

Administrative Procedures

AP 2401: Research

The district recognizes its responsibility to share educational experiences and provide opportunities for individuals to interact with the system and its schools.

Procedures

- 1. Research proposals involving district facilities, students, personnel or data must meet the following criteria for favourable consideration:
 - 1.1 The research will provide results of interest and value to the district and/or the broader educational community;
 - 1.2 The research will cause minimum disruption to performance of school and/or staff functions;
 - 1.3 The research must not be detrimental to community relationships;
 - 1.4 The research proposal must be under the sponsorship and guidance of a school district, a post-graduate department of a university, or recognized research institution;
 - 1.5 The district must be assured that all reasonable steps will be taken to inform subjects and/or their responsible parents, in advance of all aspects of the research which bear directly on them including:
 - 1.5.1 Any treatment they are to receive;
 - 1.5.2 Any data that will be collected from them; and
 - 1.5.3 The magnitude of their participation.
 - 1.6 Confidentiality of student/staff information is to be protected according to the Freedom of Information and Privacy Protection Act.
- 2. All research proposals shall be directed to the Superintendent or designate for approval.