budget and in anticipation of the 2023-2024 annual budget, organizational efficiencies were achieved through a detailed review of ancillary budgets, programming budgets, and in spite our financial pressures in 2021-2022 and 2022-2023, the district has ensured that resources were focused on classroom support.

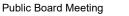
The budget process is based on the following main considerations:

- Alignment to the 2024-2029 Strategic Plan and maintaining a focus on the new strategic priorities of: Lifelong Learners, Connected Learners, Caring and Inclusive Learning Culture, Cultural and Identity Development, and Career Development.
- Board consultation with key partners in April of each year: Kootenay Lake Principals and Vice Principals, Kootenay Lake Teachers' Association, CUPE Local 748, Aboriginal Committee of Education, Lower Kootenay Band, Kootenay Lake District Parent Advisory Committee, and students as well as the public.
- A public survey that provides feedback from parents and other partners on the annual budget.
- A recognition that teachers and education assistants in school classrooms and virtual spaces are vital to the success of our students.

As a result of these considerations, the district ensured that the expenditures related to the classroom were maintained and that the budget supported the Board of Education's draft 2024-2029 mission, "To inspire and support each learner to thrive in a caring learning environment."

As a result of these considerations, the district ensured that the expenditures related to the classroom were maintained and that the budget supported the Board of Education's 2024-2029 mission, "To inspire and support each learner to thrive in a caring learning environment."

Page 1 of 2





Recommendation

Attached is the School District No. 8 (Kootenay Lake) Annual Budget Bylaw for fiscal year 2023/2024 for the Board's consideration and approval.

To approve the Bylaw in one evening requires unanimous consent of the Board. The motion below and the attached Bylaw is presented for the Board's consideration and approval:

THAT the Board of Education proceed to conclude three readings in one evening for the School District No. 8 (Kootenay Lake).

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 08 (KOOTENAY LAKE) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the School Act , R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act , Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.

2. This bylaw may be cited as School District No. 08 (Kootenay Lake) Annual Budget Bylaw for fiscal year 2023/2024.

3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$81,600,403 for the 2023/2024 fiscal year was prepared in accordance with the Act.

4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 9th DAY OF MAY, 2023; READ A SECOND TIME THE 9th DAY OF MAY, 2023; READ A THIRD TIME, PASSED AND ADOPTED THE 9th DAY OF MAY, 2023.



Annual Budget

School District No. 08 (Kootenay Lake)

June 30, 2024



School District No. 08 (Kootenay Lake)

June 30, 2024

Table of Contents

Bylaw	1
Annual Budget - Revenue and Expense - Statement 2	2
Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Annual Budget - Operating Revenue and Expense - Schedule 2	5
Schedule 2A - Annual Budget - Schedule of Operating Revenue by Source	6
Schedule 2B - Annual Budget - Schedule of Operating Expense by Object	7
Schedule 2C - Annual Budget - Operating Expense by Function, Program and Object	8
Annual Budget - Special Purpose Revenue and Expense - Schedule 3	10
Schedule 3A - Annual Budget - Changes in Special Purpose Funds	11
Annual Budget - Capital Revenue and Expense - Schedule 4	14

*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.



ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 08 (KOOTENAY LAKE) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

- 1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 08 (Kootenay Lake) Annual Budget Bylaw for fiscal year 2023/2024.
- 3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$81,600,403 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
- 4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 9th DAY OF MAY, 2023;

READ A SECOND TIME THE 9th DAY OF MAY, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 9th DAY OF MAY, 2023;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 08 (Kootenay Lake) Annual Budget Bylaw 2023/2024, adopted by the Board the _____ DAY OF _____, 2023.



Annual Budget - Revenue and Expense Year Ended June 30, 2024

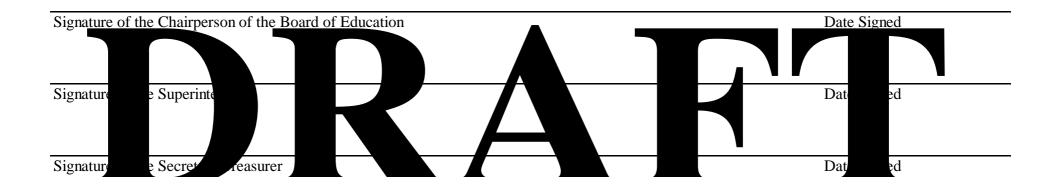
	2024	2023 Amended
	Annual Budget	Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	4,726.000	4,732.563
Adult	2.000	2.125
Total Ministry Operating Grant Funded FTE's	4,728.000	4,734.688
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	76,613,741	69,473,992
Other	385,676	409,576
Tuition	1,654,150	1,770,150
Other Revenue	1,810,616	1,857,010
Rentals and Leases	64,000	72,000
Investment Income	116,000	116,000
Total Revenue	80,644,183	73,698,728
Expenses		
Instruction	60,638,228	55,390,050
District Administration	4,316,337	3,829,873
Operations and Maintenance	12,981,697	12,212,265
Transportation and Housing	3,370,141	3,060,184
Total Expense	81,306,403	74,492,372
Budgeted Surplus (Deficit), for the year	(662,220)	(793,644)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(662,220)	(793,644
Budgeted Surplus (Deficit), for the year	(662,220)	(793,644)



Annual Budget - Revenue and Expense Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	64,800,435	60,067,442
Operating - Tangible Capital Assets Purchased	194,000	23,500
Special Purpose Funds - Total Expense	12,561,668	10,569,534
Special Purpose Funds - Tangible Capital Assets Purchased	100,000	179,140
Capital Fund - Total Expense	3,944,300	3,855,396
Total Budget Bylaw Amount	81,600,403	74,695,012

Approved by the Board





Annual Budget - Changes in Net Financial Assets (Debt) Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(662,220)	(793,644)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(294,000)	(202,640)
Total Acquisition of Tangible Capital Assets	(294,000)	(202,640)
Amortization of Tangible Capital Assets	3,944,300	3,855,396
Total Effect of change in Tangible Capital Assets	3,650,300	3,652,756
		-
(Increase) Decrease in Net Financial Assets (Debt)	2,988,080	2,859,112



Annual Budget - Operating Revenue and Expense Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	62,366,493	57,268,706
Other	296,176	320,076
Tuition	1,654,150	1,770,150
Other Revenue	513,616	560,010
Rentals and Leases	64,000	72,000
Investment Income	100,000	100,000
Total Revenue	64,994,435	60,090,942
Expenses		
Instruction	48,504,413	45,281,916
District Administration	4,266,862	3,780,398
Operations and Maintenance	8,680,585	7,968,699
Transportation and Housing	3,348,575	3,036,429
Total Expense	64,800,435	60,067,442
Net Revenue (Expense)	194,000	23,500
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(194,000)	(23,500)
Total Net Transfers	(194,000)	(23,500)
Budgeted Surplus (Deficit), for the year	<u> </u>	

Annual Budget - Schedule of Operating Revenue by Source Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	61,649,241	56,549,165
ISC/LEA Recovery	(68,880)	(68,880)
Other Ministry of Education and Child Care Grants		
Pay Equity	300,996	300,996
Funding for Graduated Adults	14,147	14,147
Student Transportation Fund	419,602	419,602
Support Staff Benefits Grant	43,200	43,200
FSA Scorer Grant	8,187	8,187
Early Learning Framework (ELF) Implementation		2,289
Total Provincial Grants - Ministry of Education and Child Care	62,366,493	57,268,706
Provincial Grants - Other	296,176	320,076
Fuition		
International and Out of Province Students	1,614,150	1,725,150
District Entered	40,000	45,000
Total Tuition	1,654,150	1,770,150
Other Revenues		
Funding from First Nations	68,880	68,880
Miscellaneous		
CSF Tuition	367,018	412,812
Private School Bussing	67,348	67,348
Cultural Grants	10,370	10,370
Sales		600
Total Other Revenue	513,616	560,010
Rentals and Leases	64,000	72,000
Investment Income	100,000	100,000
Fotal Operating Revenue	64,994,435	60,090,942

Annual Budget - Schedule of Operating Expense by Object Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
	\$	\$
Salaries		
Teachers	23,869,156	22,036,474
Principals and Vice Principals	4,356,162	3,842,187
Educational Assistants	3,271,177	3,017,468
Support Staff	7,417,949	6,748,643
Other Professionals	2,584,129	2,326,766
Substitutes	3,347,730	3,097,456
Total Salaries	44,846,303	41,068,994
Employee Benefits	11,135,793	10,236,669
Total Salaries and Benefits	55,982,096	51,305,663
Services and Supplies		
Services	2,184,518	1,980,510
Student Transportation	340,309	270,309
Professional Development and Travel	717,176	884,511
Rentals and Leases	34,441	34,441
Dues and Fees	89,682	89,682
Insurance	177,539	152,539
Supplies	3,403,049	3,541,162
Utilities	1,871,625	1,808,625
Total Services and Supplies	8,818,339	8,761,779
Total Operating Expense	64,800,435	60,067,442

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	19,089,205					2,718,324
1.07 Library Services	335,309			102,531		
1.08 Counselling	527,543					
1.10 Special Education	2,917,928		3,140,816	73,418	188,275	252,633
1.30 English Language Learning	34,126					
1.31 Indigenous Education	762,108	159,275	130,361			2,101
1.41 School Administration		3,924,660		1,299,756		29,652
1.62 International and Out of Province Students	119,269	79,640		80,555		
Total Function 1	23,785,488	4,163,575	3,271,177	1,556,260	188,275	3,002,710
4 District Administration						
4.11 Educational Administration	83,668	192,587			627,765	
4.40 School District Governance	03,000	1,2,307			187,058	
4.41 Business Administration				366,943	1,024,978	
Total Function 4	83,668	192,587	-	366,943	1,839,801	-
5 Operations and Maintenance						
5 Operations and Maintenance				30,640	117 610	
5.41 Operations and Maintenance Administration5.50 Maintenance Operations				·	447,619	214 820
5.52 Maintenance of Grounds				3,527,238 196,831		214,820
5.56 Utilities				190,031		
Total Function 5		-	-	3,754,709	447,619	214,820
7 Transportation and Housing				50 501	100.404	
7.41 Transportation and Housing Administration				53,721	108,434	
7.70 Student Transportation				1,686,316	100.101	130,200
Total Function 7		-	-	1,740,037	108,434	130,200
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	23,869,156	4,356,162	3,271,177	7,417,949	2,584,129	3,347,730

Total Solorios
Salaries\$
Φ
21,807,529
437,840
527,543
6,573,070
34,126
1,053,845
5,254,068
279,464
35,967,485
004 020
904,020 187,058
1,391,921
2,482,999
2,402,777
478,259
3,742,058
196,831
-
4,417,148
1 () 1 = =
162,155
1,816,516
1,978,671
-
44,846,303



Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total	Employee	Total Salaries	Services and	2024	2023 Amended
	Salaries	Benefits	and Benefits	Supplies	Annual Budget	Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction		5 001 050		1 007 000	20.00/ 120	20.250.524
1.02 Regular Instruction	21,807,529	5,301,270	27,108,799	1,987,339	29,096,138	28,350,734
1.07 Library Services	437,840	106,974	544,814	30,100	574,914	442,242
1.08 Counselling	527,543	125,555	653,098		653,098	260,270
1.10 Special Education	6,573,070	1,846,453	8,419,523	228,665	8,648,188	7,355,047
1.30 English Language Learning	34,126	8,122	42,248		42,248	42,827
1.31 Indigenous Education	1,053,845	256,814	1,310,659	144,135	1,454,794	1,465,756
1.41 School Administration	5,254,068	1,192,901	6,446,969	196,129	6,643,098	5,897,977
1.62 International and Out of Province Students	279,464	63,882	343,346	1,048,589	1,391,935	1,467,063
Total Function 1	35,967,485	8,901,971	44,869,456	3,634,957	48,504,413	45,281,916
4 District Administration						
4.11 Educational Administration	904,020	189,829	1,093,849	304,466	1,398,315	1,188,335
4.40 School District Governance	187,058	10,849	197,907	152,144	350,051	426,909
4.41 Business Administration	1,391,921	312,703	1,704,624	813,872	2,518,496	2,165,154
Total Function 4	2,482,999	513,381	2,996,380	1,270,482	4,266,862	3,780,398
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	478,259	99,611	577,870	306,878	884,748	692,146
5.50 Maintenance Operations	3,742,058	985,828	4,727,886	642,520	5,370,406	4,941,867
5.52 Maintenance of Grounds	196,831	51,963	248,794	129,200	377,994	327,249
5.56 Utilities	-	01,900	- 10,7 > 1	2,047,437	2,047,437	2,007,437
Total Function 5	4,417,148	1,137,402	5,554,550	3,126,035	8,680,585	7,968,699
7 Transportation and Housing						
7.41 Transportation and Housing Administration	162,155	38,020	200,175	30,282	230,457	201,461
7.70 Student Transportation	1,816,516	545,019	2,361,535	756,583	3,118,118	2,834,968
Total Function 7	1,978,671	583,039	2,561,710	730,383	3,348,575	3,036,429
		,		,	, ,	
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	44,846,303	11,135,793	55,982,096	8,818,339	64,800,435	60,067,442

Schedule 2C



Annual Budget - Special Purpose Revenue and Expense Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	11,259,168	9,346,174
Other	89,500	89,500
Other Revenue	1,297,000	1,297,000
Investment Income	16,000	16,000
Total Revenue	12,661,668	10,748,674
Expenses		
Instruction	12,133,815	10,108,134
District Administration	49,475	49,475
Operations and Maintenance	356,812	388,170
Transportation and Housing	21,566	23,755
Total Expense	12,561,668	10,569,534
Net Revenue (Expense)	100,000	179,140
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(100,000)	(179,140)
Total Net Transfers	(100,000)	(179,140)
Budgeted Surplus (Deficit), for the year	-	

Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK F	Classroom Enhancement Fund - Overhead
Deferred Revenue, beginning of year	\$	\$	\$ 671,735	\$ 1,474,336	\$		\$	\$	\$
Deterred Revenue, beginning of year			071,755	1,474,550					
Add: Restricted Grants Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other	279,640	233,351			160,000	39,200	82,879	723,464	226,647
Other			27,000	1,245,000					
Investment Income			11,000	5,000					
	279,640	233,351	38,000	1,250,000	160,000	39,200	82,879	723,464	226,647
Less: Allocated to Revenue	279,640	233,351	38,000	1,250,000	160,000	39,200	82,879	723,464	226,647
Deferred Revenue, end of year	-	-	671,735	1,474,336	-	-	-	-	-
Demonstra									
Revenues Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other	279,640	233,351			160,000	39,200	82,879	723,464	226,647
Other Revenue			27,000	1,245,000					
Investment Income			11,000	5,000					
Expenses	279,640	233,351	38,000	1,250,000	160,000	39,200	82,879	723,464	226,647
Salaries									
Teachers Principals and Vice Principals							16,070	37,230	
Educational Assistants		175,056					22,803	368,804	
Support Staff		1,0,000					,000	200,001	167,207
Other Professionals									
Substitutes						14,500	2,500		
	-	175,056	-	-	-	14,500	41,373	406,034	167,207
Employee Benefits		58,295				4,700	11,817	131,970	45,747
Services and Supplies	179,640	50,275	38,000	1,250,000	160,000	20,000	29,689	185,460	13,693
	179,640	233,351	38,000	1,250,000	160,000	39,200	82,879	723,464	226,647
Net Revenue (Expense) before Interfund Transfers	100,000	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(100,000)								
	(100,000)		-	-	-	-	-	-	-
Net Revenue (Expense)		-	-	-	-	-	-	-	-



Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2024

	Classroom Enhancement Fund - Staffing	First Nation Student Transportation	Mental Health in Schools	Seamless Day Kindergarten	Early Childhood Education Dual Credit Program	Feeding Futures Fund	ASSAI	Health Promoting Schools	Donations
Deferred Revenue, beginning of year	\$	\$	\$	\$	\$ 140,340	\$	\$	\$	\$
Add: Restricted Grants Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Investment Income	8,597,418	21,566	55,000	55,400		644,263	62,500	27,000	25,000
	8,597,418	21,566	55,000	55,400	-	644,263	62,500	27,000	25,000
Less: Allocated to Revenue Deferred Revenue, end of year	8,597,418	21,566	55,000	55,400		644,263 -	62,500 -	27,000	25,000
Revenues Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Revenue Investment Income	8,597,418	21,566	55,000	55,400		644,263	62,500	27,000	25,000
Expenses	8,597,418	21,566	55,000	55,400	140,340	644,263	62,500	27,000	25,000
Salaries Teachers Principals and Vice Principals Educational Assistants Support Staff Other Professionals	6,944,642		43,990	39,483		118,713		21,810	
Substitutes					5,656				
	6,944,642	-	43,990	39,483	49,756	118,713	-	21,810	-
Employee Benefits Services and Supplies	1,652,776	21,566 21,566	11,010	13,147 2,770 55,400	80,156	28,254 497,296 644,263	62,500 62,500	5,190	25,000 25,000
Net Revenue (Expense) before Interfund Transfers		-	-	-	-	-	-	-	-
Interfund Transfers Tangible Capital Assets Purchased									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-		-	-	-	-	-



Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2024

SSDeferred Revenue, beginning of year2,286,411Add: Restricted GrantsProvincial Grants - Ministry of Education and Child Care11,118,828Provincial Grants - Other114,500Other1,272,000Investment Income12,661,668Deferred Revenue, end of year2,146,071RevenuesProvincial Grants - Ministry of Education and Child Care11,259,168Provincial Grants - Ministry of Education and Child Care11,259,168Provincial Grants - Other2,146,071Revenues12,661,668Provincial Grants - Other1,297,000Investment Income12,661,668Expenses31,855Salaries7,194,700Principals and Vice Principals31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes2,565,770Iz,561,66812,561,668Net Revenue (Expense) before Interfund Transfers100,000Interfund Transfers100,000Net Revenue (Expense)-		TOTAL
Add: Restricted Grants Provincial Grants - Other 11,118,828 Provincial Grants - Other 114,500 Other 11,272,000 Investment Income 12,661,668 Deferred Revenue, end of year 2,146,071 Revenues Provincial Grants - Ministry of Education and Child Care Provincial Grants - Ministry of Education and Child Care 11,259,168 Provincial Grants - Other 1,297,000 Other Revenue 12,661,668 Expenses 12,661,668 Salaries 7,194,700 Teachers 7,194,700 Principals and Vice Principals 31,855 Educational Assistants 606,146 Support Staff 167,207 Other Professionals 5,656 Substitutes 1,973,334 Services and Supplies 2,565,770 Iz,561,668 12,561,668 Net Revenue (Expense) before Interfund Transfers 100,000 Interfund Transfers 100,000 Tangible Capital Assets Purchased (100,000)		\$
Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Investment Income11,118,828 I14,500 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,2251,32812,661,668 S9,500 I,295,168 S9,500 I,297,000 I,297,000 I,297,000 I,000 I,297,000 Substitutes114,500 I,297,0000	Deferred Revenue, beginning of year	2,286,411
Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Investment Income11,118,828 I14,500 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,272,000 I,2251,32812,661,668 S9,500 I,295,168 S9,500 I,297,000 I,297,000 I,297,000 I,000 I,297,000 Substitutes114,500 I,297,0000		
Provincial Grants - Other114,500Other1,272,000Investment Income16,000I2,521,328Less: Allocated to Revenue12,661,668Deferred Revenue, end of year2,146,071RevenuesProvincial Grants - Ministry of Education and Child Care11,259,168Provincial Grants - Other89,500Other Revenue1,297,000Investment Income16,000Investment Income12,661,668Expenses31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,0008,022,5641973,334Employee Benefits1,973,334Services and Supplies2,565,770I2,561,668100,000Interfund Transfers100,000Interfund Transfers100,000Interfund Transfers100,000		11 110 020
Other Investment Income1,272,000 16,000 12,521,328Less: Allocated to Revenue Deferred Revenue, end of year12,661,668 2,146,071Revenues Provincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Revenue Investment Income11,259,168 9,500 1,297,000 1,2,561,668Expenses Salaries Teachers Tangible Capital Assets Purchased1,277,000 1,000 1,00000Interfund Transfers Tangible Capital Assets Purchased100,000 (100,000) (100,000)	•	
Investment Income16,00012,521,328Less: Allocated to Revenue12,661,668Deferred Revenue, end of year2,146,071Revenues11,259,168Provincial Grants - Ministry of Education and Child Care11,259,168Provincial Grants - Other89,500Other Revenue1,297,000Investment Income16,00010,00016,00011,259,16889,500Other Revenue1,297,000Investment Income16,00012,661,66889,500Expenses7,194,700Salaries7,194,700Teachers7,194,700Principals and Vice Principals31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,0008,022,5641,973,334Services and Supplies2,565,77012,561,668100,000Interfund Transfers100,000Interfund Capital Assets Purchased(100,000)		,
Less:Allocated to RevenueDeferred Revenue, end of year12,661,668Deferred Revenue, end of year2,146,071Revenues11,259,168Provincial Grants - Other89,500Other Revenue1,297,000Investment Income16,000Expenses12,661,668Salaries7,194,700Teachers7,194,700Principals and Vice Principals31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,000Revenue (Expense) before Interfund Transfers100,000Interfund Transfers100,000Interfund Transfers100,000		
Less: Allocated to Revenue12,661,668Deferred Revenue, end of year2,146,071Revenues11,259,168Provincial Grants - Other11,259,168Other Revenue1,297,000Investment Income16,000Iz,661,66812,661,668Expenses31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,0008,022,5641,973,334Employee Benefits2,565,77012,561,66812,561,668Net Revenue (Expense) before Interfund Transfers100,000Interfund Transfers100,000Tangible Capital Assets Purchased(100,000)	investment income	
Deferred Revenue, end of year2,146,071RevenuesProvincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Revenue11,259,168 89,500 1,297,000 1,297,000 12,661,668Expenses16,000Salaries Teachers Teachers7,194,700 31,855 Educational Assistants 606,146 Support Staff Other Professionals Substitutes31,855 606,146 167,207 31,855 5,656 17,000 8,022,564Employee Benefits Services and Supplies1,973,334 2,565,770 12,561,6681,973,334 2,565,770 12,561,668Net Revenue (Expense) before Interfund Transfers Tangible Capital Assets Purchased(100,000) (100,000)		12,521,528
Deferred Revenue, end of year2,146,071RevenuesProvincial Grants - Ministry of Education and Child Care Provincial Grants - Other Other Revenue11,259,168 89,500 1,297,000 1,297,000 12,661,668Expenses16,000Salaries Teachers Teachers7,194,700 31,855 Educational Assistants 606,146 Support Staff Other Professionals Substitutes31,855 606,146 167,207 31,855 5,656 17,000 8,022,564Employee Benefits Services and Supplies1,973,334 2,565,770 12,561,6681,973,334 2,565,770 12,561,668Net Revenue (Expense) before Interfund Transfers Tangible Capital Assets Purchased(100,000) (100,000)	Less: Allocated to Revenue	12.661.668
RevenuesProvincial Grants - Ministry of Education and Child Care11,259,168Provincial Grants - Other0ther89,500Other Revenue1,297,0001,297,000Investment Income16,00012,661,668ExpensesSalaries7,194,700Principals and Vice Principals31,855606,146Educational Assistants606,1465upport Staff167,207Other Professionals5,6565,6565,656Substitutes17,0008,022,564Employee Benefits1,973,3342,565,770Services and Supplies2,565,77012,561,668Net Revenue (Expense) before Interfund Transfers100,000Interfund Transfers100,000Tangible Capital Assets Purchased(100,000)		
Provincial Grants - Ministry of Education and Child Care11,259,168Provincial Grants - Other89,500Other Revenue1,297,000Investment Income16,000Iz,661,66812,661,668Expenses7,194,700Principals and Vice Principals31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,0008,022,56419,73,334Employee Benefits1,973,334Services and Supplies2,565,770Interfund Transfers100,000Interfund Transfers100,000Interfund Transfers100,000		
Provincial Grants - Other89,500Other Revenue1,297,000Investment Income16,00012,661,668ExpensesSalaries7,194,700Principals and Vice Principals31,855Educational Assistants6006,146Support Staff167,207Other Professionals5,656Substitutes17,000Revenue (Expense) before Interfund Transfers100,000Interfund Transfers100,000Interfund Transfers(100,000)Interfund Transfers100,000		
Other Revenue1,297,000Investment Income16,00012,661,668ExpensesSalaries7,194,700Principals and Vice Principals31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,000Revenue (Expense) before Interfund Transfers1973,334Net Revenue (Expense) before Interfund Transfers100,000Interfund Transfers(100,000)(100,000)(100,000)		11,259,168
Investment Income 16,000 12,661,668 Expenses Salaries Teachers 7,194,700 Principals and Vice Principals 31,855 Educational Assistants 606,146 Support Staff 167,207 Other Professionals 5,656 Substitutes 17,000 8,022,564 Employee Benefits 1,973,334 Services and Supplies 2,565,770 12,561,668 Net Revenue (Expense) before Interfund Transfers 100,000 Interfund Transfers Tangible Capital Assets Purchased (100,000) (100,000)		-
I2,661,668ExpensesSalaries7,194,700Principals and Vice Principals31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,0008,022,5641,973,334Employee Benefits2,565,770Services and Supplies2,565,770Interfund Transfers100,000Interfund Transfers100,000Interfund Transfers100,000	Other Revenue	1,297,000
Expenses Salaries Teachers 7,194,700 Principals and Vice Principals 31,855 Educational Assistants 606,146 Support Staff 167,207 Other Professionals 5,656 Substitutes 17,000 Revenue (Expense) Benefits 1,973,334 Services and Supplies 2,565,770 Interfund Transfers 100,000 Interfund Transfers 100,000 (100,000) (100,000)	Investment Income	
Salaries7,194,700Principals and Vice Principals31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,0008,022,5641,973,334Employee Benefits1,973,334Services and Supplies2,565,77012,561,668100,000Interfund Transfers100,000Interfund Transfers(100,000)Interfund Assets Purchased(100,000)		12,661,668
Teachers7,194,700Principals and Vice Principals31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,0008,022,5641,973,334Employee Benefits1,973,334Services and Supplies2,565,77012,561,668100,000Interfund Transfers100,000Interfund Transfers(100,000)Capital Assets Purchased(100,000)	-	
Principals and Vice Principals31,855Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,000Revenue Benefits1,973,334Services and Supplies2,565,770I2,561,668100,000Interfund Transfers100,000Interfund Transfers(100,000)Interfund Capital Assets Purchased(100,000)		- 104 - 200
Educational Assistants606,146Support Staff167,207Other Professionals5,656Substitutes17,000Reployee Benefits1,973,334Services and Supplies2,565,77012,561,668100,000Net Revenue (Expense) before Interfund Transfers100,000Interfund Transfers100,000Capital Assets Purchased(100,000)		
Support Staff167,207Other Professionals5,656Substitutes17,0008,022,5648,022,564Employee Benefits2,565,770Services and Supplies2,565,77012,561,668100,000Interfund Transfers100,000Interfund Transfers(100,000)(100,000)(100,000)	· ·	-
Other Professionals5,656Substitutes17,0008,022,5648,022,564Employee Benefits1,973,334Services and Supplies2,565,77012,561,66812,561,668Net Revenue (Expense) before Interfund Transfers100,000Interfund Transfers100,000Interfund Transfers(100,000)(100,000)(100,000)		
Substitutes17,000 8,022,564Employee Benefits Services and Supplies1,973,334 2,565,770 12,561,668Net Revenue (Expense) before Interfund Transfers100,000Interfund Transfers Tangible Capital Assets Purchased(100,000) (100,000)		,
Employee Benefits1,973,334Services and Supplies2,565,77012,561,66812,561,668Net Revenue (Expense) before Interfund Transfers100,000Interfund Transfers100,000Interfund Transfers(100,000)(100,000)(100,000)		,
Employee Benefits Services and Supplies1,973,334 2,565,770 12,561,668Net Revenue (Expense) before Interfund Transfers100,000Interfund Transfers Tangible Capital Assets Purchased(100,000) (100,000)	Substitutes	
Services and Supplies2,565,77012,561,668Net Revenue (Expense) before Interfund TransfersInterfund TransfersTangible Capital Assets Purchased(100,000)(100,000)		8,022,564
Services and Supplies2,565,77012,561,668Net Revenue (Expense) before Interfund TransfersInterfund TransfersTangible Capital Assets Purchased(100,000)(100,000)	Employee Benefits	1.973.334
12,561,668Net Revenue (Expense) before Interfund Transfers100,000Interfund Transfers Tangible Capital Assets Purchased(100,000) (100,000)		
Interfund Transfers (100,000) Tangible Capital Assets Purchased (100,000) (100,000) (100,000)		
Interfund Transfers (100,000) Tangible Capital Assets Purchased (100,000) (100,000) (100,000)		100.000
Tangible Capital Assets Purchased (100,000) (100,000) (100,000)	Net Revenue (Expense) before Interfund Transfers	100,000
(100,000)	Interfund Transfers	
(100,000)		(100,000)
Net Revenue (Expense)		
Net Revenue (Expense) -		
	Net Revenue (Expense)	-

Schedule 3A



Annual Budget - Capital Revenue and Expense Year Ended June 30, 2024

	2024			
	Invested in Tangible	Local	Fund	2023 Amended
	Capital Assets	Capital	Balance	Annual Budget
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education and Child Care	2,988,080		2,988,080	2,859,112
Total Revenue	2,988,080	-	2,988,080	2,859,112
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,944,300		3,944,300	3,855,396
Total Expense	3,944,300	-	3,944,300	3,855,396
Net Revenue (Expense)	(956,220)	-	(956,220)	(996,284)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	294,000		294,000	202,640
Total Net Transfers	294,000	-	294,000	202,640
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(662,220)	-	(662,220)	(793,644)





School District 8 Kootenay Lake

2023-2024 Annual Budget Superintendent's Recommendations





Page 50 of 92



Contents

CONTENTS	1
DISTRICT CONTEXT	2
DISTRICT STRATEGIC PLAN 2024-2029	3
	4
2023-2024 ANNUAL BUDGET SUMMARY	5
MINISTRY OF EDUCATION AND CHILD CARE FUNDED STUDENT ENROLMENT	5
OPERATING REVENUES - DETAILED SUMMARY	6
OPERATING EXPENSES SUMMARY	7
SPECIAL PURPOSE FUNDS SUMMARY	9
CAPITAL EXPENSES	11
ANNUAL BUDGET BYLAW SUMMARY	11
CONCLUSION	12

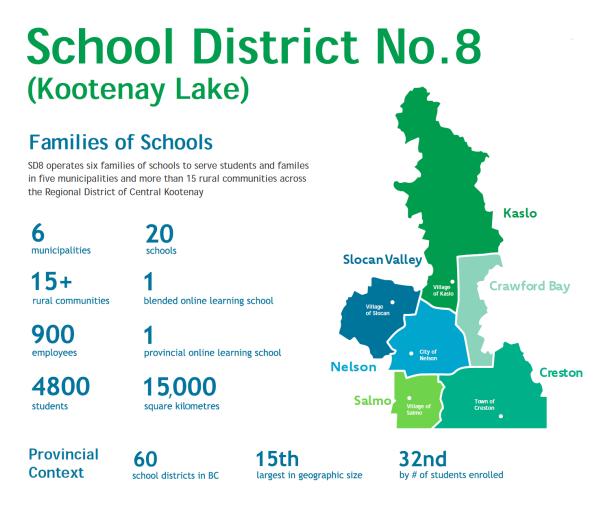




District Context

SD8 meets the learning needs of about 4700 students within 23 schools and SD8 employs approximately 900 staff. The district serves an area of about 15,000 square kilometres which includes the two main population centres of Nelson and Creston, and the surrounding rural areas.

