



## AP Appendix 4001: DISCRIMINATION REPORT FORM *Private and Confidential*

This form is used in conjunction with AP 310 Code of Conduct. To be filled out by the complainant and signed by a supervisor or school principal. The form is then to be reviewed by the Superintendent to ensure the matter has been dealt with in a supportive and corrective manner.

School/Department/Work Site:

\_\_\_\_\_

Name of Person Reporting:

\_\_\_\_\_

☐ Student

☐ Employee      Job Title: \_\_\_\_\_ ☐ Other: \_\_\_\_\_

Date of Occurrence: \_\_\_\_\_

Nature of Activity:

☐ Leafleting

☐ Postering

☐ Electronically transmitted materials

☐ Recruiting

☐ Graffiti

☐ Display of symbols

☐ Harassment

☐ Threats/Assault

☐ Other \_\_\_\_\_

Concise Description:

Reported to Police:    Yes            Date Reported to Police:\_\_\_\_\_

Name of Police Officer: \_\_\_\_\_

Police Response:

Other Comments:

Signature of person reporting: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Supervisor or school Principal:\_\_\_\_\_

Date received: \_\_\_\_\_

Action taken by Supervisor or school Principal:

Date sent to Superintendent:\_\_\_\_\_

Superintendent's recommendation and/or response: