

**THE BOARD OF EDUCATION  
OPEN MEETING AGENDA  
TUESDAY, SEPTEMBER 21, 2021  
5:00 PM (PT) – 7:00 PM (PT)**

School Board Office – 811 Stanley Street, Nelson  
[Zoom](#) - Meeting ID: 635 2232 9566 – Password: 571230

**1. Call to Order**

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

**3. Introductions**

**4. Insertions/Deletions to Proposed Agenda**

**5. Adoption of Agenda**

**Proposed Resolution:**

**THAT** the Agenda for this September 21, 2021 meeting **BE ADOPTED**, as circulated.

**6. Receiving Presentations/Delegations**

A. Restorative Justice – Sophie De Pauw

**7. Opportunity for Comments or Questions by the Public**

**8. Consent Package** (p. 3) App. 8

**9. Adoption of Minutes** (p. 40) App. 9

**Proposed Resolutions:**

**THAT** the minutes from the June 15, 2021 Regular Meeting **BE ADOPTED**.

**10. Future and Action Item Tracking** (p. 48) App. 10

**11. Education**

A. Support for Mental Wellness in Schools – Superintendent Smillie (p. 54) App. 11A

B. COVID-19 Update – Superintendent Smillie (p. 60) App. 11B

C. Trustee Inquiry: Preliminary Enrolment Projections – Superintendent Smillie (p. 61) App. 11C

**12. Operations and Finance**

A. 2020-2021 Annual Financial Reports – Secretary-Treasurer McLellan

- 2020-2021 Financial Statements (Audited) [Handout 12A-1](#)
- 2020-2021 Financial Statements Discussion and Analysis [Handout 12A-2](#)
- Surplus Restrictions and Carry-Forwards [Handout 12A-3](#)
- Audit Report [Handout 12A-4](#)



**Proposed Resolutions:**

**THAT** the Surplus Restrictions **BE APPROVED** as proposed; and  
**THAT** the Audited Financial Statements and Financial Discussion & Analysis for the year ended June 30, 2021 **BE APPROVED**.

B. Facilities Update – Secretary-Treasurer McLellan

- Childcare in Schools Update (p. 62) App. 12B-1
- Trustee Inquiry: Ventilation in Schools (p. 63) App. 12B-2
- Capital Operations Plan Update: Summer Facilities Work Completed (p. 64) App. 12B-3

**13. Governance and Policy – Nil**

**14. Human Resources**

- A. Annual Temporary Superintendent Succession Plan Approval – Supt. Smillie (p. 66) App. 14A

**Proposed Resolution:**

**THAT** the Temporary Superintendent Succession Plan **BE APPROVED**.

**15. Trustee Reports**

- A. Trustees
- B. Chair
- C. BCSTA
- D. BCPSEA
- E. RDCK
- F. Other Committees
- G. Student Trustees

**16. Public Question Period**

**17. Meeting Schedule and Reminders (p. 67)** App. 17

- A. Board Meetings

The next Open meeting is scheduled for October 26, 2021.

Location: [Zoom](#) – Meeting ID: 684 5368 8313 - Password: 953306

**18. Adjournment of Meeting**



SCHOOL DISTRICT 8 KOOTENAY LAKE  
CONSENT PACKAGE – REGULAR OPEN  
SEPTEMBER 21, 2021

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ITEM

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*The following Consent items are routine items received for information.*

- |  |       |
|--|-------|
| 1. Board Correspondence Package            | p. 4  |
| 2. <a href="#">Superintendent's Report</a> |       |
| 3. Transactions over 10k                   | p. 27 |



**SCHOOL DISTRICT 8 KOOTENAY LAKE**  
**BOARD CORRESPONDENCE PACKAGE**  
**SEPTEMBER 21, 2021**

ITEM	DATE
1. CUPE to the Board of Education relative to Superintendent remarks	February 25, 2021
2. KLTF to the Board of Education relative to Superintendent remarks	February 25, 2021
3. The Board of Education to CUPE relative to Superintendent remarks	March 1, 2021
4. The Board of Education to KLTF relative to Superintendent remarks	March 1, 2021
5. M. Grant to the Board of Education relative to increase in school taxes	June 16, 2021
6. D. Smith to Superintendent Perkins relative to staffing reduction at J.V. Humphries	June 17, 2021
7. B. Snyder to the Board of Education relative to PCSS name change	June 22, 2021
8. F. Bertrand, MoE, to Secretary Treasurer McLellan relative to Restricted Capital Request Approved	July 8, 2021
9. K. Pepperdine to the Board of Education relative to COVID safety precautions in schools	August 20, 2021
10. V. Valks to the Board of Education relative to COVID cases in Nelson B.C.	August 20, 2021
11. A. Schade to the Board of Education and Superintendent Smillie relative to safety protocols for return to school	August 24, 2021
12. J. Bernstein to the Board of Education relative to vaccine mandate	August 27, 2021
13. A. Coen to the Board of Education relative to COVID-19 safety measures	September 1, 2021
14. H. James-Davies to the Board of Education relative to No Vaccination for Students	September 1, 2021



# Kootenay Lake School District Employees

*C.U.P.E. Local 748 PO Box 410 Nelson, BC V1L 5R2*

Lenora Trenaman  
811 Stanley Street  
Nelson BC  
V1L 1N8

February 24, 2021

Dear Lenora:

It is disappointing to me that on pink shirt day when we should be lifting each other up, I am sitting down to write this to you in hopes that it will be dealt with at the next board meeting. It is my duty to bring to your attention a situation that has upset, intimidated and left my members feeling threatened. The email below was sent out by Christine Perkins on Monday February 22 at 3:19pm. We have been dealing with the fallout ever since.

Good afternoon,

In School District 8 – Kootenay Lake, there is a “zero excuse” standard for violence and harassment in the workplace. Racist comments uttered on a single occasion can constitute just cause for termination regardless of seniority or prior clean disciplinary record.

Sincerely,

This appears to be another ill conceived comment disguised as a policy update made by our superintendent, the lack of responsible leadership is hurting my membership. I have included some of the many comments made by my members regarding this email. This is the damage that Christine Perkins is doing to our School District.

*“It is a jarring email to receive from our superintendent out of the blue. Yellow highlighted and sent to everyone, but no acknowledgement or recognition or communication as to what has occurred or any indication that a situation/complaint/concern preceded this email.*

*Sent out with lack of judgment and foresight considering the sender has a Phd and is responsible for 100s of employees and the education for 1000s of childrens. Zero tact. So disappointing and embarrassing for her and us.”*



*“ it feels more like a targeted threat than anything productive...”*

*“ The teachers and the Union need to band together and all refuse to work until she is dismissed or resigns”*

I am asking you to bring this abusive behaviour to an end, if not we will be looking to our other options.

Sincerely,

Michelle Bennett, President CUPE Local 748

Cc: Stacey Finley, Secretary Local 748  
Anita Early, Vice President CUPE Local 748  
Rena Bens, Chief shop Steward CUPE Local 748  
Trustees of School District #8



CVTA Office  
PO Box 611  
Creston, BC  
V0B 1G0

Phone: (250) 428-7006  
Fax: (250) 428-8602

**Kootenay Lake  
Teachers' Federation  
(CVTA & NDTA)**

NDTA Office  
102-518 Lake Street  
Nelson, BC  
V1L 4C6

Phone: (250) 354-9693

February 25, 2021

Board of Education  
School District No. 8  
811 Stanley Street  
Nelson BC V1L 1N8

Dear members of the Board of Education,

I am writing regarding the step 3 grievance I recently filed on the employer's failure to provide safe working conditions and workplace intimidation. This year there has been an explosion of investigations to the point that in February, only halfway through the school year, approximately 5% of our active teacher FTE on the west side have been or are being investigated.

The NDTA has been in active discussion with management about this issue and on February 1<sup>st</sup>, I sent an email in which I shared my concern that "the district has shown no inclination to stand up for teachers doing their job and instead has shown itself ready to cave into parent pressure and to discipline members based on vague allegations of behaviours which my members would have no way of knowing would be problematic."

The concern was elevated by the Superintendent's February 22<sup>nd</sup> email:

*Good afternoon,*

*In School District 8 – Kootenay Lake, there is a "zero excuse" standard for violence and harassment in the workplace. Racist comments uttered on a single occasion can constitute just cause for termination regardless of seniority or prior clean disciplinary record.*

*Sincerely,*

***Dr. Christine***

In the context of the high number of ongoing investigations and the anxiety created by COVID, and in the absence of any explanatory context by the Superintendent, this email created a storm of panic among my members who began to contact me immediately. I responded to the situation by sending the following email to my membership:



*Dear Colleagues,*

*Many of you have voiced concern and upset at the Superintendent's abrupt email of this afternoon. There was no context and it provided no clarity on how teachers are expected to navigate difficult conversations about race and inclusion. I, personally, found the email alarming.*

*February is Black History Month. Our society is in the midst of a changing landscape and there is a lot going on in the district right now. It is important to be very thoughtful about our communication on matters of race and inclusion. To be clear, however, in all the situations where I have been involved, I have not come across one teacher making "racist comments." Not one! I have only seen teachers trying to thoughtfully educate students. Some teachers have stumbled or taken missteps in their attempts to discuss difficult topics: none of us is perfect. Additionally, I have seen teachers criticized by the district for arguing for anti-racism too radically.*

*The district has not articulated its expectations on how to tackle these sensitive topics, they have not provided any training, nor do they have any policy on the matter. Instead of leading us with compassionate guidance, the superintendent has chosen to send a disrespectful, almost threatening email.*

*Every day, I ponder the growing challenges teachers face in this district. My advice is to tread carefully. I will be providing a formal response on behalf of the NDTA in the next day or two.*

*With heartfelt compassion,*

*Carla Wilson*

Over the 24 hours following the Superintendent's email, I received over 50 responses from my membership. These emails, texts and calls spoke clearly of the alarm, confusion, concern, fear and anger the Superintendent's email had created. The following are a few representative responses I received.

- I just want to thank you for reaching out to your members in response to the superintendent's email. I was also very alarmed by its threatening tone. I'm glad that the district has \*finally\* put together a list of vetted anti-racist resources, but this appears to only be a knee-jerk reaction to recent incidents and more about saving face than educating and guiding teachers through difficult teaching material. In my opinion (and in talking with colleagues) the district's approach to this matter will only cause teachers to shy away from such material in fear of delivering it inadequately, or unintentionally insensitively. I know that many teachers in our district feel a growing rift between them and our superintendent/board. It is really disheartening.
- I was very surprised and concerned with the [Superintendent's] email today. I feel we are increasingly expected to teach difficult concepts. And I am doing my best to be sensitive and step carefully and I am learning alongside the children while becoming increasingly





aware of my own learned prejudices. I'm trying to do better every day in my language and choices in my teaching. And today I have been scared into feeling that doing less is safer than growing... because mistakes happen as we learn.

- Thanks for your email. I was personally very upset receiving the email this afternoon.
- Where is the conversation and the education around racism? Obviously, there is a huge need for it. Posting an anti-racism website full of links does not suffice.
- I have heard from a number of colleagues who are feeling a great deal of anxiety regarding this email and the format of its delivery.
- I can't teach [xxx] without discussing racism and perception of what is racist is entirely up to the perspective of the individual. In approaching both sides of the issues people's beliefs may be offended and therefore I would be at risk for teaching my required material. A little worried. I have totally changed my day as I'm in the middle of residential and treaty systems.
- Dr. Perkins' email last night left me feeling attacked, stressed and deeply uncomfortable about my employer.
- We already feel super isolated and that email made me feel threatened. I thought to myself "did the superintendent really send this?" "does she even understand what harassment is if she is going to send out something like this?"
- Is there any way to request a survey so the trustees can see how unsatisfied, scared and oppressed we are?
- Her email was threatening, unsupported by any policy and direction and totally unrelated to making positive social change.
- The email in question is possibly one of the most bizarre messages I've ever received in all of my years in the district. It certainly comes across as a veiled threat; what was the point of it? Is this how we achieve unity and inclusion?
- I would have expected more from our superintendent when she was writing a message to all of her teachers, especially in the midst of a global pandemic.
- Our staff is feeling quite bullied by [the email's] threatening nature, which is ironic as February is anti-bullying month...
- The latest mass email from Christine Perkins is quite alarming, abrupt and unsettling. I have heard from a number of colleagues who are feeling a great deal of anxiety regarding this email and the format of its delivery.
- I think given the cultural context we are living in and the pandemic situation, many, many people in our district are working hard, doing their best, and facing many challenging issues. I think we are all called upon to treat others with respect. We teach our children that mistakes happen and that when a mistake occurs it is an opportunity for learning and understanding things more clearly. I would hope that our employer gives employees that same chance. We all make mistakes. I think in this time of uncertainty, kindness is of utmost importance.

Our hope in filing the grievance is to initiate a conversation about how workplace incidents can be addressed in a way which allows our members to feel safe and as if the employer values and trusts its employees. We believe that the district has made great strides in how it handles incidents of student discipline ... that we take a formative approach in all but the most egregious



incidents. In the case of its employees, the district seems to be stuck in the model of investigate and discipline. This has resulted in a situation where teachers feel unsafe to teach controversial issues like anti-racism and inclusion, and do not feel as if they can carry out their *in loco parentis* duties without opening themselves up to investigation and potential discipline. This harms teachers, students and the district.

With one possible exception, all of our 10 investigations would likely have been better handled in a formative manner. Such an approach would cost the district less money, would provide a real opportunity for employees to learn to better meet and exceed employer expectation and would improve employee morale by showing the employees that the district values and trusts them and will only move to discipline in extreme cases. Let's move our management of HR issues from a fixed to a growth mindset!

My membership desperately needs confidence that School District 8's leadership sincerely values and trusts them. Somehow that message has not been getting across. This needs to change.

Yours truly,

[Redacted Signature]

Carla Wilson,  
Co-President, KLTF

cc:

Christine Perkins	Superintendent of Schools
Chandra Singh	Director of Human Resources
Doug Kunzelman	Co-President, KLTF
Michelle Davies	BCTF Field Service



Date: March 1, 2021

Michelle Bennett, President  
CUPE Local 748

Dear Michelle,

Thank you for your letter dated February 24, 2021 raising concerns regarding an email sent by Christine Perkins on February 22, 2021.

The Board takes concerns raised by its employees and their representatives seriously. We have reviewed the email you referred to as well as a subsequent email and voice message to employees that Superintendent Perkins sent on February 25, 2021 following up on that initial email.

While the content of the message Superintendent Perkins emailed on February 22 reflects a sentiment that we all share – racist comments are abhorrent and should not and will not be tolerated in the work environment – it is understandable that the absence of context for the basis of the message may have led to some confusion or concern. As Superintendent Perkins has explained to the Board, the content of the message was drawn from a Grievance & Arbitration Update published by BCPSEA. The summary of the relevant grievance explains that:

The Arbitrator found that within an employment context where there is a “zero excuse” standard for violence and harassment in the workplace, racist comments uttered on a single occasion can constitute just cause for termination regardless of seniority or prior clean disciplinary record.

Given that our District is one where we rightly consider there is a “zero excuse” standard for violence and harassment in the workplace, Superintendent Perkins explained that she intended her message quoting this summary as an update and reminder of the serious consequences that may result from racism in the workplace. This is reflected in the subject line of Superintendent Perkins’ email: “Clarity on Just Cause for Dismissal”.

Nonetheless, as Superintendent Perkins herself recognized and expressed in her subsequent email and voice message apologizing for her initial email, it would have been preferable if this context had been disclosed so that readers of the email would have had a clearer understanding of the purpose of the email at the time it was initially sent. The Board is taking steps to seek to ensure that this kind of issue does not arise again in the future.

We value the work that you and your members do for our community. As stated above, the Board takes concerns raised by its employees and their representatives seriously and I thank you for raising

this matter with us. Your continued cooperation and support are appreciated.

Yours truly,

Lenora Trenaman  
Board Chair  
School District 8 (Kootenay Lake)

CC: Board of Education, SD8, Kootenay Lake  
Christine Perkins, Superintendent & Chief Executive Officer  
Chandra Singh, Director of Human Resources Services  
Stacey Finley, Secretary Local 748  
Anita Early, Vice President CUPE Local 748  
Rena Bens, Chief shop Steward CUPE Local 748

March 1, 2021

Carla Wilson, Co-President  
Kootenay Lake Teachers' Federation

Dear Carla,

Thank you for your letter dated February 25, 2021 raising concerns regarding an email sent by Superintendent Perkins on February 22, 2021.

The Board takes concerns raised by its employees and their representatives seriously. We have reviewed the email you referred to as well as a subsequent email and voice message to employees that Superintendent Perkins sent on February 25, 2021 following up on that initial email.

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Nonetheless, as Superintendent Perkins herself recognized and expressed in her subsequent email and voice message apologizing for her initial email, it would have been preferable if this context had been disclosed so that readers of the email would have had a clearer understanding of the purpose of the email at the time it was initially sent. The Board is taking steps to seek to ensure that this kind of issue does not arise again in the future.

We recognize that part of the concern of you and your members relates to broader issues associated with the grievance the KTLF recently filed referenced in your letter. We understand a Step 3 meeting has been scheduled in relation to that grievance in accordance with the process provided under the Collective Agreement and we look forward to all sides participating in good faith in that process.

We also note the concern you raise that the District has not adequately articulated its expectations

811 Stanley St., Nelson BC V1L 1N8  
Tel 250.352.6681 Fax 250.352.6686 **sd8.bc.ca**



with respect to the handling of sensitive topics like racial discrimination to your members. We recognize that there are always opportunities for improvement in the District's practices and, to that end, we note that we are currently in the process of reviewing and revising our policies in this regard. We look forward to your input and the insight you can offer in that process.

We value the work that you and your members do for our community. As stated above, the Board takes concerns raised by its employees and their representatives seriously and I thank you for raising this matter with us. Your continued cooperation and support is appreciated.

Yours truly,

Lenora Trenaman  
Board Chair  
School District 8 (Kootenay Lake)

CC: Board of Education, SD8, Kootenay Lake  
Christine Perkins, Superintendent & Chief Executive Officer  
Chandra Singh, Director of Human Resources  
Doug Kunzelman Co-President, KLTF

# increase in school taxes from 2020 - 2021 - school district 8 - Kootenay Lake?

Maria Grant <maria@snowwater.com>

Wed 6/16/2021 12:56 PM

To: Board of Education <board.education@sd8.bc.ca>; Benjamin Whitton <ben@snowwater.com>; Patric Maloney <patric@snowwater.com>; Laura Lee McGhie <lmcghie@snowwater.com>;

To whom it may concern,

I am trying to find out who to speak with about the increase in our school tax portion on our 2021 property tax notice. I also would like to confirm what our specific school district is. I do not know who to ask about this? We have two properties - one at the Slocan Junction and one in the middle of nowhere, up Snowwater Creek Road. I am assuming they are both school district 8?

The issue is the massive increase in the school taxes. It looks like the rates for class 06 and 08 went up between 300 and 400%?. While our BC property assessments went up 2% and 4% respectively (which is valid), our school taxes have gone up 300%. This increase has subsequently almost doubled our taxes. I would like to get some answers about this. This is clearly not acceptable, nor sustainable.

If you could get back to me please I would appreciate it, or direct me to someone who can speak to this.

Kind regards,

**Maria Grant**

Business Manager/Ski Guide

Snowwater Heli Skiing

[www.snowwater.com](http://www.snowwater.com)

t: 250-359-7665

f: 250-359-7650

*CONFIDENTIALITY NOTICE: The information contained in this message is privileged and confidential and may only be used by the intended recipient(s).*



**From:** Chandra Singh <[chandra.singh@sd8.bc.ca](mailto:chandra.singh@sd8.bc.ca)>

**Sent:** Thursday, June 17, 2021 3:10 PM

**To:** delanie smith <[delanielsmith@gmail.com](mailto:delanielsmith@gmail.com)>

**Cc:** Christine Perkins <[Christine.Perkins@sd8.bc.ca](mailto:Christine.Perkins@sd8.bc.ca)>; V Humphries PAC <[jvhpac9@gmail.com](mailto:jvhpac9@gmail.com)>; Victoria McAllister <[Victoria.McAllister@sd8.bc.ca](mailto:Victoria.McAllister@sd8.bc.ca)>; Dawn Lang <[Dawn.Lang@sd8.bc.ca](mailto:Dawn.Lang@sd8.bc.ca)>

**Subject:** RE: Staffing Reduction at JVH

Good afternoon Delanie,

The current staffing was calculated based on the enrollment projections in February reported by the principals. The enrollment projections keep on changing over the summer. The students are allowed to move until September 30 every year. However, this year our plan is to do the recalculation in the month of August to ensure the optimum number of teachers. For now, the staffing is simply matched up to the Board's pre-approved Spring budget. We worked very hard to ensure all of our Continuing teachers have positions. If we went over at this point in the year, we would be putting the approved budget in the hole.

We then watch over the summer and adjust staffing prior to school start-up depending on families' moves in and out of the district. There are a few schools in the district that we are currently watching very closely.

**Final staffing** is determined in September based on what we call "1701" – or final count of all students in seats and their impact on class composition, on September 30.

I hope that helps.

**Best regards**

**Chandra V Singh, CPHR**

**(He/Him/His)**

Director of Human Resource Services

**School District 8 Kootenay Lake**

811 Stanley Street, Nelson, B.C. V1L 1N8

Phone: 250-505-7010

Web: [www.sd8.bc.ca](http://www.sd8.bc.ca)

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**From:** delanie smith <[delanielsmith@gmail.com](mailto:delanielsmith@gmail.com)>

**Sent:** Thursday, June 17, 2021 10:26 AM

**To:** Lenora Trenaman <[ltrenaman@sd8.bc.ca](mailto:ltrenaman@sd8.bc.ca)>

**Cc:** JV Humphries PAC <[jvhpac9@gmail.com](mailto:jvhpac9@gmail.com)>; Victoria McAllister <[Victoria.McAllister@sd8.bc.ca](mailto:Victoria.McAllister@sd8.bc.ca)>

**Subject:** Staffing Reduction at JVH

Hello Board Chair Trenaman,





I am writing to express my concerns over the reduction in staffing at J.V. Humphries School. I have two children enrolled at JVH, one is finishing Grade 9 and one is finishing Kindergarten. I also attended JVH from Kindergarten through Grade 12. I am deeply invested in the success of my children, their teachers and the well-being of our school and community. The changes being implemented raise many concerns for myself and my family as they will negatively impact my children's education.

If School District 8 truly "focuses on excellence for all learners in a nurturing environment" then these changes will be discarded and budget cuts will come from somewhere else. Does cutting the alternate/inclusion program focus on excellence for all learners? Do fewer course options, multi-grade level classes and overworked teachers foster a nurturing environment?

I understand that enrollment at JVH is not lower than last year and yet teachers are expected to deliver the same caliber of learning in 31.5 teacher blocks instead of 38.5. Please explain how this realistically provides quality education to my children? Help me understand why my children, who happen to live rurally, deserve fewer opportunities than those who attend an urban school. JVH must be staffed equitably, the students, staff and our community deserve it.

Changes like these are the very things that inspire parents and students to look for alternatives to public school which results in lower enrollment and lower graduation rates. I would expect our school board to want to inspire increased enrollment and higher graduation rates.

Instead of expecting teachers to get creative in how they'll be able to deliver the same content to the same number of students with less time, I'd like to see our school board get creative with how to trim the budget with less impact to the students. They are, after all, why you are doing what you do, right?

How can we, as parents, as stakeholders, and you as our school board, work toward British Columbia not having far less funding per student than the national average? Why is there such a discrepancy?

I implore you to reconsider the decision to reduce staffing at JVH.

I look forward to your reply.

Kind regards,

Delanie Smith



# Change of name for Prince Charles School

[Toms Lake Radio Prep <tomslake@gmail.com>](mailto:tomslake@gmail.com)

Tue 6/22/2021 8:44 AM

To: Board of Education <board.education@sd8.bc.ca>;

Hello from Northern BC.

I would like to congratulate your board on its decision to change the name of Prince Charles School. It's time for all of us to move forward -- and break the shameful ties we have with the British monarchy. We all need to work harder to become an inclusive and multi-identity nation. The monarchy and its trappings do not belong here.

Bob Snyder  
Dawson Creek  
250-782-8114





July 8, 2021

Ref: 248251

Michael McLellan, Secretary Treasurer  
School District No. 08 (Kootenay Lake)  
Email: [Michael.McLellan@sd8.bc.ca](mailto:Michael.McLellan@sd8.bc.ca)

Dear Michael McLellan:

**Re: SD08 | Trafalgar Middle School / Central Building /W.E. Graham Community  
School | Restricted Capital Request Approval**

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Thank you for your e-mail sent June 16<sup>th</sup>, 2021, outlining the requirement for access to Minister-Restricted Capital funding for three separate projects. The requested works are:

1. W.E. Graham Community School – The addition of ventilation systems for eight classrooms.
2. Central Building –To create gender neutral washrooms and improve ventilation for the washroom area.
3. Trafalgar Middle School – The inclusion of sprinkler and life safety systems, which are required for major renovations planned at the school. The project will also repurpose a portion of shop space to allow the creation of additional maker space to help facilitate a grade reconfiguration.

I am pleased to approve access to \$1,298,379 in Minister-Restricted Capital to complete the work.

If you have any questions please contact Mora Cunningham , Regional Director, at [Mora.Cunningham@gov.bc.ca](mailto:Mora.Cunningham@gov.bc.ca) or 250-812-6750.

Sincerely,

Francois Bertrand  
A/Executive Director, Capital Management Branch  
Resource Management Division

pc: Bruce MacLean, Director of Operations, School District No. 08 (Kootenay Lake)  
Mora Cunningham, Regional Director, Capital Management Branch  
Travis Tormala, Planning Officer, Capital Management Branch

---

Ministry of  
Education

Capital Management Branch  
Resource Management Division

Mailing Address:  
PO Box 9151 Stn Prov Govt  
Victoria BC V8W 9H1

Location:  
5<sup>th</sup> Floor, 620 Superior St  
Victoria BC V8V 1V2



# COVID safety precautions in schools

Kristi Pepperdine <kristipepperdine@gmail.com>

Fri 8/20/2021 1:57 PM

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern,

My family and I reside in Nelson, where we are currently experiencing a significant increase in COVID cases (117 cases from Aug 8-14). With cases this high in our community I am feeling scared for the health and safety of my children, who are not yet eligible for the COVID vaccines.