All SD8 decisions are guided by a clear vision and core values and are based on evidence and extensive consultation. District initiatives and resources align with Ministry of Education and Child Care goals. SD8 school plans aim to develop each student's individual potential to acquire knowledge, skills, and abilities. These will help students contribute to a healthy society, and a prosperous and sustainable economy.







District Strategic Plan 2024-2029

Our educators are skilled, our workforce supports student to achieve, and students are working towards building their future with options and purpose. Dynamic organizations are driven by practices that encourage everyone to learn and lead in innovative and inclusive ways. SD8 is guided by its strategic plan and the annual budget allocates resources to support priorities.







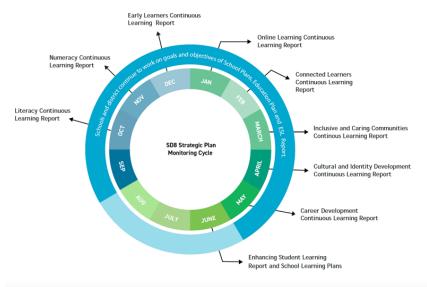
Academic Achievements

The mandate for public education is outlined in the Statement of <u>Education Policy Order</u>, the <u>Framework for Enhancing Student Learning Policy</u>, and <u>the Declaration of the Rights of</u> <u>Indigenous Peoples Act</u>. SD8 supports this public education mandate.

The preamble to the School Act and the Statement of Education Policy Order states the purpose of the British Columbia school system is to enable all learners to become literate, to develop their individual potential and to acquire the knowledge, skills and attitudes needed to contribute to a healthy, democratic, and pluralistic society and a prosperous and sustainable economy. To achieve this purpose, there is a collective mandate to develop the Educated Citizen defined as the intellectual, human, and social and career development of every student.

SD8 has a a continued focus on improving learning, inclusion and equity based on the Educated Citizen using high yield research-based strategies that are consistent with the Provincial curriculum. The Enhancing Student Learning Report, Continuous Learning Reports, and School Learning Plans monitor progress. Since 2022-2023, SD8 has seen improved student outcomes in literacy, school completion, Indigenous student success, assessment participation and reliability, and monitoring of student learning initiatives.

The following annual cycle illustrates how continuous student learning is monitored:



Enhancing Student Learning Report, Continuous Learning Reports and School Learning Plans





2023-2024 Annual Budget Summary

The Ministry of Education and Child Care requires every school district to submit a balanced budget for the next school year by June 30. The Board of Education of School District No. 8 (Kootenay Lake) is therefore required to approve and submit its 2023-2024 budget on or before June 30, 2023.

In preparation for the previous year's annual budget and in anticipation of the 2023-2024 annual budget, organizational efficiencies were achieved through a detailed review of ancillary budgets, programming budgets, and in spite our financial pressures in 2021-2022 and 2022-2023, the district has ensured that resources were focused on classroom support.

The budget process is based on the following main considerations:

- Alignment to the 2024-2029 Strategic Plan and maintaining a focus on the new strategic priorities of: Lifelong Learners, Connected Learners, Caring and Inclusive Learning Culture, Cultural and Identity Development, and Career Development.
- Board consultation with key partners in April of each year: Kootenay Lake Principals and Vice Principals, Kootenay Lake Teachers' Association, CUPE Local 748, Aboriginal Committee of Education, Lower Kootenay Band, Kootenay Lake District Parent Advisory Committee, and students as well as the public.
- A public survey that provides feedback from parents and other partners on the annual budget.
- A recognition that teachers and education assistants in school classrooms and virtual spaces are vital to the success of our students.

As a result of these considerations, the district ensured that the expenditures related to the classroom were maintained and that the budget supported the Board of Education's draft 2024-2029 mission, "To inspire and support each learner to thrive in a caring learning environment."

Ministry of Education and Child Care Funded Student Enrolment

The population of British Columbia experienced unanticipated growth during 2022 and this marked the highest annual growth rate for the Province since 1996. During 2022-2023, SD8 mirrored similar unanticipated growth in enrolment. SD8 is predicting an enrolment decline over the next several years; however, the decline will not be as rapid or as large as expected due to the enrolment growth in 2022-2023.

The table below shows a district enrolment decline of 6.5625 FTE for school aged students and 0.1250 FTE for adults. This represents relatively stable enrolment for 2023-2024,





although the projected enrolment decline for the next few years will have a continued impact on funding.

Total projected 2023-2024 student enrolment:

		Special		2023-2024	2022-2023	Increase	
	Operating	Purpose	Capital	Annual Budget	Amended Budget	(Decrease)	
	\$	\$	\$	\$	\$	\$	%
Ministry Operating Grant Funded FTE's							
School-Age				4,726.0000	4,732.5625	(6.5625)	-0.1%
Adult				2.0000	2.1250	(0.1250)	
Total Ministry Operating Grant Funded FTE's				4,728.0000	4,734.6875	(6.6875)	-0.1%

Operating Revenues - Detailed Summary

The preparation of the budget has been developed within the following context:

- The Ministry of Education has increased enrolment-driven funding by 9.4% to account for labour settlements and inflationary costs.
- Based on best estimates, there is an expected reduction in student enrollment of 6.5625 FTE students.
- There is a reduction in international students of 5.0 FTE, reflecting in a decrease in tuition revenue.

There have been other minor revenue decreases related to reduction of grants from other provincial ministries and a decline in CSF enrolment.

		2023-2024 Annual Budget	2022-2023 Amended Budget	Increase (Decrease)
		\$	\$	\$
Revenues				
	Provincial Grants			
	Ministry of Education	62,366,493	57,268,706	5,097,787
	Other	296,176	320,076	(23,900)
	Tuition	1,654,150	1,770,150	(116,000)
	Other Revenue	513,616	560,010	(46,394)
	Rentals and Leases	64,000	72,000	(8,000)
	Investment Income	100,000	100,000	-
	Total Revenue	64,994,435	60,090,942	4,903,493





Operating Expenses Summary

The budget context for 2023-2024, considering increased revenues and relatively stable enrolment, allows the focus to remain on continuous student learning and improvement.

- At the beginning of the budget process, the district carefully reviewed the staffing needs at the classroom level throughout all the schools. As a result, teaching staff adjustments resulted in an overall increase to teaching, educational assistant, and support staff at the school-level.
- There have been adjustments made to account for labour settlement increases and inflationary costs for fuel, supplies, and utilities.
- Services and supplies budgets have been decreased for one-time costs, such as trustee elections. Funding has been redistributed to support student transportation in school budgets, student engagement events, employee engagement, and strategic priorities.
- Professional development has been shifted to salaries to allow for TTOC and relief coverage for professional learning and in-service to support the strategic plan priorities.

Focusing on expenditures, the district looked critically at all operations to find efficiencies and cost savings outside the classroom.

		2022-2023	
	2023-2024	Amended	Increase
	Annual Budget	Budget	(Decrease)
	\$	\$	\$
Salaries			
Teachers	23,869,156	22,036,474	1,832,682
Principals and Vice Principals	4,356,163	3,842,187	513,976
Educational Assistants	3,271,177	3,017,468	253,709
Support Staff	7,417,949	6,748,643	669,306
Other Professionals	2,584,129	2,326,766	257,363
Substitutes	3,347,730	3,097,456	250,274
Total Salaries	44,846,303	41,068,994	3,777,309
Employee Benefits	11,135,793	10,236,669	899,124
Total Salaries and Benefits	55,982,096	51,305,663	4,676,433
Services and Supplies			
Services	2,184,518	1,980,510	204,008
Student Transportation	340,309	270,309	70,000
Professional Development and Travel	717,176	884,511	(167,335
Rentals and Leases	34,441	34,441	-
Dues and Fees	89,682	89,682	-
Insurance	177,539	152,539	25,000
Supplies	3,403,049	3,541,162	(138,113
Utilities	1,871,625	1,808,625	63,000
Total Services and Supplies	8,818,339	8,761,779	56,560
Total Operating Expense	64,800,435	60,067,442	4,732,993





The Operations and Maintenance and Transportation and Housing functions have included inflationary cost adjustments. All functions represent increases to labour management settlements. There has been focus on reallocation of funds within these functions to support the 2024-2029 Strategic Plan's district's five strategic priorities.

		2023-2024 Annual	2022-2023 Amended	Increase
		Budget	Budget	(Decrease)
		\$	\$	\$
Revenues				
	Provincial Grants			
	Ministry of Education	62,366,493	57,268,706	5,097,787
	Other	296,176	320,076	(23,900)
	Tuition	1,654,150	1,770,150	(116,000)
	Other Revenue	513,616	560,010	(46,394)
	Rentals and Leases	64,000	72,000	(8,000)
	Investment Income	100,000	100,000	-
	Total Revenue	64,994,435	60,090,942	4,903,493
Expenses				
	Instruction	48,504,415	45,281,916	3,222,499
	District Administration	4,266,861	3,780,398	486,463
	Operations and Maintenance	8,680,584	7,968,699	711,885
	Transportation and Housing	3,348,575	3,036,429	312,146
	Total Expense	64,800,435	60,067,442	4,732,993
Net Rever	nue (Expense)	194,000	23,500	170,500
Net Trans	fers (to) from other funds			
	Tangible Capital Assets Purchased	(194,000)	(23,500)	(170,500)
	Total Net Transfers	(194,000)	(23,500)	(170,500)
Budgeted	Operating Surplus (Deficit), for the year	(0)	(0)	0





Special Purpose Funds Summary

The district's Special Purpose Funds revenue and expenses have decreased by \$79,140 when compared to the 2022-2023 amended budget. This is mainly due to not receiving confirmation of specific special purpose funds that are normally announced in the fall. The Student and Family Affordability Fund has been replaced by the Feeding Futures Fund that outlines different criteria for expenditures. The Federal Safe Return to Class and Restart Funding has been eliminated following COVID-19. Some early learning special purpose funds have not been announced but are anticipated in the fall.

				2023-2024	2022-2023	
				Annual	Amended	Increase
			_	Budget	Budget	(Decrease)
				\$	\$	\$
Revenues						
	Provincial Grants					
	Ministry of Education			11,259,168	9,346,174	1,912,994
	Other			89,500	89,500	
	Other Revenue			1,297,000	1,297,000	-
	Investment Income			16,000	16,000	-
	Total Revenue			12,661,668	10,748,674	1,912,994
Expenses						
-	Instruction			12,133,815	10,108,134	2,025,681
	District Administration			49,475	49,475	-
	Operations and Maintena	nce		356,812	388,170	(31,358)
	Transportation & Housing	5		21,566	23,755	(2,189)
	Total Expense			12,561,668	10,569,534	1,992,134
Net Rever	nue (Expense)			100,000	179,140	(79,140)
Net Trans	fers (to) from other funds					
	Tangible Capital Assets Pu			(100,000)	(179,140)	79,140
	Total Net Transfers			(100,000)	(179,140)	79,140
Budgeted	Special Purpose Surplus	Deficit), for the year		-	-	-





Specific Special Purpose Funds are detailed below:

	Ar	nnual Budget	Amended	
		2023/24	Budget 2022/23	Change
Ministry of Education Special Purpose Funds				
Annual Facilities Grant	\$	279,640	279,640	\$ -
Learning Improvement Fund	\$	233,351	188,506	\$ 44,845
Classroom Enhancement Fund Overhead	\$	226,647	207,086	\$ 19,561
Classroom Enhancement Staffing	\$	8,597,418	6,449,339	\$ 2,148,079
Community Link	\$	723,464	650,695	\$ 72,769
StrongStart	\$	160,000	170,000	\$ (10,000)
Ready Set Learn	\$	39,200	39,200	\$ -
OLEP	\$	82,879	112,788	\$ (29,909)
First Nations Student Transportation	\$	21,566	23,755	\$ (2,189)
Mental Health in Schools	\$	55,000	62,126	\$ (7,126)
ECE Dual Credit program	\$	140,340	161,501	\$ (21,161)
Seamless Day Kindergarten	\$	55,400	82,945	\$ (27,545)
Safe Return to Schools Restart Grant			58,490	\$ (58,490)
Federal Safe Return to Class Ventilation Fund			71,564	\$ (71,564)
Student & Family Affordability Fund			553,554	\$ (553,554)
Changing Results for Young Readers			59,985	\$ (59 <i>,</i> 985)
Early Care Learning			175,000	\$ (175,000)
Feeding Futures Fund	\$	644,263	-	\$ 644,263
Total MOE SPF	\$	11,259,168	9,346,174	\$ 1,912,994
Other Provincial Special Purpose Funds				
ASSAI	\$	62,500	62,500	\$ -
Health Promoting Schools	\$	27,000	27,000	\$ -
Total Other Provincial SPF	\$	89,500	\$ 89,500	\$ -
Other Special Purpose Funds				
Scholarship & Bursaries	\$	38,000	38,000	\$ _
School Generated Funds	\$	1,250,000	1,250,000	\$ _
Donations	\$	25,000	25,000	\$ _
Total Other Special Purpose Funds	\$	1,313,000	\$ 1,313,000	\$ -
Total All Special Purpose Funds	\$	12,661,668	\$ 10,748,674	\$ 1,912,994





Capital Expenses

Below is a schedule summarizing changes in the Tangible Capital Assets. The Board is scheduled to receive five new buses and will continue to upgrade its facilities during the 2023-2024 school year investing \$3,984,687.

