

**AP Appendix 3403: Course Challenge Request Form**

**PRELIMINARY CHECKLIST FOR COURSE CHALLENGE**

ARE YOU READY?  
(See Instructions on Page 2)

Name \_\_\_\_\_ School \_\_\_\_\_

COURSE BEING CHALLENGED \_\_\_\_\_

	YES	NO
1. I am aware of the requirements outlined in the District Challenge Policy.	_____	_____
2. I am able to demonstrate at a high level of competency a minimum of 80% of the prescribed learning outcomes for this course.	_____	_____
3. I have reviewed and am able to demonstrate mastery of the learning outcomes in a variety of ways. I understand that a variety of assessment procedures will be used.	_____	_____
4. I recognize that the full course must be challenged for credit.	_____	_____
5. This course is offered in School District No. 8 (Kootenay Lake).	_____	_____
6. I am aware that if this is a provincially examinable course I am required to write the provincial examination.	_____	_____
7. I have met with a designated advisor (e.g. Counsellor, Teacher, Vice-Principal, Principal).	_____	_____
8. I can explain my desire to challenge this course in relation to my Student Learning Plan (SLP).	_____	_____
9. I have attached a copy of my SLP.	_____	_____
10. I wish to proceed with the course challenge.	_____	_____

**SIGNATURES:**

Student \_\_\_\_\_ Parent/Guardian \_\_\_\_\_

Designated Advisor \_\_\_\_\_ School Administrator \_\_\_\_\_

**THIS PRELIMINARY REQUEST IS APPROVED:**

Yes \_\_\_\_\_ No \_\_\_\_\_ If no, see comments below

COMMENTS: \_\_\_\_\_

## COURSE CHALLENGE: ARE YOU READY?

### Preliminary Check List:

On Page 1 of Appendix "A" is a preliminary check list. The intent of this check list is to provide the student with the opportunity to determine for himself/herself if he/she is ready to challenge the course. Approval of this form by the school principal will authorize the student to formally apply to challenge a course.

### STEPS TO FOLLOW:

1. The student is to meet with his/her advisor (e.g. Counsellor, Teacher, Vice-Principal, Principal).
2. The student is to review and discuss this list with his/her parent or guardian and have the form signed.
3. The student is to schedule a meeting with the principal for final approval and the right to proceed with the challenge process.
4. The student will then complete the formal application form and obtain the information specific to the course being challenged.

**COURSE CHALLENGE APPLICATION FORM**

Please complete all relevant sections of this form in order to apply for Course Challenge. Incomplete applications may delay processing of your request.

Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Student: \_\_\_\_\_

Name of Parent or Guardian: \_\_\_\_\_

School last attended: \_\_\_\_\_

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1. I wish to challenge the following course:

COURSE: \_\_\_\_\_

Provincially Examinable \_\_\_\_\_

Locally Developed \_\_\_\_\_

2. The following explains how successfully challenging this course will fulfill my Student Learning Plan. I understand that the written paragraph will be evaluated on the following criteria;
- it identifies that relationship to personal academic or career goals
  - it demonstrates my growth toward meeting the significant outcomes highlighted in my Student Learning Plan

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3. PARENT INFORMATION:

I agree to \_\_\_\_\_ being considered for Challenge for Credit and agree to provide any supporting and compelling evidence for that process.

Parent/Guardian signature: \_\_\_\_\_

Signature of student: \_\_\_\_\_

Date of Challenge: \_\_\_\_\_

Fee Enclosed: Yes \_\_\_\_\_ No \_\_\_\_\_