



**THE BOARD OF EDUCATION
OPEN MEETING HELD IN PUBLIC
TUESDAY, SEPTEMBER 21, 2021
MINUTES**

School Board Office – 811 Stanley Street, Nelson

BOARD:

L. Trenaman, Board Chair
S. Nazaroff, Board Vice-Chair (*via videoconference*)
A. Gribbin (*via videoconference*)
B. Maslechko (*via videoconference*)
C. Beebe (*via videoconference*)
D. Lang
S. Chew
S. Walsh

DISTRICT STAFF:

T. Smillie, Superintendent
M. McLellan, Secretary-Treasurer
B. Eaton, Director of Innovative Learning Services (*via videoconference*)
C. Kerr, Acting Director of Operations (*via videoconference*)
C. Singh, Director of Human Resources (*via videoconference*)
D. Holitzki, Director of Inclusive Education (*via videoconference*)
N. Howald, Director of Information Technology (*via videoconference*)
H. Kerr, Executive Assistant
J. Gonzalez, Mental Health and Addictions Coordinator
S. Rothmel, Manager of Safe Schools
S. Shaw, Manager of Finance

PARTNERS

A. Early, CUPE (*via videoconference*)
C. Wilson, KLTF (*via videoconference*)
D. Kunzelman, KLTF (*via videoconference*)
M. Bennett, CUPE (*via videoconference*)
J. Stein, KLPVPA (*via videoconference*)

GUESTS:

D. Holm (*via videoconference*)
E. Cuevas (*via videoconference*)
E. Flanagan (*via videoconference*)
J. McMurray, The Valley Voice – Media (*via videoconference*)
M. Murphy, Auditor
S. De Pauw, Nelson Police Department (*via videoconference*)
S. McGregor (*via videoconference*)
S. Sanford (*via videoconference*)
T. Harper, The Nelson Star – Media (*via videoconference*)
"Barbara" (*via videoconference*)
"Chris" (*via videoconference*)
"Maria" (*via videoconference*)

REGRETS:

B. Coons, Trustee

1. Call to Order

The meeting was called to order at 5:09 PM.

2. Acknowledgment of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Introductions

Chair Trenaman welcomed all to the first meeting of the school year, thanked staff for their work throughout the summer, and welcomed Superintendent Smillie, after which the Board members and District staff introduced themselves.

4. Insertions/Deletions to Proposed Agenda

Item 13A: Public Engagement Framework was added.

Item 12C: Restricted Capital Request, referencing correspondence package item 8, was added.

5. Adoption of Agenda

UPON a motion duly made and seconded it was **RESOLVED:** 21/22-001

THAT the Agenda for this September 21, 2021 meeting **BE ADOPTED**, as amended.

6. Receiving Presentations/Delegations

A. Restorative Justice

Nelson Police Department Restorative Action Coordinator S. De Pauw gave a presentation on the Restorative Action in Schools program, including:

- Program rooted in repairing relationships to prevent future harm.
- Restorative action focuses on prevention and restorative justice focuses on intervention.
- Includes social emotional development, conflict resolution, building trust, peer mediation, and connects to the BC curriculum.
- Shared a video of a student from another District speaking to the benefits of the program.
- Presented proposed 2021-2022 school year deliverables and requested a financial commitment of \$10,100 for staff and student training.

Trustees thanked S. De Pauw for her presentation.

Discussions ensued regarding the following topics:

- Grades and schools that would participate in the proposed program.
- Potential grant opportunities to support the program.
- Identifying the results hoping to achieve with the program.
- The opportunity for the Board to consider the request in due process.

- Reviewed high-level data of students' feelings of wellness, as well as completion rates in comparison to provincial averages.
- Noted that student social and emotional skills are positively correlated to academic success.
- Trauma informed practice training provided to staff, which increases skill set. Focus on students social and emotional learning.
- Pride flags, LGBTQ history month, international pronoun day, SOGI mentor, and at least 1 all gender bathroom at all school locations.
- Crisis prevention institute training provided to staff.
- Provide student supports to

Trustees thanked the Inclusive Education team for their presentation.

B. COVID-19 Update

Superintendent Smillie provided an update on the District's adherence to provincial health orders.

C. Trustee Inquiry: Preliminary Enrolment Projections

Superintendent Smillie provided a snapshot of preliminary enrolment which showed an increase of 278 student FTE from the initial projections. Noted that the District's practice is to wait until final September 1701 enrolment numbers are confirmed to adjust staffing. However, staffing at some schools are attended to earlier as needed.