The amortization of capital expense of \$3,944,300 represents the capital expense that is incorporated into the budget bylaw.

		2023-2024 Annual Budget	2022-2023 Amended Budget	Increase (Decrease)
Expenses				
Amortization of Tangib	ole Capital Assets			
Operations and Mai	ntenance	3,944,300	3,855,396	88,904
Total Expense		3,944,300	3,855,396	88,904

Annual Budget Bylaw Summary

The table below is a breakdown by bylaw category of the district's total Annual Budget Bylaw in the amount of \$81,600,403 for the 2023-2024 fiscal year.

	2023-2024	2022-2023 Amended
Budget Bylaw Amount	Annual Budget	Budget
	\$	\$
Operating-Total Expense	64,800,435	60,067,442
Operating -Tangible Capital Assets	194,000	23,500
Special Purpose Funds - Total Expense	12,561,668	10,569,534
Special Purpose Funds - TangibleCapital Assets Purchased	100,000	179,140
Capital Fund- Total Expense	3,944,300	3,855,396
Total Budget Bylaw Amount	81,600,403	74,695,012





Conclusion

The 2023-2024 Annual Budget supports SD8's focus on continuous student learning and ensuring students are at the centre of all planning and decision making. SD8's Strategic Plan 2024-2029 guides the district in the delivery of educational programming.





PUBLIC

FROM:	Johan Glaudemans, Secretary-Treasurer	
DATE:	May 9, 2023	
SUBJECT:	Five-Year Capital Operations Plan 2023-2028	For Approval

Introduction

The District reports annually on its capital projects for the next school year which is approved annually by the Board. In addition to this, the District prepares a 5-Year Capital Operations Plan that incorporates the priorities for future years based on the needs throughout the District.

Information

Funding for public school buildings and structural improvements is shared between the provincial government and boards of education. The District's capital needs exceed the funding available from the Ministry of Education and Child Care and as such, careful prioritization is required in the area of capital planning. A balanced approach is taken to ensure that different geographic areas get equal consideration where possible.

Capital Project Funding is mainly received from the Ministry is broken down as follows:

- An Annual Facilities Grant, which is usually similar in size from year-to-year spending of which is mainly at the discretion of the District within the parameters of the Program.
- Specific grants for larger Bylaw Capital projects, which must be specifically approved as well as school buses.

The enclosed plan is a live document and represents our best estimate of our planned activities over the next five-year period. Adjustments will be made to this plan throughout the year to reflect the status of project management and supply availability.

Staff provide quarterly reports to the Board of Education on capital operations update related to this 5year plan.

Recommendation

THAT the 2023-2028 5-Year Capital Operations plan BE APPROVED.



Capital Operation	ns Plan						
028 (Updated A	pril 21, 2023)						
SUMIF Categ) DryFunding	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	Total 5-Year Capital Plan
	AFG - Operating	279,640	279,640	279,640	279,640	279,640	1,398,200
	AFG - Capital	1,470,789	1,470,789	1,470,789	1,470,789	1,470,789	7,353,945
	SEP / CNCP	2,388,721	1,600,000	1,600,000	1,600,000	1,600,000	8,788,721
	PEP	195,000	0	195,000	0	195,000	0 585,000
	BUS	919,920	551,952	551,952	551,952	551,952	3,127,728
	Projects Funding	0	0	0	0	0	0
	Contribution	0	0	0	0	0	0
	Property Disposals &	0	0	0	0	0	0
	Capital	301,751	0	0	0	0	301,751
	Donations (Incl.	0	0	0	0	0	0
	TOTAL Funding	5,555,821	3,902,381	4,097,381	3,902,381	4,097,381	21,555,345
	Ministry of Education	5,254,070	3,902,381	4,097,381	3,902,381	4,097,381	21,253,594
	Board of SD8	301,751	0	0	0	0	301,751
	Donations	0	0	0	0	0	0
	Project Category oryProject Category (*Note: All Categories 1-17 are AFG Eligible)	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	Total 5-Year Capital Plan
SUMIF Categ	oryProject Category (*Note: All Categories 1-17 are AFG Eligible)						Capital Plan
SUMIF Categ	bryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds)	135,000	135,000	135,000	135,000	135,000	Capital Plan 675,000
SUMIF Catego 1 SITE 2 PLAY	Site Upgrades (Paving & Grounds) Playgrounds	135,000 230,000	135,000 35,000	135,000 230,000	135,000 35,000	135,000 230,000	Capital Plan 675,000 760,000
SUMIF Catego 1 SITE 2 PLAY 3 BLDEN	bryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting)	135,000 230,000 150,000	135,000 35,000 150,000	135,000 230,000 150,000	135,000 35,000 150,000	135,000 230,000 150,000	Capital Plan 675,000 760,000 750,000
SUMIF Catego 1 SITE 2 PLAY 3 BLDEN 4 ROOF	bryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing	135,000 230,000 150,000 50,000	135,000 35,000 150,000 50,000	135,000 230,000 150,000 50,000	135,000 35,000 150,000 50,000	135,000 230,000 150,000 50,000	Capital Plan 675,000 760,000 750,000 250,000
SUMIF Catego 1 SITE 2 PLAY 3 BLDEN 4 ROOF 5 LIFE	Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems	135,000 230,000 150,000 50,000 50,000	135,000 35,000 150,000 50,000 50,000	135,000 230,000 150,000 50,000 50,000	135,000 35,000 150,000 50,000 50,000	135,000 230,000 150,000 50,000 50,000	Capital Plan 675,000 760,000 750,000 250,000 250,000
SUMIF Catego 1 SITE 2 PLAY 3 BLDEN 4 ROOF	bryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing	135,000 230,000 150,000 50,000 50,000 2,678,721	135,000 35,000 150,000 50,000 50,000 1,890,000	135,000 230,000 150,000 50,000 50,000 1,890,000	135,000 35,000 150,000 50,000 50,000 1,890,000	135,000 230,000 150,000 50,000 50,000 1,890,000	Capital Plan 675,000 760,000 750,000 250,000 250,000 10,238,721
SUMIF Catego 1 SITE 2 PLAY 3 BLDEN 4 ROOF 5 LIFE 6 MECH	Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection)	135,000 230,000 150,000 50,000 50,000	135,000 35,000 150,000 50,000 50,000	135,000 230,000 150,000 50,000 50,000	135,000 35,000 150,000 50,000 50,000	135,000 230,000 150,000 50,000 50,000	Capital Plan 675,000 760,000 750,000 250,000 250,000
SUMIF Catego 1 SITE 2 PLAY 3 BLDEN 4 ROOF 5 LIFE 6 MECH 7 ELEC	Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical	135,000 230,000 150,000 50,000 2,678,721 331,751	135,000 35,000 150,000 50,000 50,000 1,890,000 30,000	135,000 230,000 150,000 50,000 50,000 1,890,000 30,000	135,000 35,000 150,000 50,000 50,000 1,890,000 30,000	135,000 230,000 150,000 50,000 50,000 1,890,000 30,000	Capital Plan 675,000 760,000 750,000 250,000 250,000 10,238,721 451,751
SUMIF Catego 1 SITE 2 PLAY 3 BLDEN 4 ROOF 5 LIFE 6 MECH 7 ELEC 8 WATER	Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems	135,000 230,000 150,000 50,000 2,678,721 331,751 115,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000	135,000 230,000 150,000 50,000 50,000 1,890,000 30,000 115,000	Capital Plan
SUMIF Catego 1 SITE 2 PLAY 3 BLDEN 4 ROOF 5 LIFE 6 MECH 7 ELEC 8 WATER 9 SEPTIC	Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Septic Systems	135,000 230,000 150,000 50,000 2,678,721 331,751 115,000 40,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000	135,000 230,000 150,000 50,000 50,000 1,890,000 30,000 115,000 40,000	Capital Plan Capit
SUMIF Catego SUMIF Catego SUMIF Catego SUMIF SUTE SUTE SUTE SUTE SUTE SUMIF SU	DryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Septic Systems Functional Improvements (Non-structural Carpentry, etc.)	135,000 230,000 150,000 50,000 2,678,721 331,751 115,000 40,000 620,429	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429	Capital Plan Capit
SUMIF Catego SUMIF Catego SUMIF Catego SUMIF SUTE SUTE SUTE SUTE SUTE SUMIF SU	Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Septic Systems Functional Improvements (Non-structural Carpentry, etc.) Flooring	135,000 230,000 150,000 50,000 2,678,721 331,751 115,000 40,000 620,429 50,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000	Capital Plan Capit
SUMIF Catego SUMIF Catego 1 SITE 2 PLAY 3 BLDEN 4 ROOF 5 LIFE 6 MECH 7 ELEC 8 WATER 9 SEPTIC 10 CARP 11 FLOOR 11 FLOOR 12 GYMFL 13 IPAINT 14 INTLIGHT	DryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Septic Systems Functional Improvements (Non-structural Carpentry, etc.) Flooring Gym Flooring	135,000 230,000 150,000 50,000 2,678,721 331,751 115,000 40,000 620,429 50,000 10,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000	Capital Plan Capital Plan 675,000 760,000 750,000 250,000 250,000 10,238,721 451,751 575,000 200,000 3,102,145 250,000 50,000
SUMIF Catego SUMIF Catego 1 SITE 2 PLAY 3 BLDEN 4 ROOF 5 LIFE 6 MECH 7 ELEC 8 WATER 9 SEPTIC 10 CARP 11 FLOOR 11 FLOOR 12 GYMFL 13 IPAINT 14 INTLIGHT	bryProject Category (*Note: All Categories 1-17 are AFG Eligible) bryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Septic Systems Functional Improvements (Non-structural Carpentry, etc.) Flooring Gym Flooring Painting - Internal Lighting Technology Infrastructure	135,000 230,000 50,000 2,678,721 331,751 115,000 40,000 620,429 50,000 10,000 20,000 10,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000	Capital Plan Capital Plan 675,000 760,000 750,000 250,000 250,000 10,238,721 451,751 575,000 200,000 3,102,145 250,000 50,000 100,000 50,000 50,000 50,000 50,000
SUMIF Catego I SUTE PLAY BLDEN KOOF LIFE MECH ELEC WATER SEPTIC CARP I FLOOR I SECTIC I FLOOR I FLOOR I I SECTIC I I I I I I I I I I I I <tr< td=""><td>DryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Functional Improvements (Non-structural Carpentry, etc.) Flooring Gym Flooring Painting - Internal Lighting Technology Infrastructure Disabled Access</td><td>135,000 230,000 50,000 2,678,721 331,751 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000</td><td>135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000</td><td>135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000</td><td>135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000</td><td>135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 10,000 35,000</td><td>Capital Plan Capital Plan 675,000 760,000 750,000 250,000 250,000 10,238,721 451,751 575,000 200,000 3,102,145 250,000 3,102,145 250,000 100,000 50,000 100,000 50,000 175,000</td></tr<>	DryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Functional Improvements (Non-structural Carpentry, etc.) Flooring Gym Flooring Painting - Internal Lighting Technology Infrastructure Disabled Access	135,000 230,000 50,000 2,678,721 331,751 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 10,000 35,000	Capital Plan Capital Plan 675,000 760,000 750,000 250,000 250,000 10,238,721 451,751 575,000 200,000 3,102,145 250,000 3,102,145 250,000 100,000 50,000 100,000 50,000 175,000
SUMIF Catego I SUTE PLAY BLDEN H ROOF LIFE MECH ELEC WATER SEPTIC CARP LI FLOOR IPAINT IPAINT INTLIGHT TECH DISAB I7 ASBES	DryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Functional Improvements (Non-structural Carpentry, etc.) Flooring Gym Flooring Painting - Internal Lighting Technology Infrastructure Disabled Access Asbestos Abatement	135,000 230,000 50,000 2,678,721 331,751 115,000 40,000 620,429 50,000 10,000 20,000 10,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 10,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 10,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000	Capital Plan Capital Plan 675,000 760,000 750,000 250,000 250,000 10,238,721 451,751 575,000 200,000 3,102,145 250,000 50,000 100,000 50,000 50,000 50,000 50,000
SUMIF Catego I SUTE PLAY BLDEN H ROOF LIFE MECH ELEC WATER SEPTIC CARP LI FLOOR IPAINT IPAINT INTLIGHT SECH GYMFL INTLIGHT FECH MABES IVABES	DryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Functional Improvements (Non-structural Carpentry, etc.) Flooring Gym Flooring Painting - Internal Lighting Technology Infrastructure Disabled Access Asbestos Abatement Operatiions Vehicles & Mowers	135,000 230,000 50,000 2,678,721 331,751 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 10,000 0 0 0 0 0 0 0 0	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000 10,000 0	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000 10,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000 10,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 10,000 35,000 10,000 0	Capital Plan Capital Plan 675,000 760,000 750,000 250,000 250,000 10,238,721 451,751 575,000 200,000 3,102,145 250,000 50,000 50,000 100,000 50,000 175,000 0 0 0 0 0 0 0 0 0 0 0 0
SUMIF Catego I SUTE PLAY BLDEN H ROOF LIFE MECH ELEC WATER SEPTIC CARP LI FLOOR IPAINT IPAINT INTLIGHT TECH DISAB I7 ASBES	DryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Functional Improvements (Non-structural Carpentry, etc.) Flooring Gym Flooring Painting - Internal Lighting Technology Infrastructure Disabled Access Asbestos Abatement	135,000 230,000 50,000 2,678,721 331,751 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 10,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 10,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 10,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 10,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 10,000 35,000	Capital Plan Capital Plan 675,000 6750,000 750,000 250,000 250,000 10,238,721 451,751 575,000 200,000 3,102,145 250,000 50,000 50,000 100,000 50,000 175,000 50,000
SUMIF Catego I SUTE PLAY BLDEN H ROOF LIFE MECH ELEC WATER SEPTIC CARP LI FLOOR IPAINT IPAINT INTLIGHT SECH GYMFL INTLIGHT FECH MABES IVABES	DryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Functional Improvements (Non-structural Carpentry, etc.) Flooring Gym Flooring Painting - Internal Lighting Technology Infrastructure Disabled Access Asbestos Abatement Operatiions Vehicles & Mowers	135,000 230,000 50,000 2,678,721 331,751 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 10,000 0 0 0 0 0 0 0 0	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000 10,000 0	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000 10,000	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000 10,000	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 10,000 35,000 10,000 0	Capital Plan Capital Plan 675,000 760,000 750,000 250,000 250,000 10,238,721 451,751 575,000 200,000 3,102,145 250,000 50,000 50,000 50,000 175,000 50,000 0 0 0 0 0 0 0 0 0 0 0
SUMIF Catego I SUTE PLAY BLDEN H ROOF LIFE MECH ELEC WATER SEPTIC CARP LI FLOOR IPAINT IPAINT INTLIGHT SECH GYMFL INTLIGHT FECH MABES IVABES	bryProject Category (*Note: All Categories 1-17 are AFG Eligible) Site Upgrades (Paving & Grounds) Playgrounds Building Envelope (Windows, Doors, Insulation, Siding, Ext Painting) Roofing Code/Life Safety Systems Mechanical & HVAC (Incl. Dust Collection) Electrical Water Systems Septic Systems Functional Improvements (Non-structural Carpentry, etc.) Flooring Gym Flooring Painting - Internal Lighting Technology Infrastructure Disabled Access Asbestos Abatement Operatiions Vehicles & Mowers Buses	135,000 230,000 50,000 2,678,721 331,751 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 0 10,000 0 919,920	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 10,000 0 551,952	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 35,000 10,000 0 551,952	135,000 35,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 100,000 35,000 10,000 0 551,952	135,000 230,000 150,000 50,000 1,890,000 30,000 115,000 40,000 620,429 50,000 10,000 20,000 10,000 10,000 35,000 10,000 0 551,952	Capital Plan Capital Plan 675,000 760,000 750,000 250,000 250,000 10,238,721 451,751 575,000 200,000 3,102,145 250,000 50,000 50,000 100,000 50,000 0 0 0 0 0 0 0 0 0 0 0



App. 11C

FROM:	Johan Glaudemans, Secretary-Treasurer	
DATE:	May 9, 2023	
SUBJECT:	PSO Climate Change Accountability Report	
		For Information

Introduction

This memorandum outlines SD8's annual activities related to climate change and its efforts to reduce carbon dioxide output.