We hope to send our oldest daughter to grade one at Hume elementary school this September, where she attended Kindergarten last year. In order to feel comfortable sending her, however, there are a few safety measures I feel should be put in place in order to minimize COVID exposure and transmission. I really hope you (or those who have influence in these matters) will consider the following:

1. Mandatory mask wearing indoors for K-12 students. My daughter wore a mask for many months during her Kindergarten year at school and her teacher provided feedback that she did very well with it, with minimal distraction/direction.
2. Classroom cohorts.
3. Ventilation upgrades, if needed.
4. Mandatory COVID vaccinations for any adults working with children in an educational environment. I realize this is a very controversial subject and I understand that this is unlikely, however, at the very least I would like to know the vaccination status of the adults who will be working with my child. This is information that I feel I need to know in order to understand the risks and make an informed decision regarding sending my daughter to school.
5. More transparency and quicker information sharing of positive cases within the school community. Waiting on Interior Health to contact individuals who may have been exposed did not appear to work well last year (due to delays in contact tracing etc) and with the increased transmit-ability of the Delta Variant, this will be even more crucial this school year. I would like to see the school notify parents of a positive case in a child's cohort, as soon as they receive this information. Parents then have the option to pull their child from school, reducing the risk of further transmission between children.
6. I would like to see flexibly and alternative options available for students learning. If parents do not feel comfortable sending their child to school at points throughout the school year, I would like to see self directed and remote learning options made available. I think this will be especially necessary at the beginning of this school year, when we may be at the height of this fourth wave.

Thank you for your consideration,

Kristi Pepperdine



# Covid Cases in Nelson B.C.

Vicki Valks <valksvicki@gmail.com>

Fri 8/20/2021 10:40 AM

To: Board of Education <board.education@sd8.bc.ca>;

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

I am a grandmother of two precious grandchildren, 7 and 5, that are starting school here in Nelson in less than 3 weeks. My entire family has all been double vaccinated except for the children who cannot be done yet. In the Nelson area the last 3 weeks Covid cases have gone from what I thought was the horrendous number of 38 (week of July 25 - July 31), to the following week (Aug. 1 - 7) of 74, to this past week (Aug. 8 - 14) to the unbelievable count of 117 new cases.

I am pleading for mandated masks for K-12 including all students, staff and custodians, better ventilation in classrooms, and possibly cleaning surfaces throughout the school days. Our little town has an overwhelming population of anti-vaxxers and those of us who have been vaccinated are terrified for our young and vulnerable who, at this point, cannot be vaccinated. I beg of you to do the right thing, (which is being asked of the citizens of our community and has obviously failed quite spectacularly), and actually do something concrete to help save our children, while in your care, from this nightmare Covid.

Thank you in advance for your help.

Sincerely,

Vicki Valks

#106 - 909 Radio Ave.,

Nelson, B.C.

V1L 3L2

(250) 354-9513 (cell)

(250) 352-2861 (home landline)



**From:** Angela Schade <[amschade@gmail.com](mailto:amschade@gmail.com)>

**Date:** Tuesday, August 24, 2021 at 6:17 PM

**To:** Trish Smillie <[Trish.Smillie@sd8.bc.ca](mailto:Trish.Smillie@sd8.bc.ca)>, "[board.education@sd8.bc.ca](mailto:board.education@sd8.bc.ca)" <[board.education@sd8.bc.ca](mailto:board.education@sd8.bc.ca)>

**Subject:** Safety protocols for return to school

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To: Superintendent Trish Smillie, Board of Education Trustees Lenora Treneman, Sharon Nazaroff, Cody Beebe, Susan Chew, Becky Coons, Allan Gribbin, Dawn Lang, Bill Maslechko, and Sheri Walsh

I understand that SD8 administration will soon be finalizing safety protocols for the return to school in September. I am relieved to hear that masks will be mandated for students in grades 4-12, however, given that our area has the highest Covid-19 case counts in the province, I would like to see additional safety measures put in place.

I know that there are families in my child's class who have chosen not to vaccinate, and though I respect that this is their decision to make, I now face the prospect of sending my 11 year old into a classroom setting during a time when community transmission is at an all-time high. In order to mitigate the risk as much as possible, I ask SD8 to introduce additional regional measures by maintaining the cohort system and minimizing crowding. I realize that in the event of positive cases, our schools are limited in what they can communicate to families, however I hope that the cohort system will be backed up by Interior Health with rigorous and timely contact tracing.

In her briefing today, Education Minister Whiteside indicated that ventilation had been upgraded at many schools in BC, and I wonder if this is the case for SD8's schools. Have HVAC systems been upgraded? Have MERV-13 filters been installed in the ventilation systems in our schools?

Providing a safe learning environment is fundamental for our children and educators, and I hope that SD8 will do everything possible to mitigate the risk of Covid-19 transmission in our schools.

Thank you,  
Angela Schade  
250-352-5251



From: **Jeremy** <[coldflame@gmail.com](mailto:coldflame@gmail.com)>  
Date: Fri, Aug 27, 2021 at 2:12 PM  
Subject: Vaccine Mandate  
To: <[board.education@sd8.bc.ca](mailto:board.education@sd8.bc.ca)>

Hi there,

I am writing as a concerned parent about the vaccine mandate that I am hearing about in the news and throughout our community. I feel that this is a serious overstep of boundaries by the school board and health authorities. These vaccines are too new, and should not be mandated. The risk to students and teachers has been low throughout this pandemic, and with the waning effectiveness rates of most of the vaccines, it is even further proof that these vaccines are perhaps a slightly effective temporary band-aid fix at most.

Until proper long term testing of these vaccines has been completed, I do not wish my daughter or any other children she goes to school with to be subject to unnecessary peer and societal pressures beyond what is already happening in society. I say this not as an "anti-vaxxer", but as a concerned citizen and parent. Already throughout this pandemic the health authorities and experts have proven just how little they know about COVID-19, the vaccines themselves, among other information. As it stands now, these "vaccines" are little more than a yearly flu shot, which I note are optional. Just as the COVID-19 vaccines should be.

Let our children be children, and let's let them go to school without all of these ridiculous mandates. I cannot and will not support such an effort, and I suggest that you as the school board continue to do what you do best; educate our children.

Thank you,  
Jeremy Bernstein



**From:** [Anne Coen](#)  
**To:** [Ruth Krulitsky](#)  
**Subject:** Opps  
**Date:** Wednesday, September 1, 2021 1:19:30 PM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi again...don't think the original went through. Here it is.

I am a grandparent of child just starting his first year of kindergarten. What is suppose to be an exciting and joyous occasion will turn into a nightmare IF the proper precautions are not taken. Please make sure everyone is safe. So so simple. Mandatory masks for everyone until things settle down. Please please use compassion and sense. We all know the few who retaliate against masks and vaccines are only putting the majority at risk. Do the right thing please.

Sent from my iPad





**From:** [Heather JD](#)  
**To:** [Ruth Krulitsky](#)  
**Subject:** Fwd: NO VACCINATION FOR STUDENTS  
**Date:** Wednesday, September 1, 2021 10:18:12 AM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Ruth,

Thank you for touching base and giving me the chance to resend this email.

Please see my forwarded plea that was previously blocked. I am terrified to send my daughter to school and have barely slept since this started becoming more of a concern, I am even breaking out in hives and rashes now from the stress. I previously did not state health issues but my daughter has a heart condition and is prone to strokes from another, mine mini-strokes began at 15, the same age she is now. I almost died because of the birth control pill in my teens, hardly a "dangerous drug" for most, but for myself and unfortunately likely my children, it is, as are many others. We have to check ingredients very carefully and be very cautious what medicines we take.

I do not know if it is true but I have read a BC superintendent is planning to tell children to get vaccinated behind parents backs? Coercion in school is enough of a concern from peers for enough things, but a medical procedure that could kill my daughter because of her preexisting conditions, is next level fear. I also heard that there is an implied consent by sending her to school, which obviously couldn't be further from the truth. Are you able to verify any of these details for me?

Thank you, a sleepless, terrified mother.

----- Forwarded message -----

From: **Heather JD** <[heather@shadowsfitness.com](mailto:heather@shadowsfitness.com)>  
Date: Fri., Aug. 27, 2021, 11:00 a.m.  
Subject: NO VACCINATION FOR STUDENTS  
To: <[board.education@sd8.bc.ca](mailto:board.education@sd8.bc.ca)>

I am writing to state that I absolutely do NOT want there to be a vaccine mandate placed on our schools. My daughter loves her school, please do not make me pull her out. Also do not have vaccine clinics at school. My daughter was given her regular vaccine forms to fill out herself, by us, to allow her to make her own choices for informed consent. However my daughter has health conditions that could easily kill her with the Covid vaccine, YES THERE ARE PEOPLE WHO ARE AT GREATER RISK WITH THE VACCINE, but I don't know with teachers, principals, other students and nurses pressuring her that should could stay strong, even though she is aware of the risk. Please do not put ANY child in a situation that could risk their life and do not force them out of a place they love and take that experience away from them.

We are far from Anti Vax as we are now labelled, we are also far from conspiracy theorists,



however we were told NOT TO GET THE SHOT due to our families pre-existing health conditions. Unfortunately they are familial so my children are at risk because of me. My husband even has the shot, but myself and my children are in a very high risk category. I don't feel I should have to repeatedly share our families terrible history over and over to try to keep my children alive. I can hardly sleep anymore as I stress about the fear I get a call my daughter caved at school and is in the hospital or worse, that is NOT INFORMED CONSENT, that would be peer pressure and coercion.

Please keep the matter of vaccination OUT OF SCHOOLS! Kids have enough pressure to worry about while they are at school these days.

Sincerely,

Heather James-Davies



CHEQUE PROCESS NUMBER: 32695

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT	
198566	CH	█ ██████	Municipal Pension Fund	84,451.94	
198569	CH	█ █ █████	Receiver General RP0002	142,252.00	
198570	CH	█ █ █████	Receiver General RP0003	12,925.04	
45858	EP	█ █ █████	Baragar Enterprises Ltd.	21,000.00	21,000.00
45873	EP	██████████	Cover Architectural Collaborative	14,283.15	14,283.15
45877	EP	█ █ █████	Canadian Union Of Public Employees	20,666.26	20,666.26
45885	EP	██████████	Falcon Engineering Ltd	60,785.60	60,785.60
45887	EP	█ ██████	FortisBC Inc.	13,111.97	13,111.97
45892	EP	██████████	Highland Creek Contracting Ltd	29,925.00	29,925.00
45929	EP	██████████	Rocky Mountain Energy	10,853.64	10,853.64
					-----
					410,254.60



CHEQUE PROCESS NUMBER: 32712

CHQ/ePAYMT	TY	VENDOR	NAME		AMOUNT
46012	EP		Airplus Industrial Corp	31,959.20	31,959.20
46016	EP		Baragar Enterprises Ltd.	22,785.00	22,785.00
46023	EP		City Of Nelson	22,549.57	22,549.57
46027	EP		Edunao SAS	12,950.00	12,950.00
					-----
					90,243.77



CHEQUE PROCESS NUMBER: 32728

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT
198603	CH	█	Kootenay Lake Teachers Federation	24,100.94
198606	CH	█	Municipal Pension Fund	23,065.52
198607	CH	█	Municipal Pension Fund	85,140.26
198609	CH	█ █	Receiver General RP0002	126,300.48
198610	CH	█ █	Receiver General RP0001	710,942.84
198611	CH	█ █	Receiver General RP0003	55,738.44
198617	CH	█	Teachers' Pension Fund	711,143.59
198619	CH	█	Worksafe BC	208,597.64
46134	EP	█	British Columbia Teacher Federation	56,556.31
46136	EP	█	Chandos Construction LP	31,563.21
46142	EP	█ █	Canadian Union Of Public Employees	24,960.48
46145	EP	█ █	Desjardins Insurance	25,622.07
46146	EP	█	Follett School Solutions	16,935.37
46148	EP	█	FortisBC-Natural Gas	19,757.96
46150	EP	█	IBM Canada Ltd.	28,788.48
46165	EP	█	Pacific Blue Cross	123,477.86
46169	EP	█	Rocky Mountain Energy	11,147.41
46175	EP	█	The Manufacturers Life Ins Co	12,540.04
46176	EP	█	Valhalla Refrigeration Ltd.	20,258.35
				-----
				2,316,637.25



CHEQUE PROCESS NUMBER: 32743

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT	
198626	CH		Christie Lites Sales	37,985.81	
198631	CH		Lower Kootenay Band	11,003.15	
46194	EP		Airplus Industrial Corp	31,959.20	31,959.20
46199	EP		ARI Financial Services T46163	21,951.00	21,951.00
46200	EP		BC Teachers Federation	46,644.36	46,644.36
46201	EP		British Columbia Teacher Federation	14,014.55	14,014.55
46209	EP		Cover Architectural Collaborative	39,415.95	39,415.95
46220	EP		FortisBC Inc.	12,491.57	12,491.57
46222	EP		Garaventa (Canada) LTD	10,150.00	10,150.00
46238	EP		Minister of Finance-CDP Program	3,200,000.00	3,200,000.00
46253	EP		TRC Timberworks Ltd	15,764.47	15,764.47
				-----	3,441,380.06



CHEQUE PROCESS NUMBER: 32767

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT
198642	CH	█	Municipal Pension Fund	35,956.39
198644	CH	█ █	Receiver General RP0002	56,968.77
46268	EP	█	BC School Trustees Association	35,782.45
46274	EP	█	Cover Architectural Collaborative	43,438.50
46283	EP	█	FortisBC Inc.	25,634.74
46302	EP	█	Ricoh Canada Inc.	20,482.05
46322	EP	█	Wood Wyant Inc.	12,094.63
				-----
				230,357.53



CHEQUE PROCESS NUMBER: 32778

CHQ/ePAYMT	TY	VENDOR	NAME		AMOUNT
46333	EP		Airplus Industrial Corp	63,918.40	63,918.40
46341	EP		City Of Nelson	20,809.64	20,809.64
46369	EP		Scenario Learning Canada ULC	11,050.20	11,050.20
					-----
					95,778.24