12. Operations and Finance

A. 2020-2021 Annual Financial Reports

- 2020-2021 Financial Statements (Audited)
- 2020-2021 Financial Statements Discussion and Analysis
- Surplus Restrictions and Carry-Forwards
- Audit Report

Secretary-Treasurer McLellan provided an overview of the Financial Statements, Financial Statements Discussion & Analysis, the Surplus Restrictions & Carry-forwards, and the Audit Report. Noted the information was presented in a closed meeting to the Board, as well as to the Operations & Finance Committee of the Whole. Confirmed the District received a clean audit report from the external auditors.

Trustees thanked staff and Committee members for their involvement.

UPON a motion duly made and seconded it was **RESOLVED:**

21/22-003

THAT the Surplus Restrictions **BE APPROVED** as proposed; and

THAT the Audited Financial Statements and Financial Discussion & Analysis for the year ended June 30, 2021 **BE APPROVED**.

B. Facilities Update

Trustee Nazaroff left the meeting at 6:39 PM.

- Childcare in Schools Update. Secretary-Treasurer McLellan provided a summary of all current childcare operating within the District's facilities. It was noted that the childcare at Salmo Elementary was omitted from the Board at this item.
- Trustee Inquiry: Ventilation in Schools
Secretary-Treasurer McLellan provided an update on ventilation in schools work completed by the operations team to meet ministry requirements to provide fresh air.
- Capital Operations Plan Update: Summer Facilities Work Completed
Secretary-Treasurer McLellan provided an overview of the work completed over the summer under the Board's 5-year capital operations plan. Commended the operations team for the work accomplished. Noted that the quotes for various projects throughout the District came in higher than expected per engineering estimates, and these projects have either been cancelled or pared back in scope of to align to budget and available funding. Operations focused on completing core learning environment renovations to ensure spaces are available for program delivery this year.

C. Restricted Capital Request

Secretary-Treasurer McLellan noted the Ministry of Education approved the District's request to use restricted capital for projects at Trafalgar, Central & W. E. Graham.

13. Governance and Policy

A. Public Engagement Framework

Superintendent Smillie provided an overview of the proposed public engagement plan. In response to a question from Trustee, noted the overall timeline of the public engagement process depends on the specific scenario and complexity involved.

UPON a motion duly made and seconded it was **RESOLVED:** 21/22-004
THAT the Public Engagement Framework **BE ADOPTED**, as referenced in Handout 13A.

14. Human Resources

A. Annual Temporary Superintendent Succession Plan Approval

Superintendent Smillie noted that, as per Policy 190, annually the Superintendent shall assign a senior administrator for temporary superintendent succession, and proposed to assign Director Holitzki.

UPON a motion duly made and seconded it was **RESOLVED:**
THAT the Temporary Superintendent Succession Plan **BE APPROVED.**

21/22-005

15. Trustee Reports

A. Trustees

Several Trustees provided an update on various professional development training opportunities attended by the Board, courses taken, as well as BCPSEA, CUPE, PAC and DPAC meetings and activities attended.

B. Chair

Chair Trenaman provided an overview of various meetings attended including the Board retreat, Board chair meetings with BCSTA, PAC, respectful workplace training, meetings with parliamentarian, and governance training with a veteran superintendent.

C. BCSTA

Chair Trenaman noted the AGM meeting is coming up for our branch, as well as staff liaison and BCSTA chair liaison meetings in October.

D. BCPSEA

E. RDCK

F. Other Committees

G. Student Trustees

2021-2022 Student Trustees have not yet been selected. Superintendent Smillie noted opportunities for student voice will be discussed at the upcoming Board working session.

16. Public Question Period

The Board and staff responded to questions from the video conference chat feature, including:

- School immunization programs. Noted that as per the School Act, our school spaces are provided to Interior Health staff for vaccinations. Staff are neither promoting or not promoting.
- The impact of the number of youth and family worker positions on providing student supports. It was noted that staffing is driven by need and enrolment. No intention to reduce service levels.
- The District's adherence to provincial health orders and the School Act.
- In response several questions regarding internal staff processes, it was noted that the questions would be responded to internally.

17. Meeting Schedule and Reminders

A. Board Meetings

The next meeting is scheduled for October 26, 2021.

18. Adjournment of Meeting

The meeting was adjourned at 7:23 PM.



Board Chair



Secretary-Treasurer