Background

Each year since 2010, the Province of BC has achieved carbon neutral operations, maintaining a net impact of zero greenhouse gas (GHG) emissions across public sector organizations (PSOs) including health authorities, school districts, universities, colleges, institutes, Crown corporations and government offices. BC school districts participate in this Province-wide effort and provide annual climate change accountability reporting to the Ministry of Education and Child Care.

Information

In alignment with the SD8 5-Year Capital Plan highlights various facilities and transportation initiatives to reduce the district's carbon footprint. Several building retrofits aim to reduce the district's carbon footprint, increase efficiencies, and reduce operating costs. In 2022-2023, SD8 installed LED lighting, upgraded building envelopes, replaced or improved mechanical systems, in an effort to reduce CO2 emissions.

The PSO Climate Change Accountability Report is attached for the Board's review.





School District 8 Kootenay Lake

2022 PSO Climate Change Accountability Report Prepared May 2023







2022 PSO Climate Change Accountability Report

Prepared: May 9, 2023

Contents

Declaration Statement	2
Overview	2
Emissions and Offset Summary Table	4
Retirement of Offsets Statement	4
Executive sign-off	5





Declaration Statement

Title: 2022 PSO Climate Change Accountability Report

Organization: The Board of Education, School District No. 8 (Kootenay Lake

Declaration Statement: This Climate Change Accountability Report for the period January 1, 2022 to December 31, 2022, summarizes our emissions profile, the total offsets to reach netzero emissions, the actions taken in 2022 and 2023 to reduce greenhouse gas emissions, and ongoing planing to continue reducing emissions in 2024 and beyond.

By June 30, 2023, School District No. 8 Kootenay Lake's 2022 Climate Change Accountability Report will be posted to our website at <u>www.sd8.bc.ca</u>.

Overview

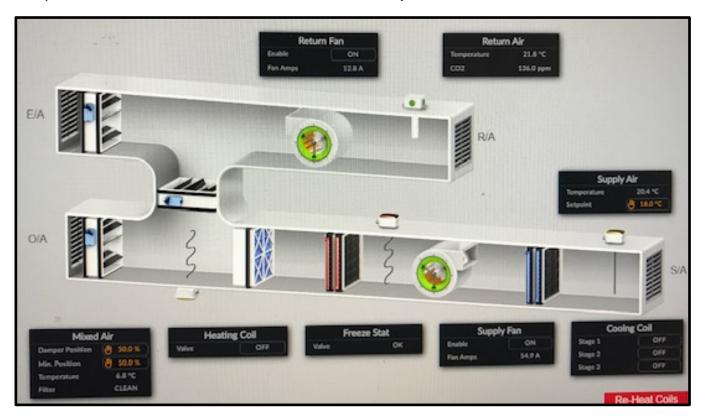
In alignment with the SD8 5-Year Capital Plan highlights various facilities and transportation initiatives to reduce the district's carbon footprint. Several building retrofits aim to reduce the district's carbon footprint, increase efficiencies, and reduce operating costs. In 2022-2023, SD8 installed LED lighting, upgraded building envelopes, replaced or improved mechanical systems, in an effort to reduce CO2 emissions.

The following building designs and retrofits were completed in 2022-2023:

- Brent Kennedy Daycare: Mechanical upgrade including new furnace and ductwork.
- Wildflower Nelson School: New gym rooftop unit, new HRV for the library, and 2 additional new heat pumps.
- **Direct Digital Control (DDC) Upgrades:** Completed at Erickson Elementary and J.V. Humphries School.
- LED Lighting: 80% of buildings across the school district are upgraded.
- **Mount Sentinel Secondary School:** Complete mechanical upgrade continues with the completion at 50% completion.
- Trafalgar Middle School: Four complete classroom renovations that include new unit ventilators. A new unit ventilator was also installed in the maker space. A Supply Fan 1 (SF1) replacement was completed. The new unit has a more efficient motor and starter as well as a heating coil to efficiently heat the center part of the school. New gym and auditorium Air Handling Units (AHU's) were installed. The Foods room renovation included a ventilation upgrade with new exhaust and make up air units and a DDC upgrade for the reheat coil. A new dust collector that uses return air rather than outdoor air has minimized heat loss, and this unit is also now connected to the DDC system.
- **SD8 Electric Buses:** The two new electric buses are in the final stages of commissioning; students are riding them on daily routes almost full time. Charging infrastructure is under construction and data collection protocols are almost in place.







The picture below is a screenshot of one of our new DDC systems.

The following building retrofits are planned for 2023-2024:

Looking Forward:

- Blewett Elementary School: New furnace to be installed in the library.
- Wildflower Nelson School: Assessment of a complete door and window project.
- Kootenay River Secondary School and Red Fish Elementary School: DDC upgrades
- Kootenay River Secondary School: Continue with the LCEF Federal grant application (LCEF is the Low Carbon Economy Fund) for a geothermal HVAC system.
- L.V. Rogers Secondary School: Engineering for the new DDC system.
- SD8: Complete remaining lighting upgrades to achieve 100% LED lighting installation.
- White fleet: Leased vehicles were renegotiated for hybrid SUVs.







New piping for heating system at Mount Sentinel

The district's paper reduction initiative uses software to count and track and report on usage of paper district-wide for all employee categories. The district is now doing further planning on sensitizing the employees to be responsible in their ways of using photocopies and printing

An employee E-Bike purchase program was implemented. For a full listing of the district's school and departmental Go Green Initiatives, please visit www. www.sd8.bc.ca/go-green.

Emissions and Offset Summary Table

School District No. 8 - Kootenay Lake's 2021 GHG Emissions	
GHG Emissions created in Calendar Year 2021	
Total Emissions (tCO ₂ e)	3,933
Total BioCO ₂	39
Offsets	
 GHG Emissions created in Calendar Year 2021 Total Offsets (tCO₂e) Adjustments to Offset Required GHG Emissions Reported in Prior Years Total Offsets Adjustment (tCO₂e) 	3,285 (0)
Grand Total Offsets for the 2021 Reporting Year	3,285
Grand Total Offsets (tCO $_2$ e) to be Retired for 2021 Reporting Year	X \$25 per tCO2e
Offset Investment	\$82,125





Retirement of Offsets Statement

In accordance with the requirements of the Climate Change Accountability Act and Carbon Neutral Government Regulation, School District No. 8 (Kootenay Lake) (the Organization) is responsible for arranging for the retirement of the offset obligation reported above for the 2022 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy (the Ministry) ensuring that these offsets are retired on the Organization's behalf, the Organization will pay within 30 days, the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

Executive sign-off

Signature	May 9, 2023 Date
Trish Smillie	Superintendent & Chief Executive Officer
Name	Title





FROM:	Johan Glaudemans, Secretary-Treasurer
DATE:	May 9, 2023
SUBJECT:	Interactive School-Regional District-Electoral Boundaries Overlay Maps
	For Information

Introduction

This memorandum provides the information requested related to Meeting of the Board Held in Public Board Resolution 20/21-064.

Public Board Resolution 20/21-064 reads as follows:

THAT staff prepare and submit to the Board a report showing overlaid maps of the District, school catchments, and District and RDCK electoral boundaries.

Information

The request for an overlay of multiple superimposed map datasets represents a skillset that is not normally used by the school district. As a result, to better respond to this request, the District contracted a Geographical Information Systems (GIS) expert to accomplish this task.

The information requested is provided in an interactive format. This interactive format allows for users to superimpose the three overlay maps related to catchment areas, regional districts, and electoral boundaries.

Catchment Areas | SD8 (danagerous.github.io)





FROM:	Trish Smillie, Superintendent	

DATE: May 9, 2023

SUBJECT: Board Meeting Calendar 2023-2024

For Approval

Introduction

This memorandum outlines the meeting schedule used to develop the 2023-2024 Board meeting calendar. This schedule supports <u>Policy 121: Committee Structure</u>.

Information

To support the effective and efficient operations of the Board of Education, the following meeting structure was used to develop the 2023-2024 Board meeting calendar:

1. Meetings of the Board Held in Public and Closed Board Meetings

Meetings of the Board Held in Public and Closed Board Meetings held on the 2nd Tuesday of each month from September to June.

2. Partner Advisory Committee Meetings

Partner Advisory Committee Meetings will be held prior to the Board meetings approximately every second month (September, November, February, March, May).

September	 O&F Partner Advisory Committee Meeting Education Partner Advisory Committee Meeting
November	 Education Partner Advisory Committee Meeting Policy Partner Advisory Committee Meeting (if required)
February	 O&F Partner Advisory Committee Meeting Policy Partner Advisory Committee (if required)
March	 O&F Partner Advisory Committee Meeting Education Partner Advisory Committee Meeting Policy Partner Advisory Committee Meeting (if required)
May	 O&F Partner Advisory Education Partner Advisory Committee Meeting Policy Partner Advisory Committee (if required)

3. Other Committees and Meetings

- Agenda setting will be held on the 4th Tuesday of the month
- Standing committee meetings will be held four times per year



The Board of Education 2023-2024 Calendar is attached for the Board's review.

Recommendation

THAT the 2023-2024 Board Calendar BE APPROVED.





DATE	TIME	LOCATION	MEETINGS	COMMENTS		
AUGUST						
August 29, 2023	9:00 - 10:30 am	Board Office, Nelson	Agenda Setting Meeting	90 minutes prior to PAC meetings, 60 minutes otherwise		
August 29, 2023	11:00 am - 2:00 pm	Board Office, Nelson	Board Working Session			
SEPTEMBER		·	•			
	12:00 - 1:00 pm	Board Office, Nelson	Education Partner Advisory Committee			
AUGUST August 29, 2023 August 29, 2023 SEPTEMBER September 12, 2023 September 14, 2023 September 19, 2023 September 21, 2023 September 26, 2023 OCTOBER October 10, 2023 OCtober 19, 2023 October 19, 2023 October 24, 2023 November 2 & 3, 2023 November 2 & 3, 2023 November 14, 2023 November 14, 2023 November 28, 2023 November 28, 2023 November 28, 2023 November 28, 2023 November 28, 2023 November 30, 2023 December 5, 2023 December 12, 2023 December 13, 2023 Winter Break (December 1 JANUARY January 9, 2024 January 18, 2024 January 20, 2024 January 23, 2024	1:30 - 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee			
	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting			
	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting			
September 14, 2023	6:00 - 8:00 pm	Online Meeting	District Parents' Advisory Council			
September 15-17, 2023	10:00 am - 12:00 pm	Grant Forks (+ hybrid option?)	Kootenay Boundary Branch AGM	date to be confirmed		
September 19, 2023	9:00 - 10:30 am	Board Office, Nelson	Standing Committees	Policy Review Committee		
September 21, 2023	10:00 am - 12:00 pm	Board Office, Nelson	Standing Committees	Joint Safety Advisory Committee (JSAC)		
September 26, 2023	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting			
OCTOBER						
	11:00 am - 2:00 pm	KRSS, Creston	Board Working Session			
AUGUST August 29, 2023 \$ August 29, 2023 \$ SEPTEMBER \$ September 12, 2023 \$ September 14, 2023 \$ September 19, 2023 \$ September 19, 2023 \$ September 19, 2023 \$ September 26, 2023 \$ October 10, 2023 \$ October 17, 2023 \$ October 19, 2023 \$ October 24, 2023 \$ November 2 & 3, 2023 \$ November 17, 2023 \$ November 17, 2023 \$ November 14, 2023 \$ November 17, 2023 \$ November 28, 3, 2023 \$ November 29, 2023 \$ November 17, 2023 \$ November 28, 2023 \$ September 30, 2023 \$ December 5, 2023 \$ December 12, 2023 \$ December 13, 2023 \$ December 13, 2023 \$ September 14, 2023 \$ Deceember 5, 2023 \$ <	3:00 - 4:30 pm	KRSS, Creston	Closed Board Meeting			
	5:00 - 7:00 pm	KRSS, Creston	Public Board Meeting			
October 17, 2023	1:00 - 2:30 pm	Board Office, Nelson	Standing Committees	French Advisory Committee		
October 19, 2023	6:00 - 8:00 pm	Online Meeting	District Parents' Advisory Council			
October 24, 2022	9:00 - 10:30 am	Board Office, Nelson	Agenda Setting Meeting			
0000001 24, 2025	1:00 - 4:00 pm	Board Office, Nelson	Standing Committees	Aboriginal Committee on Education (ACE)		
NOVEMBER						
November 2 & 3, 2023		Coast Coal Harbour, Vancouver, BC	BCPSEA Fall Symposium	Vancouver		
November 9, 2023		Crawford Bay Elementary & Secondary	Student Leadership Conference	date to be confirmed		
	12:00 - 1:00 pm	Board Office, Nelson	Education Partner Advisory Committee			
ctober 24, 2023 1 OVEMBER ovember 2 & 3, 2023 0 ovember 9, 2023 1 ovember 14, 2023 1 ovember 17, 2023 6 ovember 21, 2023 1	1:30 - 2:30 pm	Board Office, Nelson	Policy Partner Advisory Committee			
	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting			
	5:00 - 7:00 pm	Board Office, Nelson	Inaugural & Public Board Meeting	Elect Chai <mark>r an</mark> d Vice-Chair		
November 17, 2023	6:00 - 8:00 pm	Online Meeting	District Parents' Advisory Council			
November 21, 2023	1:00 - 4:00 pm	Board Office, Nelson	Standing Committees	Aboriginal Committee on Education (ACE)		
November 23-25, 2023		Westin Bayshore, Vancouver, BC	Trustee Academy/Provincial Council			
November 28, 2023	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting			
November 30, 2023	9:00 - 12:00 pm	Board Office, Nelson	Standing Committees	Joint Safety Advisory Committee (JSAC)		
DECEMBER			_			
December 5, 2023	1:00 - 2:30 pm	Board Office, Nelson	Standing Committees	French Advisory Committee		
	11:00 am - 2:00 pm	Board Office, Nelson	Board Working Session			
December 12, 2023	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting			
September 26, 2023 OCTOBER OCTOBER OCTOBER OCTOBER 10, 2023 OCTOBER 17, 2023 OCTOBER 19, 2023 OCTOBER 24, 2023 NOVEMBER November 24, 2023 November 2, 2023 November 14, 2023 November 17, 2023 November 17, 2023 November 28, 2023 November 28, 2023 November 28, 2023 November 28, 2023 December 5, 2023 December 5, 2023 December 12, 2023 December 13, 2023 Winter Break (December : NANUARY Ianuary 9, 2024 Ianuary 18, 2024 Ianuary 20, 2024	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting			
December 12, 2022	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting			
December 15, 2025	1:00 - 2:30 pm	Board Office, Nelson	Standing Committees	Policy Review Committee		
Winter Break (December	18 – January 1)					
JANUARY						
	11:00 am - 2:00 pm	Board Office, Nelson	Board Working Session			
January 9, 2024	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting			
L	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting			
January 18, 2024	6:00 - 8:00 pm	Online Meeting	District Parents' Advisory Council			
January 20, 2024		Online Meeting	KBB Motion Building	date to be confirmed		
January 23, 2024	9:00 - 10:30 am	Board Office, Nelson	Agenda Setting Meeting			
January 25 - 26, 2024		Online Meeting	BCPSEA AGM	Vancouver		



