

**POLICY PARTNER ADVISORY COMMITTEE
MEETING AGENDA**

TUESDAY, JUNE 13, 2023

2:30 PM – 3:00 PM

In person: School Board Office, 811 Stanley Street, Nelson BC

Via video conference: [Zoom](#) Webinar ID: 657 3277 9733 – Password: 495118

1. Call to Order

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Opportunity for Comments by the Public regarding items on this Agenda

The public may post comments or questions in the Q&A area on the webinar. These will be read aloud during the meeting.

4. Adoption of Minutes (p. 2)

App. 4

5. Unfinished Business – Nil

6. New Business – Superintendent

A. Policies (p. 4)

App. 6A

- Policy 771: Transportation for Independent School Students

7. Comments or Questions from the Public

8. Policy Schedule (p. 7)

App. 8

9. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for November 14, 2023.

10. Adjournment of Meeting

**POLICY PARTNER ADVISORY COMMITTEE
MEETING MINUTES
TUESDAY, JANUARY 10, 2023**

Board:

L. Trenaman, Chair
D. Lang, Vice-Chair (via video conference)
M. J. Blackmore
J. Bremner
S. Chew
K. Etheridge (via video conference)
S. Nazaroff
M. Shunter

District Staff:

T. Smillie, Superintendent
J. Glaudemans, Secretary-Treasurer
B. Eaton, District Director of Instruction – Innovative Learning
D. Holitzki, District Director of Instruction – Equity, Inclusion & Diversity
C. Kerr, Director of Operations (via video conference)
C. Singh, Director of Human Resources
S. Bruskowski, Executive Assistant

Partners:

K. Centrone, CUPE
M. Doyle, KLPVPA (via video conference)
D. Kunzelman, KLTF (via video conference)
N. Nazaroff, DPAC (via video conference)

Regrets:

A. Gribbin

1. Call to Order

The meeting was called to order at 2:00 PM.

2. Acknowledgement of Aboriginal Territory

3. Changes to Proposed Agenda - Nil

4. Adoption of Agenda

UPON a motion duly made and seconded it was **RESOLVED:**

THAT the agenda for this January 10, 2023 meeting, **BE ADOPTED**, as circulated.

The motion carried unanimously.

5. Receiving Presentations - Nil

6. Opportunity for Comments by the Public regarding items on this Agenda – Nil

A member of the public suggested that the date of amendment should be adjusted to the date when a policy is approved by the Board.

A DPAC partner pointed out that there may be a redundancy between policy 620 and AP 620.

7. Correspondence - Nil

8. Adoption of Minutes

UPON a motion duly made and seconded it was **RESOLVED:**

THAT the minutes for the December 13, 2022, meeting of the Policy Partner Advisory Council, **BE ADOPTED**, as circulated.

The motion carried unanimously.

9. Unfinished Business - Nil

10. New Business

A. Policies

Section 600 Review: Finance and Business Operations

The Secretary-Treasurer outlined that all policies in section 600 were reviewed. Policies with minor changes do not require discussion.

The Secretary-Treasurer explained the proposed changes to policies 620 and 621:

- Policy 620: Budget Development, Monitoring and Reporting

A Trustee questioned whether paragraph three of Policy 620 should be removed. This will be reviewed by the Policy Review Committee after field testing.

The Chair suggested to replace the wording “the Board believes” in the first paragraph of policy 620.

- Policy 621: Accumulated Operating Surplus

The Secretary-Treasurer provided information in a response to a Trustees question on the targeted surplus. A surplus allows an organization to make independent decisions in unforeseen circumstances. The estimated 3-5% surplus is a BCASBO guideline that was provided to all school districts in the province and is referring to the operational part of the budget. An operational surplus gets carried over into the next year.

11. Comments or Questions from the Public - Nil

12. Policy Schedule

13. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for March 14, 2023.

14. Adjournment of Meeting

The meeting was adjourned at 2:25 PM.

Committee Chair

Secretary-Treasurer

POLICY 771: Transportation for Independent School Students

The Board of Education of School District No. 8 (Kootenay Lake) may provide transportation to students who attend independent schools located within the boundaries of the District provided the Board recovers all of its costs for provision of these services.

Related Legislation: Nil
Related Contract Article: Nil
Adopted: February 26, 2002
Amended: April 21, 2009; October 9, 2018; March 9, 2021; May 9, 2023

2022-2023 Policy Priority List

2022-2023 Policy Review Plan

Policy No.	Policy Name	Reason for Revision	Status
Policy 140	Communication Protocol for Trustees	Update	Move to 2023-2024
Policy 142	Proposed Trustee Advocacy	New Policy	Move to 2023-2024
Policy 150	Professional Learning for Trustees	Update Add teambuilding & collaborate together	Move to 2023-2024
Policy 430	Fees, Deposits and Financial Hardship	Changes to the school fees Hardship	Move to 2023-2024
Section 500	Human Resources	Regular Review 2022-23	Amalgamated in new Policy 170: Human Resources. Rescinded May 09, 2023
Section 700	Facility Operations & Transportation		Completed March 2021
Section 800	Information & Communications Technology		Completed May 2021
Section 900	Online Learning		Completed October 2021
Section 200	Health & Safety		Completed October 2021
Section 300	Students		Completed March 2022
Section 400	Instruction and School Organization		Completed June 2022

Policies Posted for Field Testing

Policy No.	Policy Name	Reason for Revision	Status
Policy 771	Transportation for Independent School Students	Cost Recovery	Approved for Field Testing May 09, 2023

Policies Approved in 2022-2023

Policy No.	Policy Name	Reason for Revision	Status
Policy 111	Roles and Responsibilities of the Board of Education	New Policy to provide guidance for governance	Approved March 14, 2023
Policy 112	Governing Principles	New Policy to provide guidance for governance	Approved March 14, 2023



Policy 113	Board Evaluation and Monitoring	New Policy to provide guidance for governance	Approved March 14, 2023
Policy 114	Delegation of Authority	New Policy to provide guidance for governance	Approved March 14, 2023
Policy 115	Superintendent of Schools - CEO Roles and Responsibilities	New Policy to provide guidance for governance	Approved March 14, 2023
Policy 116	Superintendent of Schools - CEO Evaluation	Former Policy 180 now moved to governance section	Approved March 14, 2023
Policy 124	Minutes for Board and Committee Meetings	Include AP as part of Policy 124	Approved January 10, 2023
Policy 131	Trustee Indemnity	As per resolution, review with new Board	Approved January 10, 2023
Policy 150	Professional Learning for Trustees	Update to Trustees, clarifying senior leadership	Approved January 10, 2023
Policy 170	Human Resources	New Policy; Formerly Section 500	Approved May 09, 2023
Policy 171	Sexual Orientation and Gender Identity	Former Policy 330; Language Updated	Approved May 09, 2023
Policy 172	Anti-Racism and Cultural Safety	Former Policy 331; Language Updated	Approved May 09, 2023
Policy 190	Temporary Superintendent Succession	Not aligned to ministry policy	Approved January 10, 2023
Policy 251	Cannabis	No longer applicable, look at combining with Policy 250	Rescinded January 10, 2023
Section 600	Finance & Business Operations	Regular Review 2022-23	Reviewed in January 2023 No changes required for most policies.
Policy 620	Budget Development, Monitoring and Reporting	Regular Review 2022-23	Approved March 14, 2023
Policy 621	Accumulated Operating Surplus	Regular Review 2022-23	Approved February 14, 2023