CHEQUE PROCESS NUMBER: 32780

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT
198655	CH	█ ████	Municipal Pension Fund	22,219.22
198656	CH	█ ████	Municipal Pension Fund	33,748.55
198657	CH	█ █ ███	Receiver General RP0002	50,997.15
198658	CH	█ █ ███	Receiver General RP0001	124,615.61
198660	CH	████████	Royal Bank of Canada	16,300.80
198661	CH	█ ████	Teachers' Pension Fund	89,851.20
46382	EP	████████	Pacific Blue Cross	105,552.99
				-----
				443,285.52



CHEQUE PROCESS NUMBER: 32833

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT
198664	CH	█	Clevr Smart Solutions for Educators	20,265.00
198667	CH	█	Kootenay Savings Credit Union	19,540.73
198668	CH	█	Municipal Pension Fund	33,629.81
198671	CH	█	Receiver General RP0002	55,055.22
46398	EP	█	Don Renzie Holdings	13,626.60
46410	EP	█	M & K Plumbing & Heating Co. Ltd	61,330.50
46418	EP	█	Softchoice	25,011.22
46419	EP	█	Sotropa Communications	25,200.00
46442	EP	█	Patricia Smillie	14,473.25
				-----
				268,132.33



CHEQUE PROCESS NUMBER: 32840

CHQ/ePAYMT	TY	VENDOR	NAME		AMOUNT
46451	EP		BDO Canada LLP	15,750.00	15,750.00
46463	EP		Engineered Air	132,328.00	132,328.00
46465	EP		FortisBC Inc.	11,989.58	11,989.58
46476	EP		James Kirtzinger	13,631.47	13,631.47
46477	EP		Kokanee Fire & Safety Ltd.	10,364.48	10,364.48
46493	EP		Trainor Mechanical Contractors Ltd	117,068.63	117,068.63
					-----
					301,132.16



08/25/21 09:06:52  
SDS GUI

School Dist 8 - Kootenay Lake  
PAYMENT AUTHORIZATION LISTING AT AUGUST 25, 2021

PAGE 1  
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CHEQUE PROCESS NUMBER: 32849

CHQ/ePAYMT	TY	VENDOR	NAME		AMOUNT
46507	EP		1174199 BC Ltd O/A BOM Contracting	86,730.00	86,730.00
46524	EP		Nelson Building Centre Ltd.	38,350.03	38,350.03
					-----
					125,080.03



CHEQUE PROCESS NUMBER: 32888

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT
198705	CH	█ ████	Municipal Pension Fund	22,907.45
198706	CH	█ ████	Municipal Pension Fund	33,432.95
198707	CH	█ █ ████	Receiver General RP0002	54,640.36
198708	CH	█ █ ████	Receiver General RP0001	134,061.53
198711	CH	█ ████	Royal Bank of Canada	20,251.31
198713	CH	█ ████	Teachers' Pension Fund	96,331.05
46543	EP	█ ████	Andrew Sheret Ltd.	123,218.81
46549	EP	█ ████	City Of Nelson	18,989.34
46579	EP	█ ████	Pacific Blue Cross	105,986.84
46581	EP	█ █ ████	Province of British Columbia	277,260.19
46585	EP	█ ████	Sullivan Stone Co Ltd.	11,512.20
46587	EP	█ ████	Robin Swift Inc.	10,000.00
46593	EP	█ ████	Western Canadian Learning Network	10,972.50
				-----
				919,564.53



CHEQUE PROCESS NUMBER: 32909

CHQ/ePAYMT	TY	VENDOR	NAME		AMOUNT
46616	EP		Cornerstone General Contracting Ltd	16,677.03	16,677.03
46620	EP		FortisBC Inc.	10,406.51	10,406.51
46631	EP		Kootenay Lake Painting	16,616.25	16,616.25
46640	EP		Province of British Columbia	15,600.41	15,600.41
46643	EP		Terus Construction Ltd	62,659.35	62,659.35
					-----
					121,959.55



CHEQUE PROCESS NUMBER: 32925

CHQ/ePAYMT	TY	VENDOR	NAME	AMOUNT
198736	CH	█	Municipal Pension Fund	36,554.45
198742	CH	█ █	Receiver General RP0002	60,746.63
46661	EP	█	ARI Financial Services T46163	35,774.00
46665	EP	█	1174199 BC Ltd O/A BOM Contracting	45,738.00
46680	EP	█	Falcon Engineering Ltd	12,028.85
46727	EP	█	SD #5 (Southeast Kootenay)	18,349.40
				-----
				209,191.33



**THE BOARD OF EDUCATION  
OPEN MEETING AGENDA  
HELD ON TUESDAY, JUNE 15, 2021**

**BOARD:**

L. Trenaman  
S. Nazaroff  
D. Lang  
S. Chew  
S. Walsh  
B. Coons  
A. Gribbin (*via video conference*)  
B. Maslechko (*via video conference*)  
C. Beebe (*via video conference*)

**DISTRICT STAFF:**

C. Perkins, Superintendent  
M. McLellan, Secretary-Treasurer  
N. Howald, Director of Information Technology  
D. Holitzki, Director of Inclusive Education  
C. Singh, Director of Human Resources  
S. Shaw, Manager of Finance  
R. Krulitsky, Executive Assistant  
T. Malloff, District Principal of Innovative Learning (*via video conference*)  
N. Ross, District Principal of Innovative Learning (*via video conference*)  
J. Schmidt, District Principal of International Education (*via video conference*)  
B. Hamm, Principal of Prince Charles Secondary (*via video conference*)  
M. Nelson, Vice-Principal at Prince Charles Secondary (*via video conference*)  
K. Louie, Teacher at Prince Charles Secondary (*via video conference*)

**STUDENT TRUSTEES:**

A. Waterfall, L.V. Rogers Secondary (*via video conference*)  
S. Edney, L.V. Rogers Secondary (*via video conference*)  
M. Darby, Prince Charles Secondary (*via video conference*)  
R. Klassen, Prince Charles Secondary (*via video conference*)  
T. Hearne, J.V. Humphries School (*via video conference*)

**PARTNERS:**

C. Wilson, KLTF (*via video conference*)  
D. Kunzelman, KLTF (*via video conference*)

**GUESTS:**

J. McMurray, The Valley Voice – Media (*via video conference*)  
K. Yates, Creston Valley Advance – Media (*via video conference*)  
N. Lynn (*via video conference*)  
R. Kirby (*via video conference*)  
S. McGregor (*via video conference*)  
S. Sanford (*via video conference*)  
V. Finnie (*via video conference*)





## 1. Call to Order

The meeting was called to order at 5:05 PM.

## 2. Acknowledgement of Aboriginal Territory

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

## 3. Insertions/Deletions to Proposed Agenda

Item 13A was removed from the agenda. Item 10A: Kin Park Announcement was added.

The values in the Proposed Resolution at item 12B were updated.

## 4. Adoption of Agenda

**UPON** a motion duly made and seconded it was **RESOLVED:** 20/21-056

**THAT** the Agenda for this June 15, 2021 meeting **BE ADOPTED**, as amended.

## 5. Receiving Presentations

### A. School Name Change Proposal

Teacher Ki Louie of Prince Charles Secondary School gave a presentation entitled “Reconciliation in Action”. He provided a history of the school and region, and proposed that the Board consider removing “Prince Charles” from the name of the school.

Several Trustees expressed their gratitude to Teacher Louie for his meaningful presentation.

Discussions ensued regarding the following topics:

- Ideas for new names
- Confirmation of what is being requested at this meeting
- Consultations that have taken place
- Policy in development regarding naming facilities, changing names
- Board, Ministry of Education, and legal requirements and processes
- Associated costs

**UPON** a motion duly made and seconded it was **RESOLVED:** 20/21-057

**THAT**, effective immediately, the regular usage (i.e. non-legal usage) by the District of the name of the secondary school in Creston (including the signage at the school) no longer include “Prince Charles”, and, rather, the school be referred to temporarily as “Creston Valley” Secondary School.



**AND THAT** Staff investigate the process for the name change of the school and report back to the Board forthwith.

*The motions were supported unanimously.*

Trustees, Student Trustees, and Staff shared their excitement. The Board Chair thanked Teacher Louie for his work and passion.

*Teacher Louie, Vice-Principal Nelson, and Principal Hamm exited the video conference at 5:56 PM.*

**6. Opportunity for Comments by the Public: Nil**

**7. Consent Package**

Trustees requested to add the following documents to the agenda:

- Monthly Financial Report
- Climate Change Accountability Report
- Year-End Reports
  - Aboriginal Education
  - Inclusive Education
  - Innovative Learning

**8. Adoption of Minutes**

**UPON** a motion duly made and seconded it was **RESOLVED:** 20/21-058

**THAT** the minutes from the May 11, 2021 Regular Meeting, and the May 14, 2021 Special Meeting, **BE ADOPTED.**

**9. Future and Action Item Tracking**

A Trustee requested that resolution 20/21-045 be made visible within the tracking document.

**10. Old Business: Nil**

A. Kin Park Announcement

The Board Chair announced that the district had entered into an agreement to sell the Kin Park property in Creston to both the Lower Kootenay Band and Town of Creston.

*Trustee Beebe left the meeting at 6:00 PM.*

**11. Education**

A. COVID-19, Stage 2 Update

The Superintendent provided an update of Stage 2 around the district, and vaccination information.



B. Educational History of the Slocan Valley

The Superintendent gave an overview of the Educational History of the Slocan Valley book and expressed gratitude to G. Campbell, E. DuPont, and Sotropa for their work in putting it together.

C. Framework for Enhancing Student Learning

The Superintendent advised that SD8 is one of six districts participating in the Framework for Enhancing Student Learning pilot and presented the document.

**UPON** a motion duly made and seconded it was **RESOLVED:**

20/21-059

**THAT** the School District No.8 (Kootenay Lake) Framework for Enhancing Student Learning for 2021-2022 **BE APPROVED.**

D. Kaslo STEAM Fair (Video)

The Superintendent introduced the STEAM Fair that took place at J.V. Humphries Secondary and played a video summary.

E. Superintendent's Remarks

The Superintendent shared several highlights from the June 2021 Superintendent's Report. She made special note to thank everyone who has been honouring and acknowledging the residential school victims.

F. Year-End Report: Aboriginal Education

A Trustee congratulated the Aboriginal Education department for their incredible work this school year.

G. Year-End Report: Inclusive Education

A Trustee made an inquiry that was answered by the Superintendent.

H. Year-End Report: Innovative Learning

A Trustee inquired if it was possible to increase access to trades programs for outlying schools. District Principal Maloff noted that the Trades Sampler will be in Salmo Secondary next school year with a full cohort, and Youth Work in Trades is ongoing.

## 12. Operations and Finance

A. Facilities and Capital Projects Update

Director of Operations McLean shared an update regarding lead testing and remedial work throughout the district's facilities. He noted that two facilities remain



on bottled water – the bus garage in Creston, and the staffroom at W.E. Graham school.

B. 2021-2022 Capital Operations Plan

The Secretary-Treasurer presented the 2021-2022 Capital Operations Plan and responded to questions from Trustees.

**UPON** a motion duly made and seconded it was **RESOLVED:** 20/21-060

**THAT** the 2021 5-Year Capital Operations Plan **BE APPROVED;**

**AND THAT** the use of \$250,000 of Local Capital and \$1,298,000 of Restricted Capital be used to execute the capital projects identified in the plan for completion in 2021-2022.

C. 2021-2022 Capital Bylaw

The Secretary-Treasurer introduced the 2021-2022 Capital Bylaw, noting it is a routine bylaw required as part of the capital funding process with the Ministry of Education.

**UPON** a motion duly made and seconded it was **RESOLVED:** 20/21-061

i. **THAT** Capital Plan Bylaw No. 2021/22-CPSD8-01 be given **FIRST READING;**

ii. **THAT** Capital Plan Bylaw No. 2021/22-CPSD8-01 be given **SECOND READING;**

iii. **THAT** Capital Plan Bylaw No. 2021/22-CPSD8-01 go forward to **THIRD READING;**

iv. **THAT** Capital Plan Bylaw No. 2021/22-CPSD8-01 be given **THIRD READING.**

D. 2022-2023 Capital Intake

The Secretary-Treasurer presented the 2022-2023 Capital Intake Plan.

**UPON** a motion duly made and seconded it was **RESOLVED:** 20/21-062

**THAT** the 2022-2023 Capital Plan Summary **BE APPROVED** for submission to the Ministry of Education.

E. 2021-2022 School Fees Approval

The Secretary-Treasurer noted that school fees are standardized across all schools as much as possible, and that there have been no sizeable changes since last year at any school for any specific fee.



A Trustee inquired about a possible typographical error in the school fees presented for South Nelson Elementary. The Secretary-Treasurer and Manager of Finance confirmed the error and that the fees would remain the same as the previous year.

A Trustee voiced support for fees being the same from school to school, that there should not be fees for locks or lockers, and made a request that schools remind parents that, pursuant to the Board's policies, help and fee exemptions are available if they are facing a financial hardship.

**UPON** a motion duly made and seconded it was **RESOLVED:** 20/21-063

**THAT** the 2021-2022 School Fees **BE APPROVED** as proposed.

F. Resolutions to be Rescinded

The Secretary-Treasurer noted that some prior resolutions of the Board ought to be rescinded and provided reasons why this might be the case for each one. Points of clarification by Trustees were responded to.

**UPON** a motion duly made and seconded it was **RESOLVED:** 20/21-064

**THAT** resolution 12/13-061, **BE RESCINDED;**

**THAT** resolution 10/11-156, **BE RESCINDED;**

**AND THAT** Staff prepare and submit to the Board a report showing overlaid maps of the District, school catchments, and District and RDCK electoral boundaries.

