

**GOVERNANCE AND POLICY COMMITTEE OF THE WHOLE  
MEETING MINUTES**

**HELD ON TUESDAY, MARCH 8, 2022**

In person: School Board Office, 811 Stanley Street, Nelson BC  
and via video conference

**BOARD:**

L. Trenaman, Board Chair  
S. Nazaroff, Board Vice-Chair *(via video conference)*  
S. Walsh, G&P Committee Chair  
D. Lang *(via video conference)*  
A. Gribbin *(via video conference)*  
B. Maslechko *(via video conference)*  
B. Coons *(via video conference)*  
S. Chew *(via video conference)*

**DISTRICT STAFF:**

T. Smillie, Superintendent  
T. Stoneman, Interim Secretary-Treasurer  
C. Kerr, Director of Operations  
N. Howald, Director of Information Technology  
C. Singh, Director of Human Resources  
D. Holitzki, Director of Inclusive Education  
B. Eaton, Director of Instruction  
H. Kerr, Executive Assistant  
S. Whale, Executive Assistant

**PARTNERS:**

R. Bens, CUPE *(via video conference)*  
M. Bennett, CUPE *(via video conference)*  
N. Nazaroff, DPAC *(via video conference)*  
K. Mann, DPAC *(via video conference)*  
M. Doyle, KLPVPA *(via video conference)*  
K. Walgren, KLTF *(via video conference)*

**GUESTS:**

J. Hanlon *(via video conference)*  
K. Wray *(via video conference)*  
S. Motoki *(via video conference)*  
S.L. McGregor *(via video conference)*

**REGRETS:**

C. Beebe, Trustee

**1. Call to Order**

The meeting was called to order at 3:05 PM.

**2. Acknowledgement of Aboriginal Territory**

*We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.*

### 3. Insertions/Deletions to proposed Agenda

It was noted that some resolutions will be updated.

### 4. Adoption of Agenda

**UPON** a motion duly made and seconded it was **RESOLVED**:

**THAT** the agenda for this March 8, 2022 meeting, **BE ADOPTED**, as circulated.

### 5. Receiving Presentations - Nil

### 6. Comments or Questions from the Public regarding items on this Agenda - Nil

### 7. Consent Package - Nil

### 8. Adoption of Minutes

**UPON** a motion duly made and seconded it was **RESOLVED**:

**THAT** the minutes from the October 19, 2021 Governance & Policy Committee of the Whole meeting **BE ADOPTED**.

### 9. Old Business

#### A. Policy 530: Public Interest Disclosure

The Superintendent reported that this policy has been updated, renamed and aligned directly to the legislation.

**UPON** a motion duly made and seconded it was **RESOLVED**:

**THAT** the revised and renamed Policy 530: Public Interest Disclosure **BE RECOMMENDED** to the Board for field testing.

#### B. Policy 660: Provision of Child Care

The Committee Chair explained that this policy went out for field testing in the fall and that no comments were received. A step was skipped by going directly to the Board instead of going to the Committee. The Board approved the revised policy on December 7<sup>th</sup>, 2021 and it was published on the website. The Committee Chair explained that if there were any concerns with this policy, a policy pro forma should be submitted. No Committee Members expressed concerns.

#### C. Policy 642: Procurement and Purchasing

**UPON** a motion duly made and seconded it was **RESOLVED**:

**THAT** the updated Policy 642: Procurement and Purchasing **BE RECOMMENDED** to the Board for approval.

Interim Secretary-Treasurer Stoneman presented one minor change to this policy to reflect recent changes to provincial standards. Due to the nature of this minor change, no field testing was recommended.

A Trustee inquired about the updated Administrative Procedures, which were presented by Interim Secretary-Treasurer Stoneman. The Superintendent reminded the Committee that Administrative Procedures aren't reviewed by the Committee or the Board and the changes

were provided for information. A discussion ensued regarding raising the threshold of publicly reporting district transactions to \$50k.

*The changes circulated in advance were accepted. One Trustee was opposed.*

D. Section 200 Policies

- Policy 250: Tobacco and Electronic Smoking Devices

*All changes except one circulated in advance were accepted. It was decided to retain the current second paragraph in the policy.*

- Policy 251: Cannabis

The Committee discussed whether this policy should be renamed “Substance Use” and / or merged with Policy 311: Illegal Use of Drugs and/or Alcohol and whether both Administrative Procedures would need to be aligned. It was decided to refer this policy back to staff for further review.

- Policy 260: Scent Free Environment

*No changes were circulated in advance.*

The last sentence was updated to: “To assist with the right of employees and students to work in a safe and healthy environment, the Board requests that employees, students and visitors refrain from scented products ~~if and when possible.~~”

A Committee Member requested that a strong Administrative Procedure be developed to inform and educate students, teachers and staff about harmful effects of scented products. The Superintendent acknowledged to have received the feedback and take it in consideration when updating the Administrative Procedure.

**UPON** a motion duly made and seconded it was **RESOLVED**:

**THAT** the updated Policies 250 and 260 **BE RECOMMENDED** to the Board for field testing.

**10. New Business**

A. Section 300 Policies

- Policy 310: Code of Conduct

*No changes were circulated in advance nor at the meeting.*

The Committee Chair noted that this policy may need to be aligned with the Anti-Racism Policy once that policy has been developed. At this time there were no changes suggested.

- Policy 311: Illegal Use of Drugs and/or Alcohol

*The changes circulated in advance were accepted.*



- Policy 320: Student Attendance

*The changes circulated in advance were accepted.*

- Policy 321: Student Withdrawal

*The changes circulated in advance were accepted, i.e., it is recommended that this policy be rescinded and become an AP.*

- Policy 330: Sexual Orientation Gender Identity

The Committee decided to leave the last sentence in the policy and re-phrased it. Furthermore, it was discussed whether the term LGBTQ+ would be current. The Superintendent suggested to take this back to staff to confirm.

- Policy 340: Communication

*No changes were circulated in advance nor at the meeting.*

**UPON** a motion duly made and seconded it was **RESOLVED**:

**THAT** the updated Policies 311 and 320 **BE RECOMMENDED** to the Board for field testing.

**UPON** a motion duly made and seconded it was **RESOLVED**:

**THAT** policy 321 be recommended to the Board to be rescinded and further that the contents of the policy be reviewed by staff for possible inclusion in an Administrative Procedure.

#### 11. Policy Priority List

The Committee Chair advised that the Policy Priority List would be updated to note that Policies 330 251 would be referred to staff for further review.

#### 12. Question Period - Nil

#### 13. Meeting Schedule & Reminders

The next meeting of the Committee will be scheduled for May 17, 2022.

#### 14. Adjournment of Meeting

The meeting adjourned at 4:09 PM.

  
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Committee Chair

  
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Past Interim Secretary-Treasurer