FEBRUARY				
TBD	TBD	TBD	Board Chairs and MOECC Partner Liaison	
	12:00 - 1:00 pm	Board Office, Nelson	Policy Partner Advisory Committee	
	1:30 - 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	
TBD February 13, 2024 February 15, 2024 February 20, 2024 February 27, 2024 MARCH March 5, 2024 March 7, 2023 March 12, 2024 March 13, 2024 March 14, 2024 Spring Break (March 18 - APRIL April 9, 2024 April 16, 2024 April 18, 2024 April 23, 2024 April 25, 2024 Mary May 14, 2023	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting	
February 15, 2024	6:00 - 8:00 pm	Online Meeting	District Parents' Advisory Council	
	9:00 - 10:30 am	Board Office, Nelson	Standing Committees	Policy Review Committee
· · · · · · · · · · · · · · · · · · ·	9:00 - 10:30 am	Board Office, Nelson	Agenda Setting Meeting	
	5100 20100 4111		, Sellar octails meeting	
	1:00 - 2:30 pm	Board Office, Nelson	Standing Committees	French Advisory Committee
March 5, 2024	1:00 - 4:00 pm	Board Office, Nelson	Standing Committees	Aboriginal Committee on Education (ACE)
March 7, 2023	9:00 - 11:00 am	Board Office, Nelson	Standing Committees	Joint Safety Advisory Committee (JSAC)
March 7, 2020	10:30 - 11:30 am	Board Office, Nelson	Education Partner Advisory Committee	
	12:00 - 1:00 pm	Board Office, Nelson	Policy Partner Advisory Committee	
March 12, 2024	1:30 - 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	
Waren 12, 2024	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting	
	9:00 - 10:00 am	Board Office, Nelson	Agenda Setting Meeting	
March 13, 2024	5.00 - 10.00 am	board office, Neison	Budget Survey posted publicly	
March 14, 2024	6:00 - 8:00 pm	Online Meeting	District Parents' Advisory Council	
,		Online Meeting	District Parents Advisory Council	
	<u> </u>			
	11:00 am - 2:00 pm	Board Office, Nelson	Board Working Session	Preliminary Draft Budget Review
April 9 2024	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting	
	9:00 - 10:30 am	Board Office, Nelson	Standing Committees	Policy Review Committee
April 16, 2024	1:00 - 2:30 pm	Board Office, Nelson	Standing Committees	French Advisory Committee
April 19, 2024	6:00 - 8:00 pm	Online Meeting	District Parents' Advisory Council	French Advisory committee
· · · · · · · · · · · · · · · · · · ·	0.00 - 8.00 pm	Westin Bayshore, Vancouver, BC	BCSTA AGM	
April 18-20, 2024	9:00 - 10:30 AM	Board Office, Nelson	Agenda Setting Meeting	
April 22, 2024	11:00 AM - 12:30 PM	Board Office, Nelson	Budget Consultation for Partner Groups	LKB, ACE, KLPVPA, CUPE, KLTF, DPAC
April 23, 2024	1:00 - 2:00 PM	Board Office, Nelson	Budget Consultation for O&F Partner Advisory Committee	LNB, ACE, NEPVPA, COPE, NETF, DPAC
Amril 25, 2024	6:00 - 7:30 pm	Online Meeting	Public Budget Webinar	
	0.00 - 7.50 pm	Offine Weeting		
IVIAT	10:30 - 11:30 am	Board Office, Nelson	Education Partner Advisory Committee	
	12:00 - 1:00 pm	Board Office, Nelson	Policy Partner Advisory Committee	
May 14 2022	1:30 - 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	
Ividy 14, 2025	3:00 - 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 - 7:00 pm	Board Office, Nelson	Public Board Meeting	
May 16, 2024	6:00 - 8:00 pm	Online Meeting	District Parents' Advisory Council	
ividy 10, 2024				Loint Safaty Advisory Committee (ISAC)
May 21, 2024	9:00 am - 12:00 pm	Board Office, Nelson	Standing Committees	Joint Safety Advisory Committee (JSAC) Aboriginal Committee on Education (ACE)
May 29 2024	1:00 - 4:00 pm 9:00 - 10:00 am	Board Office, Nelson Board Office, Nelson	Standing Committees Agenda Setting Meeting	Aboriginal Committee on Education (ACE)
	a:00 - 10:00 am	buard Office, Neison	Agenua setting weeting	
	TBD	TBD	Graduation Coromonics	
	9:00 am - 11:30 am	Canyon Lister Elementary	Graduation Ceremonies	Creston Family of Schools
			School Learning Tour	
June 5, 2024	1:00 pm - 2:30 pm	Salmo Secondary	School Learning Tour	Salmo, Kaslo and Crawford Bay Family of Schools
June 6, 2024	9:00 - 11:00 am	Brent Kennedy Elementary	School Learning Tour Closed Board Meeting	Slocan & Nelson Family of Schools
June 11, 2024	3:00 - 4:30 pm	KRSS, Creston	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
lune 20, 2024	5:00 - 7:00 pm	KRSS, Creston	Public Board Meeting	
June 20, 2024	6:00 - 8:00 pm	Online Meeting	District Parents' Advisory Council	
Summer Break (July 1 -	September 2, 2024)			





FROM:	Trish Smillie, Superintendent
DATE	

DATE: May 9, 2023

SUBJECT: School Calendar 2025-2026

For Approval

Introduction

This memorandum provides an overview of the 2025-2026 School Calendars.

Information

<u>The School Act</u> requires that all school districts in British Columbia develop their own school calendars. School calendars must provide the minimum number of prescribed instructional hours identified in the <u>School Calendar Regulation B.C. Reg. 314/12</u>. The public consultation process is outlined as follows:

- 5(1) For the purposes of section 87.01 (7) [school calendar] of the Act, a board must make publicly available a school calendar that it proposes to submit to the minister under section 87.01 (5) or (6) of the Act at least one month before the date the school calendar must be submitted to the minister.
- (2) The board must provide an opportunity to(a)the parents of the students enrolled in each school to which the proposed school calendar is to apply, and (b)representatives of employees of the board assigned to the school to provide comments to the board with respect to the school calendar made publicly available under subsection (1).

Features of the Proposed Calendar

The District has met with the KLTF, CUPE, KLPVPA to develop the proposed 2025-2026 calendars. The proposed school calendar is similar to previous years and 2023-2024 in the placement of breaks is similar to calendars in surrounding districts. Spring break is similar in all surrounding districts, but is not known for SD20 who will develop their calendar next winter. SD8 overlaps in the placement of spring break with SD5 and SD10. Our school district has aligned professional development days for some of the days with surrounding school districts, although each district has different placement of some days.

The draft calendars are provided for the Board's review.

Publicly Available Draft

Once approved by the Board for public posting, the recommended calendars will be posted on the website with a webform for feedback. This will be shared with DPAC and PACs to provide comments on the draft calendars.



One month following the posting online, Board members will be provided with feedback and the final calendars will be brought to the Board for approval at a meeting of the Board held in public. This meeting will be scheduled on June 13, 2023.

Recommendation

THAT the 2025-2026 school calendar BE APPROVED for posting on the website from May 10, 2023 - June 10, 2023.





2025 - 2026

GENERAL SCHOOL CALENDAR

	Weekends*
	Statutory Holidays*
	School Vacation Periods*
	Administrative Day**
	District Pro-D Days (NI Days)**
	School Pro-D and Planning Days (NI Days)**
	School Planning Day (NI Day)**
	Early Dismissal
*sc	hools closed

**school not in session - staff only in attendance

**school not in	n sessior	n - staff only in attendance
September	1	Labour Day
September	2	First Day of School
September	19	School Planning Day
September	30	National Day for Truth and Reconciliation
October	13	Thanksgiving Day
October	24	School-Based Pro-D Day
November	11	Remembrance Day
November	19-20	Early Dismissal Day
December	19	Last day of school before Winter Vacation
December	22	Winter Vacation begins
January	2	Winter Vacation ends
December	25	Christmas Day
December	26	Boxing Day
January	1	New Year's Day
January	5	Schools re-open
January	19	District Pro-D Day
February	13	School-Based Pro-D Day
February	16	Family Day
March	13	Last day of school before Spring Break
March	16-20	Spring Break
March	23-27	School Closure week
March	30	Schools re-open
April	3	Good Friday
April	6	Easter Monday
April	13	District Pro-D Day
April	22-23	Early Dismissal Day
May	18	Victoria Day
May	25	School-Based Pro-D Day
June	24	Last Day of Classes
June	25	Administrative Day
June	26	Schools Closed for Summer Vacation

Days of Instruction	179
Non-Instructional Days (Pro-D Days)	6
Administrative Day	1
Total Days in Session	186

JULY 2025									
S	М	Т	W	Т	F	S			
		1	2	3	4	5			
6	7	8	9	10	11	12			
13	14	15	16	17	18	19			
20	21	22	23	24	25	26			
27	28	29	30	31					

		S	EPTE	MBEI	r 202	.5	
	S	М	Т	w	Т	F	S
(19)		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

NOVEMBER 2025 S M T W T F

11 12

17 18 19 20 21 22

24 25 26 27 28 29

2 3 4 5 6 7 8

9 10

16 23

30

(19)

AUGUST 2025										
S	м	M T W T F S								
					1	2				
3	4	5	6	7	8	9				
10	11	12	13	14	15	16				
17	18	19	20	21	22	23				
24	25	26	27	28	29	30				
31										

PTE	PTEMBER 2025							осто	DBER	2025	;
Т	w	Т	F	S		S	М	Т	W	Т	
2	3	4	5	6					1	2	
9	10	11	12	13		5	6	7	8	9	
16	17	18	19	20		12	13	14	15	16	
23	24	25	26	27		19	20	21	22	23	
30						26	27	28	29	30	
	-										

S 1

15

S

1 2 3 4 5 6 7

8

15

13 14

S	М	Т	w	Т	F	S	
			1	2	3	4	(21)
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

DECEMBER 2025									
S	М	Т	w	Т	F	S			
	1	2	3	4	5	6			
7	8	9	10	11	12	13	(:		
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30	31						

FEBRUARY 2026

9 10 11 12

22 23 24 25 26 27

ΤF

16 17 18 19 20 21 (18)

S

14

28

M T W

26 27 28 29 30

	JANUARY 2026									
	S M T W T F S									
					1	2	3			
	4	5	6	7	8	9	10			
(19)	11	12	13	14	15	16	17			
	18	19	20	21	22	23	24			
	25	26	27	28	29	30	31			

	MARCH 2026								
	S	М	Т	W	Т	F	S		
	1	2	3	4	5	6	7		
	8	9	10	11	12	13	14		
(12)	15	16	17	18	19	20	21		
	22	23	24	25	26	27	28		
	29	30	31						

	MAY 2026									
	S M T W T F S									
						1	2			
	3	4	5	6	7	8	9			
	10	11	12	13	14	15	16			
(19)	17	18	19	20	21	22	23			
	24	25	26	27	28	29	30			
	31									

		AP	RIL 2	026			
S	М	Т	W	Т	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	(:
19	20	21	22	23	24	25	

	JUNE 2026								
S	м	Т	w	Т	F	S			
	1	2	3	4	5	6			
7	8	9	10	11	12	13			
14	15	16	17	18	19	20			
21	22	23	24	25	26	27	(18)		
28	29	30					-		





2025-2026 WILDFLOWER

SCHOOL CALENDAR

Weekends*	
Statutory Holidays*	
School Vacation Periods*	
Administrative Day**	
District Pro-D Days (NI Days)**	(19)
School Pro-D and Planning Days (NI Days)**	
Early Dismissal	
School Planning Day (NI Day)**	

*schools closed

**school not in session - staff only in attendance

		··· · · · · · · · · · · · · · · · · ·	
September	1	Labour Day	
September	2	First Day of School	
September	19	School Planning Day	(19)
September	30	National Day for Truth and Reconciliation	
October	13	Thanksgiving Day	
October	24	School-Based Pro-D Day	
November	11	Remembrance Day	
November	19-20	Early Dismissal Day	
December	12	Last day of school before Winter Vacation	
December	15	Winter Vacation begins	
December	25	Christmas Day	
December	26	Boxing Day	(19)
January	1	New Year's Day	
January	2	Winter Vacation ends	
January	5	School re-opens	
January	19	District Pro-D Day	
February	13	School Based Pro-D Day	
February	16	Family Day	
March	13	Last day of school before Spring Break	
March	16-20	Spring Break	(12)
March	23-27	School Closure week	
March	30	School re-opens	
April	3	Good Friday	
April	6	Easter Monday	
April	13	District Pro-D Day	
April	22-23	Early Dismissal Day	
May	18	Victoria Day	
May	25	School-Based Pro-D Day	
June	17	Last day of classes	(19)
June	18	Administrative Day	
June	19	School closed for Summer Vacation]

Days of Instruction	169
Non-Instructional Days (Pro-D Days)	6
Administrative Day	1
Total Days in Session	176

JULY 2025										
S	М	Т	W	Т	F	S				
		1	2	3	4	5				
6	7	8	9	10	11	12				
13	14	15	16	17	18	19				
20	21	22	23	24	25	26				
27	28	29	30	31						

AUGUST 2025									
S	M T W T F S								
					1	2			
3	4	5	6	7	8	9			
10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28	29	30			
31									

SEPTEMBER 2025											
S	М	Т	w	Т	F	S					
	1	2	3	4	5	6					
7	8	9	10	11	12	13					
14	15	16	17	18	19	20					
21	22	23	24	25	26	27					
28	29	30									
	7 14 21	S M 1 1 7 8 14 15 21 22	M T 1 2 7 8 9 14 15 16 21 22 23	M T W 1 2 3 7 8 9 10 14 15 16 17 21 22 23 24	M T W T 1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25	M T W T F 1 2 3 4 5 7 8 9 10 11 12 14 15 16 17 18 19 21 22 23 24 25 26					