G. Secretary-Treasurer's Remarks

The Secretary-Treasurer shared stories and statements of gratitude about the Superintendent – who was moving to another district next school year – and the Director of Operations – who was retiring after 37-years of service in the District.

H. Monthly Financial Report

A Trustee asked for clarification on a portion of the Monthly Financial Report, which was provided by the Secretary-Treasurer. A Trustee thanked the Secretary-Treasurer and the Manager of Finance for their work on these reports, and for improving the report each time.

I. Climate Change Accountability Report

A Trustee made inquiries regarding offset investment, electrical vehicles, solar power, and building upgrades which were responded to by the Secretary-Treasurer.



### 13. Governance and Policy

#### A. Notion of Motion regarding Resolution 19/20-076

A Trustee introduced the item as a housekeeping item to amend resolution 19/20-067.

**UPON** a motion duly made and seconded it was **RESOLVED:** 20/21-065

**THAT** the deadline for Resolution 19/20-067, regarding the Education Committee of the Whole reviewing school calendar options, including but not limited to increased online and decreased in-school hours (i.e. blended learning), a four-day week and balanced calendars by December 2021, **BE EXTENDED** to December 2022.

#### B. 2021-2022 Board Schedules

The Secretary-Treasurer noted that this item had been worked on earlier in the day at a Working Session of the Board.

A discussion ensued as to the appropriate location of the meetings, including where and how frequently meetings might be held outside of the Board office.

**UPON** a motion duly made and seconded it was **RESOLVED:** 20/21-066

**THAT** the 2021-2022 Board and Committee Meeting Schedule **BE APPROVED**.

*One Trustee was opposed.*

### 14. Human Resources

#### A. COVID-19 Paid Leaves Update

The Director of Human Resources provided an update regarding an increase in paid leaves during COVID-19.

### 15. Trustee Reports

#### A. Board Chair's Remarks

The Board Chair shared several remarks including thanks to all Trustees, Student Trustees, employees, students and parents, the Superintendent as she departs for another district, and the Director of Operations as he embarks on retirement after 37-years with the District. She wished all a relaxing summer.

#### B. BCSTA: Nil

#### C. BCPSEA

A Trustee acknowledged the hard work of their BCPSEA representative, Trustee Coons.

#### D. RDCK: Nil



E. Student Trustees

Student Trustee Waterfall reported that graduation festivities at L.V. Rogers went well and thanked everyone involved for putting the event together for them. She also congratulated the incoming Superintendent, Trish Smillie, and noted that she was grateful to be part of the hiring process. She gave thanks to Superintendent Perkins and wished her luck on her next journey.

Student Trustee Edney thanked the Board for the opportunity to be a Student Trustee.

F. Trustees

Trustee Walsh reported that she attended the graduation ceremony at L.V. Rogers, cavalcade, several PAC meetings, the virtual Pow Wow, Board working sessions, a Kootenay Boundary Branch meeting regarding climate change, a French Advisory Committee meeting, and participated in the Superintendent hiring process.

Trustee Lang reported that she had attended the Superintendent hiring process, Board working sessions, special board meeting, BCPSEA Board and Committee Meetings. She gave thanks to Superintendent Perkins for her four years of service, extraordinary work, and the legacy she leaves of two scholarships for the students.

Trustee Nazaroff reported that she had attended an RDCK meeting where the director noted that Principal Maloff was approachable and easy to work with, and that the Board commends her on her work. She thanked Superintendent Perkins for her time in the district.

Trustee Maslechko thanked Superintendent Perkins and Director of Operations MacLean for their hard work and wished them a wonderful summer.

**16. Question Period: Nil**

**17. Meeting Schedule and Reminders: Nil**

**18. Adjournment of Meeting**

The meeting was adjourned at 7:52 PM.



FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
<b>Resolutions in Progress</b>						
June 15, 2021	20/21-064	Resolutions rescinded, report showing school catchments	UPON a motion duly made and seconded it was RESOLVED: THAT resolution 12/13-061, BE RESCINDED; THAT resolution 10/11-156, BE RESCINDED; AND THAT staff prepare and submit to the Board a report showing overlaid maps of the District, school catchments, and District and RDCK electoral boundaries.	Secretary-Treasurer	- Resolutions rescinded at June 15, 2021 board meeting. -Map creation in process.	In Progress
June 15, 2021	20/21-057	Name change of secondary school in Creston	UPON a motion duly made and seconded it was RESOLVED: THAT, effective immediately, the regular usage (i.e. non-legal usage) by the District of the name of the secondary school in Creston (including the signage at the school) no longer include "Prince Charles", and, rather the school be referred to temporarily as "Creston Valley" Secondary School. AND THAT Staff investigate the process for the name change of the school and report back to the Board forthwith.	Secretary-Treasurer	-MoE has confirmed the Board can change a school's name without any further required authorizations. -The former name was removed ceremoniously from the building. -The school is being referred to as Creston Valley Secondary School by all staff and students. -Staff to report to Board on name change process on October 26, 2021.	In Progress
September 22, 2020	20/21-011	Board contributes to Salmo Project	UPON a motion duly made and seconded it was RESOLVED: THAT a contribution of up to \$50,000 by the Board towards the Salmo Tennis, Basketball & Skate Park Project under the Board's 5-Year Capital Operations Plan BE APPROVED.	Secretary-Treasurer	-The Village of Salmo, Columbia Basin Trust and the Recreation Commission for Salmo & RDCK Area G, and the RDCK Area G, have announced they will make a contribution. Additional donors being sought, planning underway for work completion summer 2021. -Media release announcing project and partners March 1, 2021.	In Progress
June 9, 2020	19/20-067	Refer discussion of blended learning to EDCOW	<b>Updated resolution:</b> UPON a motion duly made and seconded it was RESOLVED: THAT the deadline for Resolution 19/20-067, regarding the Education Committee of the Whole reviewing school calendar options, including but not limited to increased online and decreased in-school hours (i.e. blended learning), a four-day week and balanced calendars by December 2021, BE EXTENDED to December 2022.  <b>Previous resolution:</b> MOVED by Trustee Walsh, seconded by Trustee Coons, and RESOLVED: THAT the Board refer review of school calendar options, including but not limited to increased online and decreased in-school hours ("blended learning"), a four day week and balanced calendars, to the Education Committee of the Whole and bring recommendations to the Board by December 2021.	Superintendent	- Delayed until after COVID-19. Calendars generally are not to be reviewed until 2022 so there is time. -Deferred to future Superintendnet, and calendar committee. - Resolution updated at the June 15, 2021 board meeting. -On Board work plan for 2021-2022.	In Progress
January 28, 2020	19/20-038	Winlaw Elem. modular approved	Upon a motion duly moved and seconded, it was RESOLVED: THAT the installation of a customized modular building, approximately 1500 square feet in size, be installed at Winlaw Elementary, at a cost of approximately \$450,000, AND THAT beginning for the 2020-2021 School Year, Winlaw Elementary "Seamless Day" BE APPROVED. A Trustee abstained. Motion carried.	Secretary-Treasurer	-New Spaces funding, CBT grant were approved. -Modular building installed, services and other setup in process. - Board to receive an update at an upcoming meeting - Opening as soon as licensing and staffing have been finalized.	In Progress





FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
February 26, 2019	18/19-092	Properties Sell or Defer	WHEREAS there are nine Board owned properties under consideration for sale in the existing 2016-2026 Facilities Plan, which the Board has previously resolved to sell; WHEREAS the Board is currently in the process creating a new facilities plan (the "2019-2029 Facilities Plan"), for which it is currently consulting with stakeholders and has contracted Baragar Systems to provide long-range enrolment projections and demographic analysis; Moved by Trustee Lang, seconded by Trustee Chew: NOW THEREFORE BE IT RESOLVED THAT in line with past Board resolutions, the following property interests be sold forthwith: 1. Former Crawford Bay maintenance yard; 2. Retallack land; 3. Former Yahk Elementary, and; 4. Ymir Land; THAT the sale of the following property interests be deferred until the Board adopts the new 2019-2029 Facilities Plan: 1. Former Al Collinson Elementary; 2. Former Gordon Sargent Elementary; 3. Kin Park in Creston, and; 4. Salmon River court & pool land.	Secretary-Treasurer	-LRFP adopted Dec 10, 2019 -Appraisals for 8 properties received. -Quotes received from realtors. -Discussions in process with various interested buyers/lessors. -Properties to be leased (licensed) are licensed, including the former Al Collinson, former Gordon Sargent. -Properties to be sold have been put up for sale as of September 2020. - Johnstone Road property sold February 2021. -Agreement to sell in place for Kinsmen Park, subject to MoE and various other conditions. -Agreement to sell Yahk in place, subject to MoE approval. - Retallack I property sold September, 2021.	In Progress
July 12, 2016	16/17-024	REEF for Jewett and Closure	WHEREAS the Board of Education: 1. On May 3, 2016, advanced Draft 2 of its Facilities Plan by board motion; 2. Between May 4 and July 4, 2016, considered the closure of Jewett Elementary School; and 3. was successful in securing Rural Education Enhancement Funding for 2017-2018 and subsequent school years; NOW THEREFORE the Board's final facilities plan as it relates to the Crawford Bay/Kaslo Family of Schools shall be status quo with no changes to school opening or closing; nor school configuration until such time as: 1. Rural Education Enhancement Funding ceases; 2. REEF funding is sourced from inside the Ministry of Education block funding; or 3. Accepting REEF funding negatively impacts the overall district average capacity utilization for capital planning purposes and space renewal in School District No. 8; AND FURTHER that the Board continue to explore options for transfer of title or financial burden that would maintain stable and sustainable K-5 educational programming in the Lardeau Valley community.	Secretary-Treasurer	-REEF Funding terminated at end of 2019-2020. -Jewett enrolment has increased to 10 students for 2020-2021 year -Awaiting further information regarding funding model review equity.	In Progress
<b>Standing Resolutions</b>						
June 23, 2020	19/20-079	Acknowledgement of systemic racism	MOVED by Trustee Walsh, seconded by Trustee Nazaroff, and RESOLVED: THAT the Board of Education of School District No. 8 (Kootenay Lake) HEREBY ACKNOWLEDGES the existence of systemic racism, bigotry, hatred and prejudice and the harmful impact it has on our students, staff and the families in our communities, DENOUNCES all forms of racism, bigotry, hatred and prejudice, AND COMMITS to finding ways to strengthen a culture of inclusion that respects and embraces diversity and supports a hopeful future for all.	Superintendent	- "Different Together" pledge, media release, website banners. - "Anti-Racism and Intercultural Day of Learning" event on October 23, 2020. - Anti-Racism Framework - Interculturalization workshop by S. Prentice	Complete
January 9, 2018	17/18-078	Annual Reporting on Facilities Plan implementation	Resolution 16/17-035 be amended to: The Board direct staff to annually report back to the Board on the status of the Facilities Plan implementation including enrolment projections, property disposal status, capacity utilization, facility condition index (FCI), programming and transition update, and capital planning status.	Secretary-Treasurer	-Complete for 2019-2020 -LRFP adopted Dec 10, 2019 -Facilities Consultations complete for 2020-2021, proposed dates for 2021-2022 to be considered at Board Working Session June 15, 2021.	Concluded for 2020-2021
July 12, 2016	16/17-036	Facilities Plan Meetings - Each Year in Each Family of School	The Board have an annual meeting in each family of schools to talk about the Facilities Plan.	Secretary- Treasurer	-2020-2021 Facilities Consultation Meetings completed	Concluded for 2020-2021
<b>Resolutions for Repeal or Replacement</b>						
<b>Completed Resolutions</b>						
June 15, 2021	20/21-066	2021-2022 Board Meeting Schedule approved	UPON a motion duly made and seconded it was RESOLVED: THAT the 2021-2022 Board and Committee Meeting Schedule BE APPROVED.			Complete



FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
June 15, 2021	20/21-065	Resolution 19/20-067 updated	UPON a motion duly made and seconded it was RESOLVED: THAT the deadline for Resolution 19/20-067, regarding the Education Committee of the Whole reviewing school calendar options, including but not limited to increased online and decreased in-school hours (i.e. blended learning), a four-day week and balanced calendars by December 2021, BE EXTENDED to December 2022.			Complete
June 15, 2021	20/21-063	2021-2022 School Fees approved	UPON a motion duly made and seconded it was RESOLVED: THAT the 2021-2022 School Fees BE APPROVED as proposed.			Complete
June 15, 2021	20/21-062	2022-2023 Capital Plan approved	UPON a motion duly made and seconded it was RESOLVED: THAT the 2022-2023 Capital Plan Summary BE APPROVED for submission to the Ministry of Education.			Complete
June 15, 2021	20/21-061	Capital Plan Bylaw No. 2021/22-CPSD8-01 approved	UPON a motion duly made and seconded it was RESOLVED: i. THAT Capital Plan Bylaw No. 2021/22-CPSD8-01 be given FIRST READING; ii. THAT Capital Plan Bylaw No. 2021/22-CPSD8-01 be given SECOND READING; iii. THAT Capital Plan Bylaw No. 2021/22-CPSD8-01 go forward to THIRD READING; iv. THAT Capital Plan Bylaw No. 2021/22-CPSD8-01 be given THIRD READING.			Complete
June 15, 2021	20/21-060	Capital Operations Plan approved	UPON a motion duly made and seconded it was RESOLVED: THAT the 2021 5-Year Capital Operations Plan BE APPROVED; AND THAT the use of \$250,000 of Local Capital and \$1,298,000 of Restricted Capital be used to execute the capital projects identified in the plan for completion in 2021-2022.			Complete
June 15, 2021	20/21-059	2021-2022 FESL approved	UPON a motion duly made and seconded it was RESOLVED: THAT the School District No. 8 (Kootenay Lake) Framework for Enhancing Student Learning for 2021-2022 BE APPROVED.			Complete
June 15, 2021	20/21-058	Adoption of Minutes	UPON a motion duly made and seconded it was RESOLVED: THAT the minutes from the May 11, 2021 Regular Meeting, and the May 14, 2021 Special Meeting, BE ADOPTED.			Complete
June 15, 2021	20/21-056	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this June 15, 2021 meeting BE ADOPTED, as circulated.			Complete
May 14, 2021	20/21-055	MSSS Solar Panel Project approval	UPON a motion duly made and seconded it was RESOLVED: WHEREAS fundraising efforts prior to the end of the current school year would benefit the project;  NOW THEREFORE, BE IT RESOLVED:  THAT the Board include \$27,000 for the M.S.S.S. Wildcat Solar Panel Plan in its 2021-2022 Capital Operations plan.			Complete
May 14, 2021	20/21-054	Third reading of Annual Budget Bylaw 2021/2022	UPON a motion duly made and seconded it was RESOLVED: THAT the School District No. 08 (Kootenay Lake) Annual Budget Bylaw 2021/2022 be given THIRD READING.			Complete
May 14, 2021	20/21-053	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this May 14, 2021 meeting BE ADOPTED, as circulated.			Complete
May 11, 2021	20/21-052	Pro Forma referred to G&P	UPON a motion duly made and seconded it was RESOLVED: THAT the Pro Forma regarding Policy 642: Procurement and Purchasing BE REFERRED to the Governance and Policy Committee of the Whole for review.			Complete
May 11, 2021	20/21-052	Pro Forma referred to G&P	UPON a motion duly made and seconded it was RESOLVED: THAT the Policy Pro Forma regarding the naming of district facilities BE REFERRED to the Governance and Policy Committee of the Whole for review.			Complete
May 11, 2021	20/21-051	Section 800 policies amended	UPON a motion duly made and seconded it was RESOLVED: THAT updated Policies 810, 820, 830, 831, 840, 850, and 860 BE APPROVED.			Complete



# FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
May 11, 2021	20/21-050	Annual Budget Bylaw 2021/2022	UPON a motion duly made and seconded it was RESOLVED: i. THAT the School District No. 08 (Kootenay Lake) Annual Budget Bylaw 2021/2022 be given FIRST READING;  One Trustee was opposed.  A discussion ensued between Trustees regarding Policy 642.  ii. THAT the School District No. 08 (Kootenay Lake) Annual Budget Bylaw 2021/2022 be given SECOND READING;  One Trustee was opposed.  iii. THAT the School District No. 08 (Kootenay Lake) Annual Budget Bylaw 2021/2022 go forward to THIRD READING;  <del>One Trustee was opposed. The bylaw did not go forth to the third reading.</del>		- Third reading to be completed at a Special Open Meeting on May 14, 2021. - Third reading completed.	Complete
May 11, 2021	20/21-049	Accept auditor RFP	UPON a motion duly made and seconded it was RESOLVED: THAT the proposal of BDO Dunwoody, made pursuant to the Auditor Request for Proposals issued on March 31, 2021, BE APPROVED.			Complete
May 11, 2021	20/21-048	Dual credits with College of the Rockies	UPON a motion duly made and seconded it was RESOLVED: THAT the agreement with College of the Rockies regarding a dual credit pathway for Early Childhood Education, Educational Assistants and Human Service Workers BE APPROVED.			Complete
May 11, 2021	20/21-047	Adoption of Minutes	UPON a motion duly made and seconded it was RESOLVED: THAT the minutes from the April 6, 2021 Regular Meeting BE ADOPTED.			Complete
May 11, 2021	20/21-046	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this May 11, 2021 meeting BE ADOPTED, as amended.			Complete
May 5, 2021	20/21-045	Wildflower Nelson configuration	UPON a motion duly made and seconded it was RESOLVED: WHEREAS Wildflower School Nelson's enrolment has expanded to requiring seven classrooms in the Central Building; WHEREAS the classroom on the Main Level that is currently being used as a library and multi-purpose space shall be renovated and enlarged, and shall be used as a classroom commencing the 2021-2022 school year; WHEREAS the area on the Lower Level currently being used as a classroom by one of the middle years' classes shall be discontinued as a classroom; WHEREAS a learning commons area that is suitable for use as a library, breakout space and other multi-purpose uses shall be created by renovation of the current changerooms behind the stage in the gym, such work to be completed simultaneously with the planned renovation to build additional washrooms in that area; NOW THEREFORE BE IT RESOLVED: THAT commencing the 2021-2022 school year, Wildflower School Nelson shall be Kindergarten to Grade 9, located at Central Building; AND THAT enrolment in the Wildflower School Nelson be capped at 168 students, as would be limited by			Complete
May 5, 2021	20/21-044	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this May 4, 2021 meeting BE ADOPTED, as circulated.			Complete
April 6, 2021	20/21-043	Policy Pro Forma for Policy 410 to G&P	UPON a motion duly made and seconded it was RESOLVED: THAT the Policy Pro Forma for Policy 410 BE RECOMMENDED to the Governance and Policy Committee of the Whole.			Complete
April 6, 2021	20/21-042	Policy 120 amended	UPON a motion duly made and seconded it was RESOLVED: THAT the amended Policy 120: Board Meeting Procedures, BE ADOPTED			Complete
April 6, 2021	20/21-041	Adoption of Minutes	UPON a motion duly made and seconded it was RESOLVED: THAT the minutes from the March 9, 2021 Regular Meeting BE ADOPTED. THAT the minutes from the March 12, 2021 Special Meeting BE ADOPTED.			Complete
April 6, 2021	20/21-040	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this April 6, 2021 meeting BE ADOPTED, as circulated.			Complete
March 12, 2021	20/21-039	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this March 12, 2021 meeting BE ADOPTED, as circulated.			Complete
March 9, 2021	20/21-038	Section 700 Policies amended	UPON a motion duly made and seconded it was RESOLVED: THAT Policies 720, 730, 740, 750, 760, 770, 771, 780, and 790 BE AMENDED, as recommended by the G&P Committee.			Complete



FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
March 9, 2021	20/21-037	Policy 580 amended	UPON a motion duly made and seconded it was RESOLVED: THAT Policy 580 BE AMENDED, as recommended by the G&P Committee.			Complete
March 9, 2021	20/21-036	Reconfiguration of Blewett and Redfish Schools	UPON a motion duly made and seconded it was RESOLVED: THAT commencing the 2021-2022 school year, the grades offered at Blewett Elementary School shall be Kindergarten through Grade 6. THAT commencing the 2021-2022 school year, the grades offered at Redfish Elementary School shall be Kindergarten to Grade 7.	Superintendent	- The proposed configurations have taken effect September, 2021. - Also see Resolution 19/20-035.	Complete
March 9, 2021	20/21-035	Approval of the 2021 LRFP	UPON a motion duly made and seconded it was RESOLVED: THAT the Long-Range Facilities Plan, BE APPROVED, as amended and as recommended by the Operations and Finance Committee.			Complete
March 9, 2021	20/21-034	Adoption of Minutes	UPON a motion duly made and seconded it was RESOLVED: THAT the minutes from the February 9, 2021 Regular Meeting BE ADOPTED. THAT the minutes from the February 16, 2021 Special Meeting, BE ADOPTED.			Complete
March 9, 2021	20/21-033	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this March 9, 2021 meeting BE ADOPTED, as amended.			Complete
February 16, 2021	20/21-032	Amended Budget Bylaw Passed	UPON a motion duly made and seconded it was RESOLVED: THAT the 2020-2021 Amended Budget Bylaw be ADOPTED as READ a THIRD time.			Complete
February 16, 2021	20/21-031	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this February 16, 2021 meeting BE ADOPTED, as circulated.			Complete
February 9, 2021	20/21-030	Technology expenditure approved	UPON a motion duly made and seconded it was RESOLVED: WHEREAS to allow sufficient time for new student devices to be ordered, delivered and setup prior to September 2021 school start-up; NOW THEREFORE be it resolved: THAT an expenditure of \$750,000 for student information technology devices under the 2021-2022 budget BE APPROVED, as recommended by the O&F Committee of the Whole.	Director Howald		Complete
February 9, 2021	20/21-029	Adoption of Minutes	UPON a motion duly made and seconded it was RESOLVED: THAT the minutes from the January 12, 2021 Regular Meeting, BE ADOPTED.			Complete
February 9, 2021	20/21-028	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this February 9, 2021 meeting BE ADOPTED, as circulated.			Complete
February 9, 2021	20/21-027	Request to include an item to the agenda	RESOLVED: THAT the pro forma not be included on the agenda			Complete
January 12, 2021	20/21-026	Foundation Skills Assessment letter	UPON a motion duly made and seconded it was RESOLVED: THAT the Board of Education write to the Ministry of Education to request that the results of Foundation Skills Assessments be released only to school district staff and parents.		- Done. Letter mailed to Minister Whiteside Thursday, January 14, 2021.	Complete
January 12, 2021	20/21-025	Elev8 name changes	UPON a motion duly made and seconded it was RESOLVED:  WHEREAS notice has been provided regarding the name change to parents of Elev8 students in both DESK and Homelinks programs, and the programs have been operating under Elev8 since the Board resolved on the rebranding on April 23, 2020 (link: <a href="https://elev8.sd8.bc.ca/">https://elev8.sd8.bc.ca/</a> );  NOW THEREFORE, be it resolved:  THAT the Board proceed to formally change the name of DESK (Distance Education School of the Kootenays) school to "Elev8 D.E.S.K."; and  THAT the educational services provided at Homelinks Creston, Homelinks Kaslo and Homelinks Nelson schools are to continue to be offered a single Homelinks school, "Elev8 Homelinks", with a single school code, beginning September 2021		MoE has updated the school names and codes.	Complete
January 12, 2021	20/21-024	Adoption of Minutes	UPON a motion duly made and seconded it was RESOLVED: THAT the minutes from the December 8, 2020 Regular Meeting, BE ADOPTED.		Done	Complete
January 12, 2021	20/21-023	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this January 12, 2021 meeting BE ADOPTED, as circulated.		Done	Complete
December 8, 2020	20/21-022	Schedule Human Rights seminar	UPON a motion duly made and seconded it was RESOLVED: THAT the Board schedule the "Accommodating Employees with Disabilities: Employers' Duties under Human Rights Law" Human Rights Seminar on a date convenient for all or most Trustees as determined by Doodle poll and based on availability of the presenter.	Superintendent	The seminar was held February 17, 2021.	Complete
December 8, 2020	20/21-022	Schedule Human Rights seminar	UPON a motion duly made and seconded it was RESOLVED: THAT the Board schedule the "Accommodating Employees with Disabilities: Employers' Duties under Human Rights Law" Human Rights Seminar on a date convenient for all or most Trustees as determined by Doodle poll and based on availability of the presenter.		This seminar was scheduled for February 9, 2021.	Complete



