

AP 4108: Relocation Assistance for Senior Leadership

The district recognizes the need to attract the best qualified people for positions in senior management. To this end, the district will provide relocation assistance for incoming senior management (Secretary-Treasurer, Assistant Superintendent, and Directors).

1. The incoming senior staff member shall obtain at least two (2) quotations from moving companies. The district will pay the lesser of the quote, up to \$7,000.
2. The senior staff member will receive payment from the district upon presentation of receipts and quotations per the Employee Reimbursement Form and the Employee Travel Reimbursement Form.