OCTOBER 2025										
S	М	Т	w	Т	F	S				
			1	2	3	4				
5	6	7	8	9	10	11	(21)			
12	13	14	15	16	17	18				
19	20	21	22	23	24	25				
26	27	28	29	30	31					

NOVEMBER 2025											
S	М	Т	F	S							
						1					
2	3	4	5	6	7	8					
9	10	11	12	13	14	15					
16	17	18	19	20	21	22					
23	24	25	26	27	28	29					
30											

DECEMBER 2025										
S	м	Т	w	Т	F	S				
	1	2	3	4	5	6	(1			
7	8	9	10	11	12	13				
14	15	16	17	18	19	20				
21	22	23	24	25	26	27				
28	29	30	31							

 FEBRUARY 2026

 S
 M
 T
 W
 T
 F
 S

9 10 11 12

56

7 (18)

14

1 2 3 4

8

15

JANUARY 2026											
S	М	Т	w	F	S						
				1	2	3					
4	5	6	7	8	9	10					
11	12	13	14	15	16	17					
18	19	20	21	22	23	24					
25	26	27	28	29	30	31					

MARCH 2026											
S	М	Т	W	Т	F	S					
1	2	3	4	5	6	7					
8	9	10	11	12	13	14					
15	16	17	18	19	20	21					
22	23	24	25	26	27	28					
29	30	31									

MAY 2026											
S	М	Т	w	Т	F	S					
					1	2					
3	4	5	6	7	8	9					
10	11	12	13	14	15	16					
17	18	19	20	21	22	23					
24	25	26	27	28	29	30					
31											

APRIL 2026											
S	М	Т	w	Т	F	S					
			1	2	3	4					
5	6	7	8	9	10	11					
12	13	14	15	16	17	18					
19	20	21	22	23	24	25					
26	27	28	29	30							

16 17 18 19 20 21

22 23 24 25 26 27 28

JUNE 2026										
S	м	Т	W	Т	F	S				
	1	2	3	4	5	6				
7	8	9	10	11	12	13				
14	15	16	17	18	19	20				
21	22	23	24	25	26	27				
28	29	30								





2025-2026

ONLINE LEARNING CALENDAR

	Weekends*					
	Statutory Holidays*					
	School Vacation Periods*					
	Administrative Day**					
	District Pro-D Days (NI Days)**					
	School Pro-D and Planning Days (NI Days)**					
	Days Available for Instruction					
	School Planning Day (NI Day)**					
ىك بك						

**school not in session - staff only in attendance

*schools closed

September	1	Labour Day
September	2	First Day of School
September	19	School Planning Day
September	30	National Day for Truth and Reconciliation
October	13	Thanksgiving Day
October	24	School-Based Pro-D Day
November	11	Remembrance Day
December	19	Last day of school before Winter Vacation
December	22	Winter Vacation begins
January	2	Winter Vacation ends
December	25	Christmas Day
December	26	Boxing Day
January	1	New Years Day
January	5	School re-opens
January	19	District Pro-D Day
February	13	School-Based Pro-D Day
February	16	Family Day
March	13	Last day of school before Spring Break
March	16-27	Spring Break
March	30	School re-opens
April	3	Good Friday
April	6	Easter Monday
April	13	District Pro-D Day
May	18	Victoria Day
May	25	School-Based Pro-D Day
June	24	Last Day of Classes
June	25	Administrative Day

Days of Instruction	224
Non-Instructional Days (Pro-D Days)	6
Administrative Day	1
Total Days in Session	231

	JULY 2025									
S	М	Т	w	Т	F	S				
		1	2	3	4	5				
6	7	8	9	10	11	12				
13	14	15	16	17	18	19				
20	21	22	23	24	25	26				
27	28	29	30	31						

(22)

		AUG	UST	2025			
S	м	Т	w	Т	F	S	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	(20)
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

		S	EPTE	MBE	R 202	25	
	S	м	Т	w	Т	F	S
		1	2	3	4	5	6
(19)	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

		осто	DBER	2025	5	
S	м	Т	w	Т	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

		N	OVE	MBE	r 202	.5	
	S	м	Т	w	Т	F	S
							1
(19)	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

	C	DECEI	MBEF	202	5		
S	м	Т	w	Т	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	(1!
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

FEBRUARY 2026 S M T W T F S

10 11 12

16 17 18 19 20 21 22 23 24 25 26 27 28

6 7

14 (18)

1 2 3 4 5

8 9

15

			JANU	JARY	2026	;	
	S	м	Т	w	Т	F	S
					1	2	3
(19)	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

		MARCH 2026					
	S	м	Т	w	Т	F	S
	1	2	3	4	5	6	7
(12)	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

		MAY 2026							
	S	м	Т	w	Т	F	S		
						1	2		
	3	4	5	6	7	8	9		
(19)	10	11	12	13	14	15	16		
	17	18	19	20	21	22	23		
	24	25	26	27	28	29	30		
	31								

			026	RIL 2	AP		
	S	F	Т	w	Т	М	S
	4	3	2	1			
(19)	11	10	9	8	7	6	5
	18	17	16	15	14	13	12
	25	24	23	22	21	20	19

		JUI	NE 20)26			
S	м	Т	w	Т	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	(
21	22	23	24	25	26	27	
28	29	30					

26 27 28 29 30





POLICY 771: Transportation for Independent School Students

The Board of Education of School District No. 8 (Kootenay Lake) may provide transportation to students who attend independent schools located within the boundaries of the District provided the Board recovers all of its costs for provision of these services.

Related Legislation: Nil Related Contract Article: Nil Adopted: February 26, 2002 Amended: April 21, 2009; October 9, 2018; March 9, 2021; May 9, 2023





POLICY 170: Human Resources

The Board believes that an exemplary workforce and strong leadership at the District and school levels are essential for the success of each learner and the successful operation of the district. Employees should reflect the diversity of students and communities in the District, including Indigenous Rightsholders and the First Nations on whose traditional territories our school district operates.

The Board strives to foster the professional growth of all employees.

This policy applies to all persons while on Board premises, while working for the Board or while involved in Board-sponsored programs and/or activities locally, regionally, in BC, in Canada or internationally, or online. This includes, but is not limited to, Trustees students, employees, parents, guardians, visitors, consultants, contractors and volunteers.

1. Recruitment and Selection of Personnel

- 1.1 Recruitment and selection of personnel should incorporate an equity lens and these considerations should be applied to the recruitment process. Recruitment and retention should incorporate an awareness of unconscious and systematic biases and/or discrimination that may potentially affect the hiring process.
- 1.2 Recognizing the significance of a well-organized personnel selection process, the Board specifies that personnel appointments shall be governed by the following guidelines:
 - 1.2.1 The Board has the sole authority to recruit and select an individual for the position of Superintendent of Schools/CEO and will assume the sole responsibility for initiating the recruitment process.
 - 1.2.2 The Superintendent is delegated authority to recruit and select staff for all positions other than their own within the limitations of legislation, budget allocations, contracts and collective agreements.
 - 1.2.3 All offers of employment shall be conditional on the successful applicant providing a criminal record check through the Criminal Records Review Program (Ministry of Public Safety and Solicitor General) which is acceptable to the Superintendent.
 - 1.2.4 All principal or management positions shall have a written role description and the person occupying each of these positions shall have a written contract of employment.
 - 1.2.4.1 Compensation will be determined based on BCPSEA compensation guidelines.
 - 1.2.4.2 A reasonable effort will be made to ensure that all current district employees are made aware of managerial vacancies.
 - 1.2.4.3 Vacant positions carrying managerial responsibility shall be advertised

Related Legislation: Adopted: new Policy Amended: n/a



within and outside the District, except where the position is filled by transfer or re-assignment.

- 1.3 The following process will be followed for the appointment of individuals to the position of principal and vice-principal:
 - 1.3.1 Meaningful advisory input and/or representation from trustees, parents, school staff, and high school students where appropriate and possible, shall be included during the hiring process.
 - 1.3.2 Appointment and transfer of principals/vice-principals to specific schools shall be by the Superintendent.
 - 1.3.3 In the event of an unexpected or short-term vacancy, the Superintendent may appoint an "acting" employee without going through a formal selection process.

2. Respectful Workplace

- 2.1 The Board of Education for School District No. 8 (Kootenay Lake) recognizes the right of all members of the school community, including employees, students, parents, guardians, visitors, consultants, contractors, and volunteers, to be treated fairly and to learn, work, consult and otherwise associate in a respectful environment free from discrimination, harassment and bullying.
- 2.2 The Board recognizes their role in actively supporting employees' work to prevent discrimination, harassment and bullying of the school community, including employees, students, parents, guardians, visitors, consultants, contractors and volunteers. The Board will strive to ensure that professional growth and training is provided for staff to develop the awareness, knowledge, skills and attitudes to accomplish this.
- 2.3 To accomplish these goals, the Board will endeavor to promote professional growth opportunities for staff to learn more about social justice issues and different forms of oppression. The Board will encourage staff to build upon their knowledge and to increase their awareness and strategies in these areas.
- 2.4 The Board recognizes that everyone is vulnerable to discrimination, harassment and/or bullying, recognizing the complexity of individual intersectional identities. Discrimination, harassment and/or bullying can occur, for example, between members of the same sex or gender, as well as between members of a different sex or gender or members of a sexual minority including but not limited to lesbian, gay, bisexual, transgender, and transsexual individuals.
- 2.5 The Board also recognizes that a harasser can be a superior (supervisor or teacher) or a peer (fellow student or co-worker) or a subordinate, or anyone coming into contact with another person, regardless of the relationship.
- 2.6 To this extent, the Board will not tolerate any conduct that could be classified as discrimination, harassment, sexual harassment or bullying, and will make every

Related Legislation: Adopted: new Policy Amended: n/a





reasonable effort to ensure that no employee, student, parent, guardian, visitor, consultant, contractor, and volunteer is subjected to such behaviours.

- 2.7 The Board complies with the <u>BC Human Rights Code</u> and is committed to providing healthful environments in which fairness and respect are both taught and modeled.
- 2.8 The Board of Education for School District No. 8 (Kootenay Lake) does not tolerate any form of racism, violence, discrimination, harassment and bullying on Board premises, while working for the Board or while involved in Board-sponsored programs and/or activities locally, regionally, in BC, in Canada or internationally, or online.
- 2.9 The District will establish and maintain program(s) to prevent discrimination, harassment and bullying.

3. Employee Recognition

- 3.1 The Board of Education of School District No. 8 (Kootenay Lake) recognizes the valuable contributions made by all employees of the District to students and learning. The Board promotes a culture of employee recognition within the District and will formally recognize employees of the District who:
 - 3.1.1 have provided long service to the students of the District; and/or
 - 3.1.2 are retiring from the District.

4. Public Interest Disclosure

- 4.1 The Board of Education of School District No. 8 (Kootenay Lake) is committed to honesty, integrity, and accountability in its operations, programs, and services and to promoting a culture of openness and transparency.
- 4.2 The Board of Education of School District No. 8 (Kootenay Lake) encourages and supports all personnel in bringing forward reports of unlawful acts and acts of wrongdoing in a manner consistent with the provisions of the British Columbia Public Interest Disclosure Act ("PIDA"). Employees and trustees shall report, in good faith, wrongful or unlawful conduct without fear of retaliation or reprisal.
- 4.3 The Board of Education is committed to supporting ethical conduct in its operations and seeks to foster a culture in which employees and trustees are encouraged to disclose wrongdoing, including by receiving, investigating, and responding to disclosures and by providing information and training about the PIDA.

Related Legislation: Adopted: new Policy Amended: n/a



POLICY 171: Sexual Orientation / Gender Identity (SOGI)

The Board of Education of School District No. 8 (Kootenay Lake) is committed to providing a safe, positive, and inclusive learning and working environment for all students and employees regardless of their sexual orientation or gender identity. In accordance with the *Canadian Charter of Rights and Freedoms* and the *British Columbia Human Rights Code*, the Board values all students and employees.

The Board recognizes that some students and employees may identify as Two Spirit, Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, or other affirmative ways in which people choose to self-identify (2SLGBTQ+). Therefore, it is expected that the District will:

- Ensure inclusion of all students and employees in all aspects of school life regardless of their sexual orientation, including the right for students to participate in extracurricular activities;
- Define appropriate terms, behaviours, and actions to prevent discrimination, harassment, and exclusion through greater awareness of, and responsiveness to, their harmful effects;
- Ensure that complaints about SOGI-based discrimination are taken seriously and dealt with effectively and in a timely fashion through consistently applied policy and administrative procedures; and
- Raise awareness and improve understanding of the lives of individuals who are discriminated against, harassed, excluded, or feel unsafe based on their sexual orientation.

The Board will strive to ensure that professional growth and training is provided for staff to develop the awareness, knowledge, skills, and attitudes to accomplish the above.

Page 86 of 92





POLICY 172: Anti-Racism and Cultural Safety

Racism exists. It has existed historically and continues to be embedded within cultures, communities and in individuals. It has deeply harmed countless people and communities. It has been operationalized in all systems, including systems of education. Settlers have benefited from these systems of exclusion, so learning about how systems discriminate and exclude through existing rules and procedures is also essential. Sometimes these are easily identified, and sometimes they are not, they can be hidden or less obvious. An ongoing commitment to actively review and then enact processes that are inclusive is essential. The Board of Education of School District No. 8 (Kootenay Lake) ("The Board") commits to eliminating racism in all of its forms.

The Board is committed to becoming anti-racist and to working with its communities to ensure all identities are valued and that all learners and members of the school district community feel safe, included, and welcome. The Board is committed to cultural humility—a way of humbly acknowledging a need to listen and learn about each other's experiences—and to take actions that honour the wisdom and experiences of its diverse communities. The Board will also authentically and purposefully respond to the calls for action and reconciliation with Indigenous peoples. Anti-racism work is liberatory and makes communities richer, safer, and enables connections for everyone in a globally interconnected world.

The Board recognizes that some students, staff, and school community members experience racism by virtue of visible and less visible perceived differences in race, skin colour, ancestry, ethnicity and/or culture, including Indigenous peoples. It also recognizes that racism and stereotyping is harmful to everyone in the educational community, and requires a deep, shared commitment with persistent, ongoing actions to dismantle its effects.

Racism presents itself in many forms. The racism of low expectations has been identified as a pattern in BC schools, where Indigenous children/learners are assumed to need remediation or extra help because of their culture or family practices. It also exists in systems—such as assigning all children of colour into an English as a second language class. Racism isn't always intentional, but it always harms.

The Board recognizes its obligations in the context of Canada's Charter of Rights and Freedoms, the BC Human Rights Code and the Canadian Human Rights Act, the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), The Declaration on the Rights of Indigenous Peoples Act (DRIPA), and the BC Multiculturalism Act and accepts its responsibility to live to the spirit and intentions of these legislative tools.

Apology and Recognition of Harm

The Board recognizes its current and historical role in discriminating against peoples on the basis of their race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, gender identity or expression, sexual orientation, age, or criminal conviction¹. In particular, it recognizes that education has been an instrument of significant harm to Indigenous peoples.