FUTURE AND ACTION ITEMS - OPEN BOARD MEETINGS

Board Meeting	Resolution #	Resolution Summary	Resolution	Assignment	Action Taken w/ Date	Complete
December 8, 2020	20/21-021	Updated Policy 615	UPON a motion duly made and seconded it was RESOLVED: THAT the Board approve updated Policy 615: Board Signing Authority.		Done	Complete
December 8, 2020	20/21-020	Waive Policy 160	UPON a motion duly made and seconded it was RESOLVED: THAT the Board waive Policy 160 requiring a review and a recommendation of a policy by the Governance & Policy Committee;		Done	Complete
December 8, 2020	20/21-019	Adoption of Minutes	UPON a motion duly made and seconded it was RESOLVED: THAT the minutes from the November 10, 2020 Regular Meeting, BE ADOPTED.		Done	Complete
December 8, 2020	20/21-018	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this December 8, 2020 meeting BE ADOPTED, as amended.		Done	Complete
November 10, 2020	20/21-017	Cancelled PCSS March 2021 Trip	UPON a motion duly made and seconded it was RESOLVED: THAT the cancellation of the March 2021 Prince Charles Secondary School trip to Montreal, Quebec City, Ottawa, and Toronto, due to COVID-19, BE APPROVED.		Done	Complete
November 10, 2020	20/21-016	Adoption of Minutes	UPON a motion duly made and seconded it was RESOLVED: THAT the minutes from the October 13, 2020 Regular Meeting, BE ADOPTED.		Done	Complete
November 10, 2020	20/21-015	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this November 10, 2020 meeting BE ADOPTED, as circulated.		Done	Complete
November 10, 2020	20/21-014	RDCK Commission Appointments	UPON a motion duly made and seconded it was RESOLVED: THAT the Regional District of Central Kootenay be requested to appoint the following School District No. 8 (Kootenay Lake) representatives to the relevant Recreation Commissions for the term January 1, 2021 to December 31, 2021: ▫Trustee Dawn Lang: Recreation Commission No. 2 - Kaslo & Area ▫Trustee Susan Chew: Recreation Commission No. 7 - Salmo & Area G ▫Trustee Nazaroff: Recreation Commission No. 8 - Slocan & Valley South Regional Parks		Done	Complete
October 13, 2020	20/21-013	Adoption of Minutes	UPON a motion duly made and seconded it was RESOLVED: THAT the minutes from the September 22, 2020 Regular Meeting, BE ADOPTED.		Done	Complete
October 13, 2020	20/21-012	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this October 13, 2020 meeting BE ADOPTED, as circulated.		Done	Complete
September 22, 2020	20/21-09	Policy 500 section reviewed	UPON a motion duly made and seconded it was RESOLVED: THAT Policies 510, 520, 521, 530, 540, 550, 560, 570 and 580, BE AMENDED, as recommended by the G&P Committee.		Done	Complete
September 22, 2020	20/21-08	G&P ToR and Annual Plan approved	UPON a motion duly made and seconded it was RESOLVED: THAT the 2020-2021 Governance and Policy Committee of the Whole Terms of Reference and Annual Plan, BE APPROVED, as recommended by the G&P Committee.		Done	Complete
September 22, 2020	20/21-07	Budget Amendment Option C approved	UPON a motion duly made and seconded it was RESOLVED: THAT Budget Amendment Option 'C' BE APPROVED as recommended by the O&F Committee.		Done	Complete
September 22, 2020	20/21-06	O&F ToR and Annual Plan approved	UPON a motion duly made and seconded it was RESOLVED: THAT the 2020-2021 Operations and Finance Committee of the Whole Terms of Reference and Annual Plan, BE APPROVED, as recommended by the O&F Committee.		Done	Complete
September 22, 2020	20/21-05	PCSS March 2021 trip cancelled	UPON a motion duly made and seconded it was RESOLVED: THAT the cancellation of the March 2021 Prince Charles Secondary School overseas trip, BE APPROVED.		Done	Complete
September 22, 2020	20/21-04	EDCOW ToR and Annual Plan approved	UPON a motion duly made and seconded it was RESOLVED: THAT the 2020-2021 Education Committee of the Whole Terms of Reference and Annual Plan, BE APPROVED, as recommended by the EDCOW Committee.		Done	Complete
September 22, 2020	20/21-03	Surplus Rescriptions, Financial Statements approved	UPON a motion duly made and seconded it was RESOLVED: THAT the Surplus Restrictions BE APPROVED as proposed; and THAT the Financial Statements and Financial Discussion & Analysis for the year ended June 30, 2020 BE APPROVED.		Done	Complete
September 22, 2020	20/21-02	Adoption of Minutes	UPON a motion duly made and seconded it was RESOLVED:RES THAT the minutes from the June 23, 2020 Regular Meeting, and the August 20, 2020 Special Meeting, BE ADOPTED.		Done	Complete
September 22, 2020	20/21-010	Temporary Superintendent Succession Plan approved	UPON a motion duly made and seconded it was RESOLVED: THAT the Temporary Superintendent Succession Plan BE APPROVED.		Done	Complete
September 22, 2020	20/21-01	Adoption of Agenda	UPON a motion duly made and seconded it was RESOLVED: THAT the Agenda for this September 22, 2020 meeting BE ADOPTED, as circulated.		Done	Complete



## Memorandum to the Board of Education Open

**FROM:** Trish Smillie, Superintendent  
**DATE:** September 10, 2021  
**SUBJECT:** Support for Mental Wellness in Schools

**For Information**

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### Introduction

This memorandum provides an overview of mental health and wellness initiatives available for students during 2021-22 in School District 8 - Kootenay Lake.

### Background

SD8 - Kootenay Lake's action plan for 2021-22 has been created to support mental health initiatives for students. Our plan promotes mental health and well-being for students, including building staff capacity in supporting students in schools who have or are at risk of developing, mental health challenges. Our plan also provides resources and support to help the few students who require intensive interventions beyond our schools.

Our plan recognizes the key role that schools play in supporting the development and maintenance of well-being for children and youth through:

1. Helping school staff create emotionally and mentally healthy learning spaces;
2. Reducing stigma related to mental health for staff and students;
3. Promoting early identification of students who may be struggling with mental health; and
4. Providing information and/or support for students to access third party treatment.

The action plan focuses on social and emotional learning, mental health literacy, and trauma-informed practice. Social and emotional learning (SEL) is a set of specific skills that help us set goals, manage behaviour, build relationships and processes or remember information. These skills impact a person's mental well-being and are connected to educational success and employment. This area is implemented by focusing on student learning, educator learning, and parent engagement.

Social and emotional learning for students initiatives in SD8 - Kootenay Lake include:

- Positive Behavioural Interventions and Supports (PBIS) - elementary schools.
- MindUp - some of our elementary schools.
- WITS (Walk away, ignore, talk it out and seek help): teaches students to have positive relationships, and use peaceful resolution to solve peer conflict and develop social/emotional skills. A number of the resources used in WITS kits include Aboriginal content. Some of our schools have started to use WITS in the past year.
- Aboriginal Coordinator and Aboriginal Teachers - support our Indigenous learners and their families throughout the district.
- Aboriginal Youth and Family Liaison workers in some schools to support SEL for students and learning and engagement for families.



- International Program Teacher - provides support and activities for our International students and builds capacity for staff working with International students. This helps International students develop connections and belonging in schools/the district.
- English Language Learner (ELL) language support provides direct support for English Language Learners in their schools. ELL support teachers help foster belonging and connection for students in their neighbourhood school.
- Self-regulation: Most of our Inclusion Support Staff in schools and many Education Assistants have received several training sessions in Executive Function strategies. These strategies assist students with self-regulation, identifying “first/then”, and help students to navigate the classroom environment more effectively.
- Social Thinking: Led in part by our Occupational Therapists and Speech Language Pathologists, some of our elementary schools are implementing programs such *Incredible Flexible You* to promote self-regulation, social thinking and related social skills.
- Our full time Mental Health and Addictions’ Coordinator, Javier Gonzalez, continues to support school staff by increasing capacity in learning and using Trauma-informed practices. We have contracted with Complex Trauma Resources and have provided hundreds of our staff the 7-hour Trauma-Focused Schools training as well as a year long subscription for future courses, coaching and webinars. Many teachers, CUPE support staff, and principals have taken advantage of this professional learning opportunity.

Programming to foster social and emotional learning for educators includes:

- We continue to provide professional learning opportunities this year in the areas of:
  - a. Positive Behaviour Intervention and Supports
  - b. Mindfulness

Programming to foster social and emotional learning for families includes parent engagement sessions:

- Aboriginal Youth and Family Liaison Workers act as a liaison between the home and school. They connect with families to notify them of supports available to them within the school and community.
- Aboriginal Teachers and the Aboriginal Coordinator act as liaisons between schools and families to build positive connections and access support.
- Community Agencies Support: School District and Community Agency partners collaborate to support family and student well-being through both in-school and community programming.
- Mental Health and Addictions Coordinator and the Manager of SafeSchools regularly host family information nights, appears at school PAC and at DPAC meetings throughout the year to provide information and support engagement.

Transition Planning for Students:

- District Inclusion Support Teachers host Transition Nights for our students who are transitioning beyond our school district. These sessions are attended by a variety of agencies in the Kootenay Boundary and East Kootenay areas, in order to support students beyond our schools.
- Community Living BC supports and transition meetings regularly throughout the year.
- Aboriginal Team supports for students who are graduating and moving into their next phase of development.





Mental health literacy (MHL) is the knowledge and understanding of how to develop and maintain mental well-being, identify risk factors and signs of mental health challenges, access help when needed, and reduce stigma around the topic of mental health.

Programming for mental health literacy for students includes:

- Everyday Anxiety Strategies for Educators (EASE). EASE helps educators teach students in elementary grades strategies to address the thoughts, feelings and behaviours associated with anxiety, while also supporting social and emotional learning and mental health literacy of educators through a professional development course.
- Elementary Mental Health Literacy Curriculum: students in our elementary schools learn about mental health, the signs and symptoms of mental illness, how to reduce stigma, strategies for maintaining positive mental health, and how to access suitable resources to address mental health concerns. This work is supported by our Mental Health Coordinator and Manager of Safe Schools.
- Staff from our District Aboriginal Education Team are integral members of our District Based Team and guide us in supporting the Mental Health and Wellness of our Indigenous learners.
- Targeted supports are offered by a contracted Child and Youth Mental Health Clinician in Creston, as well as through contracts with Valley Community Services in Creston.
- Targeted supports are offered at the HUB at Creston Valley Secondary School.
- In the Slocan Valley, we continue to support art therapy and counselling services for students through the WE Graham Community Service Society.
- In Nelson, Salmo and Kaslo families of schools we will be contracting counselling and/or art therapy services for students in schools.
- In Crawford Bay, we continue to work with North Lake Community Services and Valley Community Services to support students through blended models.
- Sexual Orientation and Gender Identity (SOGI) school groups have been in our schools for the past four years, with a variety of activities and programs supported by our Manager of Safe Schools.
- We are working to increase awareness, support, and education for and with our students who are LGBTQ2S+.
- In September, we are reconnecting with students and staff to preview their celebrations and activities for the year, as well as ensuring that students, staff and parents have information and access to resources, into October we will be highlighting LGBTQ2S+ History Month, and International Pronoun Day (3<sup>rd</sup> Wednesday in October).
- We continue to work with students and staffs in schools to help them complete projects in their schools - PRIDE flag installations, gender neutral bathroom signage, identification of school allies and SOGI groups, PRIDE rainbow painting, and other activities.
- Secondary Mental Health Literacy Curriculum: the Secondary curriculum provides significant learning opportunities in this area, in a variety of courses: Physical Education, Career Education, English Studies, Psychology, and so on.
- After School Programs - Our LINKS contract in Slocan supports an active After School Program for students, with a transportation link for students in the lower Slocan Valley to participate. This program provides a variety of activities for students - helping to support connections and engagement for students.
- Our Aboriginal Coordinator supports Indigenous students and provides one to one support for students to help with referrals to outside agencies.





Programming for mental health literacy for educators includes:

- Everyday Anxiety Strategies for Educators (EASE) Professional Development.
- A variety of staff throughout the district receive training in mental health literacy curriculum - this fall, 60 seats in Mental Health First Aid have been purchased for staff at three schools.
- Counsellors receive training in mental health curriculum through the Coordinator of Mental Health and Addictions, as well as ongoing support through direct check-ins.
- We continue to support schools to increase their capacity through UBC's Mental Health Literacy course, and have contracted with Selkirk College staff to provide some of school staff with the Mental Health First Aid course this fall.
- Professional learning opportunities are offered for staff this year in the areas of Trauma-Informed Practice, Compassionate Systems Leadership, ACEs (Adverse Childhood Experiences) training, Healthy Schools, Addictions, and Mental Health Literacy.
- Our District Psychologist, Dr. Deanna Britton-Rumohr will be working with students and staff this year to complete psychoeducational assessments, and to support Mental Health and Wellness activities in the district. Dr. Britton-Rumohr consults with schools to support students, and is a member of our District Based Team.
- ASIST training provided to many staff.
- Trauma-Focused Schools training.
- In all areas, we continue to work closely with local agencies (ie - MCFD, Child Youth Mental Health, Nelson Community Services, ANKORS, Kootenay Art Therapy Institute and others) to provide supports for students.
- We work with students, staff and families to secure supports and services virtually (eg - through The Foundry, Children's Help Line, BC Children's Hospital and others) where face to face services are not accessible.

Programming for Mental Health Literacy for Parents/Families includes the following parent engagement activities:

- Parent Engagement Sessions on a variety of topics throughout the year.
- Aboriginal Education Workers: Provide support to parents and act as liaisons between the school and home to notify parents of opportunities to receive additional support.
- Community Agencies Support (eg - PEACE program, art therapy, etc.).
- Child and Youth Mental Health Clinicians work 1:1 with students and families.
- Partners include: Child and Youth Mental Health, COINS, Community Living BC, Ministry of Children and Families, Nelson Community Services, Valley Community Services, North Lake Community Services, Slocan Valley Community Services, Salmo Community Services, Nelson Poverty Reduction Committee, Selkirk College, UBC, our Early Learning partners, and so on.

Trauma-Informed Practice (TIP) promotes the provision of inclusive and compassionate learning environments, understanding coping strategies, supporting independence and helping to minimize additional stress or trauma by addressing individual student needs.

Programming for Trauma-Informed Practice (TIP) with students/families includes:

- Comprehensive school-team support to provide wrap-around support for students, including integrating students to full-time attendance.
- Comprehensive transition support for students entering schools.



- Wraparound support in “focus schools” - 6-7 schools in the District who have been identified as having higher need for district support staff and training for that year.

Programming for Trauma-Informed Practice (TIP) with educators includes:

- Trauma Informed Professional Development workshop for school administrators, teachers and Education Assistants.
- Mental Health Clinicians offer professional development sessions to staffs.
- Ministry of Education Trauma Informed webinars are made available to staffs.
- Aboriginal Youth and Family Liaison Workers and Aboriginal Education Assistants have been given access to Trauma Informed Practices online courses.
- Indigenous Focused Professional Development Day: Keynote speakers, Justice Murray Sinclair on September 24, 2021.

Programming for drug and alcohol education for students includes:

- District-wide vaping education curriculum has been developed for grade 6-10 students.
- Mental Health and Addictions Coordinator works with staffs in presenting information and supports for students with addictions.
- District Based Team (DBT) meets regularly and supports students referred with drug and/or alcohol addictions - providing resources, support, and referral assistance for outside agency intervention (eg - ANKORS).

Programming for drug and alcohol education for educators includes:

- Training and support from Interior Health - Health Promoting Schools.
- Training and support provided by our Mental Health and Addictions Coordinator and Manager of Safe Schools.

Programming for Drug and Alcohol for Parents/Families includes the following parent engagement activities:

- Parent engagement sessions each year on vaping, substance misuse and mental health.
- Parent sessions/training on trauma-informed practices.
- Parent sessions/training on addictions, including digital addictions.

