

**EDUCATION PARTNER ADVISORY COMMITTEE
AGENDA**

TUESDAY, SEPTEMBER 12, 2023

12:00 PM – 1:00 PM

In person: School Board Office, 811 Stanley Street, Nelson BC

Via video conference: [Zoom](#) - Webinar ID: 657 3277 9733 – Password: 495118

1. Call to Order

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Changes to Proposed Agenda

4. Adoption of Agenda

5. Receiving Presentations - Nil

6. Opportunity for Comments by the Public regarding items on this Agenda

The public may post comments or questions in the Q&A area on the webinar. These will be read aloud during the meeting.

7. Correspondence - Nil

8. Adoption of Minutes (p. 2)

App. 8

9. Unfinished Business - Nil

10. New Business – Superintendent

A. Terms of Reference (p. 4)

App. 10A

B. Enhancing Student Learning Report and School Learning Plans Implementation (p. 5)

App. 10B

11. Comments or Questions from the Public

12. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for November 14, 2023.

13. Adjournment of Meeting



**EDUCATION PARTNER ADVISORY COMMITTEE
MINUTES
TUESDAY, JUNE 13, 2023**

Board: L. Trenaman, Chair
D. Lang, Vice-Chair
M. J. Blackmore
J. Bremner
S. Chew
K. Etheridge
A. Gribbin
S. Nazaroff
M. Shunter

District Staff: T. Smillie, Superintendent
C. MacArthur, Interim Secretary-Treasurer
L. Carriere, Principal of Canyon Lister Elementary
B. Eaton, District Director of Instruction – Innovative Learning
D. Holitzki, District Director of Instruction – Equity, Inclusion & Diversity
C. Kerr, Director of Operations (via video conference)
C. Singh, Director of Human Resources
S. Bruskowski, Executive Assistant

Partners: M. Fischer, KLTF
L. MacKay, KLPVPA
T. Stokes, DPAC (via video conference)

Regrets: Nil

1. Call to Order

The meeting was called to order at 12:30 PM.

2. Acknowledgement of Aboriginal Territory

One Trustee stated that Policy 121 needs to be updated to reflect the changes in the Partner Advisory Committee Structure. The previous committee structure was applied to this meeting to be aligned with current policy 121.

3. Items added to the agenda – Nil

4. Opportunity for Comments by the Public regarding items on this Agenda

One Trustee suggested adding *Terms of Reference* as an item for the agenda of the next meeting.

5. Adoption of Minutes

The minutes for the May 9 Education Partner Advisory Committee were adopted as circulated.

6. Unfinished Business – Nil



7. New Business

A. Enhancing Student Learning Report and Student Learning Plan

Director Eaton shared a presentation on enhancing student learning based on the Strategic Plan priorities and including the continuous improvement cycle. Priority areas are a three-year literacy and numeracy plan, an increase of graduation rates for all students and to ensure that all students are supported.

School learning plans are also posted on the website. Principal Carriere shared the Canyon -Lister Elementary School learning plan. She emphasized the importance of clear goals coming to schools through the Strategic Plan.

Trustees and partners shared appreciation for the data and the analysis presented, as well as the measures that are in place to individually support students, and the alignment to the Strategic Plan.

8. Comments or Questions from the Public

9. Meeting Schedule & Reminders

The next meeting of the Committee is scheduled for September 12, 2023.

10. Adjournment of Meeting

The meeting was adjourned at 1:32 PM.

Committee Chair

Secretary-Treasurer



EDUCATION PARTNER ADVISORY COMMITTEE

2023-2024 TERMS OF REFERENCE

Reviewed: September 12, 2023

I. PURPOSE

1. The Education Partner Advisory Committee is an advisory group and is chaired by the elected Trustee. In the absence of the elected Trustee the Board Vice-Chair will assume the chair.
2. The purpose of the Education Partner Advisory Committee is to bring together, on an ongoing basis, partner groups, senior staff, and the Board of Education to have informal discussions about how to support the district and provide advice to Board.
3. The Education Partner Advisory Committee will offer a venue for parties to discuss ways to work together in support of students, the school district and public education, building trust and sustaining strong functional relationships, and strengthening communication and information sharing. The discussions will be purposeful, constructive and team building in nature.
4. Education Partner Advisory Committee input will be considered in all matters related to the district but will not replace the accountability of district management and the Board of Education in decision making.
5. An annual schedule of meetings will be developed by the Chair of the committee, in collaboration with the Board Chair. An agenda will be developed for each meeting. To facilitate open discussion, summary minutes shall be recorded, following the minute-taking standards in Policy 124.
6. Labour relations or personnel matters will be addressed through district labour management meetings.



FROM: Trish Smillie, Superintendent
DATE: September 12, 2023
SUBJECT: Enhancing Student Learning Report and School Learning Plans Implementation

For Information

Introduction

This memorandum provides information on SD8's ongoing support for continuous improvement for all learners through the annual Enhancing Student Learning Report and School Learning Plan process.

Background

The [Enhancing Student Learning Reporting Order](#) requires that school district prepare an annual enhancing student learning report and individual school plans. The Enhancing Student Learning Plan report must outline information on student performance which includes educational outcomes and measures in the areas of intellectual development, human and social development and career development. These plans are approved by the Board of Education and updated annually.

All decisions in SD8 are guided by the district's new [2024-2029 Strategic Plan](#) with a clear mission, vision, and values. District initiatives and resources align with Ministry of Education and Child Care goals.

SD8's [School Learning Plans](#) aim to develop each student's individual potential in acquiring knowledge, skills and abilities. These plans are approved by the Board of Education and updated annually.

Information

The School Learning Plans are living documents that identify goals and strategies to plan for continuous improvement and support the success of all learners.

Schools develop their annual plan on School Planning Day. This year's School Planning Day will take place on September 22, 2023. Schools will continue to identify their direction which reflect the district's new strategic priorities.