Related Legislation: <u>Canadian Charter of Rights and Freedoms</u>, <u>BC Human Rights Code</u>, <u>Canadian Human Rights Act</u>, <u>United Nations</u> <u>Declaration on the Rights of Indigenous Peoples (UNDRIP)</u>, <u>Declaration on the Rights of Indigenous Peoples Act (DRIPA)</u>, <u>Multiculturalism Act</u>



¹ Grounds for protection against discrimination are fully described in the BC and Canadian Human Rights Code; they are abbreviated here.



As a Board we apologize for our complicity with these discriminatory practices, acknowledge the significant and ongoing harm experienced as a result by members of Indigenous, Black, Persons of Colour and Lesbian, Gay, Bisexual, Transgender, Queer and Two Spirit (IBPOCQ2+) communities, and commit to leading and empowering all members of our communities in ensuring we create inclusive, safe, and welcoming spaces for all. The Board of Education commits to addressing all educational recommendations in the Truth and Reconciliation Commission Report and to the implementation of the Declaration on the Rights of Indigenous Peoples Act (DRIPA BC Implementation Plan).

Board of Education of School District No. 8 (Kootenay Lake) Commitments:

The Board commits to championing anti-racism and leading courageous conversations in order to end racism, marginalization, bias, and exclusion by incorporating the following principles, values, and actions:

- 1. Celebrating, recognizing, and honouring all diverse identities as a means of instilling pride in all who are a part of the school district community.
- 2. Ensuring equity for all by identifying and removing barriers of exclusion, overcoming implicit and explicit bias, creating anti-racist, inclusive programming and creating cultures of belonging in every school and worksite in the district.
- 3. Ensuring trauma-informed practices, reconciliation, cultural humility, and restorative justice are core features of all approaches to personal and collective forms of learning about anti-racism. These practices will be focused on opportunities to learn and grow rather than punishment or shame.
- 4. Learning about racism, in the past and present, and engaging in future focused efforts, including righting past wrongs.
- 5. Ensuring that education resources honour the diverse understandings people may have.
- 6. Ensuring accessible and inclusive language, resources, tools, and spaces for diverse audiences, including students, parents, and community members.
- 7. Honouring and acknowledging the wisdom and experiences of IBPOCQ2+ community members as partners in our anti-racism work, without relying on their unpaid labour to benefit those with privilege.
- 8. Ensuring commitments to reconciliation and Indigenization are incorporated into our shared responsibilities and accountabilities.
- 9. Ensuring that cultural competencies, diverse knowledges, and ways of being are embedded within activities undertaken to support this anti-racism policy.
- 10. Ensuring accountability and measures of success in implementing this policy are developed and fully integrated into ongoing public reporting mechanisms.
- 11. Ensuring diverse communities and organizations are included in formal and informal district deliberations and processes of consultation and recognized as collaborators in building equitable and inclusive education.

Definitions/Glossary

At the time of its initial adoption, the terminology and language used in this policy were considered acceptable by most. As much as possible, the following definitions seek to provide clear and basic understandings of ideas included in this policy document. It is recognized that language changes with time, and therefore this policy should be regularly reviewed, and its terms and definitions revised as appropriate.

Related Legislation: <u>Canadian Charter of Rights and Freedoms</u>, <u>BC Human Rights Code</u>, <u>Canadian Human Rights Act</u>, <u>United Nations</u> <u>Declaration on the Rights of Indigenous Peoples (UNDRIP)</u>, <u>Declaration on the Rights of Indigenous Peoples Act (DRIPA)</u>, <u>Multiculturalism Act</u> Related Policy: Policy 170: Human Resources, Policy 310: Code of Conduct Related Contract Article: Nil



Adopted: June 21, 2022 Revised: May 09, 2023



Please note that definitions are grouped and not necessarily in alphabetical order.

Anti-racism - Actions to end racism and to commit to learning about how to be non-discriminatory to all persons and groups. It also means committing to ongoing education and learning that requires thinking frequently about our assumptions and beliefs and how these create barriers to inclusion.

Racism - The belief that different races possess distinct abilities, qualities, or features that make them inferior or superior to one another.

White Supremacy - White supremacy is the belief that white people are superior to all others and should therefore dominate or control how society and systems operate. It gives a structural and social advantage to white people and communities.

Systemic Racism - Racism that is embedded within organizational structures, processes, procedures, or ideas that perpetuates inequalities for racial minorities or those with non-dominant identities. This form of racism is organized and persistently maintains racial advantage for some dominant cultures.

Anti-Indigenous Racism - Anti-Indigenous racism is ongoing race-based discrimination or injustice experienced by Indigenous Peoples. It includes practices or ways of thinking that maintain and perpetuate power imbalances, inequitable outcomes, and systemic barriers.

Unintentional Racism - These are racist acts that are reflected in unquestioned personal assumptions or beliefs; often they happen as a part of everyday actions. They are not intentionally understood by the perpetrator to be racist.

Racism of Low Expectations - The Auditor General of British Columbia released a report in 2015 that documented the gap in achievement between Indigenous and non-Indigenous students in British Columbia's education system. The gap between students' levels of achievement was seen to be directly related to a belief that Indigenous learners could not achieve at the same rate as non-Indigenous learners. This belief led to the creation of lower expectation pathways for students; for example, an over-representation of Indigenous children in modified programs or graduation programs with modified/lowered expectations.

Bias - Bias is favouring of one thing against another, a person, or a group. Generally understood to be unfair or unjustified. Bias can be explicit (such as using a person's identity to deny them services) or implicit (such as unconsciously favoring someone on the basis of their name being familiar)

Discrimination - The prejudicial treatment of a group of people or things on the basis of their identity or category. Examples include race, age, sex, or ability.

Microaggressions - Racial microaggressions are persistent expressions of racism or bias that are repeatedly faced by minority peoples. For example, jokes that rely on stereotypes or involve assumptions about a person's place/country of origin are a type of microaggression. Microaggressions harm deeply over time as a result of their repetitive nature.

Related Legislation: <u>Canadian Charter of Rights and Freedoms</u>, <u>BC Human Rights Code</u>, <u>Canadian Human Rights Act</u>, <u>United Nations</u> <u>Declaration on the Rights of Indigenous Peoples (UNDRIP)</u>, <u>Declaration on the Rights of Indigenous Peoples Act (DRIPA)</u>, <u>Multiculturalism Act</u> Related Policy: Policy 170: Human Resources, Policy 310: Code of Conduct Related Contract Article: Nil Adopted: June 21, 2022 Revised: May 09, 2023





Privilege - Often described as white privilege, privilege is about the advantage earned by an individual's skin colour or the benefits that come from one's position within society. The term 'unearned privilege' is also used when one's privilege flows from being a member of a dominant community. Often privilege is invisible - because as a member of the dominant culture, you can 'count' on your status to assist you in your daily life without having reason to be concerned someone is discriminating against you on the basis of your membership in a minority group.

Cultural Safety - Cultural safety involves the creation of space for everyone, regardless of their culture and heritage to feel welcomed as participants in respectful dialogue that values and acknowledges diverse perspectives and views. Cultural safety allows everyone to feel they can safely raise concerns and have their perspectives respected.

Cultural Humility - Cultural humility is a way of engaging in self-reflection about one's own beliefs, understandings, and assumptions in order to better understand how to accept and recognize diverse ways of being in the world. Cultural humility seeks to create spaces for different and sometimes competing perspectives and doesn't assume there is only one way to know/be in the world. It is a lifelong process of learning and involves a commitment to being open to learning about others.

Liberatory - Liberatory is to be free from domination and to work with others to ensure the freedom of all. The principles of equitable social change and an end to oppression are envisioned by principles of liberation.

Reconciliation - This word is meant to focus on the achievement of mutual regard and understanding between Indigenous and non-Indigenous peoples. Education is a central feature of reconciliation work.

Restorative Justice - Restorative justice seeks to repair the harm caused by violence, discrimination, bias, or marginalization. It is based on the principle of bringing together victims and perpetrators in culturally safe environments where the impacts of the harm can be fully understood, and to develop some form of restitution so the harm will not be repeated. In many Indigenous communities, healing or talking circles are used to help offenders, victims, families, and supporters to enable a deep form of listening and learning.

Indigenization - This is the process of intentionally integrating Indigenous knowledge, perspectives, and worldviews into educational curricula and methods of teaching. It is meant to be culturally inclusive; that is, it seeks to explicitly include diverse forms of cultural knowledge, rather than relying solely on Western knowledge systems.

Decolonization - Decolonization is a term used to describe how one interrogates, reveals, makes evident or public how systems of thinking, practices and organizational processes are aligned with Western (or European/Colonial) ways of knowing and doing. When a system is attempting to decolonize its approaches, it seeks to find alternatives to established ways of doing things which have limited the ability of diverse communities to fully access benefits of the system; it essentially is a way of thinking through how white privilege and colonial power has been operationalized.

Trauma-informed Practice - This is a strength-based practice designed to understand and be responsive to the impacts of trauma experienced by individuals, communities, or groups of people. Its emphasis is on

Related Legislation: <u>Canadian Charter of Rights and Freedoms</u>, <u>BC Human Rights Code</u>, <u>Canadian Human Rights Act</u>, <u>United Nations</u> <u>Declaration on the Rights of Indigenous Peoples (UNDRIP)</u>, <u>Declaration on the Rights of Indigenous Peoples Act (DRIPA)</u>, <u>Multiculturalism Act</u> Related Policy: Policy 170: Human Resources, Policy 310: Code of Conduct Related Contract Article: Nil Adopted: June 21, 2022 Revised: May 09, 2023

Page 90 of 92



creating emotionally safe environments so survivors can rebuild or experience a sense of control and empowerment.

Allyship - An ally is someone who promotes and aspires to advancing a culture of inclusion through intentional and positive means. Allyship is not an identity but is a lifelong process of working with non-dominant communities and individuals in relationship and in collective efforts to achieve inclusivity. An ally often uses their power and privilege as a means to question the status quo and advocate with others to end discrimination or marginalization.

Historical Terms

Residential Schools - Residential schools were established by the Government of Canada. They were a system of boarding schools and day schools run by a variety of religious orders that Indigenous children were required by law to attend between 1894 and 1947. Their purpose was to culturally assimilate all Indigenous children - to "take the Indian out of the child". Children were forbidden to speak their own languages and required to embrace Christianity. More than 4,100 children died in Canadian residential schools (National Centre for Truth and Reconciliation). There were 139 residential schools in Canada: the last one closed in 1997.

Doukhobor children were forced into government-run residential schools between the years 1953 and 1959.

Truth and Reconciliation Commission Report - The Truth and Reconciliation Commission created a historical, truthful record of the residential school system in Canada. Between 2007 and 2015, the Commission heard submissions from residential school survivors across Canada, a total of more than 6,500 witnesses. It also hosted many national events to help educate the public about the history and the legacy of residential schools. *The Truth and Reconciliation Commission Report* summarized the findings of the Commission. This multi-volume report included 94 "Calls to Action" for all sectors of Canadian society, including education.

Colonialism - Colonialism is the historic practice of European expansion into territories already occupied by Indigenous peoples; in general, the intention of colonizers was to claim the territory and its resources as their own. It also involved the violent suppression of Indigenous peoples' cultures, languages, governance systems, and social structures. "Colonialism remains an ongoing process, shaping both the structure and the quality of the relationship between settlers and Indigenous peoples" (TRC Final Report, 2016).

Settlers/colonizers - These terms are often used interchangeably and refer to Canadians/peoples who are descended from those of European ancestry who have claimed ownership of Indigenous lands or have become members of the dominant society. Settlers often think of themselves as being the first to inhabit an area, even if it was previously occupied by Indigenous peoples.

Identity Abbreviations

Related Legislation: <u>Canadian Charter of Rights and Freedoms</u>, <u>BC Human Rights Code</u>, <u>Canadian Human Rights Act</u>, <u>United Nations</u> <u>Declaration on the Rights of Indigenous Peoples (UNDRIP)</u>, <u>Declaration on the Rights of Indigenous Peoples Act (DRIPA)</u>, <u>Multiculturalism Act</u> Related Policy: Policy 170: Human Resources, Policy 310: Code of Conduct Related Contract Article: Nil Adopted: June 21, 2022 Revised: May 09, 2023





IBPOCQ2+ - This is a term that abbreviates marginalized communities including people who are: Indigenous, Black, a person of colour, queer (lesbian, gay, bisexual, asexual, transgender, non-binary) or Two Spirit.

Legislation

UNDRIP - The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations in September 2007 as a standard to ensure the survival of Indigenous peoples. 144 nations around the world adopted the standards, although Canada did not do so until 2016. In British Columbia, UNDRIP was written into law and is called The Declaration on the Rights of Indigenous People Act (DRIPA). It was adopted in 2019.

DRIPA Implementation Plan - This action plan was released by the Government of BC in March 2022. It is designed to assist government bodies across British Columbia to address the principles of UNDRIP, including ongoing consultation and cooperation with Indigenous Peoples, annually reporting on progress towards the goals of UNDRIP, ensuring the alignment of BC laws with these intentions, and ensuring that the rights, interests, priorities, and concerns of First Peoples are considered in the actions taken by government and government agencies.

BC Human Rights Code - The BC Human Rights Code is a law designed to protect and promote human rights. It helps to protect individuals from discrimination and harassment. It is managed by the BC Human Rights Tribunal; individuals or groups can launch a complaint under the Human Rights Code, and it will be investigated. There are a variety of protected grounds in the BC Human Rights Code, including: race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, gender identity or expression, sexual orientation, age, or criminal conviction.

Multiculturalism Act - This Act was passed by the government of Canada in 1988. It was designed to promote and maintain a diverse, multicultural society and assure the cultural freedom of all Canadians. Originally the Act was seen as a means of assisting cultural and ethnic groups in overcoming barriers to participation in Canadian Society. These rights are also affirmed in the Canadian Charter of Rights and Freedoms.

Canadian Charter of Rights and Freedoms - The Charter is part of the Canadian Constitution. It protects all Canadian citizens, permanent residents and newcomers to the rights set out in the Charter. It came into effect in 1982. Democratic rights, mobility rights, language rights, equality rights, legal rights, and enforcement provisions are set out in the Charter.

Canadian Human Rights Act - This Act was passed in 1985 and sets out the principles of human rights protections on the basis of race, national or ethnic origin, colour, religion, age, sex, sexual orientation, gender identity or expression, marital status, family status, pregnancy or childbirth, genetic characteristics, disability, or conviction for an offence for which a pardon has been granted. The BC Human Rights Code has similar protections.

Related Legislation: <u>Canadian Charter of Rights and Freedoms</u>, <u>BC Human Rights Code</u>, <u>Canadian Human Rights Act</u>, <u>United Nations</u> <u>Declaration on the Rights of Indigenous Peoples (UNDRIP)</u>, <u>Declaration on the Rights of Indigenous Peoples Act (DRIPA)</u>, <u>Multiculturalism Act</u> Related Policy: Policy 170: Human Resources, Policy 310: Code of Conduct Related Contract Article: Nil Adopted: June 21, 2022 Revised: May 09, 2023