In all domains, we are moving forward in establishing programming and supports that meet the diverse needs of our learners. Creating a climate that supports children, youth and families that is respectful, welcomes diversity and acknowledges cultural consideration is paramount. The classroom educators and school leaders are valued conduits for such programming. Therefore, ongoing professional development opportunities to increase capacity and foster understanding are crucial components of our programming. Our valued partnerships with Lower Kootenay Band, as well as other Indigenous partners are critical to SD8-Kootenay Lake increasing our ability to support our Indigenous learners. Finally, community agencies continue to help us support the needs of our children, youth and families so that our students thrive.

SD8 - Kootenay Lake will continue to engage students through District Student Leaders to hear directly from students with lived experience about how to make schools and classrooms more inclusive spaces that foster connection, pride and a sense of belonging for all students. Of particular import is hearing from our Indigenous learners to help all of us understand how best to support our Indigenous learners.



The effects of the pandemic are not fully known at this time. Students are undoubtedly impacted by the pandemic, as it has impacted their day to day living, social lives, families, and opportunities to connect with peers in positive activities such as sports, music and arts programming. While the restrictions of the pandemic have likely increased the amount of time students spend connecting with each other on various social media platforms, through the provision of significant additional supports, SD8-Kootenay Lake has been successful in helping students navigate the pandemic with resilience. Our district has maintained face to face schooling throughout last year and will continue to do so this year. Our communities continue to benefit from after-school programming for elementary students at several of our elementary campuses. School teams have continued to practice at the middle and secondary school levels. Programs such as band and drama continue. Students have had amazing opportunities to be outside learning with their peers. At all levels, students are learning and moving toward accomplishing their goals.

SD8 - Kootenay Lake's goal is to ensure that students have the support they need to thrive. By focusing on priority needs such as prevention, promoting mental well-being, and reducing the stigma that is often associated with mental illness and addictions, students are learning how to recognize mental wellness, when to seek help from others, how to access supports and how to proactively and confidently address issues.



Memorandum to the Board of Education  
Open

**FROM:** Trish Smillie, Superintendent  
**DATE:** September 10, 2021  
**SUBJECT:** Communicable Disease - COVID-19 Update

For Information

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## Introduction

This memorandum will provide information on SD8's response to the communicable disease, COVID-19, in schools to support a safe and inclusive return to school.

## Background

On Tuesday, August 24th, the Ministry of Education announced [Provincial COVID-19 Communicable Disease Guidelines for K-12 Settings](#) for school start up. All school districts are required to have Communicable Disease Prevention plans in place, which focus on reducing the risk of transmission of COVID-19 and other communicable diseases. SD8's COVID-19 response is detailed in the [SD8 Communicable Disease Plan](#) and other supporting information can be found in the [COVID section](#) on our website.

## Information

Schools are considered to be low-risk sites for COVID-19 transmission, even with increased risk of COVID-19 in some communities, as a result of the health and safety controls in place. Similar to 2020-21, controls for communicable disease prevention continue to be hand hygiene, proper ventilation, daily health checks, increased cleaning and disinfection, and the use of non-medical masks.

SD8 complies with all orders (provincial, regional and local) issued by the Provincial Health Officer or a Medical Health Officer. Currently, in addition to the provincial guidelines for K-12, additional recommendations were provided by Interior Health:

- Indoor assemblies are limited to 50 people or two classes (whatever is larger), in a single space.
- Visitors entering the school should be limited to those supporting activities that are of benefit to student learning and wellbeing (e.g. teacher candidates, immunizers, meal program volunteers, etc.).
- Extracurricular school sports should follow the Interior Health Order for Gatherings & Events, where sports and tournaments are allowed. Spectators should be limited to 50 people indoors and 100 people outdoors.

Our guidelines meet these recommendations, although for the safety of students, staff, and our communities, we have chosen not to have public spectators at school-related events at this time. The inclusion of the spectators at these types of events may cause gatherings of people greater than the health order allows.

Vaccination clinics are being scheduled by Interior Health at several schools across district. As these dates are confirmed, principals are advising their school communities.



## Memorandum to the Board of Education Open

**FROM:** Trish Smillie, Superintendent  
**DATE:** September 11, 2021  
**SUBJECT:** Trustee Inquiry: Preliminary Enrolment September 2021

**For Information**

### Introduction

Student enrolment is monitored closely during September to determine the staffing and resource needs of the schools.

### Background

The chart below compares the enrolment as of September 30, 2020, the district's projections for the 2021-22 school year, and the enrolment snapshot as of September 9, 2021. SD8 will submit final student enrolment data to the Ministry of Education on September 30. The enrolment data provided should be considered preliminary and is fluctuating at this time.

### Information

	Actual Sept 30,2020	Projected Sept 30, 2021	Preliminary Sept 9, 2021	Variance from Projected	Variance From Sept 2020
	(A)	(B)	(C)	(C-B)	(C-A)
Enrolment (FTE)	4695.5625	4,777.0000	4,974.0000	197.0000	278.4375

### Conclusion

Enrolment will continue to be monitored in preparation for the Ministry of Education snapshot on September 30,2021.



## Memorandum to the Board of Education Open

**FROM:** Michael McLellan, Secretary-Treasurer  
**DATE:** September 15, 2021  
**SUBJECT:** Childcare in Schools Update

**For Information**

### Introduction

The Board has agreements with several licensed third-party-childcare providers, throughout SD8.

In 2021-2022, a Board-operated seamless day program that includes after-school care is also planned for opening at Winlaw Elementary School.

### Information

The following table sets forth all current and expected childcare facilities operating at Board facilities throughout the District:

Name	Location	Status
After-school Care	Redfish Elementary	2021-2022
Daycare	Brent Kennedy Elementary ancillary building and modular buildings on school grounds	Open
Kidz Klub After-school Care	Blewett Elementary	Scheduled Jan 2022
Kidz Klub After-school Care	Rosemont Elementary	Open
Kidz Klub After-school Care	South Nelson Elementary	Open
Kootenay Kids Society	LV Rogers Ancillary Building	Open
Mountain Montessori	Hume Elementary	Open
North Lake Community Services	JV Humphries Classroom	Open
Our Place (Seamless Day)	Winlaw Elementary	Scheduled Fall 2021
School House Learning Centre	Former Gordon Sargent Elementary	Open



Memorandum to the Board of Education  
Open

**FROM:** Michael McLellan, Secretary-Treasurer  
**DATE:** September 15, 2021  
**SUBJECT:** District HVAC Ventilation and MERV 13 Filters

For Information

### Introduction

Following the guidelines set out by the Ministry of Education's current [Provincial COVID-19 Health and Safety Guidelines for K-12 Settings \(page 21\)](#), SD8 has investigated each of the HVAC systems in all of its schools and facilities. It appears that MERV 13 filters can be used in all HVAC systems District-wide.

### Background

SD8 has been investigating various options to maintain safety for all staff and students in all our buildings. Currently we are meeting Ministry of Education requirements by, among other things, maintaining 100% fresh air intake. When heat is required in buildings, we will be unable to maintain 100% fresh air thereby requiring an upgrade of our HVAC ventilation systems to use of MERV 13 level filtration, which is mandated for recirculated air systems, where possible.

Through investigation we have found MERV 13 filters that are electrostatically coated, providing the appropriate filtration that does not restrict air flows, which therefore meets all Ministry requirements.

### Information

The cost to the District will be:

- Previous Standard - Filter Replacements required every 2-3 months, which equals 3-4 times per year with heating season. At \$4,000 per District set of filters = \$16,000 / annum budget.
- New Standard - Filter Replacements required every 3-4 weeks, which equals 7-8 times per year with heating season. At \$7,200 per District set of filters = \$57,600 / annum
- **2021-2022 TOTAL ADDITIONAL COST = \$41,600 / annum (estimated)**

The additional personnel time required to change filters will be handled with existing staffing.

The additional filter supplies costs will be paid for with the new "Restart Funding" listed in the August 2021 revised MoE funding tables.



Memorandum to the Board of Education  
Open

**FROM:** Michael McLellan, Secretary-Treasurer  
**DATE:** September 15, 2021  
**SUBJECT:** District Summer Capital Projects Update

**For Information**

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## Introduction

Under the Board's Capital Operations Plan, the District completes capital projects during the summer months while the District has full access to the buildings and will not impact student learning.

## Background

During July and August, four significant projects as well as various smaller projects, plus one unforeseen emergent project at Erickson Elementary, were completed.

However, due to contractor and supplies costs being higher than projected, many of the District's projects were reduced in scope or delayed.

## Information

- Creston Valley Secondary School - Field House Ventilation Upgrade.

This project installation is 95% complete, however final component installation is outstanding. One rooftop unit has been received and will be installed within 2 weeks. Delivery of the second rooftop unit has been delayed until the end of October. Supplemental heaters will be provided as needed.

- Central Buidling - Learning Environment Upgrades, HVAC upgrade, and Washroom Expansion.

The scope of the projects at Central were reduced due to excessive costs when put out to tender as compared to the engineer's projected costs.

As for work that was completed, the main floor server room has been reduced in size, greatly expanding the size of a new classroom (former library). The former classroom on the lower level, has been converted into a maker space and is being used as a temporary library and learning commons.

The District will be evaluating all future work, including plans for the HVAC upgrade, the staffroom and first aid room, a new learning commons, and washrooms. The District will be using internal staffing to complete future work that is both affordable and meets the school's needs.

- Erickson Elementary - Septic Replacement.

Late June it was discovered the septic field had failed. Tanks were installed in ground and final connections made on September 6, 2021. School is in session without interruption and some





outstanding items remain such as the electrical connections, grounds clean up, and final inspection which is scheduled to be completed by the end of September.

- L.V. Rogers Secondary - International Program Move.

The renovation of the classroom to include 3 new offices is complete and furniture relocated.

- Mount Sentinel Elementary Secondary - HVAC Upgrade and Boiler Replacement.

New boilers have been installed and piping and fittings will be installed as soon as received. The system is expected to be operational in the beginning of October, 2021. The scope was reduced due to quotes received being well above projected costs.

- Mount Sentinel Elementary Secondary - Solar Panel Installation.

The electrical piping has been completed. Currently awaiting structural engineering assessment of the roof to support the panels. This will be an ongoing project.

- Trafalgar Middle School - Classroom Renovations, HVAC/Dust Collector upgrade, and phase I Sprinkler installation.

After receiving quotes well above projected costs for the projects, the projects' scopes were reduced, to focus on core educational elements and to accomplish the projects funded with Ministry of Education Bylaw Capital.

The District is now in process of turning two large rooms into four classrooms. On the main level, the former staffroom has been renovated into a smaller staffroom and classroom, and two classrooms on the lower level, all expected to be turned over to school around the end of September.

The wood shop refurbishment with new sawdust collection is underway and set to be ready for second term.

Other renovations are also underway, including the rooftop HVAC unit, various repairs, wiring, the dance floor installation and creating proper roof access.

- W.E.Graham Elementary Secondary - HVAC Upgrade.

We are awaiting the final installation and commissioning of controls. Only minor details in progress with no interruption to student learning expected. This will be complete in September, 2021.



## Memorandum to the Board of Education Open

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**FROM:** Trish Smillie, Superintendent  
**DATE:** September 11, 2021  
**SUBJECT:** Temporary Superintendent Succession

**For Information**

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[Policy 190 - Temporary Superintendent Succession](#) states that the Superintendent/CEO shall annually designate a senior administrator to assume temporary superintendent responsibilities on an emergent basis if the Superintendent/CEO is suddenly unable to fulfil her responsibilities in the event of debilitating illness, accident, or sudden loss of life.

Director of Instruction Deanna Holitzki is designated as temporary superintendent successor for the 2021-2022 school year to assume superintendent responsibilities on an emergency basis.



# 2021-2022 Board Calendar

DATE	TIME	LOCATION	MEETINGS	COMMENT
September 21, 2021	1:30 – 2:30 pm	Board Office, Nelson	Closed Board Meeting	
	3:00 pm – 4:30 pm	Board Office, Nelson	Operations and Finance	Audited Financials Recommendation
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	Audited Financials Approval
October 19, 2021	12:30 – 4:30 pm	Board Office, Nelson	Committees of the Whole	
October 26, 2021	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
November 23, 2021	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
December 7, 2021	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
<i>Winter Break (December 19 – January 3)</i>				
January 18, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	
February 15, 2022	2:00 – 3:00 pm	Board Office, Nelson	Closed Board Meeting	<i>If needed</i>
	3:30 – 4:30 pm	Board Office, Nelson	O&F Committee Meeting	Amended Budget Recommendation
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	Amended Budget Approval
March 8, 2022	1:00 – 2:00 pm	Mt. Sentinel, Slocan	Closed Board Meeting	<i>If needed</i>
	2:00 – 4:30 pm	Mt. Sentinel, Slocan	Edu. and G&P Committees	
	5:00 – 7:00 pm	Mt. Sentinel, Slocan	Open Board Meeting	
<i>Spring Break (March 12 – 27)</i>				
April 26, 2022	1:30 – 3:00 pm	Crawford Bay School	Closed Board Meeting	
	3:30 – 4:30 pm	Crawford Bay School	O&F Committee Meeting	Preliminary Draft Budget Review
	5:00 – 7:00 pm	Crawford Bay School	Open Board Meeting	
May 17, 2022	12:30 – 5:00 pm	Board Office, Nelson	Committees of the Whole	O&F – Supt's Recommended Budget
May 24, 2022	3:30 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Open Board Meeting	2022-2023 Budget Approval
June 21, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 pm – 7:00 pm	Board Office, Nelson	Open Board Meeting	
<i>Summer Break</i>				

